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City Administrator Report to Mayor & City Council

January 11, 2013, Edition No. 72

REPORT:

1. MFPRSI: The MFPRSI Board discussed reducing the expected 30.12% municipal share to 20.20% at their January 10, 2013 board meeting. Unfortunately, no adjustment was made. As we learn more, we will keep the Council informed.
2. ATE: We received a payment last week from GATSO in the amount of \$36,205. Net of the GATSO fee, City revenue is \$23,812. The updated summary spreadsheet is attached. Also attached is a 2012 ATE statistical summary.
3. Fire Department Staffing: Effective Monday, January 7th, 2013 Mike Hartman was promoted to the newly created 40-Hour Assistant Fire Chief Position. Please help me in congratulating Mike on his promotion. Chief Ewers plans on having one informal promotional gathering and badge pinning with staff and family members in FD day room once all the promotions are completed.
4. Golf Course: Per Finance Director Nancy Lueck - I've updated the payment schedule for the internal loan on the Golf Fairway Irrigation project (see attached). The total project cost is \$342,800. Based on the budgeted \$50,000 down payment this year, there will be 6+ additional \$50,000 annual payments (through FY 2019) to complete the financing of this project. As with previous internal loans, efforts will be made to retire this debt ahead of schedule if possible.
5. Housing: Please see the attached information on the Section 8 waiting list (reopening).
6. Budget Schedule: Please see the attached revised budget schedule. No change to dates, but we did need to re-order the February 9th session. I have invited Rep. Lofgren and Sen. Brase to the 2/9 session as well.
7. Grant: Muscatine has received notice from Alliant that it will receive two grants as part of the Branching Out tree planting program. Trees Forever will be sending out grant letters next week. Muscatine received grants for shade trees at Riverside Park for an Earth Day project (\$1420) and a grant for street trees in the downtown (\$4,250).
8. Highway 38/61 Connector: Attached is a copy of the powerpoint presentation reviewed by Troy Culver from Snyder and Associates during the 1/10/2013 In-Depth session.

City of Muscatine
Automated Traffic Enforcement System
Summary of Tickets Collected by GATSO

Date Range		Collections		GATSO Fee	Net City	Fiscal Year	Cumulative
From	To	Amount	Number	(\$27/pd ticket)	Revenue	Amount (City)	Total (City)
FY 2010/2011							
4/26/2011	5/10/2011	\$ 16,400.00	218	\$ 5,886.00	\$ 10,514.00	\$ 10,514.00	
5/11/2011	5/26/2011	59,225.00	779	21,033.00	38,192.00	48,706.00	
5/27/2011	6/10/2011	77,080.00	1,011	27,297.00	49,783.00	98,489.00	
6/11/2011	6/25/2011	73,115.00	945	25,515.00	47,600.00	146,089.00	
6/26/2011	6/30/2011	26,570.00	338	9,126.00	17,444.00	163,533.00	
(Fiscal Yr-End Cutoff)							
Subtotal - FY 2010/2011		\$ 252,390.00	3,291	\$ 88,857.00	\$ 163,533.00		\$ 163,533.00
FY 2011/2012							
7/1/2011	7/10/2011	\$ 31,790.00	405	\$ 10,935.00	\$ 20,855.00	\$ 20,855.00	184,388.00
7/11/2011	7/26/2011	99,105.00	1,264	34,128.00	64,977.00	85,832.00	249,365.00
7/27/2011	8/10/2011	82,675.00	1,065	28,755.00	53,920.00	139,752.00	303,285.00
8/11/2011	8/26/2011	68,265.00	870	23,490.00	44,775.00	184,527.00	348,060.00
8/27/2011	9/10/2011	51,010.00	642	17,334.00	33,676.00	218,203.00	381,736.00
9/11/2011	9/26/2011	63,040.00	798	21,546.00	41,494.00	259,697.00	423,230.00
9/27/2011	10/10/2011	39,675.00	496	13,392.00	26,283.00	285,980.00	449,513.00
10/11/2011	10/27/2011	52,915.00	672	18,144.00	34,771.00	320,751.00	484,284.00
10/28/2011	11/10/2011	34,910.00	446	12,042.00	22,868.00	343,619.00	507,152.00
11/11/2011	11/25/2011	36,410.00	459	12,393.00	24,017.00	367,636.00	531,169.00
11/26/2011	12/10/2011	31,235.00	400	10,800.00	20,435.00	388,071.00	551,604.00
12/11/2011	12/27/2011	28,250.00	352	9,504.00	18,746.00	406,817.00	570,350.00
12/28/2011	1/10/2012	37,060.00	478	12,906.00	24,154.00	430,971.00	594,504.00
1/11/2012	1/26/2012	41,130.00	528	14,256.00	26,874.00	457,845.00	621,378.00
1/27/2012	2/10/2012	37,225.00	481	12,987.00	24,238.00	482,083.00	645,616.00
2/11/2012	2/24/2012	24,230.00	307	8,289.00	15,941.00	498,024.00	661,557.00
2/25/2012	3/10/2012	27,120.00	347	9,369.00	17,751.00	515,775.00	679,308.00
3/11/2012	3/26/2012	28,690.00	366	9,882.00	18,808.00	534,583.00	698,116.00
3/27/2012	4/10/2012	26,460.00	342	9,234.00	17,226.00	551,809.00	715,342.00
4/11/2012	4/25/2012	44,465.00	573	15,471.00	28,994.00	580,803.00	744,336.00
4/26/2012	5/10/2012	34,050.00	434	11,718.00	22,332.00	603,135.00	766,668.00
5/11/2012	5/26/2012	35,300.00	446	12,042.00	23,258.00	626,393.00	789,926.00
5/27/2012	6/10/2012	31,130.00	403	10,881.00	20,249.00	646,642.00	810,175.00
6/11/2012	6/25/2012	52,415.00	668	18,036.00	34,379.00	681,021.00	844,554.00
6/26/2012	6/30/2012	20,765.00	267	7,209.00	13,556.00	694,577.00	858,110.00
Total - FY 2011/2012		\$ 1,059,320.00	13,509	\$ 364,743.00	\$ 694,577.00	Fiscal Year total before MCA collections	
FY 2012/2013							
7/1/2012	7/10/2012	\$ 40,360.00	517	\$ 13,959.00	\$ 26,401.00	\$ 26,401.00	1,048,044.00
7/11/2012	7/26/2012	56,520.00	723	19,521.00	36,999.00	63,400.00	1,085,043.00
7/27/2012	8/10/2012	52,805.00	668	18,036.00	34,769.00	98,169.00	1,119,812.00
8/11/2012	8/26/2012	44,170.00	559	15,093.00	29,077.00	127,246.00	1,148,889.00
8/27/2012	9/10/2012	49,420.00	624	16,848.00	32,572.00	159,818.00	1,181,461.00

