

MEMORANDUM

TO: Gregg Mandsager, City Administrator
FROM: Richard Klimes, Director of Parks and Recreation 
RE: Request Approval to Purchase a Truck for Park Maintenance
DATE: April 13, 2017

INTRODUCTION:

Please accept this memo and the attached information as a request for approval to purchase a Truck for the Park Maintenance Division as requested and approved during the recent budget process.

BACKGROUND:

The requested truck as explained in the attached memo will be used in the Park Maintenance Division for trailering mowers and for general park maintenance activities throughout the community.

RECOMMENDATION:

The City's Purchasing Policy was used to solicit for qualified responsive and responsible vendors to submit bids as specified.

We received six (6) bids that met the minimum requested specifications. The bid results are on the attached memo from Nick Gow, Superintendent of Parks. At this time, the City Staff would recommend that the City Council approve a purchase order to Krieger Auto Group from Muscatine in the amount of \$25,000.00 for a new 2017 Ford F250.

The FY 16/17 approved budget did have \$25,000.00 allowed for the purchase of a truck for the Park Maintenance Division.

Bids were solicited for a new and used like vehicle. After conferring with the Public Works Vehicle Maintenance Supervisor about a used 2008 vehicle with no warranty for \$24,500.00 with 46,606 miles versus a new 2017 vehicle with a warranty for \$25,000.00, the decision was made to recommend the purchase of a new vehicle.

BACKUP INFORMATION:

1. Division Support Memo

Thank you for your time and attention to this matter. Please contact me if you have any comments, questions, or concerns.

C. Nick Gow, Superintendent of Parks
Randy Moeller, Vehicle Maintenance Supervisor

MEMORANDUM
April 12, 2017

To: Richard Klimes, Director of Parks and Recreation
From: Nick Gow, Superintendent of Parks
Subject: Purchase Truck

In the FY16/17, \$35,000 was requested as an amendment to replace a 1997 truck with a new truck. \$25,000 was amended and approved to purchase a used/new truck for Park Maintenance. This truck will be used for trailering equipment throughout the community to mow the outside parks and will be used on the Riverfront for maintenance. Bids for new vehicles were sent out to several companies. Quotes were also received for used vehicles. The following are the bid results:

<u>Company</u>	<u>Total</u>
Krieger Auto Group	\$25,000 (new 2017 Ford F250)
Victory Ford	\$25,565 (new 2017 Ford F250)
Krieger Motor Co.	\$28,443 (new 2017 Silverado 2500)
ESSIG Motors	\$24,500 (used 2008 Silverado with 46,606 miles)
Lindquist Ford	\$27,949 (used 2015 F250 with 5,480 miles)
Krieger Auto Group	\$39,995 (used 2014 F250 with 63,000 miles)

After speaking with the Vehicle Maintenance Supervisor, we are recommending purchasing the new Ford F250 from Krieger Auto Group for \$25,000. Although the 2008 Silverado was less expensive, the warranty has expired and the vehicle has over 46,000 miles. The Ford F250 vehicle came in at budget and comes with a 3 year/36,000 mile bumper to bumper warranty and a 5 year/60,000 mile powertrain warranty.