

CITY OF MUSCATINE
TITLE 3, CHAPTER 14

License #	_____
Wallet #	_____
Sticker #	_____
Receipt #	_____
Issued	_____
Expires	_____

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name of applicant and sponsoring organization, if any:

Stepping Stones Learning Center

Address: 2205 2nd Ave

Telephone number: 563-264-1871

E-mail address: ssicmuscatine@gmail.com

2. Type of event that is planned:

Halloween Party (Hayrackrite)

3. Proposed location:

2nd Ave, Cleveland St, Park Ave, Lake Park

4. Date(s)/Time(s): Oct. 31st 2018 9am-12pm

5. Expected length of use: 2-3 hrs.

6. Expected size of group: 60 Kids + 15-20 adults

7. Names of any person or persons in charge of the proposed use at the specified location:

Shawna Martin
Jacob Martin

Address(es): 2205 2nd Ave. Muscatine, IA 52761

Telephone Number(s): 563-299-8984 (Shawna) 563-272-9593 (Jacob)

E-mail address(es): daycare97@machlink.com (Shawna)

8. Names and addresses of any persons to be featured as entertainers or speakers:

N/A

9. List mechanical or electronic equipment to be used:

N/A

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

Truck & trailer

11. Number and types of animals to be used:

N/A

12. A description of any sound amplification to be used:

N/A

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Will have a trailer on the back of a truck.
Parents / staff / Adults will be sitting on the hayrack ride with the children. Will have flashers on the truck/trailer.
Can have a car behind the trailer also if needed

14. All plans for the provision of security:

15. Beer or wine consumption? Yes _____ No

16. Describe any items to be sold or distributed:

N/A

17. Is water connection requested? Yes _____ No

18. Is electricity requested? Yes _____ No

19. Have you provided a layout site plan for your proposed activity or event? Yes _____ No

If yes, please attach.

If no, please explain:

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.



Authorized Representative

9/6/18

Date

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

YES NO

[Signature] 9-11-18
Parks & Recreation Date

YES NO

[Signature] 9.7.18
Building & Zoning Date

YES NO

[Signature] 9/6/18
Public Works Date

YES NO

[Signature] 9/7/18
Police Chief Date

YES NO

[Signature] 9-6-18
Fire Chief Date

Comments:

FINAL APPROVAL:

YES NO

City Administrator Date