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## **City Administrator Report to Mayor & City Council**

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### **REPORT:**

1. ATE: The City received an additional payment from GATSO for April in the amount of \$4,675. Net of GATSO's fee, City revenue is \$3,001. The updated spreadsheet is attached.
2. Spring Cleanup: Attached is the report for Spring Clean Up Week for 2013. We are awaiting final costs for electronic waste disposal - the attached includes estimated amounts.
3. Blue Zones: Joni Axel sent over these additional resources:
  - Walkable101: The Walkability Workbook -- <https://www.dropbox.com/sh/84q1j2dooj9enkt/16ky0j6H5L>
  - Walkable101: The Implementation Guide -- [https://www.dropbox.com/sh/3m28spbumebcbeh/Y\\_RvIrHOFT](https://www.dropbox.com/sh/3m28spbumebcbeh/Y_RvIrHOFT)
  - Walkable 101: Videos and Posters -- <https://www.dropbox.com/sh/govtx2wmlhf8bl/cvDkHF-2yJ>
  - Other Resources -- <https://www.dropbox.com/sh/pikxdgbdifd0liv/uZmRUeyCYA>
4. Fire Department: Chief Ewers met with a local company today. It appears that in lieu of an EPA fine that the local business may have the option to donate to the Fire Department - approximately \$26,000 in funding for Haz Mat equipment. Also, the permit required confined space stand by that the department provides for CIPCO in the County netted an \$1,800 agreement. It also netted an hourly stand-by fee of \$5,916.08 for our vehicle and four people that were on site Tuesday and Wednesday. The City should receive both of these checks within 30 days.
5. Finance: The Financial software upgrade process have begun in earnest this week with a review of current processes (Finance and HR related).
6. HR: Staff expects to review the update employee handbook with City Council at the June in-depth meeting.
7. The City of Muscatine has created a link to the Levee Breach maps. Please go to: <http://muscantineiowa.gov/index.aspx?NID=745>

#### How to use Muscatine Island Flood Inundation Viewers:

- A time slider tool is located at the bottom of each web map. The web map is designed to step through the inundation model in six-hour increments. For each model, start time is January 1, 2013 for the time increment of midnight (12:00 a.m.) to 6:00 a.m.
- Time Slider Operation: When opening up the applications for the first time it is best to let the time slider run through the entire length of time, which speeds up display of the consecutive runs. Another way to accomplish this is pause the time slider and click the back button to go back to the start position on the Time Slider.

**"I remember Muscatine for its sunsets. I have never seen any on either side of the ocean that equaled them" — Mark Twain**

- Navigation: If you wish to zoom in or pan around on the map, pause the Time Slider so that the application is not making requests to the server while you are navigating. Once you get to a location that you wish to look at as the water progresses through time, you can start the time slider back up.
- Information Available: All of the 250' x 250' water cells are click aware so if you click on a water cell it will return attributes about that location, such as depth (in feet), velocity (in ft. per sec), and time (end of 6-hour increments). These are 6 hour interval time series so the only values available through these applications are at 6 hour increments. If one needs hour by hour increments MAGIC would have that available in GIS File format. The Critical Facility points are also click aware, by clicking on the points the time to 1 foot and time to 2 foot values are shown for each breach scenario.

