

License # \_\_\_\_\_  
Wallet # \_\_\_\_\_  
Sticker # \_\_\_\_\_  
Receipt # \_\_\_\_\_  
Issued \_\_\_\_\_  
Expires \_\_\_\_\_

CITY OF MUSCATINE

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,  
PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name and address of applicant and sponsoring organization, if any:

Muscotine Second Saturday  
Address: 215 Sycamore St., Muscatine, IA  
Telephone Number: 563-571-1281  
E-mail Address: MuscotineSecondSaturday@gmail.com

2. Type of event that is planned:

Art, music, + food festival

3. Proposed location:

2nd street from Cedar to pine. With any necessary sections excluded for construction as deemed needed by 2nd Saturday committee and city staff.

4. Date(s)/Time(s): June 10, Jul 8, Aug 12, Sep 9, Oct 14: 3-9pm

5. Expected length of use: 6 hours per event

6. Expected size of group: 2,000 - 3,500

7. Names of any person or persons in charge of the proposed use at the specified location:

Flynn Collier - flynn.collier@gmail.com  
Jodi Hansen - jhansen@muscotine.com  
Melissa Osborn

Address(es): 221 East 2nd St.

Telephone Number(s): 563-571-1281

E-mail Address(es): flynn.collier@gmail.com

8. Names and addresses of any persons to be featured as entertainers or speakers:

To be announced. List available approx 2 weeks before each event. All family friendly, approved by committee prior to booking.

9. List mechanical or electronic equipment to be used:

Small sound equipment  
food trucks

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

none.

11. Number and types of animals to be used:

none

12. A description of any sound amplification to be used:

Small, localized sound systems.

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

6 committee members and 6-12 trained volunteers.

14. All plans for the provision of security:

Road blocks, committee members, and request for police presence.

15. Beer or wine consumption? Yes  No

16. Describe any items to be sold or distributed:

fine art, handicrafts, food, and currently working to have a small beer garden featuring Contrary Brewing of Muscatine.

17. Is water connection requested: Yes  No

18. Is electricity requested: Yes  No

19. Have you provided a layout site plan for your proposed activity or event? Yes  No

If yes, please attach.

If no, please explain:

[Empty box for explanation]

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes  No

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

[Signature]  
Authorized Representative

5/18/2017  
Date

**TO BE COMPLETED BY CITY DEPARTMENTS:**

I have reviewed the attached application with the following recommendations:

Recommend  
Approval

Comments:

YES  NO

*Michael Klein* 5-30-17  
Parks & Recreation Date

Approval subject to  
attendance at pre-event  
meeting.

YES  NO

*[Signature]* 5.24.17  
Community Development Date

YES  NO

*[Signature]* 5/24/17  
Public Works Date

Need to Attend Pre-Event  
Meets. Please invite  
Randy Howell

YES  NO

*B. Targa* 5/23/17  
Police Chief Date

YES  NO

*[Signature]* 5-30-17  
Fire Chief Date

**FINAL APPROVAL:**

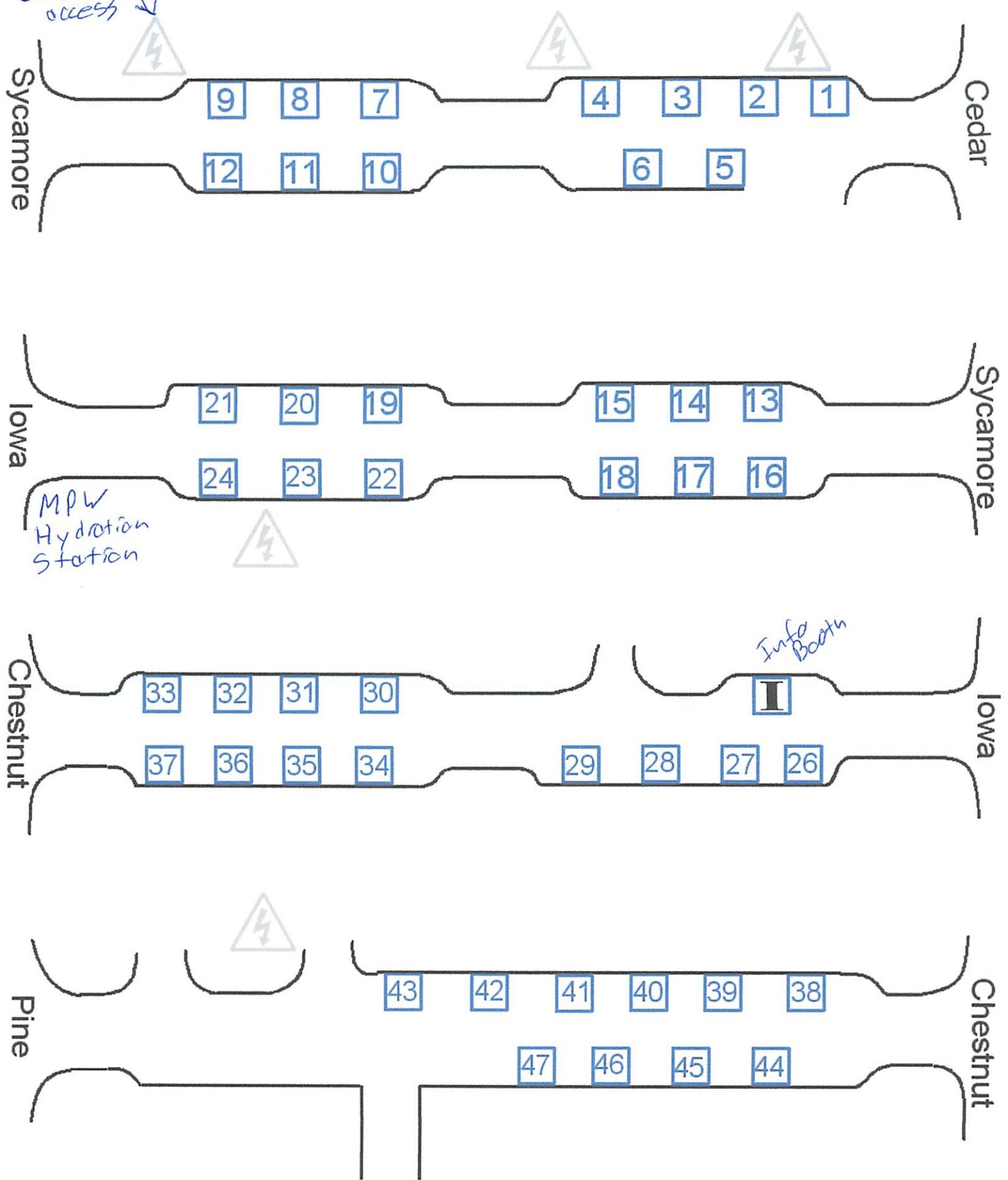
YES  NO

\_\_\_\_\_  
City Administrator Date

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Blue numbered boxes indicate vendor + musician booth spaces.

Locations of electrical access ↓



Capri

11 12 13 14

17 18 19

20 21

22 23 24

25-30

31-36

37 38 39

40 41 42

43 44 45

46 47 48

49-54

55-60

61

62 63 64 65

66 67 68 69

70 71 72 73

74-79

80-85

86 87 88 89 90 91 92

93 94 95 96

97-102