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## City Administrator Report to Mayor & City Council

December 14, 2012, Edition No. 69

### REPORT:

1. Article: Finance Director Nancy Lueck and I are contributing to an Iowa League Budget article (process, participation, etc.) for the January edition of CityScape.
2. Trash & Recycling Notice: Please see the attached calendar for curbside trash and recycling pickup. This will be mailed out shortly to residents. Thanks to our partners – Sprouse Distributing, Allied Waste, and State Farm. A copy will be available on the website as well as a more detailed map.
3. City Code: Staff is wrapping up its review of the draft city code. We will be putting together a final draft and setting up a review schedule for City Council starting with the new year.
4. Budget: Department (Administrator, Finance, Department) budget reviews begin December 14<sup>th</sup>. Enterprise fund budgets are due to Finance next Wednesday, December 19<sup>th</sup>.
5. Fire Department: Senator-Elect Chris Brase's Leave of Absence request is attached. Brase plans on leaving January 13<sup>th</sup>, but didn't list a return date. The session is scheduled to end May 3, but can always run longer. The department is interviewing on Dec 17th and the goal is to get a new FF (temporary) hired to fill his spot on January 14th. This should work out well since Assistant Chief Garry Lee's planned retirement is May 1<sup>st</sup>. This means we may not have to let the FF go when Brase returns.
6. PCG Tour: I toured PCG and Fab Plus with Doug Buster this past week to see the current and expanding operations. A noted topic of concern was the need for a regional millwright educational or training program. The company and others locally have a growing need for operators.
7. Fire Station II: Panels – we have had success in establishing a control panel at the fire station. The corrected panel looks great and should serve us well. Once the panels are complete, the entire building will need re-stained. If you are interested in checking out the control panel, it is the second panel from the right in the rear of the facility.
8. Bi-State: Please see the attached December commission packet.
9. Golf: Please see the attached information noting the end of season golf numbers. MMGC surpassed 34,000 rounds!
10. Fire Department: Please see the following fleet status update provided by Chief Ewers: E302 is getting its engine rebuilt in Davenport. The engine should be back in less than 2 weeks. Cost was approximately \$19,454. We currently have a 2006 fire engine at PSB and a 1988 fire engine at station 2. We have no reserves available. We have 5 ambulances in our fleet. Ambulance 354 is a 2005 and has 158,000 miles. This is the next ambulance in line to get refurbed (existing body on a new chassis) next FY. It's in the shop at Krieger's and need replacement injectors. This will cost

**"I remember Muscatine for its sunsets. I have never seen any on either side of the ocean that equaled them" — Mark Twain**

approximately \$2,800 and will be in the shop 1-2 weeks. Ambulance 351 is a 2009. This ambulance was in an accident in Des Moines (transfer). It's drivable with rear box damage. We are awaiting estimates for body and paint. Mechanics guess cost to be around \$3,000. This will not get fixed until the other two ambulances are back in service. Ambulance 352 is a 2008 and has 111,000 miles. The transmission went out Wednesday night and it got towed to Iowa City for repairs. Estimated cost will be about \$ 4,000 and will take less than two weeks. Ambulance 353 is operational at PSB. Ambulance 355 (newest ambulance) is operational at Station 2. We also have two loaner ambulances from Foster Coach at the PSB, so we have four operational ambulances right now instead of five.

11. January In-Depth:

1. 38/61 Connector Study and Land Use Plan
2. Downtown CDBG program
3. Miss Drive Corridor update
4. Abatement program update

# City of Muscatine Refuse Collection and Curbside Recycling 2013

## January

S	M	T	W	T	F	S
1	2	3	4	5		
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## February

S	M	T	W	T	F	S
				1	2	
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

## March

S	M	T	W	T	F	S
			1	2		
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
			31			

## April

S	M	T	W	T	F	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
			28	29	30	

## May

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
		30				

## June

S	M	T	W	T	F	S
		1				
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9	10	11	12	13	14	15
16	17	18	19	20	21	
22	23	24	25	26	27	
28	29	30	31			

## July

S	M	T	W	T	F	S
		1	2	3	4	5
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## August

S	M	T	W	T	F	S
		1	2	3	4	5
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## September

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## October

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## November

S	M	T	W	T	F	S
		1	2	3	4	5
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## December

S	M	T	W	T	F	S
		1	2	3	4	5
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

All containers for Refuse collection and Curbside Recycling should be placed out to the curb no earlier than 4:00 PM the day before collection and no later than 5:00 AM on the day of Collection.