**City of Muscatine**  
**Automated Traffic Enforcement System**  
**Summary of Tickets Collected by GATSO**

Date Range		Collections		GATSO Fee (\$27/pd ticket)		Net City Revenue	Fiscal Year	
From	To	Amount	Number				Cumulative Amount (City)	Cumulative Total (City)
<b><u>FY 2010/2011</u></b>								
4/26/2011	5/10/2011	\$ 16,400.00	218	\$ 5,886.00	\$ 10,514.00	\$ 10,514.00		
5/11/2011	5/26/2011	59,225.00	779	21,033.00	38,192.00	48,706.00		
5/27/2011	6/10/2011	77,080.00	1,011	27,297.00	49,783.00	98,489.00		
6/11/2011	6/25/2011	73,115.00	945	25,515.00	47,600.00	146,089.00		
6/26/2011	6/30/2011	26,570.00	338	9,126.00	17,444.00	163,533.00		
(Fiscal Yr-End Cutoff)								
Subtotal - FY 2010/2011		\$ 252,390.00	3,291	\$ 88,857.00	\$ 163,533.00			\$ 163,533.00
<b><u>FY 2011/2012</u></b>								
7/1/2011	7/10/2011	\$ 31,790.00	405	\$ 10,935.00	\$ 20,855.00	\$ 20,855.00		184,388.00
7/11/2011	7/26/2011	99,105.00	1,264	34,128.00	64,977.00	85,832.00		249,365.00
7/27/2011	8/10/2011	82,675.00	1,065	28,755.00	53,920.00	139,752.00		303,285.00
8/11/2011	8/26/2011	68,265.00	870	23,490.00	44,775.00	184,527.00		348,060.00
8/27/2011	9/10/2011	51,010.00	642	17,334.00	33,676.00	218,203.00		381,736.00
9/11/2011	9/26/2011	63,040.00	798	21,546.00	41,494.00	259,697.00		423,230.00
9/27/2011	10/10/2011	39,675.00	496	13,392.00	26,283.00	285,980.00		449,513.00
10/11/2011	10/27/2011	52,915.00	672	18,144.00	34,771.00	320,751.00		484,284.00
10/28/2011	11/10/2011	34,910.00	446	12,042.00	22,868.00	343,619.00		507,152.00
11/11/2011	11/25/2011	36,410.00	459	12,393.00	24,017.00	367,636.00		531,169.00
11/26/2011	12/10/2011	31,235.00	400	10,800.00	20,435.00	388,071.00		551,604.00
12/11/2011	12/27/2011	28,250.00	352	9,504.00	18,746.00	406,817.00		570,350.00
12/28/2011	1/10/2012	37,060.00	478	12,906.00	24,154.00	430,971.00		594,504.00
1/11/2012	1/26/2012	41,130.00	528	14,256.00	26,874.00	457,845.00		621,378.00
1/27/2012	2/10/2012	37,225.00	481	12,987.00	24,238.00	482,083.00		645,616.00
2/11/2012	2/24/2012	24,230.00	307	8,289.00	15,941.00	498,024.00		661,557.00
2/25/2012	3/10/2012	27,120.00	347	9,369.00	17,751.00	515,775.00		679,308.00
3/11/2012	3/26/2012	28,690.00	366	9,882.00	18,808.00	534,583.00		698,116.00
3/27/2012	4/10/2012	26,460.00	342	9,234.00	17,226.00	551,809.00		715,342.00
4/11/2012	4/25/2012	44,465.00	573	15,471.00	28,994.00	580,803.00		744,336.00
4/26/2012	5/10/2012	34,050.00	434	11,718.00	22,332.00	603,135.00		766,668.00
5/11/2012	5/26/2012	35,300.00	446	12,042.00	23,258.00	626,393.00		789,926.00
5/27/2012	6/10/2012	31,130.00	403	10,881.00	20,249.00	646,642.00		810,175.00
6/11/2012	6/25/2012	52,415.00	668	18,036.00	34,379.00	681,021.00		844,554.00
6/26/2012	6/30/2012	20,765.00	267	7,209.00	13,556.00	694,577.00		858,110.00
Total - FY 2011/2012		\$ 1,059,320.00	13,509	\$ 364,743.00	\$ 694,577.00	Fiscal Year total before MCA collections		

<b><u>FY 2012/2013</u></b>								
7/1/2012	7/10/2012	\$ 40,360.00	517	\$ 13,959.00	\$ 26,401.00	\$ 26,401.00		1,048,044.00
7/11/2012	7/26/2012	56,520.00	723	19,521.00	36,999.00	63,400.00		1,085,043.00
7/27/2012	8/10/2012	52,805.00	668	18,036.00	34,769.00	98,169.00		1,119,812.00
8/11/2012	8/26/2012	44,170.00	559	15,093.00	29,077.00	127,246.00		1,148,889.00
8/27/2012	9/10/2012	49,420.00	624	16,848.00	32,572.00	159,818.00		1,181,461.00