9/11/2012	9/26/2012	56,340.00	709	19,143.00	37,197.00	197,015.00	1,218,658.00
9/27/2012	10/10/2012	45,655.00	581	15,687.00	29,968.00	226,983.00	1,248,626.00
10/11/2012	10/27/2012	52,895.00	676	18,252.00	34,643.00	261,626.00	1,283,269.00
10/28/2012	11/10/2012	39,395.00	501	13,527.00	25,868.00	287,494.00	1,309,137.00
11/11/2012	11/25/2012	25,540.00	322	8,694.00	16,846.00	304,340.00	1,325,983.00
11/26/2012	12/10/2012	34,155.00	435	11,745.00	22,410.00	326,750.00	1,348,393.00
12/11/2012	12/27/2012	36,205.00	459	12,393.00	23,812.00	350,562.00	1,372,205.00

Total - FY 2011/2012	<u>\$ 533,460.00</u>	<u>6,774</u>	<u>\$ 182,898.00</u>	<u>\$ 350,562.00</u>	Fiscal Year total before MCA collections
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Total to Date	<u>\$ 1,311,710.00</u>	<u>16,800</u>	<u>\$ 453,600.00</u>	<u>\$ 858,110.00</u>
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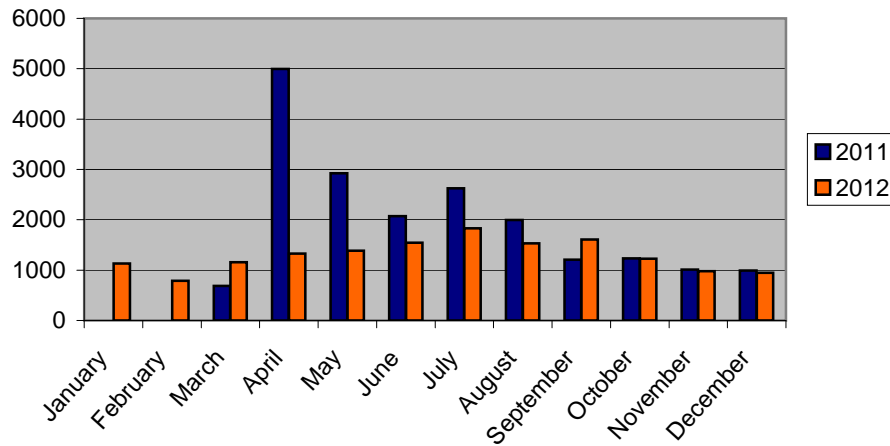
City of Muscatine
Automated Traffic Enforcement System
Summary of Tickets Forwarded to MCA Collection Service

Unpaid Amounts to MCA from GATSO					MCA Collections					
Date to MCA	Number		Amount		Payment date from MCA	Number		Payments		MEMO Number Canceled
	Current	Cumulative	Current	Cumulative		Current inc. Partials	Cumulative	Current	Cumulative	
7/7/2011	144	144	\$ 15,990.00	\$ 15,990.00	8/12/2011					
8/1/2011	417	561	46,440	62,430.00	(July collections)	26	26	\$ 2,694.06	\$ 2,694.06	3
9/6/2011	364	925	40,565	102,995.00	9/12/2011	(21 full or pd in full pmts)				
10/4/2011	477	1,402	53,395	156,390.00	(Aug collections)	74	100	7,438.75	10,132.81	9
10/31/2011	288	1,690	32,345	188,735.00	10/14/2011	(60 full or pd in full pmts)				
11/23/2011	191	1,881	21,750	210,485.00	(Sept collections)	98	198	9,682.38	19,815.19	1
12/30/2011	276	2,157	30,895	241,380.00	11/10/2011	(76 full or pd in full pmts)				
1/26/2012	144	2,301	16,085	257,465.00	(Oct collections)	150	348	13,938.33	33,753.52	12
2/27/2012	198	2,499	22,150	279,615.00	12/12/2011	(101 full or pd in full pmts)				
3/30/2012	215	2,714	24,065	303,680.00	(Nov collections)	128	476	10,224.38	43,977.90	1
4/26/2012	131	2,845	14,660	318,340.00	1/9/2012	(87 full or paid in full pmts)				
5/31/2012	237	3,082	26,425	344,765.00	(Dec collections)	115	591	8,945.93	52,923.83	1
6/28/2012	213	3,295	24,080	368,845.00	2/9/2012	(57 full or pd in full pmts)				
7/30/2012	259	3,554	29,040	397,885.00	(Jan collections)	112	703	9,725.62	62,649.45	0
8/30/2012	336	3,890	37,905	435,790.00		(75 full or pd in full pmts)				
9/27/2012	313	4,203	35,320	471,110.00	GATSO Portion of Collections		703	(12,879.00)	49,770.45	
10/26/2012	218	4,421	24,255	495,365.00	July-Jan (477 tickets)					
11/30/2012	311	4,732	34,710	530,075.00	(Feb collections)	115	818	10,182.02	59,952.47	1
12/31/2012	256	4,988	28,560	558,635.00		(93 full or pd in full pmts)				
					(Mar collections)	85	903	7,449.22	67,401.69	0
						(63 full or pd in full pmts)				
					(Apr collections)	98	1,001	8,054.93	75,456.62	2
						(65 full or pd in full pmts)				
					(May collections)	98	1,099	7,988.47	83,445.09	3
						(65 full or pd in full pmts)				
					(Jun collections)	107	1,206	8,403.18	91,848.27	1
						(68 full or pd in full pmts)				
					GATSO Portion of Collections		1,206	(9,747.00)	82,101.27	
					Feb-June (361 tickets)				Fiscal Year net total	
					Cumulative					
					(July collections)	110	1,316	8,892.61	90,993.88	

	(74 full or pd in full pmts)				
(Aug collections)	108	1,424	9,295.97	100,289.85	
	(79 full or pd in full pmts)				
(Sept collections)	111	1,535	10,174.39	110,464.24	
	(80 full or pd in full pmts)				
(Oct collections)	125	1,660	10,852.47	121,316.71	
	(87 full or pd in full pmts)				
(Nov collections)	122	1,782	10,151.66	131,468.37	1
	(81 full or pd in full pmts)				

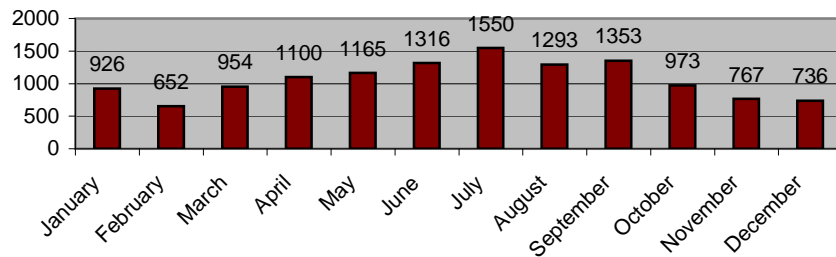
City of Muscatine Automated Traffic Enforcement Program - At a Glance 2012

