

Muscatine County Board of Supervisors  
Monday, October 23, 2017

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Howard, Mather, Sorensen, Sauer and Bonebrake present. Chairperson Sorensen presiding.

On a motion by Howard, second by Mather, the agenda was approved as presented. Ayes: All.

On a motion by Howard, second by Sauer, claims dated October 23, 2017 were approved in the amount of \$695,823.16. Ayes: All.

On a motion by Sauer, second by Mather, the Board approved Proclamation #10-23-17-01 Diabetes Awareness Month – November 2017. Roll call vote: Ayes: All.

On a motion by Bonebrake, second by Howard, the Board approved the FY2017 Annual Urban Renewal Report for Muscatine County. Ayes: All.

On a motion by Howard, second by Bonebrake, minutes of the October 16, 2017 regular meeting were approved as written. Ayes: All.

Correspondence:

The Board received an invitation to the Muscatine County Fair Annual Meeting to be held October 24<sup>th</sup> at 7:30 P.M.

Mather reported contact from a resident expressing appreciation for repairs to a shoulder on North Isett Avenue.

Committee Reports:

Mather attended an Eastern Iowa Mental Health Region meeting October 16<sup>th</sup>.

Sorensen attended a Wilton Development Corporation meeting October 18<sup>th</sup>.

County Engineer Keith White updated the Board on various secondary road projects.

The meeting was adjourned at 9:14 A.M.

ATTEST:

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Leslie A. Soule, County Auditor

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Jeff Sorensen, Chairperson  
Board of Supervisors

Muscatine County Board of Supervisors  
Monday, October 30, 2017

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Howard, Mather, Sorensen and Bonebrake present. Sauer was absent. Chairperson Sorensen presiding.

On a motion by Howard, second by Mather, the agenda was approved as presented. Ayes: All.

The Board reviewed a Design Services Proposal for the Muscatine County Historic Preservation Commission's Historic Jail Rehabilitation and Adaptive Reuse Plan – Phase I. Betty Schneider, Muscatine County Historic Preservation Commission, stated the Commission agrees with the original plan developed by Doug Steinmetz with the exception of removing the boiler. Schneider stated they consider the boiler part of the historic aspect of the building. On a motion by Howard, second by Mather, the Board accepted a Design Services Proposal for the Muscatine County Historic Preservation Commission's Historic Jail Rehabilitation and Adaptive Reuse Plan-Phase I from Horizon Architecture for a not-to-exceed total of \$10,550. Ayes: All.

Community Services Director/Disability Services Coordinator Kathie Anderson-Noel reviewed the Eastern Iowa MH/DS Region's FY2018 Community Services Plan with the Board. Anderson-Noel stated a pilot project will begin January 1, 2018 between Illinois and Iowa which will allow for commitments to be transported to Robert Young in Rock Island when no bed is available in the region.

Anderson-Noel stated the transition has been smooth since Mike Johannsen's retirement. Anderson-Noel stated Community Services is currently serving 214 individuals through their trust program. Anderson-Noel stated in the 1<sup>st</sup> quarter of FY2018 they have had 61 commitments increased slightly from 57 commitments in the 1<sup>st</sup> quarter of FY2017. Anderson-Noel stated case management ended September 30<sup>th</sup> and all cases have been transferred to AmeriHealth.

Discussion was held with County Treasurer Amy Zybarth on her request to upgrade one employee in her office from Treasurer's Clerk III to Treasurer's Clerk II. Zybarth stated this helps achieve segregation of duties required by the State Auditors. Zybarth stated she can cover the \$2,000 cost in her current budget. On a motion by Howard, second by Bonebrake, the Board approved the request to upgrade Sherry Morgan in the Treasurer's Office from Clerk III to Clerk II. Ayes: All.

On a motion by Howard, second by Bonebrake, minutes of the October 23, 2017 regular meeting were approved as written. Ayes: All.

#### Correspondence:

Sorensen and Bonebrake reported an inquiry from the press regarding the resignation of the MUSCOM Manager.

Sorensen reported a couple of calls regarding the food pantry.

#### Committee Reports:

Howard and Sorensen attended a Bi-State Regional meeting October 25<sup>th</sup>.

Sorensen attended a West Liberty Economic Area Development meeting October 26<sup>th</sup>.  
Bonebrake attended a MUSCOM meeting October 26<sup>th</sup>.

Sorensen participated in Vision 2020 October 26<sup>th</sup>.

County Engineer Keith White updated the Board on secondary road projects.

Discussion was held with Brad Roeth, Watersmith Engineering, regarding a change order for the Muscatine County Community Services Building Parking Lot Project. Roeth stated the change order was to relocate electrical lines, backfill a cistern and install plastic underneath half of the permeable paver areas in order to alleviate the concern of a neighbor about extra water in their basement from the project. On a motion by Howard, second by Mather, the Board accepted Change Order #2 in the amount of \$4,026.83 for the Muscatine County Community Services Building Parking Lot Project. Ayes: All.

On a motion by Mather, second by Bonebrake, the Board set a public hearing for 9:00 A.M. on Monday, November 13, 2017 on a confinement feeding operation permit application from Doug and Nic Shalla. Ayes: All.

On a motion by Bonebrake, second by Mather, the Board adopted the following 2018 Holiday Schedule for Muscatine County. Ayes: All.

<u>HOLIDAY</u>	<u>DAY OF OBSERVANCE</u>
New Year's Day	Monday, January 1, 2018
Memorial Day	Monday, May 28, 2018
Independence Day	Wednesday, July 4, 2018
Labor Day	Monday, September 3, 2018
Veterans' Day	Monday, November 12, 2018
Thanksgiving	Thursday, November 22, 2018
Day after Thanksgiving	Friday, November 23, 2018
Christmas Eve Day	Monday, December 24, 2018
Christmas	Tuesday, December 25, 2018
New Year's Eve Day	Monday, December 31, 2018

In addition to the holidays enumerated above, staff is granted one unscheduled holiday (personal day) to be used in 2018.

On a motion by Howard, second by Bonebrake, the Board accepted the October 2017 payroll claims. Ayes: All.

The meeting was adjourned at 10:14 A.M.

ATTEST:

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Leslie A. Soule, County Auditor

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Jeff Sorensen, Chairperson  
Board of Supervisors