

MEMORANDUM

TO: Gregg Mandsager, City Administrator
FROM: Richard Klimes, Director of Parks and Recreation 
RE: Request Approval to Purchase Irrigation Supplies and Materials
DATE: September 1, 2018

INTRODUCTION:

Please accept this memo and the attached information as a request to issue two (2) purchase orders for irrigation supplies and materials to support the Houser Street Parking and Athletic Field Grading Project.

BACKGROUND:

The parking and athletic field grading project consists of the construction of a parking facility with up to 200 parking spots, enhancing the safety features of the street crossings and grading four (4) field areas on the 17.62 acres of land located along Houser Street across from Kent Stein Park and the soccer complex.

The proposed irrigation system will support the four (4) grass field areas by making the playing surface more usable on an annual basis.

RECOMMENDATION:

For each of the two (2) purchase orders requested to be issued, the City's Purchasing Policy was used to solicit for qualified responsive and responsible vendors to submit quotes as specified.

At this time, the City Staff would recommend that the City Council approve the following purchase orders a requested:

Purchase Order #1 – MTI Distributing \$21,646.15 for irrigation system components.

In order for the proposed irrigation system to efficiently match the existing system at the soccer complex additional quotes were not applicable for these parts.

Purchase Order #2 – Menards \$10,628.01 for piping and fittings.

Additional Quotes: Hemphel \$11,981.01, Plumb Supply \$12,524.90

The irrigation project will be paid for by using funds from a deferred soccer complex project that was approved during the last budget cycle.

BACKUP INFORMATION:

1. Division Support Memo

Thank you for your time and attention to this project. Please contact me if you have any questions.

C. Nick Gow, Superintendent of Parks

MEMORANDUM
August 28, 2018

To: Richard Klimes, Director of Parks and Recreation
From: Nick Gow, Superintendent of Parks
Subject: Purchase Irrigation Supplies and Materials

A request is made to approve a purchase order for MTI Distributing for the supplies to install an irrigation system for the Houser Expansion and Athletic Field Grading project for a total of \$21,646.15. The irrigation supplies that will be used for this project are identical to the irrigation systems currently installed at the Muscatine Soccer Complex.

A request is made to approve a purchase order for Menards for the purchase of irrigation piping and fittings to install an irrigation system for the Houser Expansion and Athletic Field Grading project for a total of \$10,628.01.