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City Administrator Report to Mayor & City Council

January 25, 2013, Edition No. 74

REPORT:

1. Budget: Reminder - Our first budget session is schedule for next Thursday at 5:30PM to provide a budget overview followed by our first Saturday session at 8am.
2. Dog Park: Please see the attached information. We are asking for some local input on the issue from representatives of the Risk Management committee (i.e. Hal Larson). P&R is gathering information from other cities with dog parks, including Iowa City.
3. Fire Station: We continue to work of the concrete panel issue. The panels that were previously routed out have been repaired. We received a portion of the panel tests back. The rebar appears to have been placed correctly. We await the concrete tests. Once results are back, we will need to route out and repair the remaining cracks (visible at 20 feet) unless an appropriate repair can be made without having to route them out. Once repair is made, we will need to have the entire facility re-stained (including water proofing). Elastomeric paint as used on big-box stores is another option to protect the concrete and hide visible defects/crack repairs.
4. Website Community Videos: CGI in partnership with the National League of Cities offers free community videos to Cities. This is a similar program to the Chamber's city map where local business has the opportunity to advertise in exchange for a business logo and link to a business video. Please see the City of Burlington's website at <http://www.burlingtoniowa.org> for an idea of what we would receive. The videos are located on the right hand side of the website. Again, there is no cost to the City. I'd like to schedule this for the Spring. Here is sample language from CGI that would be used to introduce the idea to local business:

The City of Muscatine is excited to announce the launch of a new program that we feel will have a significant impact on the promotion of our wonderful community. We have entered into a three year agreement with CGI Communications to produce a series of streaming online videos highlighting all our community has to offer its residents, visitors, and businesses. CGI is a leader in online marketing solutions, working with thousands of communities and businesses nationwide. With an easily viewable interface on the official city website (www.muscatineiowa.gov) their video program will encourage viewers to learn more about area attractions, economic development opportunities, quality of life, and so much more. In addition to the videos being on the city's official web site, they will also be featured on Relocate.org, the largest relocation network in the nation. The City of Muscatine is dedicated to highlighting the advantages of living and working in our community, and we feel that this program can do just that! A representative of CGI Communications will be contacting you with an

**"I remember Muscatine for its sunsets. I have never seen any
on either side of the ocean that equaled them" — Mark Twain**

opportunity to take advantage of their innovative digital media tools and services. We encourage you to consider supporting this program, which we feel is truly a win-win for all involved.

5. Legislative Day (Capitol): Please see the attached handouts from the Iowa League's Legislative Day this past Tuesday in Des Moines. I have shared a copy of the materials with Rep. Lofgren today as well per his request on Tuesday.
6. Cedar Street: Cedar Street is an IDOT let project and assuming approval of the final plans would move through the IDOT process as follows below. Please note that IDOT can push the letting out to a future date for any number of reasons, including plan changes, number of plans or contracts to review, etc. If IDOT does require a later bid letting date, we will likely suggest that we utilize September instead of June, July or August based on our discussions with local contractors and engineering firms. The goal being to receive the best bid possible. We will keep you posted as the plans work through the IDOT process.
 - a. 1/22 – Check plans submitted to IDOT
 - b. 1/29 – Final Plans submitted to IDOT
 - c. 2/19 - Final Plans approved by IDOT
 - d. 3/05 – IDOT submits project contract documents,
 - e. 5/21 – Project letting date