Yealy Comparison 2011 to 2012

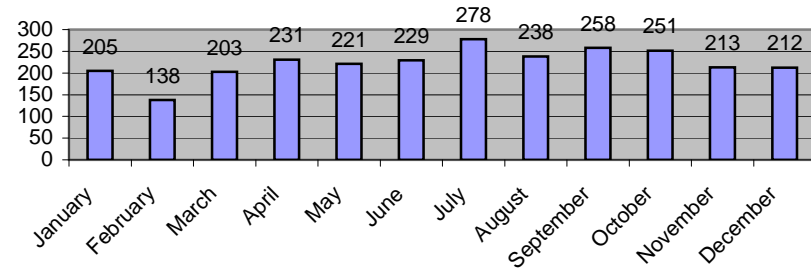


<u>Citations</u>	<u>2011</u>	<u>2012</u>
January	0	1131
February	0	790
March	689	1157
April	4996	1331
May	2926	1386
June	2073	1545
July	2626	1828
August	1996	1531
September	1205	1611
October	1236	1224
November	1011	980
December	990	948
Totals	19748	15462
March - December	19748	13541

Speed Citations 2012



Red Light Violations 2012



City of Muscatine Automated Traffic Enforcement Program - At a Glance 2012

Crashes at ATE Intersections

(March through December of each year)

	2010	2011	2012
Hwy 61/University	5	4	4
Hwy 61/Mullberry	9	7	8
Park Ave/Cleveland	5	5	3
Park Ave/Washington	4	3	3
Cedar St/Houser St	7	2	3
Totals	30	21	21

The Automated Traffic Enforcement program became operational in March 11, 2011. The data in the table to the right reflects the same time frames for the last three years for comparison purposes. 2010 is used for the year prior to the implementation of the ATE program. There has been a 30% reduction in crashes at ATE intersections since the program became operational.

Are the traffic cameras having any effect on the driving habits of area drivers?

Looking at the decline in traffic accidents at these intersections as well as a decline in violations tends to make one believe they have. The numbers of citations per month have generally been declining and have started to level off as drivers have adjusted their driving habits. In 2011 there were 19,748 ATE citations issued. That number fell to 15,462 issued citations in 2012. Remember though that the program was operational for 10 months in 2011. For an accurate comparison though, we need to look at the same 10 months in each year. In March-December 2011 there were 19,748 citations issued. During that same time frame in 2012, there were 13,541 ATE citations issued. That is a 32% decline in violations.

Additionally, there has been a 30% decline in motor vehicle crashes at these intersections. In 2010 there were 30 crashes. In 2011 and 2012 there have been 21 motor vehicle crashes during the same time frame.

The department is able to use the Automated Traffic Enforcement equipment for locating vehicles that may be involved in Amber Alerts and other crimes that have recently occurred.

The use of ATE technology has been used by officers and prosecutors as evidence in citing and prosecuting drivers involved in traffic crashes at or near the intersections.

The use of technology in law enforcement and detection allows the department to allocated officers to other intersections and areas of town for traffic enforcement in attempts to make the city and surrounding areas safer.

City of Muscatine Automated Traffic Enforcement Program - At a Glance 2012

City of Muscatine
Golf Irrigation System Project
Proposed Financing Schedule

Estimate of Total Cost	\$	342,800.00	(Contract \$321,200, engineering \$21,500,
Add'l Costs		-	misc. \$100)
Downpayment		<u>(50,000.00)</u>	FY 2012/2013
Amount Financed	\$	292,800.00	
Annual Payment	\$	50,000.00	
Number of Payments		6 +	plus Downpayment
Interest Rate (2)		0.15%	

	Principal	Interest *	Total Payment	Principal Balance
Amount Financed				\$ 292,800.00
Payment Due Spring, 2014 (FY 2014)	\$ 49,560.80	\$ 439.20	\$ 50,000.00	243,239.20
Payment Due Spring, 2015 (FY 2015)	40,000.00	364.86	50,000.00	203,239.20
Payment Due Spring, 2016 (FY 2016)	49,635.14	364.86	50,000.00	153,604.06
Payment Due Spring, 2017 (FY 2017)	49,769.59	230.41	50,000.00	103,834.46
Payment Due Spring, 2018 (FY 2018)	49,844.25	155.75	50,000.00	53,990.22
Payment Due Spring, 2019 (FY 2019)	49,919.01	80.99	50,000.00	4,071.20
Payment Due Spring, 2020 (FY 2020)	4,071.20	-	4,071.20	-
Payment Due Spring, 2021 (FY 2021)				
	<u>\$ 292,800.00</u>	<u>\$ 1,636.06</u>	<u>\$ 304,071.20</u>	

Prepared by: Finance Dept. (NL)
Date: 1/7/2013



SECTION

waiting list

The Section 8 waiting list will reopen at 8 a.m. January 28, 2013 and will close again at 5 p.m. on February 8, 2013.

The waiting list will be open for the following categories of families:

Income-qualified families being displaced as a result of a property being substandard not as a result of actions or inactions by the present occupants of the property.

Income-qualified families displaced by government action or whose dwelling has been extensively damaged or destroyed as a result of a disaster declared or otherwise formally recognized pursuant to federal disaster relief laws.

Income-qualified families with children under the age of 18 or elderly or disabled families who are residents (have a legal domicile) anywhere within Muscatine County; or applicants who are working or who have been notified that they are hired to work within Muscatine County. Applicants will also be given the benefit of the working family preference if the head and spouse or sole member is age 62 or older, or is a person with disabilities. 24CFR982.207(b)(1).

Applicant household incomes must be at or below 30% of the Median Income for Muscatine County, as shown below:

One person	= \$13,750	Four people	= \$19,600
Two people	= \$15,700	Five people	= \$21,200
Three people	= \$17,650	Six people	= \$22,750

Preliminary applications will be available to the public on Monday, January 28, 2013 at the housing department at Muscatine City Hall, 215 Sycamore Street, Muscatine, IA and will be accessible online at <http://www.muscatineiowa.gov>.

FOR MORE INFORMATION:

Muscatine Municipal Housing Agency-215 Sycamore Street-Muscatine, IA
563-264-1554

MMHA officials will accept hand-delivered applications at the Housing Department at Muscatine City Hall. Applications mailed to the agency and postmarked on or before Friday, February 8, 2013 will also be accepted. Applications may not be faxed or sent via email. All eligible applications submitted between January 28, 2013 and February 8, 2013 will be entered into a computerized lottery to determine the order in which applicants will be placed on the waiting list.