9/11/2012	9/26/2012	56,340.00	709	19,143.00	37,197.00	197,015.00	1,218,658.00
9/27/2012	10/10/2012	45,655.00	581	15,687.00	29,968.00	226,983.00	1,248,626.00
10/11/2012	10/27/2012	52,895.00	676	18,252.00	34,643.00	261,626.00	1,283,269.00
10/28/2012	11/10/2012	39,395.00	501	13,527.00	25,868.00	287,494.00	1,309,137.00
11/11/2012	11/25/2012	25,540.00	322	8,694.00	16,846.00	304,340.00	1,325,983.00
11/26/2012	12/10/2012	34,155.00	435	11,745.00	22,410.00	326,750.00	1,348,393.00
12/11/2012	12/27/2012	36,205.00	459	12,393.00	23,812.00	350,562.00	1,372,205.00
12/28/2012	1/10/2013	29,690.00	384	10,368.00	19,322.00	369,884.00	1,391,527.00
1/11/2013	1/27/2013	26,575.00	333	8,991.00	17,584.00	387,468.00	1,409,111.00
1/28/2013	2/10/2013	23,815.00	293	7,911.00	15,904.00	403,372.00	1,425,015.00
2/11/2013	2/24/2013	18,965.00	241	6,507.00	12,458.00	415,830.00	1,437,473.00
2/25/2013	3/10/2013	18,895.00	241	6,507.00	12,388.00	428,218.00	1,449,861.00
3/11/2013	3/26/2013	30,465.00	395	10,665.00	19,800.00	448,018.00	1,469,661.00
3/27/2013	4/10/2013	25,750.00	327	8,829.00	16,921.00	464,939.00	1,486,582.00
4/11/2013	4/25/2013	20,085.00	250	6,750.00	13,335.00	478,274.00	1,499,917.00
2/1/2013	4/25/2013	*	4,675.00	62	1,674.00	3,001.00	481,275.00
							1,502,918.00

Total - FY 2012/2013      \$ 732,375.00      9,300      \$ 251,100.00      \$ 481,275.00

Fiscal Year total before  
MCA collections

\* Additional from previous GATSO 3rd party vendor.

Total to Date      \$ 1,311,710.00      16,800      \$ 453,600.00      \$ 858,110.00

**City of Muscatine**  
**Automated Traffic Enforcement System**  
**Summary of Tickets Forwarded to MCA Collection Service**