### Curbside Recycling - The red outline weeks are Week A Routes.

**Unmarked weeks are Week B Routes.** Recycling is picked up every other week on your normal refuse collection day. If a holiday is on your week for recycling, collection will be one day behind. Allied Waste does not observe Veteran's day, day after Thanksgiving, Christmas Eve, and President's day.

### Refuse Collection - Refuse Collection is every week.

Listed below are the holidays for 2013 for Refuse Collection:

**New Years** - Tuesday and Wednesday Routes - January 2

**President's Day** - Monday and Tuesday Routes - February 19

**Memorial Day** - Monday and Tuesday Routes - May 28

**Fourth of July** - Thursday and Friday Routes - July 5

**Labor Day** - Monday and Tuesday Routes - September 3

**Veteran's Day** - Monday and Tuesday Routes - November 12

**Thanksgiving** - Wednesday and Thursday Routes- November 27

Friday and Monday Routes - December 2

**Christmas** - Monday and Tuesday Routes - December 23

Wednesday and Thursday Routes - December 26

For more information, to schedule a curbside pick up, or

questions: 563.263.9689 or [www.muscatineiowa.gov](http://www.muscatineiowa.gov)

**A good neighbor is  
a green neighbor.™**

563.263.716  **State Farm**  
[statefarm.com/green](http://statefarm.com/green)

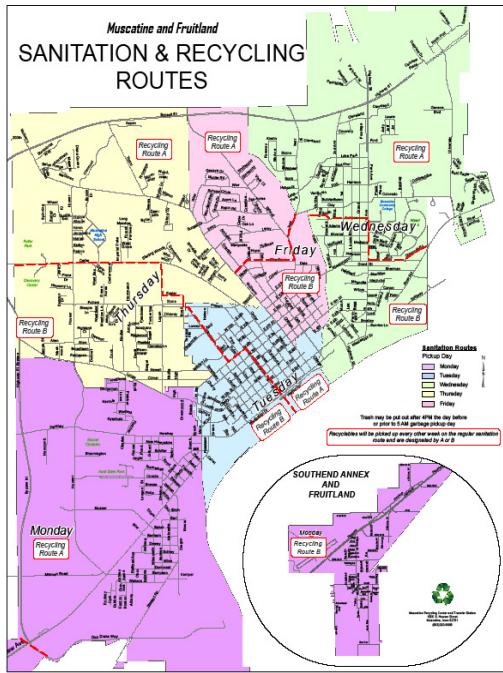
Brenda Garcia Van Auken

  
**ALLIED WASTE SERVICES**  
 **A REPUBLIC SERVICES COMPANY**



**Muscatine Recycling Center and Transfer Station**  
**1000 S. Houser St.**  
**Muscatine, Iowa 52761**

PRSR STD  
ECRWSS  
U.S. POSTAGE  
**PAID**  
EDDM RETAIL



**Local  
Postal Customer**

**For more information on your  
pick up day visit [www.muscatineiowa.gov](http://www.muscatineiowa.gov)**

FINANCIAL  
(green)  
ACTION NEEDED  
(yellow)  
INFORMATIONAL  
(white)

## MEETING ANNOUNCEMENT AND AGENDA BI-STATE REGIONAL COMMISSION

Wednesday, December 19, 2012, 3:30 p.m.

Scott County Administration Building  
600 West Fourth Street  
Davenport, IA

X	1. <u>Approval of the November 28, 2012 Minutes (See enclosed)</u> – Danny McDaniel, Chair
X X	2. <u>Treasurer's Report (See enclosed)</u> – Kas Kelly, Treasurer
X X	3. <u>Finance and Personnel Committee/Financial Matters</u> – Chuck Austin, Finance Chair
X X X	a. Bills. (See enclosed)
X X X	b. Report on Progress on Commission's FY 2013 Program Budget as of 11/30/2012. (See enclosed)
X X X	c. <u>Contracts/Grants for Consideration</u> – Denise Bulat, Executive Director
X X X	4. <u>Update on Census Programs</u> – Meghan Overton, Data Services Planner
X X X	5. <u>Consideration of the Title VI Program and Non-Discrimination Policy</u> – Gena McCullough, Planning Director
X X X	6. <u>Questions or Comments by Commissioners</u>
X X X	7. <u>Other Business</u>
X X X	8. <u>Adjournment</u>

DB/ag  
Agendas\BSRC Agenda.docx

NEXT MEETING: Wednesday, January 23, 2013 – 3:30 p.m.