**PROPOSED 2013/2014 CITY COUNCIL BUDGET SCHEDULE
CITY HALL CONFERENCE ROOM**

Date	Time	Department/Agency
Thursday, January 31, 2013	5:30 p.m.	General Fund Overview to City Council
Saturday, February 2, 2013	8:00 a.m. to 4:00 p.m.	City Council Budget Review Legal Services City Administrator Human Resources Risk Management Finance Information Technology Police Operations Animal Control Fire Operations Emergency Management Library Operations Cablevision Art Center
Monday, February 4, 2013	5:30 p.m. to 8:30 p.m.	Parks Administration Park Maintenance Swimming Pools Recreation Soccer Kent Stein Wellness Cemetery Golf Course Boat Harbor Marina

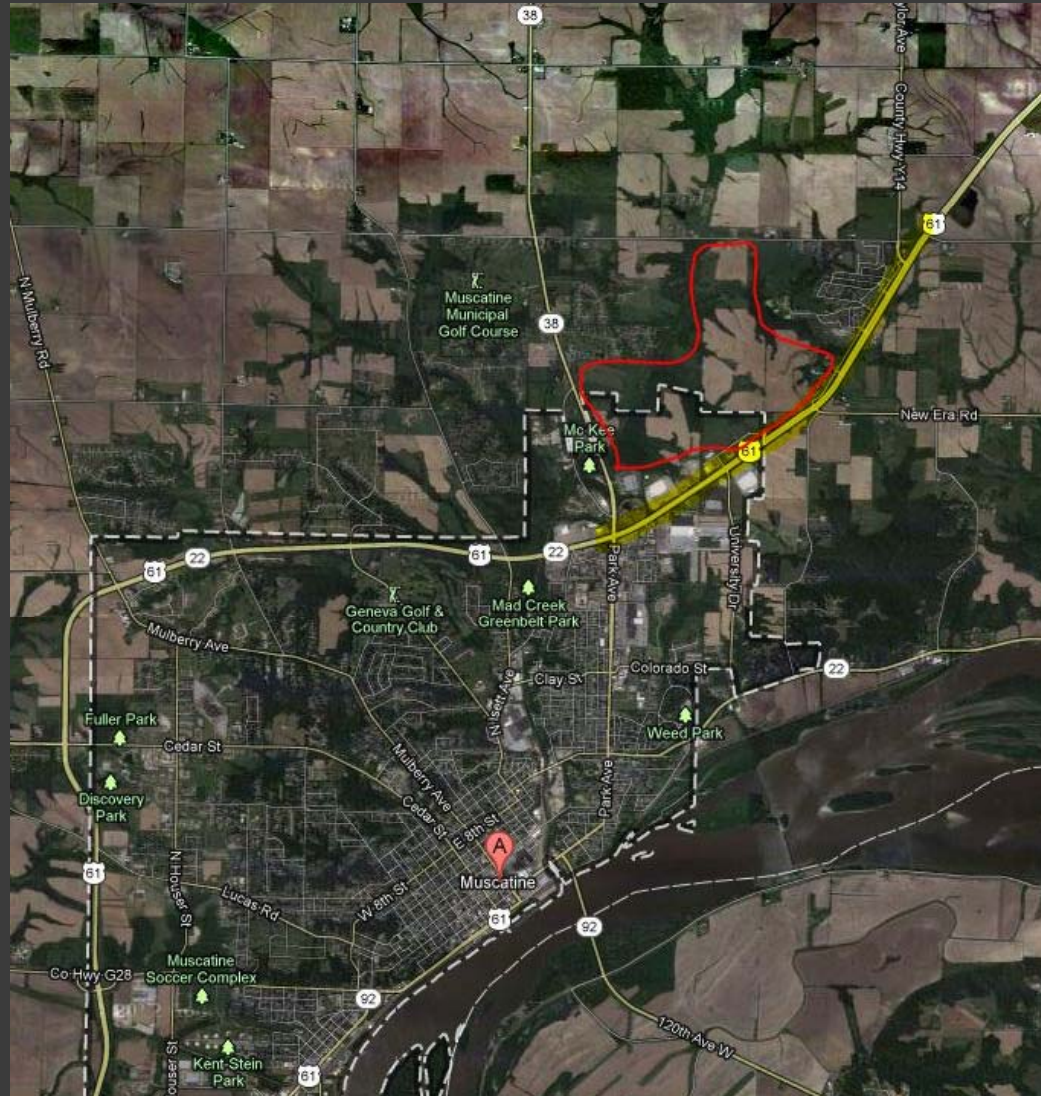
Date	Time	Department/Agency
Wednesday, February 6, 2013	5:30 p.m. to 8:30 p.m.	Senior Resources Economic Development Humane Society Community Development Airport/Airport Subsidy Parking

Saturday, February 9, 2013	8:00 a.m. to 4:00 p.m.	Iowa Legislators Transit Ambulance WPCP Housing Review & Discussions Begin – General Fund Refuse Collection (Begin @ 12:30) Landfill Transfer Station
Tuesday, February 12, 2013	5:30 p.m. to 8:30 p.m.	Capital/Debt/TIF/RUT Local Option Review
Wednesday, February 13, 2013	5:30 p.m. to 8:30 p.m.	Review & Discussion Decisions for Public Hearing (may continue to February 16th)
Saturday, February 16, 2013	8:00 a.m. to 4:00 p.m.	Final Decisions for Public Hearing (extra meeting unless concluded February 13th)
Tuesday, February 19, 2013	5:30 p.m. to 6:00 p.m.	Set Public Hearing
Thursday, March 7, 2013		Public Hearing & Adoption
Friday, March 15, 2013		Approved budget filed with County Auditor for certification

