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CITY OF MUSCATINE

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name and address of applicant and sponsoring organization, if any:

Jennifer DeFosse Muscatine Area Farmers Market

Address: 1564 Washington St.

Telephone Number: 563-571-4092

E-mail Address: defosse44@msn.com

2. Type of event that is planned:

Farmers market

3. Proposed location:

City lot on corner of 3rd + Cedar

4. Date(s)/Time(s): 5:30 a.m. - 12:30 p.m. every Saturday May - October

5. Expected length of use: 7 hours

6. Expected size of group: 30-50 vendors during peak season

7. Names of any person or persons in charge of the proposed use at the specified location:

Jennifer DeFosse

Address(es): above

Telephone Number(s): above

E-mail Address(es): above

8. Names and addresses of any persons to be featured as entertainers or speakers:

To be determined

9. List mechanical or electronic equipment to be used:

possibly amps for musicians

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

30-50 vehicles, food trucks

11. Number and types of animals to be used:

N/A

12. A description of any sound amplification to be used:

possibly small amps or speakers for music

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Market manager + board members will be on site to oversee.

14. All plans for the provision of security:

usually not applicable, but have called police in past if needed.

15. Beer or wine consumption? Yes _____ No

16. Describe any items to be sold or distributed:

vegetables, baked good, crafts

17. Is water connection requested: Yes _____ No

18. Is electricity requested: Yes No _____

19. Have you provided a layout site plan for your proposed activity or event? Yes _____ No

If yes, please attach.

If no, please explain:

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Jennifer SeFosse
Authorized Representative

2/21/18
Date

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

YES NO

Ronald M. Lines 2-23-18
Parks & Recreation Date

YES NO

[Signature] 2.23.18
Community Development Date

YES NO

[Signature] 2/22/18
Public Works Date

YES NO

B. Talgh 2/21/18
Police Chief Date

YES NO

[Signature] 2/21/18
Fire Chief Date

Comments:

Approval subject to
attendance at pre-event
meeting.

FINAL APPROVAL:

YES NO

City Administrator Date