Scott County Administration Building  
600 West Fourth Street  
Davenport, Iowa

MINUTES OF THE  
BI-STATE REGIONAL COMMISSION

Wednesday, November 28, 2012, 3:30 p.m.  
Scott County Administration Building  
600 West Fourth Street  
Davenport, Iowa

MEMBERS PRESENT: McDaniel – Chair, Anderson, Austin, Bohnsack, Earnhardt, Fox, Gluba, Gordon, Heninger, Kelly, Liddell, Minard, O’Boyle, Rockwell, Schloemer, Sherwin, Sorensen, Stoermer, Sunderbruch, Thodos, Volz, Washburn, Wells, Welvaert

MEMBERS ABSENT: Burrage, Gallagher, Goodwin, Hopkins, Lawrence, Pauley, Rangel, Tank, Tossell

OTHERS PRESENT: Chris Ball, Wilton City Administrator

STAFF PRESENT: Bulat, Connors, Grabowski, McCullough, Miller, Moritz

Chair McDaniel called the meeting to order at 3:30 p.m. He presented plaques to outgoing members Mr. Bohnsack and Mr. Rockwell and thanked them for their years of service to the Commission.

1. Approval of the October 24, 2012 Minutes. Mayor Thodos moved to approve the minutes of October 24, 2012 as presented. Mayor Welvaert seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Ms. Kelly presented the Treasurer’s Report for the month ending October 31, 2012, noting an ending total bank and book balance of \$576,818.66. Mayor Welvaert moved the report be accepted as written and mailed. Ms. Earnhardt seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Mr. Austin presented the bills totaling \$42,701.44, as listed on the following bills listing and addendum dated November 28, 2012:

Bills List

McGladrey & Pullen, LLP, progress billing for the June 30, 2012 audit and final billing for the major program testing for the Highway Planning & Construction and Energy Efficiency & Conservation Block Grant	\$14,600.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	3,115.00

Addendum

Bancard Center, VISA charge card expenses related to 1 staff attending the Household Travel Survey Symposium; 6 staff attending the Metropolitan	2,375.92
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Mr. Austin moved approval of the bills totaling \$42,701.44 as presented above. Mayor Fox seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission's FY 2012 Program Budget as of October 31, 2012. Mr. Austin explained the Program Budget Status Report was included in committee members' packets. The Commission is 33.33% through the fiscal year with 30.36% expended and within budget.
- c. Consideration of a Recommendation to Accept the Financial and Compliance Report for the year ended June 30, 2012. Mr. Austin stated the Finance and Personnel Committee received a detailed audit presentation and are recommending approval of the audit report. He reported that McGladrey and Pullen stated that Bi-State complied with all laws, regulations, contracts, and grants. The Commission once again received the highest audit opinion, an unqualified opinion "Clean Audit" with no findings or questioned costs.

Mr. Austin made a motion to accept the Financial and Compliance Report for the year ended June 30, 2012. Mayor Fox seconded the motion, and it passed unanimously.

d. Consideration of a Recommended Affirmative Action Analysis Plan. Ms. Connors, Equal Opportunity Administrator for Bi-State, presented the Affirmative Action Analysis and Plan. This document provides information on employment practices during the period October 1, 2010 through September 30, 2012 and Affirmative Action Goals for the next two year period. Employment practices were analyzed in relation to recruitment, selection, placement, promotion, compensation and benefits, disciplinary and termination actions, and workforce utilization. Underutilization was declared in one category for the analysis period. Bi-State's efforts will continue to be directed towards recruiting more minority applicants for our applicant pool. The Action Oriented Program provides for continued support of

equal opportunity and affirmative action, and continued aggressive recruitment of protected status applicants when positions are open.

Mr. Wells moved for the Affirmative Action Analysis and Plan to be approved as presented. Mayor Thodos seconded the motion, and it passed unanimously.

e. Consideration to Renew the Executive Director's Annual Employment Agreement. Mr. Austin reported evaluation forms were sent to Commissioners and member government officials, with Ms. Bulat receiving high marks by those who responded. Mr. Austin stated the Finance and Personnel Committee recommended the Executive Director's employment contract be renewed for the year November 1, 2012 – November 1, 2013, with a 2.0% merit increase.