Unpaid Amounts to MCA from GATSO					MCA Collections					MEMO Number Canceled	
Date to MCA	Number		Amount		Payment date from MCA	Number		Payments			
	Current	Cumulative	Current	Cumulative		Current inc. Partials	Cumulative	Current	Cumulative		
7/7/2011	144	144	\$ 15,990.00	\$ 15,990.00	8/12/2011						
8/1/2011	417	561	46,440	62,430.00	(July collections)	26	26	\$ 2,694.06	\$ 2,694.06	3	
9/6/2011	364	925	40,565	102,995.00	9/12/2011	(21 full or pd in full pmnts)					
10/4/2011	477	1,402	53,395	156,390.00	(Aug collections)	74	100	7,438.75	10,132.81	9	
10/31/2011	288	1,690	32,345	188,735.00	(Sept collections)	98	198	9,682.38	19,815.19	1	
11/23/2011	191	1,881	21,750	210,485.00	11/10/2011	(76 full or pd in full pmnts)					
12/30/2011	276	2,157	30,895	241,380.00	(Oct collections)	150	348	13,938.33	33,753.52	12	
1/26/2012	144	2,301	16,085	257,465.00	12/12/2011	(101 full or pd in full pmnts)					
2/27/2012	198	2,499	22,150	279,615.00	(Nov collections)	128	476	10,224.38	43,977.90	1	
3/30/2012	215	2,714	24,065	303,680.00	1/9/2012	(87 full or paid in full pmnts)					
4/26/2012	131	2,845	14,660	318,340.00	(Dec collections)	115	591	8,945.93	52,923.83	1	
5/31/2012	237	3,082	26,425	344,765.00	2/9/2012	(57 full or pd in full pmnts)					
6/28/2012	213	3,295	24,080	368,845.00	(Jan collections)	112	703	9,725.62	62,649.45	0	
7/30/2012	259	3,554	29,040	397,885.00	(75 full or pd in full pmnts)						
8/30/2012	336	3,890	37,905	435,790.00	GATSO Portion of Collections		703	(12,879.00)	49,770.45		
9/27/2012	313	4,203	35,320	471,110.00	July-Jan (477 tickets)						
10/26/2012	218	4,421	24,255	495,365.00	(Feb collections)	115	818	10,182.02	59,952.47	1	
11/30/2012	311	4,732	34,710	530,075.00	(93 full or pd in full pmnts)						
12/31/2012	256	4,988	28,560	558,635.00	(Mar collections)	85	903	7,449.22	67,401.69	0	
1/31/2013	217	5,205	24,820	583,455.00	(Apr collections)	98	1,001	8,054.93	75,456.62	2	
3/4/2013	183	5,388	20,205	603,660.00	(63 full or pd in full pmnts)						
3/28/2013	127	5,515	14,245	617,905.00	(May collections)	98	1,099	7,988.47	83,445.09	3	
4/30/2013	101	5,616	11,110	629,015.00	(65 full or pd in full pmnts)						
					(Jun collections)	107	1,206	8,403.18	91,848.27	1	
					(68 full or pd in full pmnts)						
					GATSO Portion of Collections		1,206	(9,747.00)	82,101.27		
					Feb-June (361 tickets)						
					Fiscal Year net total						
					Cumulative						
					(July collections)	110	1,316	8,892.61	90,993.88		

				(74 full or pd in full pmnts)
	(Aug collections)	108 (79 full or pd in full pmnts)	1,424	9,295.97
	(Sept collections)	111 (80 full or pd in full pmnts)	1,535	10,174.39
	(Oct collections)	125 (87 full or pd in full pmnts)	1,660	10,852.47
	(Nov collections)	122 (81 full or pd in full pmnts)	1,782	10,151.66
	(Dec collections)	156 (95 full or pd in full pmnts)	1,938	11,813.15
	(Jan collections)	169 (128 full or pd in full pmnts)	2,107	14,326.58
	(Feb collections)	116 (83 full or pd in full pmnts)	2,223	9,544.48
	(Mar collections)	166 (124 full or pd in full pmnts)	2,389	13,700.64
	(Apr collections)	102 (65 full or pd in full pmnts)	2,491	8,696.76
				189,549.98
				1

**2013**  
**City of Muscatine Spring Clean Up Week Cost**

Spring Clean Up Week was held on April 22-26, 2013. The following report is of items collected and cost associated with handling each item for the cleanup event.

***Transfer Station and Miscellaneous Disposal Fees:***

Tons of waste collected: 580 Tons x \$60.00 per ton= \$34,800.00

Appliances collected: 124x \$6.00 = \$744.00

Electronic Waste Collected: 110,000 lbs (55 Tons)

(Only CRT/ TV's are charged) (30 Tons) x .20 lb \$12,000.00

*(Electronic Waste is estimated at worst case scenario, due to not receiving final cost from Scott County.)*

Tires collected: 53.48 Tons (4 Semi Loads x \$1,1923.65 each) = \$7,695.00

**Total Disposal Cost = \$55,239.00**

**Salaries:**

Full-time refuse collection: \$ 7,904.46

Part-time refuse collection: \$5,214.08

Full- time roadway maintenance: \$10,543.14

Temp Associates (Temporary) employees for Roadway Maintenance: \$3,020.08

Labor Ready (Temporary) employees for refuse collection \$5,008.96

**Total Staff Cost = \$31,690.72**

**Fuel Costs:**

Refuse Collection: \$2,686.22

Roadway Maintenance: \$2,397.08

**Total Fuel Cost= \$5,083.33**

**Maintenance Costs:**

Refuse Collection: \$220.80

Roadway Maintenance: \$911.76

**Total Maintenance Cost= \$1,132.56**

**Advertising:**

Muscatine Journal/ The Post: \$437.50

**Total Advertising Cost = \$388.00**

**Total Cost of Spring Clean Up 2012: \$93,533.61**

## Historical view of Spring Clean Up week since 2000

2013	\$93,533.61
2012	\$89,016.01
2011	\$85,064.00
2010	\$99,629.90
2009	\$73,718.82
2008	\$80,091.04
2007	\$57,699.57
2006	\$59,396.18
2005	\$53,617.82
2004	\$58,160.15
2003	\$51,383.50
2002	\$43,862.97
2001	\$41,732.76
2000	\$40,253.92

