

MEMORANDUM

TO: Gregg Mandsager, City Administrator
FROM: Richard Klimes, Director of Parks and Recreation 
RE: Request Approval to Purchase Golf Course Mower
DATE: January 29, 2019

INTRODUCTION:

Please accept this memo and the attached information as a request to purchase a mower for the Muscatine Municipal Golf Course.

BACKGROUND:

The requested mower will replace a mower that has no trade-in value and that has exceeded its useful operation. The mower is a contour mower and will be used to maintain the rough mow areas of the golf course.

RECOMMENDATION:

The City's Purchasing Policy was used to solicit for qualified responsive and responsible vendors to submit bids as specified.

As the attached memo from the Division Supervisor shows, three bids were sent out, two were returned and only one met the minimum specifications. The bid results can be found on the attached memo.

At this time, City Staff would recommend that the City Council approve the purchase of a mower for the golf course from Turfwerks for a Progressive Proflex 120 Contour Mower in the amount of \$22,187.90.

The FY18/19 budget has \$32,000.00 approved for the purchase of a mower.

BACKUP INFORMATION:

1. Division Support Memo

Thank you for your time and attention to this matter. Please contact me if you have any comments, questions, or concerns.

C. Brett Parcher, Golf Course Supervisor

MEMORANDUM

November 7, 2018

TO: Richard Klimes, Director of Parks and Recreation
FROM: Brett Parcher, Golf Course Supervisor
SUBJECT: Contour Mower Purchase for the Golf Course

Goals and Objectives:

Our goal is to acquire the equipment for the Golf Course that is needed to fulfill our duties to the best of our abilities. Subsequently, getting the best piece of equipment that meets or exceeds all of our expectations for the least amount of money. This will allow us to provide quality facilities for the public to enjoy.

Bids were sent out to three vendors with two of the three responding. One of the machines that were bid met specifications and one did not. The results are as follows

<u>Company Name</u>	<u>Model</u>	<u>Hours</u>	<u>Bid Price</u>
Van Wall Equipment	Lastec 721rxt	0	\$19,500 Does Not meet Specs
Turfwerks	Progressive Proflex120	0	\$22,187.90

These prices all reflect the final cost to us. We will be keeping the old unit for parts as there was no trade in value for the unit.

The Golf Course has \$32,000 budgeted and approved for this purchase in the FY 18-19 budget.

Therefore it is my recommendation that we purchase the Progressive Proflex120 from the Jacobsen Company thru our representing dealer who is Turfwerks Company located in Johnston, Iowa for \$22,187.90.

Brett Parcher
Golf Course Supervisor