Mr. Austin made a motion to renew the Executive Director's annual employment agreement with a 2.0% merit increase. Mayor Thodos seconded the motion, and it passed unanimously. Ms. Bulat thanked Commissioners for their support and recognized the fiscal staff for their work related to the clean audit. Mayor McDaniel also thanked Ms. Bulat and the Bi-State staff for their dedication to the Commission.

f. Contracts/Grants for Consideration. Ms. Bulat presented the following contracts for the Commission to approve:

- Contract with Muscatine County for a hazard mitigation plan update with costs of \$46,760, and the contract running from December 1, 2012 through November 30, 2015

Mr. Austin made a motion to approve the contract, and Mr. Rockwell seconded. The motion passed unanimously.

- Contract with Hurt Norton & Associates for legislative technical services support with costs up to \$96,100, and the contract running from December 1, 2012 through November 30, 2013

Mr. Bohnsack made a motion to approve the contract, and Mayor Welvaert seconded. The motion passed unanimously.

4. Airport Services Presentation. Due to illness, Bruce Carter did not present to the Commission.
5. Questions or Comments by Commissioners. There were no questions or comments by Commissioners.
6. Other Business. Mr. Wells mentioned that the first interviews were taking place for the hiring of an economic development director in Henry County. He thanked Mark Hunt and the Bi-State staff for their work on this project. Ms. Bulat reported that in this year's United Way fundraising campaign, Bi-State staff collected \$13,266, significantly exceeding the amount raised last year. She also informed Commissioners of Open Meeting Law training requirements for public officials in Illinois. She urged members to check with their Illinois jurisdictions on the requirements.

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7. Adjournment. The meeting adjourned at 4:05 p.m.

Respectfully submitted,



John Thodos  
Secretary

JT/SG  
Minutes\BSRC minutes.docx

**BI-STATE REGIONAL COMMISSION  
TREASURER'S REPORT  
FOR THE MONTH ENDING NOVEMBER 30, 2012**

	<u>Balance November 1</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance November 30</u>
<b>GENERAL SAVINGS ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – November 1, 2012	\$ 451,183.27			
Add Deposits		\$ 192,135.07		
Less Transfers			\$ 224,302.45	
Balance – November 30, 2012				\$ 419,015.93
<b>RLF SAVINGS ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – November 1, 2012	\$ 1,168.05			
Add Deposits		\$ 0.14		
Less Transfers			\$ 0.00	
Balance – November 30, 2012				\$ 1,168.19
<b>CHECKING ACCOUNT BANK AND BOOK BALANCE:</b>				
Balance – November 1, 2012	\$ 22,708.56			
Add Deposits		\$ 124,959.38		
Less Checks Written			\$ 123,508.55	
Balance – November 30, 2012				\$ 24,159.39
<b>PAYROLL ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – November 1, 2012	\$ 1,758.78			
Add Deposits		\$ 99,062.43		
Less Checks Written			\$ 99,167.35	
Balance – November 30, 2012				\$ 1,653.86
<b>INVESTMENT ACCOUNTS BANK &amp; BOOK BALANCE:</b>				
Balance – November 1, 2012	<u>\$ 100,000.00</u>			
State Bank of Orion				
12/25/11 – 06/25/12 (.4%)				
Add Investments Made	<u>\$ 0.00</u>			
Less Investments Matured		<u>\$ 0.00</u>		
Balance – November 30, 2012				<u>\$ 100,000.00</u>
<b>TOTAL BANK &amp; BOOK BALANCE:</b>				
Balance – November 1, 2012	<u>\$ 576,818.66</u>			
Deposits in November		<u>\$ 416,157.02</u>		
Withdrawals in November			<u>\$ 446,978.31</u>	
Balance – November 30, 2012				<u>\$ 545,997.37</u>
<b><u>PASS THROUGH FUNDS</u></b>				
<b>ORIGINAL &amp; RECAPPED RLF ACCOUNTS:</b>				
Balance – November 1, 2012	<u>\$983,127.23</u>			
Add Deposits		<u>\$ 8,631.32</u>		
Less Withdrawals			<u>\$ 15.00</u>	
Balance – November 30, 2012				<u>\$ 991,743.55</u>