**Note 2013:** Tonnage was up by 50 tons, compared to the 2012 clean up week. In April 2013, Ripley's Affordable Homes community was added to the refuse collection program service area. This is an additional 325 homes, which could have added to the tonnage of material collected this year.

We are continuing to see a reduction in appliances collected during this week. The ability for people to take appliances to Illinois and scrap them without regulations is still an issue. The scrap metal prices have remained high, this has also had an affect on appliances, and other metal placed at the curb.

Electronic waste was down by 11 tons this year compared to 2012's clean up numbers. However, tires were up by 15 tons.

Staff cost was down \$3,513.14 due to two reasons. The first is that the larger items collected by the Street Maintenance Department were collected in one week, instead of overlapping into the next week. The second reason for lower cost of staff is the use of more local people on a part-time basis for the week, rather than the use of only Labor Ready help.

**Note 2012:** Tonnage was up by 5 tons, compared to last year's clean up week. Economics are better for some in the community, which makes a difference for items purchased and thrown away.

Appliances were down, compared to the past years, but this has to do with the ability for people to take appliances to Illinois and scrap them without regulations. The appliances collected by City crews dropped by 157 this year. No gas tanks were collected this year during clean up week.

**Note 2011:** 2011 Spring Clean Up week collected 35.28 tons less of waste compared to 2010. The City of Muscatine started a curbside recycling program earlier in April this year, which could factor into some difference.

Another difference this year is the ability to work with the local tire processor to reduce cost for the cleanup week, which allowed direct hauling of tires to them. The past three years, we have had extra temporary employees load tires into a semi truck. The cost for tires this year is \$264.80 more, however the cost savings in temporary employees with Labor Ready was \$4,713.43 compared to 2010.

The Waste Commission of Scott County changed their policy for electronic waste, by charging for CRT/ TV's only at \$0.20 per pound. All other electronics are received at no cost. This is a \$5,970.20 difference in cost from 2010.

The other factor of cost this year is the cost of fuel and more maintenance was required on vehicles from roadway maintenance and the refuse collection departments.

**Note 2010:** 2010 Spring Clean Up week collected 118 tons waste then in 2009. Due to economical reasons in 2009, less waste was picked up because residents were not purchasing as many new items during the 2009 clean up event.

The second factor to the change in cost is the tipping fee at the Muscatine Recycling Center and Transfer Station had risen from \$41.00 per ton to \$60.00 per ton. The cost increased in tipping fees for this fiscal year cost Spring Clean Up week an additional \$10,620.93.

The third factor to the change in cost is that in May 2009, a local temporary employee agency that the refuse collection department worked with closed down. This lead to Muscatine having to use an outside of the area agency, because of this type of work's insurance cost, no local agency could provide this service. The cost for temporary help increases significantly from \$3,170.02 to \$14,573.83.

**Note 2009:** 2009 Spring Clean Up Week collected 100 tons less waste then in 2008. The less waste collected compared to the past year, saved \$4,100.00 in tipping fees.

	<b>2009</b>	<b>2010</b>
<b>Tons of waste collected:</b>	<b>440 Tons</b>	<b>558.47 Tons</b>
<b>Appliances collected:</b>	<b>556</b>	<b>569</b>
<b>Gas tanks collected:</b>	<b>4</b>	<b>14</b>
<b>Tires collected:</b>	<b>38.92 Tons</b>	<b>38.92 Tons</b>
<b>Electronic Waste</b>	<b>38.5 Tons</b>	<b>38.5 Tons</b>