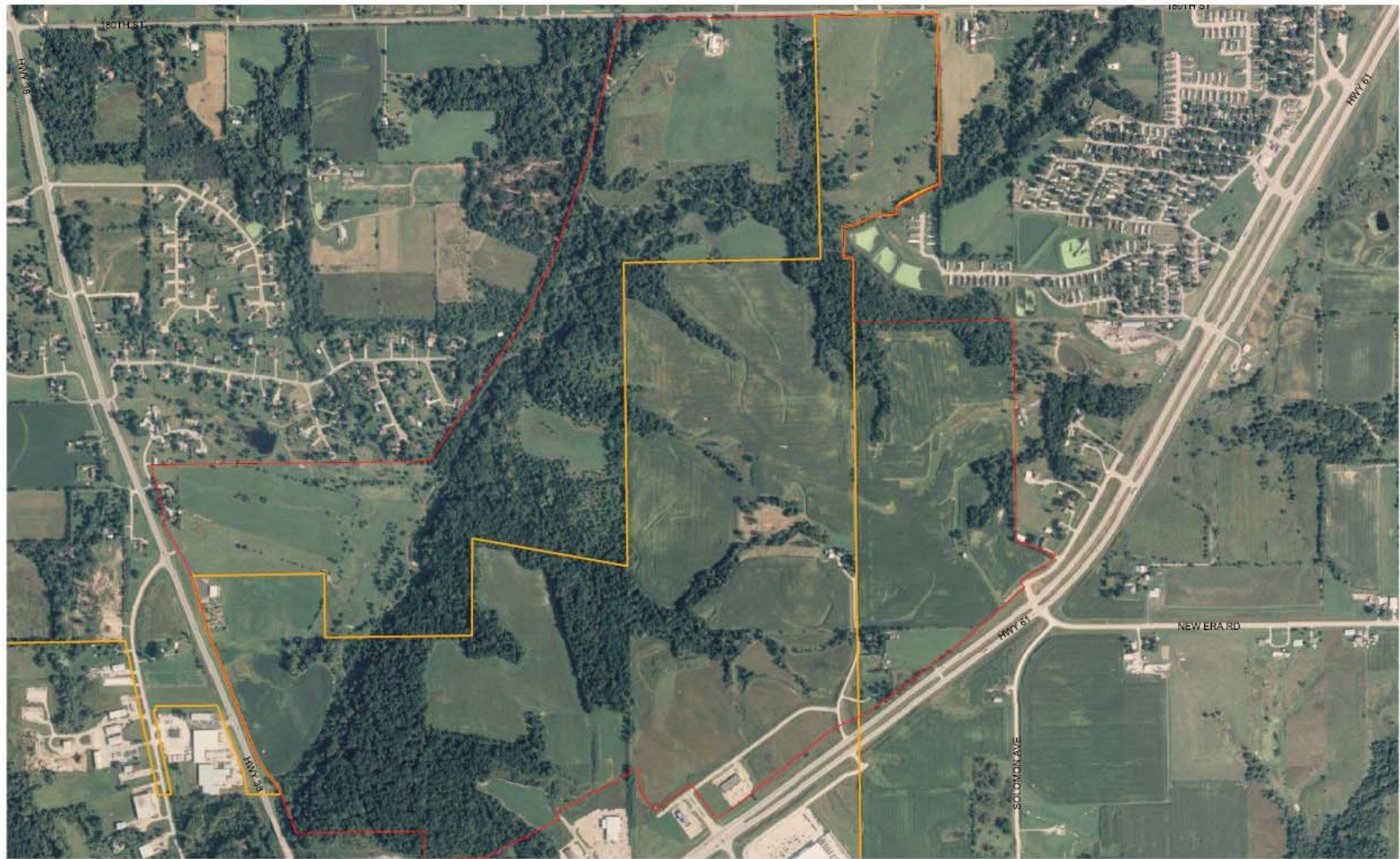
Connector Road – Location/Corridor Study

CITY OF MUSCATINE

Vicinity Map



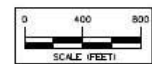
Project Limits



PROPOSED ALIGNMENT C2 WITH PROPERTY OWNERS
CONNECTOR ROAD LOCATION STUDY/CORRIDOR MANAGEMENT PLAN



SNYDER & ASSOCIATES
Engineers and Planners



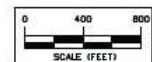
This aerial map illustrates the proposed alignments for a project in the New Era Road area. The map features several property boundaries, each labeled with the owner's name. The proposed alignments are as follows:

- Alignment "A"**: A solid red line.
- Alignment "B"**: A dashed red line.
- Alignment "C"**: A dashed yellow line.

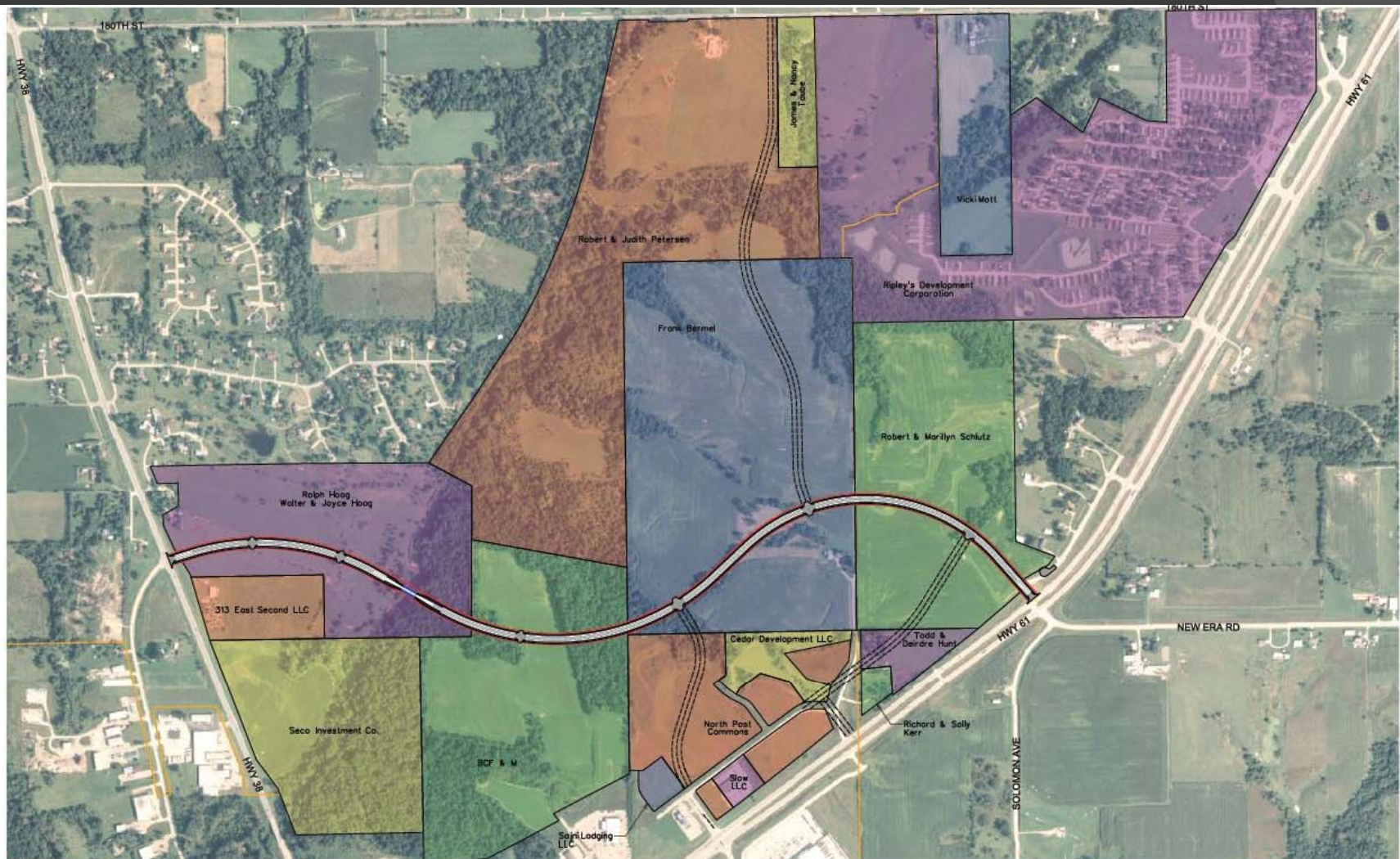
Key property owners and labels on the map include:

- Robert & Judith Petersen
- Ripley's Development Corporation
- Robert & Marilyn Schlutz
- Cedar Development LLC
- North East Commons
- Richard & Sally Kerr
- Seco Investment Co.
- 313 East Second LLC
- Walter & Joyce Haag
- Robert & Marilyn Schlutz
- Wick Mott
- John & Nancy Jones
- Frank Barmett
- BCF & M
- South Lodging LLC

Roads shown include HWY 61, NEW ERA RD, HWY 36, and 180TH ST.



