

**MINUTES**  
**Recreation Advisory Commission**  
**Wednesday, March 6, 2013 – 5:30 p.m.**  
**City Hall – Council Chambers**

**Members Present:** Greg Harper, Kim Warren, Brad Bark, Tim Riley, and Al Wagner

**Members Absent:** Janell Kassel and Dana Kraft

**Guests Present:** Diana Tank, Randy Hill, John Sayles, and Dave Bender

**Staff Present:** Rich Klimes, Nick Gow, Dan McGinn, and Randy Moeller

The meeting was called to order at 5:30 p.m.

*Motion to approve minutes of the February 6, 2013 regular meeting. Moved by Harper. Second by Bark. All ayes; motion carries.*

**Request – Trail Head Shelter Memorial Project**

Klimes stated Diana Tank will give a presentation tonight on the Jane McFate Memorial Trailhead Project. The Commission will need to make a motion in order for the project to go to City Council. Staff's recommendation at this time is to move forward with the project.

Tank discussed the Jane McFate Memorial Trailhead Project. Tank stated a memorial fund was created in Jane's name to complete improvements on the City trails. However, as the money continued to grow they started looking at other options. The group chose a pavilion that would straddle the trail in Weed Park by Colorado Street. There will also be a bike rack and message board placed next to the pavilion. Tank informed the commission there are many volunteers who are willing to assist with the project.

Klimes asked the Commission if they had any questions. Harper asked who will be responsible for the message board. Klimes stated the Parks and Recreation Department. Riley asked if they will decide what color the shingles will be. Tank stated yes, there are options to choose from.

*Motion to approve the Jane McFate Memorial Trailhead Project. Moved by Wagner. Second by Warren. All ayes; motion carries.*

**Request – Trail Distance Markers**

Bender presented a proposal for the initiation of signage for the Muscatine Trail System. Bender stated the Muscatine Bike Club would like to donate \$750 towards signage for the Muscatine

Trail System. The trail markings would consist of treated 4 X 4 posts with a composite top. There would also be signage placed on the posts marking every half mile north and south of the Pearl City Station. The Muscatine Bike Club believes the Pearl City Station is a good place to start due to visibility, parking, restrooms, location, etc. Bark asked if there was a way to put more information on the proposed signage. For example, 2 miles to Weed Park from Pearl City Station, etc. Bender stated the Muscatine Bike Club believes the proposed markings and signage could be completed with their current budget. More signage could always be added once additional funds are raised.

Gow stated the Parks and Recreation staff measured from the Pearl City Station to see where the markings would be located. However, those locations weren't really ideal starting places for citizens. Maybe the signs could display distances to the next few destinations. For example, 1.3 miles to Pearl City Station, 5 miles to Weed Park, etc. This would help encumber all the trails in the system and give citizens an idea of distances. Klimes asked Bender if both ideas could be incorporated into the project. Bender stated other than cost, he doesn't see why both concepts couldn't be used.

Gow informed the Commission that the proposed markers won't cover the entire trail system right now. They would start at Musser Park and end at University Drive. Bender stated although that would be the desirable option, the Bike Club will not be able to provide signage for the entire trail. We would like to get the project started and add the signage as funding becomes available. Bark asked if both options can be presented to City Council. Klimes stated the Parks and Recreation Department will take one clean option to them.

*Commission Member Harper moved to approve sign posts as presented by Dave Bender at half mile increments with Pearl City Station being point zero with additional signage as funding becomes available. Seconded by Commission Members Riley and Warren. Two nay: Commission Members Wagner and Bark. Motion carried.*

### **Discussion – Central Weed Park Corridor Project**

Klimes proposed two options for the Central Weed Park Corridor Project. One option is for an open ended shelter and the other option is for a closed ended shelter. The Commission agreed on the closed ended shelter. Klimes asked the Commission if they would like to see a restroom facility placed near the shelter. The Commission was in favor of a larger restroom facility being placed near the new shelter.

*Commission Member Warren moved to approve the Weed Park Central Corridor Project to include the corporate shelter and modular restroom facility subject to outside funding. Seconded by Commission Member Bark. All ayes; motion carries.*

**Presentation – Golf Course Policy Manual**

Golf pro McGinn briefly discussed the Golf Course Policy Manual changes for 2013. Klimes stated we need an endorsement from the Commission to move forward.

*Commission Member Bark moved to approve the Golf Course Policy Manual as presented. Seconded by Commission Member Wagner. All ayes; motion carries.*

**Discussion – Dog Park**

Klimes stated there's great momentum in the community to open a dog park. Klimes asked if he could get two members of the Commission to join the dog park committee. No Commission Member's were in favor of joining a subcommittee at this time.

**Other Business**

None

There being no further business, the meeting adjourned at 6:50 p.m.

Respectfully submitted,

Jessica Shaw  
Office Coordinator