



Public Safety Building, 312 E. Fifth St.
Muscatine, IA 52761
(563) 263-9233
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FIRE DEPARTMENT

MEMORANDUM

TO: Gregg Mandsager, City Administrator
Cinda Hilger, Administrative Secretary
Jerry Ewers, Fire Chief

FROM: Mike Hartman, Assistant Fire Chief

DATE: July 2, 2018

SUBJECT: City Council Agenda Item – Surface Pro computer Capital Purchase

INTRODUCTION:

As part of the FY 18/19 budget, the City Council approved \$6,000.00 for Surface Pro computers used for medical reports and documentation.

BACKGROUND:

The Muscatine Fire Department has utilized a computer-based report and documentation system for many years. In an effort to reduce the overall cost of the hardware required, the department transitioned from 'ruggedized' computers to the Surface Pro computers, which decreased the usable life span. However, this transition also decreased the overall cost and allowed for a better use of developing technology and reduced issues that are created by using older hardware. This capital purchase was approved by Council for the 18/19 FY budget. The low quote for the replacement equipment was \$5,999.63; which was under the approved budgeted amount of \$6,000.00.

RECOMMENDATION/RATIONALE:

The Department requests authorization to issue a purchase order for Surface Pro computers, for \$5,999.63. The budgeted amount is \$6000.00.

ATTACHMENT:

Equipment quotes.



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SUBJECT: City Council Agenda Item – Surface Pro computers Capital Quote

INTRODUCTION:

The following quotes were received for purchase of the Surface Pro computers included in the FY 18/19 budget:

Microsoft and Amazon (low quote)	\$5,999.63
Bestbuy, Microsoft, Urbanarmorgear, Rakuten, Amazon	\$6,427.68
BHPhoto, Cocoonpower, Bestbuy, Ebay, Amazon	\$6,518.20