

CITY OF MUSCATINE

License #	_____
Wallet #	_____
Sticker #	_____
Receipt #	_____
Issued	_____
Expires	_____

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY, PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name of applicant and sponsoring organization, if any:

MCSO Race For the Schools

Address: 2900 Mulberry Ave. Muscatine

Telephone number: 563-263-7223

E-mail address: daphne.donald@mcsdonline.org

2. Type of event that is planned:

5K Race - Walk + Run

3. Proposed location:

MITS - 2705 Cedar - Race around the High School to Bonnie Drive out to Mulberry to Wier and back.

4. Date(s)/Time(s): May 7, 2016 8:00 a.m.

5. Expected length of use: one hour

6. Expected size of group: 200-300 participants

7. Names of any person or persons in charge of the proposed use at the specified location:

Daphne Donald - Race Contact 563-263-7223 daphne.donald@mcsdonline.org  
 Dr. Jerry Rube - Superintendent - jerry.rube@mcsdonline.org  
 Jeff Miller - Maintenance Supervisor - jeff.miller@mcsdonline.org

Address(es): 2900 Mulberry Ave

Telephone Number(s): 563-263-7223 - Maintenance, 563-263-4740

E-mail address(es): See above

8. Names and addresses of any persons to be featured as entertainers or speakers:

NA

9. List mechanical or electronic equipment to be used:

NA

PA @ high school +  
Finish line timing equipment @ high school

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

Motor + Golf cart to lead + follow race participants

11. Number and types of animals to be used:

NA

12. A description of any sound amplification to be used:

only small hand-held mic + small speaker  
at the High School

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Race volunteers on the course + race  
volunteers @ water stations along Mulberry.  
Police assistance (as available) at Bonnie Dr. +  
Wier St.

14. All plans for the provision of security:

Race volunteers

15. Beer or wine consumption? Yes \_\_\_\_\_ No X

16. Describe any items to be sold or distributed:

NA  
Race registration fee

17. Is water connection requested? Yes \_\_\_\_\_ No X

18. Is electricity requested? Yes \_\_\_\_\_ No X

19. Have you provided a layout site plan for your proposed activity or event? Yes X No \_\_\_\_\_

If yes, please attach.

If no, please explain:

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes X No \_\_\_\_\_

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Arnell J. Donald  
Authorized Representative

1-14-16  
Date

**TO BE COMPLETED BY CITY DEPARTMENTS:**

I have reviewed the attached application with the following recommendations:

Recommend  
Approval

YES

NO

*[Signature]*  
Parks & Recreation Date 1-29-16

YES

NO

*[Signature]*  
Building & Zoning Date 1-25-16

YES

NO

*[Signature]*  
Public Works Date 1/22/2016

YES

NO

*[Signature]*  
Police Chief Date 1/27/16

YES

NO

*[Signature]*  
Fire Chief Date 1-22-16

Comments:

Approval subject to coordinating event with Police Department.

**FINAL APPROVAL:**

YES

NO

\_\_\_\_\_  
City Administrator Date

\_\_\_\_\_