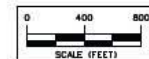
Preferred Alignment



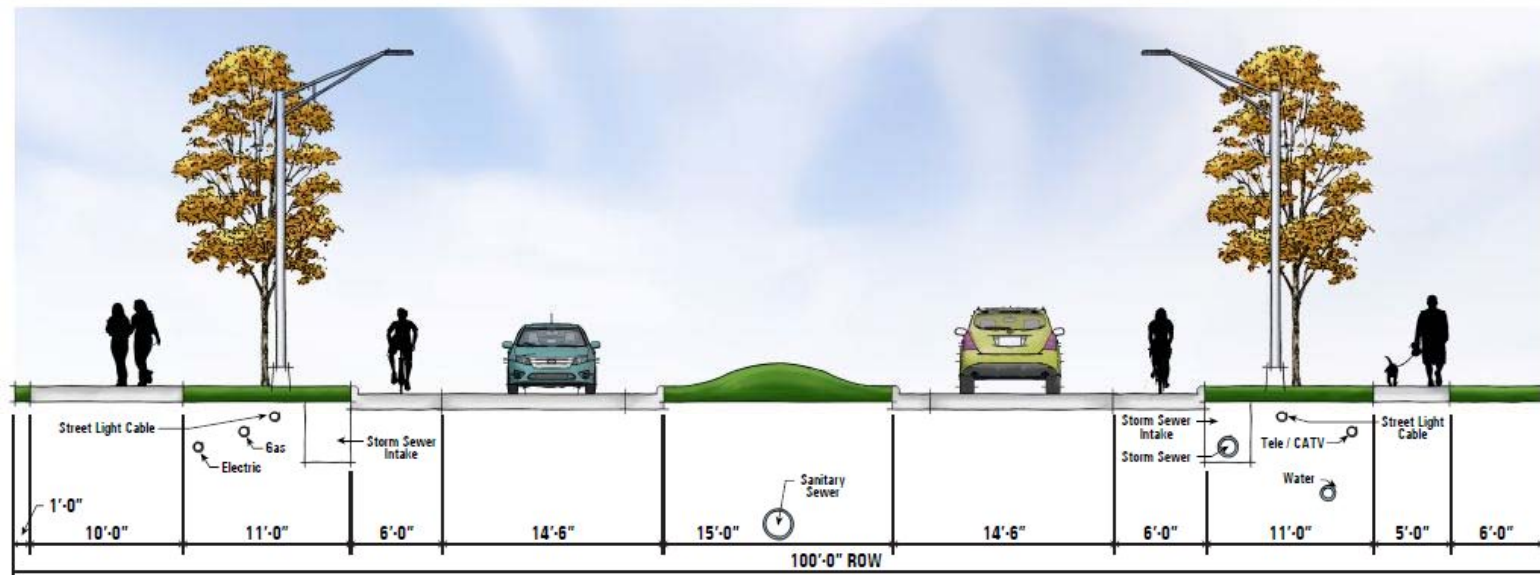
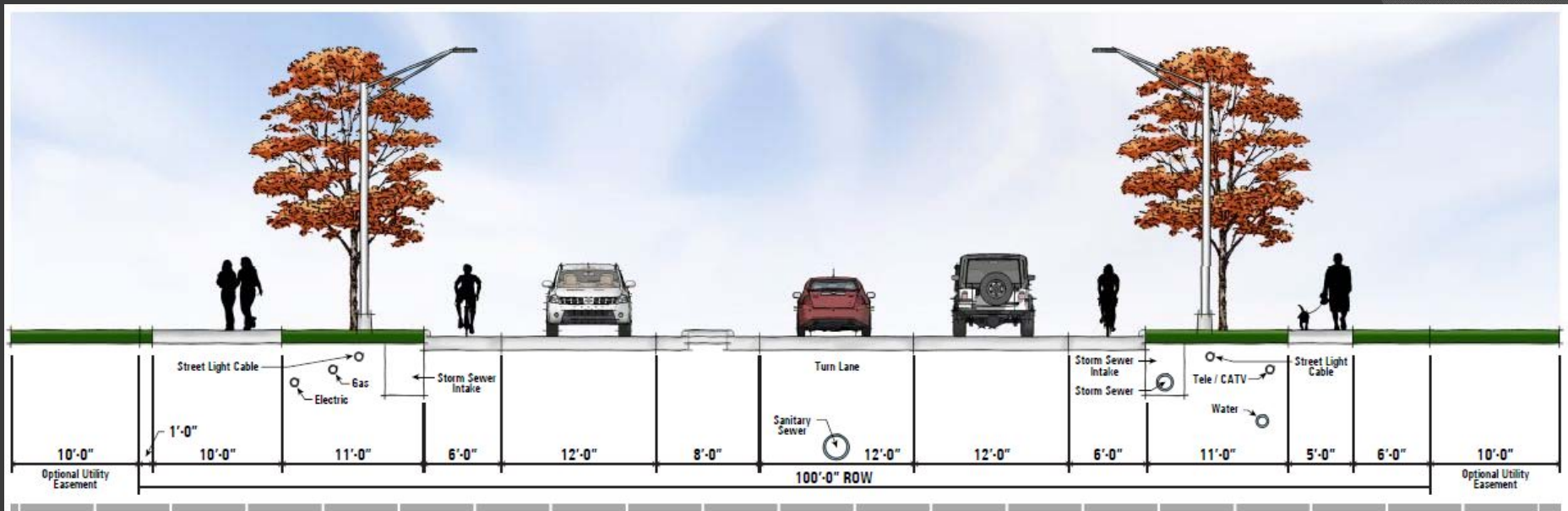
PROPOSED ALIGNMENT C1 WITH PROPERTY OWNERS
CONNECTOR ROAD LOCATION STUDY/CORRIDOR MANAGEMENT PLAN



