

CITY OF MUSCATINE

TITLE 3, CHAPTER 14

PARADE APPLICATION

LICENSE #	_____
WALLET#	_____
STICKER#	_____
RECEIPT#	_____
ISSUED	_____
EXPIRES	_____

FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,  
PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name and address of applicant and sponsoring organization, if any:

Greater Muscatine Chamber of Commerce + Industry  
100 W. Second St.

2. Type of event that is planned:

Fourth of July Parades:

1) Kid's Parade 9-9:30 a.m.

2) Community Parade 5-6 p.m.

3. Proposed location:

1) Kid's Parade - 2nd St. Start at Pearl Plaza parking lot end @ new library.  
2) Start @ Iowa Field to 2nd St to Walnut to 5th

4. Dates:

July 4, 2018

Time: 9-9:30 a.m. 5-6 p.m.

Expected length of use: Kids 60 min; Community 3 hrs.

5. Expected size of group:

Kids 300+; Community 10,000+

6. Names, addresses and telephone numbers of any person or persons in charge of the proposed use at the specified location:

1) Kids Parade: Betty Collins 263-3065

1) Community Parade: Alicia Bull 263-8895

7. Names and addresses of any persons to be featured as entertainers or speakers:

TBD; however usually includes: marching bands, local dance groups; KWPC + local Access Ch. 9

8. List of mechanical or electronic equipment to be used:

AV equipment associated w/Local Access Ch. 9  
to be used @ 304 Iowa Ave balcony

9. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriage and golf carts:

TBD; typically 80-100 entries. Including bikes, cars, trucks, fire, police vehicles, golf carts, ATVs, utility, tractors, hayracks, etc.

10. Number and types of animals to be used: TBD: horses / dogs

11. A description of any sound application to be used: Some entries may be playing music from vehicles, etc.

12. Proposed monitoring of the group and or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

GMCCI will have 10-15 block captains (volunteers) to assist with parade lineup, flow + order during start at parade. Pooper scoopers to follow horses.

13. All plans for the provision of security: GMCCI would like assistance from City of Muscatine, Police Dept for parade security, safety. Public Works provide barricades, construction fence as needed. Possibly rope to keep parade viewers off street.

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of what ever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Alicia M. Bull  
Authorized Representative

2/21/18  
Date

**Parade Requirements:**

1. Attach sketch of parade route #1 or parade route #2 to be followed.
2. Submit \$30.00 permit fee with application. (Non-profit organizations exempt).
3. Insurance certificate with the following minimum requirements must accompany application:

General Liability - \$500,000 Bodily Injury & \$50,000 Property Damage  
or \$500,000 Combined Single Limit.

**TO BE COMPLETED BY CITY DEPARTMENTS:**

I have reviewed the attached application with the following recommendations:

Recommend  
Approval

YES

NO

*Michael Miller* 3-12-18  
Parks & Recreation Date

Comments:

Approval subject to attendance at pre-event meeting.

YES

NO

*David [Signature]* 2-26-18  
Building & Zoning Date

Per pre-event planning if necessary

YES

NO

*[Signature]* 2/27/18  
Public Works Date

Please invite Randy Howell to pre-event meeting.

YES

NO

*B. Teague* 2/26/18  
Police Chief Date

YES

NO

*[Signature]* 2/27/18  
Fire Chief Date

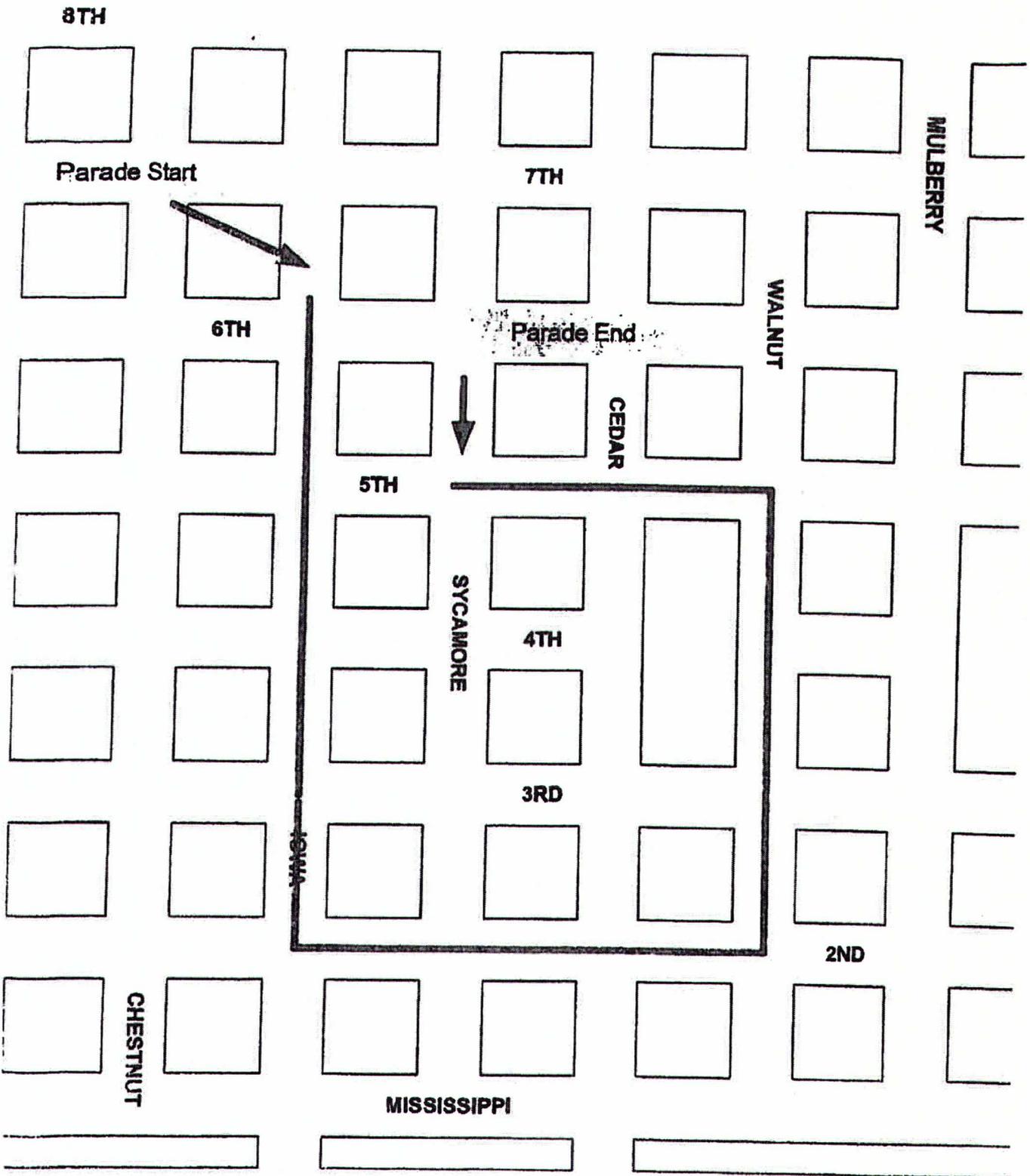
**FINAL APPROVAL:**

YES

NO

\_\_\_\_\_  
City Administrator Date

# Parade Route #1



8TH

Parade Start

6TH

7TH

Parade End

5TH

SYCAMORE

4TH

3RD

2ND

CHESTNUT

MISSISSIPPI

MULBERRY

WALNUT

CEDAR

# Parade Route #2

