

License # \_\_\_\_\_  
Wallet # \_\_\_\_\_  
Sticker # \_\_\_\_\_  
Receipt # \_\_\_\_\_  
Issued \_\_\_\_\_  
Expires \_\_\_\_\_

**CITY OF MUSCATINE**

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,  
PARK, PUBLIC WAY, PROPERTY OR FACILITY**

1. Name and address of applicant and sponsoring organization, if any:

Muscatine Second Saturday

Address: 221 East 2nd St.

Telephone Number: 563-571-1281

E-mail Address: muscatine second saturday @ gmail . com

2. Type of event that is planned:

Vendor, art, food, + live music

3. Proposed location:

2nd Street from Cedar to Pine

4. Date(s)/Time(s): June 9, July 14, Aug 11, Sept 8, Oct 13 4-8pm

5. Expected length of use: 2pm - 9pm

6. Expected size of group: 800 - 2100

7. Names of any person or persons in charge of the proposed use at the specified location:

Flynn Collier - 563-571-1281  
Melissa Osborn - 319-930-9189  
Melissa Lowery - 319-621-2733

Address(es): 221 East 2nd St.

Telephone Number(s): 563-571-1281 cell 563-263-4402 work

E-mail Address(es): flynn.collier@gmail.com

8. Names and addresses of any persons to be featured as entertainers or speakers:

will be available 5 days before ~~each~~ event.

9. List mechanical or electronic equipment to be used:

Small sound equipment, possible bounce house

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

None

11. Number and types of animals to be used:

None

12. A description of any sound amplification to be used:

Small, localized sound amplifiers

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Committee members, volunteers, and a hired Police officer

14. All plans for the provision of security:

Street barricades, supervisors, and a police officer

15. Beer or wine consumption? Yes \_\_\_\_\_ No X

16. Describe any items to be sold or distributed:

Art, handicrafts, food, T-shirts, Koozies, fabric shopping bags, and candy

17. Is water connection requested: Yes ✓ No \_\_\_\_\_

18. Is electricity requested: Yes ✓ No \_\_\_\_\_

19. Have you provided a layout site plan for your proposed activity or event? Yes ✓ No \_\_\_\_\_

If yes, please attach.

If no, please explain:

[Empty box for explanation]

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes ✓ No \_\_\_\_\_

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

[Signature]  
Authorized Representative

5/4/2018  
Date

**TO BE COMPLETED BY CITY DEPARTMENTS:**

I have reviewed the attached application with the following recommendations:

Recommend  
Approval

Comments:

YES     NO  
*Matt Phillips*    5-11-18  
Parks & Recreation    Date

Approval subject to  
attendance at pre-event  
meeting

YES     NO  
*[Signature]*    5.9.18  
Community Development    Date

YES     NO  
*[Signature]*    5/8/18  
Public Works    Date

YES     NO  
*B. Taylor*    5/8/18  
Police Chief    Date

YES     NO  
*[Signature]*    5/8/18  
Fire Chief    Date

**FINAL APPROVAL:**

YES     NO  
\_\_\_\_\_  
City Administrator    Date

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Muscatine Second Saturday Event layout