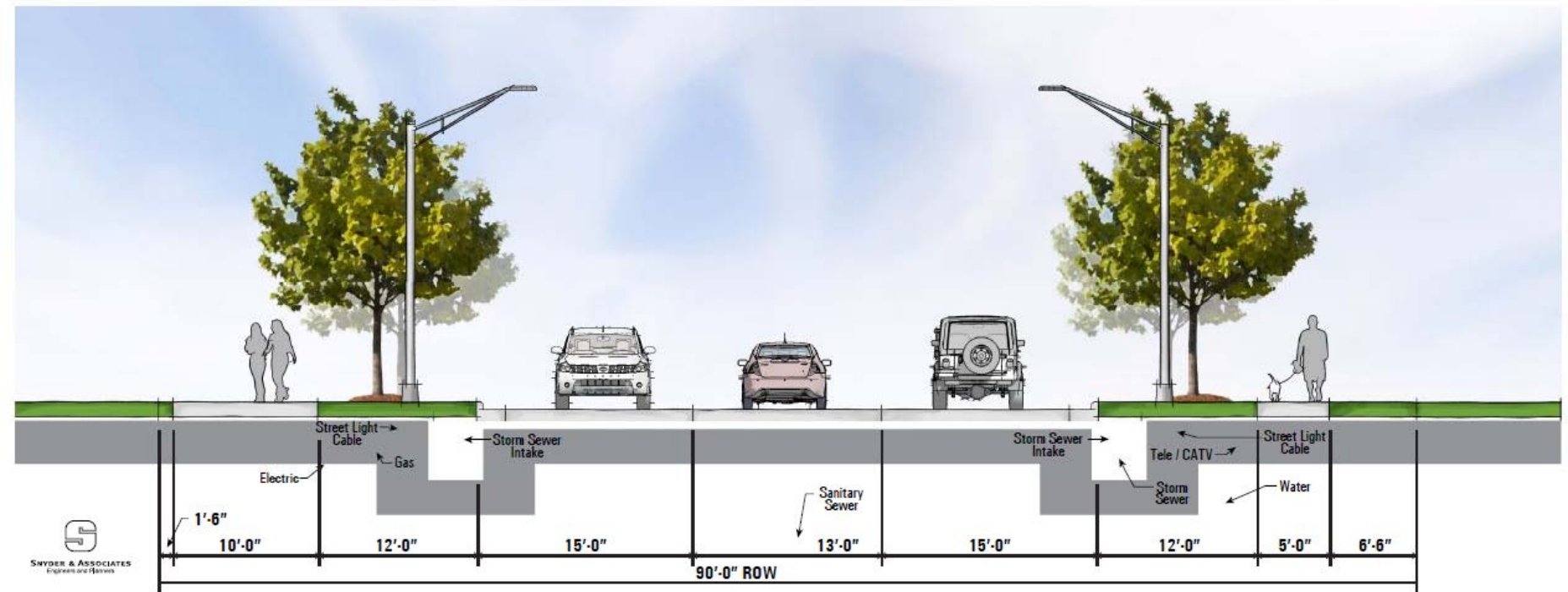
SNYDER & ASSOCIATES
Engineers and Planners



