

## Minutes

### TRANSIT ADVISORY COMMISSION

#### Public Works Facility

Tuesday, September 10, 2013

Meeting was called to order at 4:05 p.m. Commission member Sue George was present. Ex-officio member Kathie Anderson Noel was also present. Minutes from the March 12, 2013 were read and approved. There was no discussion.

The following operational activities were discussed from spring and summer 2013 activities since we didn't meet in June 2013. Provided shuttle service from MHS to Discovery Center for JDRF run in April. Participated in Senior Expo at Muscatine Mall in May. Did rides for KanDo Camp in June. Offered free rides during summer months when school was not in session for students k-12. Assisted with rides for Chinese delegation when they were here in July.

Training offerings during 4<sup>th</sup> and 1<sup>st</sup> quarter included LEAN I and II presented by Stephanie Romagnoli, Human Resources Director. Transit Supervisor, Kristy Korpi facilitated with LEAN I trainings. Jim Vaughn, Canadian Pacific Railroad presented Railroad Safety Training in July to all drivers. In September, MuscaBus participated in the Community Block Party at the Muscatine Y.

A bicycle rack was installed on the front of Bus #242 in August. The rack and mounting hardware were donated by Melon City Bike Club. A training video was created and posted on the City's website along with rider rules for use of the bike rack. Interested riders were offered the opportunity to try the bike rack out at Public Works for a week before the bus was put on the route. Bus #242 is found on Blue Route most days. This route covers the greatest distance in the City.

The Transit Supervisor attended the Midwest Transit Conference held in Kansas City in early August. This was a four state training: Nebraska, Missouri, Iowa and Kansas.

On an operational note, a less than half time dispatcher was hired to cover hours for the current ¾ time dispatchers to remain in compliance with the City's request that less than full time employees work less than 29 hours per week. This is in response to the Affordable Care Act.

Meeting was adjourned at 4:30 p.m..

Respectfully submitted,

Kristy Korpi, Transit Supervisor