

MEMORANDUM

TO: Gregg Mandsager, City Administrator
FROM: Richard Klimes, Director of Parks and Recreation 
RE: Request Approval to Issue a Purchase Order for the Dog Park Parking Lot
DATE: June 18, 2018

INTRODUCTION:

Please accept this memo and the attached information as a request for approval to issue a purchase order for the Muscatine Dog Park Parking Lot Project.

BACKGROUND:

The proposed parking lot will have 19 parking spots and will support the currently under construction dog park. The lot will be asphalt, will have handicap parking and will have painted lines as part of the project.

RECOMMENDATION:

The City's Purchasing Policy was used to solicit for qualified responsive and responsible vendors to submit bids as specified.

We received two (2) bids that met the minimum requested specifications and they are as follows:

- | | |
|-------------------------------------|-------------|
| 1. Illowa Investment Inc. | \$15,892.80 |
| 2. General Asphalt Construction Co. | \$18,490.00 |

At this time, the City Staff would recommend that the City Council approve a purchase order to Illowa Investment Inc. in the amount of \$15,892.80 for the Muscatine Dog Park Parking Lot Project.

The FY 17/18 approved budget has allowed \$25,000.00 for the parking lot component of the Dog Park Project.

BACKUP INFORMATION:

1. Bid Submittal
2. Parking Lot Plan

Thank you for your time and attention to this matter. Please contact me if you have any comments, questions or concerns.

C. Andrew Fangman, City Planner



Investment, Inc.

ASPHALT AND PAVEMENT MAINTENANCE

To: City Of Muscatine	Contact:
Address: Muscatine, IA USA	Phone:
	Fax:
Project Name: City Of Muscatine Dog Park	Bid Number:
Project Location:	Bid Date:

Item #	Item Description	Total Price
	4" Asphalt Parking Lot Striping Included	\$15,892.80

Total Bid Price: \$15,892.80

Notes:

- This Quote is valid for 30 days only.
- Price excludes testing, removal and replacement of soft/unstable subgrade, staking and backfill.

Payment Terms:

Payment due within 30 days of date of invoice, regardless of when payment is made by Owner

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: ILLOWA, Inc.</p> <p>Authorized Signature: </p> <p>Estimator: Jeff Herington (563) 349-3488 jeffh@illowainc.com</p>
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