

License # \_\_\_\_\_  
 Wallet # \_\_\_\_\_  
 Sticker # \_\_\_\_\_  
 Receipt # \_\_\_\_\_  
 Issued \_\_\_\_\_  
 Expires \_\_\_\_\_

**CITY OF MUSCATINE**

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY, PARK, PUBLIC WAY, PROPERTY OR FACILITY**

1. Name and address of applicant and sponsoring organization, if any:  
Greater Muscatine Chamber of Commerce & Industry  
 Address: 102 Walnut Street  
 Telephone Number: 563.263.8895  
 E-mail Address: ssides@muscatine.com

2. Type of event that is planned:  
 Festivities to celebrate 4th of July:  
 Morning parade for children  
 \* Soap Box Derby (see additional Application) Muscatine Symphony Orchestra  
 Community Parade at 5pm  
~~Live Music~~ Chalk Art Contest Fireworks for Community  
 Reading of Declaration of Independence

3. Proposed location:  
 Kids Parade - 2nd Street from Walnut to Iowa, Iowa to Munder Public Library  
 Soap Box Derby - 3rd Street from (See Application) ~~See Application~~  
 and farmers Market Lot (See Application)  
 Community Parade - Iowa, 2nd St, Walnut St, Cedar - See Parade Route 1  
~~Live Music~~ - Chalk Art - 2nd + Iowa through Alley + Iowa Fields on Iowa Ave  
 Reading, MSO + Fireworks - Riverfront on Iowa (by Ave Sub D)  
 Pearl City Station (Riverfront)

4. Date(s)/Time(s): Monday July 4th 2016 8am-10pm ~~Tuesday~~  
July 5th (Raindate) ← fireworks only (7pm-10pm)  
 5. Expected length of use: 8am-10pm  
 6. Expected size of group: 10,000 (entire day)

7. Names of any person or persons in charge of the proposed use at the specified location:  
 GMCCI - Shelley Sides, Event Coordinator  
 - Greg Jenkins, Pres & CEO  
 - Pam Collins, Committee Chair  
 - Janet Morrow - Director of marketing & Membership

Address(es): 102 Walnut Street  
 Telephone Number(s): 563-263-8895  
 E-mail Address(es): ssides@muscatine.com

8. Names and addresses of any persons to be featured as entertainers or speakers:

Grey Jenkins - GMCCI  
Muscatine Symphony Orchestra - Muscatine

9. List mechanical or electronic equipment to be used:

Existing Sound System

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

Numerous cars, trucks, golf carts, bicycles, wagons in parades  
Soap Box Derby Cars for Soap Box Derby (see additional app)

11. Number and types of animals to be used:

numerous horses and dogs on leashes.

12. A description of any sound amplification to be used:

Existing Sound System

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Muscatine Police Dept: Direct traffic, ensure safety, start & end parades.  
Muscatine Fire Dept: Lead Parade & ensure safety at fireworks  
Muscatine Public Works: Barricades & cones

14. All plans for the provision of security:

Muscatine Police Department - staffed accordingly

15. Beer or wine consumption? Yes \_\_\_\_\_ No X

16. Describe any items to be sold or distributed:

TBD - Food vendors, beverages (non-alcoholic), glow sticks

17. Is water connection requested: Yes X No \_\_\_\_\_

18. Is electricity requested: Yes X No \_\_\_\_\_

19. Have you provided a layout site plan for your proposed activity or event? Yes \_\_\_\_\_ No X

If yes, please attach.

If no, please explain:

Still preliminary planning stages

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes X No \_\_\_\_\_

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Shelley Sides  
Authorized Representative

2/8/16  
Date

**TO BE COMPLETED BY CITY DEPARTMENTS:**

I have reviewed the attached application with the following recommendations:

Recommend  
Approval

YES     NO

Richard Miller    2-16-16  
Parks & Recreation    Date

Comments:

Approval subject to attendance at pre-event meeting.

YES     NO

[Signature]    2.11.16  
Community Development    Date

subject to Pre-Event Meeting.

YES     NO

Rto Kyo    2/10/16  
Public Works    Date

YES     NO

B. Talgh    2/10/16  
Police Chief    Date

Pre Event meeting

YES     NO

[Signature]    2/10/16  
Fire Chief    Date

Per Pre Event meeting

**FINAL APPROVAL:**

YES     NO

\_\_\_\_\_  
City Administrator    Date

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_