Divided Two Lane



Two Lane with Two-Way Left Turn



Concept Design



PROPOSED ALIGNMENT C1
CONNECTOR ROAD LOCATION STUDY/CORRIDOR MANAGEMENT PLAN



Concept Design



SNYDER & ASSOCIATES
Engineers and Planners

PROPOSED ALIGNMENT C1
CONNECTOR ROAD LOCATION STUDY/CORRIDOR MANAGEMENT PLAN

SHEET 2 OF 3

Concept Design



PROPOSED ALIGNMENT C1
CONNECTOR ROAD LOCATION STUDY/CORRIDOR MANAGEMENT PLAN



Regional Detention



SNYDER & ASSOCIATES
Engineers and Planners

Easton Detention Basin
Des Moines, Iowa

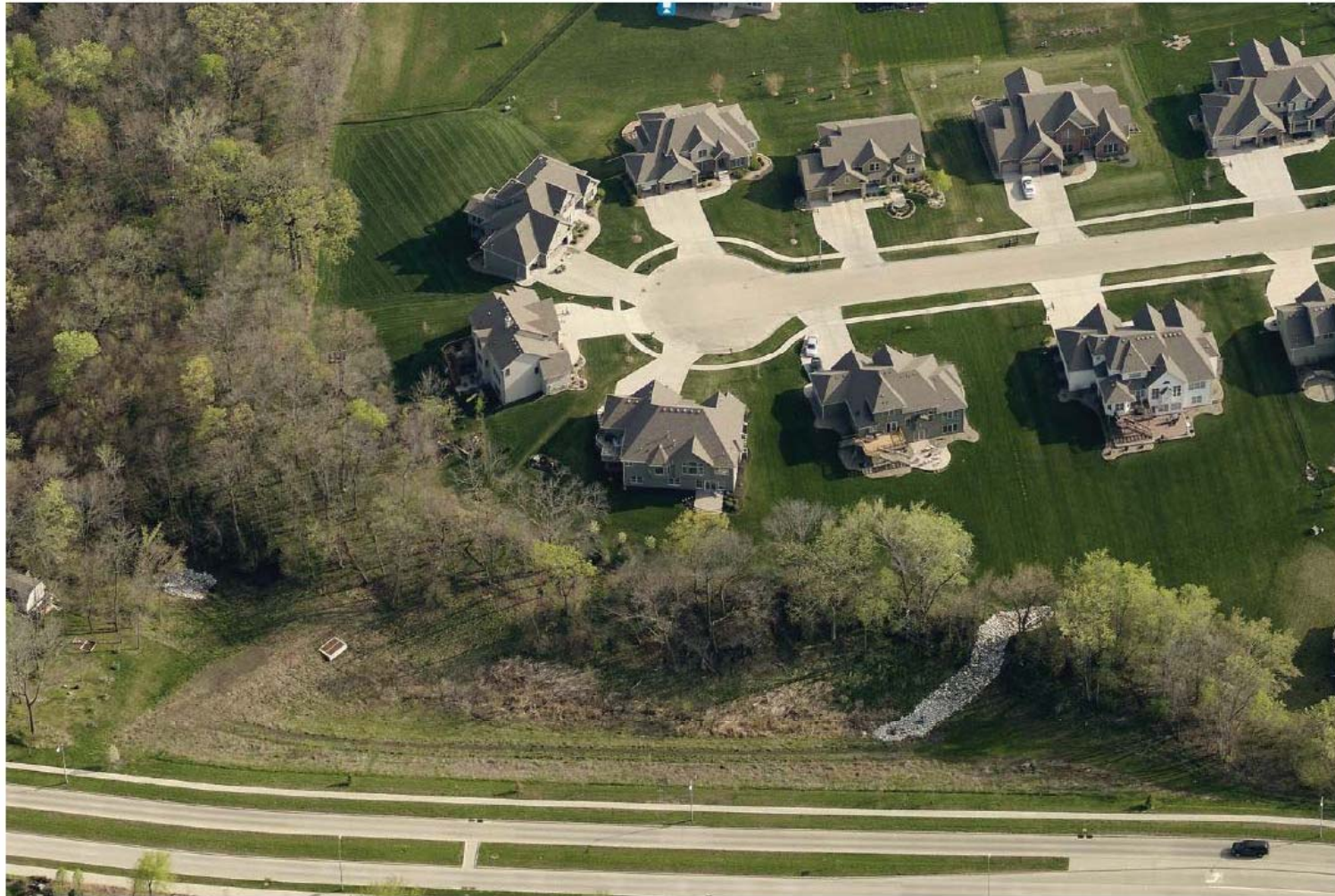
Regional Detention



SNYDER & ASSOCIATES
Engineers and Planners

NW Commercial Development
Altoona, Iowa

Regional Detention



SNYDER & ASSOCIATES
Engineers and Planners

West 1st Street Basin
Ankeny, Iowa

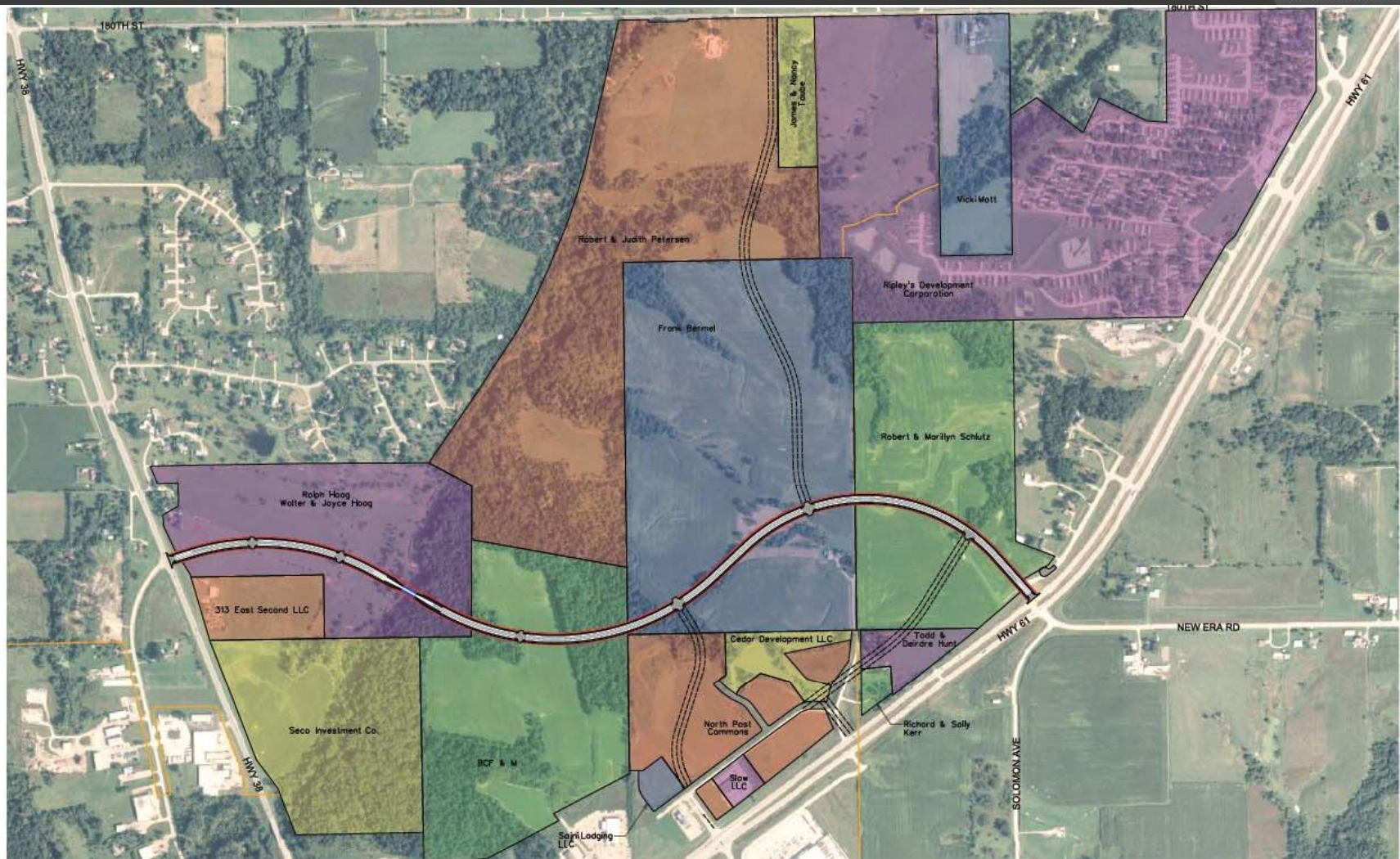
Magnitude of Cost

ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITIES	UNIT COST	TOTAL COST
1	Mobilization	LS	1	\$350,000.00	\$350,000.00
2	Clearing and Grubbing	Acre	7	\$ 2,500.00	\$17,500.00
3	Earthwork	CY	174,750	\$ 4.00	\$699,000.00
4	Subbase	Ton	23,150	\$ 22.00	\$509,300.00
5	Storm Sewer Piping	LF	7,600	\$ 80.00	\$608,000.00
6	Storm Sewer Culvert	LF	210	\$ 500.00	\$105,000.00
7	Storm Intakes	EA	46	\$ 3,400.00	\$156,400.00
8	Subdrain	LF	15,400	\$ 14.00	\$215,600.00
9	PCC Pavement - Northwest Corridor	SY	41,000	\$ 50.00	\$2,050,000.00
10	PCC Pavement - University Extension	LF	2,270	\$ -	\$0.00
11	PCC Pavement - Hwy 38 Widening	LS	1	\$180,000.00	\$180,000.00
12	PCC Trail	SY	8,130	\$ 40.00	\$325,200.00
13	PCC Sidewalk (By Others)	SY	4,230	\$ -	\$0.00
14	Utility Extensions (By Others)	LF	7,700	\$ -	\$0.00
15	Restoration	Acre	16	\$ 5,000.00	\$80,000.00
16	Plant Materials	LS	1	\$ 30,000.00	\$30,000.00
17	Aesthetic Enhancements	LS	1	\$ 30,000.00	\$30,000.00
18	Traffic Signals (Future Work)	EA	2	\$ -	\$0.00
19	Lighting	LS	1	\$180,000.00	\$180,000.00
20	Bridge	LS	1	\$750,000.00	\$750,000.00
21	Side Road Reconstruction	LS	1	\$ 15,000.00	\$15,000.00
SUB-TOTAL					\$6,301,000.00
CONTINGENCY 10%					\$630,100.00
Total Construction					\$6,931,100.00
Preliminary Engineering				8%	\$554,000.00
Construction Engineering				4%	\$277,000.00
Right of Way				Acre 0	\$0 0
Total Project Cost					\$7,762,000.00

Next Steps

- ⦿ Seek Funding
- ⦿ Consider Phasing Options
- ⦿ Discussions with Impacted Owners
- ⦿ Rezoning/Annexations
- ⦿ Land Use Planning
- ⦿ NEPA Documentation
- ⦿ Construction Plans

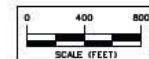
Preferred Alignment



PROPOSED ALIGNMENT C1 WITH PROPERTY OWNERS
CONNECTOR ROAD LOCATION STUDY/CORRIDOR MANAGEMENT PLAN



SNYDER & ASSOCIATES
Engineers and Planners



Rolling Terrain



University Ave



Mad Creek