**BILLS TO BE CONSIDERED FOR APPROVAL  
AT THE DECEMBER 19, 2012  
BI-STATE REGIONAL COMMISSION MEETING**

CBS4 – Coronet Communication, ads to promote air quality (cost reimbursed by ALCOA grant)	\$ 3,966.00
Mark Hunt, tuition reimbursement	825.00
Hurt, Norton & Associates, November 2012 legislative technical service (cost reimbursed by participating member governments)	7,750.00
MRA – The Management Association, Inc., annual membership	500.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	2,345.00
Traffic & Parking Control Company, Inc. (TAPCO), traffic signs for the All America award (costs to be reimbursed by participants)	623.30
TH Enterprises, Inc., Regional Council Management System Software Agreement for 2013	<u>6,480.00</u>
<b>TOTAL</b>	<b><u>\$22,489.30</u></b>

Additional bills will be listed on the addendum which will be distributed at the meeting.

**BI-STATE REGIONAL COMMISSION**  
**FY 2012-13 Program Budget Status Report**  
**Through Month of November – 41.67% of Year**

<b>ADOPTED BUDGET:</b>	\$1,981,352.00	<b>EXPLANATION:</b>
<b>EXPENDED THROUGH OCTOBER:</b>	\$720,959.39 (36.39%)	
<b>STAFF LEVEL BUDGETED:</b>	23.25 F.T.E.	
<b>STAFF LEVEL STAFF LEVEL MAINTAINED:</b>	22.30 F.T.E.	

**MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING NOVEMBER**

ALEDO – MERGO Participation; Website Support; RLF Coord.; HSTP Planning; 2013 Mercer County Events Flyer.

ALPHA – HCEDP Participation; DCEO Bond Grant Asst.; HSTP Planning.

ANDALUSIA – RICWMA Staffing; Riverfront Council; Website Support.

ANDOVER – HCEDP Participation; HSTP Planning; Grant Inquiry.

ATKINSON – HCEDP Participation; Website Support; Joint Purchasing Inquiry; HSTP Planning.

BETTENDORF – Joint Purch.; Scott Co. Hsg Cncl.; Transit Planner Coord. & IAQC Transit Issues; Riverfront Cncl.; Solid Waste Coord.; I-74 Brdg. Coord.; Drug/Alcohol Testing Consort.; RLF Loan Admin./Marketing; Trail Coord.; DOJ Interoperability; Air Quality Asst.; Scott Co. Haz Mit Plan; NSBP/EDA Apps; Park/Rec Planning & Mapping Asst.; QCICNet; STP Process.

BLUE GRASS – Reg. 9 Coord.; Solid Waste Coord.; Website Support; Scott Co. Haz Mit Plan; Grant Application.

BUFFALO – Trail Planning; Riverfront Council; Solid Waste Coord.; Scott Co. Haz Mit Plan; Strategic Planning.

CAMBRIDGE – HCEDP Participation; Website Support; Logo Asst.; HSTP Planning.

CARBON CLIFF – RICWMA Staffing; Joint Purchasing; Trail Planning.

COAL VALLEY – Joint Purchasing; RICWMA Staffing.

COLONA – HCEDP Participation; Trail Plng; Joint Purchasing; Utilities GIS/Mapping Asst.; Zoning Map Inquiry.

CORDOVA – RICWMA Staffing; Riverfront Council; Website Support; Grant Inquiry.

DAVENPORT – Joint Purch.; Rvfrt. Activities, RiverVision; Drug/Alcohol Testing Consort.; Scott Co. Hsg. Cncl.; Solid Waste Coord.; RLF Loan Admin.; Section 15 Data Asst.; Transit Planner Coord. and IA QC Transit Issues; QCICNET Interoperability Project; BRAC/OEA Coord.; Mississippi River Partnership; Air Quality Asst.; Davenport Schools Haz Mit Plan; Trail Planning; Legislative Priorities Asst.; Data/Mapping Asst.; Eng. Conf.; STP Process.

EAST MOLINE – IL QC Intergov. Comm.; E9-1-1 Coord.; Joint Purch.; RICWMA Staffing; RMS Coord.; Riverfront Cncl.; Interop. Project; RLF Admin.; MUNICES; CDAP Grant Admin.; Air Quality Asst.; Trail Planning; Park Planning & Mapping; EDA Grant; Consol. Disp. Study Asst.; QCICNet; Floodplain Asst.; Econ. Dev. Strategic Plan.

ELDRIDGE – Solid Waste Coord.; Drug & Alcohol Consort.; Website Support; Scott Co. Haz Mit Plan.

FRUITLAND – Region 9 Transportation Coordination; Solid Waste Coord.

GALVA – Broadband Coordination; HSTP Planning; HCEDP.

GENESEO – HCEDP Participation; Website Support; Trails Planning; HSTP Planning; Development Code Asst.

HAMPTON – RICWMA Staffing; Riverfront Council; Website Support.

HENRY COUNTY – Joint Purch.; HCEDP Part.; Transit Mobility Coord.; Trail Coord.; Zoning Reviews; LESA Program Review; Workforce Dev. Brd.; Legislative Priorities Asst.; Comprehensive Plan Scope; EDA/USDA Grant; Evacuation Plan.

HILLSDALE – Cops Grant Application.

KEWANEE – HCEDP Participation; HSTP Planning; Fact Sheet.

LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; Trail Planning; Scott Co. Haz Mit Plan.

LONG GROVE – Reg. 9 Trans. Coord.; Solid Waste Coord.; Website Support; Scott Co. Haz Mit Plan.

MC CAUSLAND – Reg. 9 Trans. Coord., Solid Waste Coord.; Scott Co. Haz Mit Plan; Stormwater Meeting; Graphics Services Proposal; Comp Plan.

MILAN – Joint Purch.; RICWMA Stfg.; IL QC Intergov. Comm.; E9-1-1 Coord.; RMS Coord.; RLF Admin.; Interoperability Project; Website Support; Park/Trails Planning/Mapping; MUNICES Coord.; Cons. Dispatch Study Asst.; QCICNet.

MOLINE – MUNICES Coord.; IL QC Intergov. Comm.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; RICWMA Stfg.; RMS Coord.; Riverfront Cncl.; RLF Loan Admin.; Trails Coord.; Interoperability Project; Rail Coord.; Air Quality Asst.; Park/Rec Planning; Cons. Dispatch Study Asst.; QCICNet; Traffic Study; Mapping for RENEW; STP Process.

MUSCATINE CITY – Trl. Plng; Reg. 9 Coord; Solid Wst Coord.; Jnt Purch.; Air Quality Asst.; RLF Meeting; Traffic Study; Sidewalk Plan Inquiry; Transit Summit.

MUSCATINE COUNTY – Trs. Plng.; Website Maint. & Updates; Reg. 9 Coord.; Solid Waste Coord.; Joint Purch.; Transit Mobility Coord.; Haz. Mit. Plan; Air Quality Asst.; OEA Grant; Coord. EDA RLF Marketing; IA Mississippi River Partnership; Jumpstart Reclam.

NEW BOSTON – MERGO Participation; Website Support; Grant Research.

OAK GROVE – E9-1-1 Coord. Consolidated Dispatch Study.

ORION – HCEDP Participation; Website Support; Safety Policies Research; HSTP Planning.

PORT BYRON – RICWMA Staffing; Riverfront Council; ED Strategy.

PRINCETON – Riverfront Council; Solid Waste Coord.; Trail Planning; Scott Co. Haz Mit Plan.

RAPIDS CITY – RICWMA Staffing; Riverfront Council.

RIVERDALE – Riverfront Council; Trail Coordination; Solid Waste Coord.; Website Support; Haz Mit Plan; Grant Applications.

ROCK ISLAND CITY – IL QC Intrgv. Comm.; E9-1-1 Coord.; Joint Purch.; Riverfront Cncl.; RiverVision; RICWMA Stfg.; MUNICES Coord.; RMS Coord.; RLF Loan Adm.; Interop. Proj.; Rail Coord.; AQ Asst.; Workforce Dev. Bd.; Consol. Dispatch Study App.; QCICNet; STP Process; EDP Appl.

ROCK ISLAND COUNTY – E9-1-1 Coord.; LEPC Committee; IL QC Intergov. Comm.; RICWMA Stfg. & Website Support; Joint Purch.; Trail Coord.; WIB Part.; RMS Coord.; Transit Mobility Coord.; Passenger Rail; Air Quality Asst.; Legislative Priorities Asst.; QCICNet; Evac. Plan; Forest Preserve Planning, Census Boundary Inquiry; Stationery and Graphics; Fire District Mapping; Graphics Asst.; STP Process.

SCOTT COUNTY – Fin. Mgmt. And Data Analysis - Scott Co. KIDS; Scott Co. Hsg. Cncl.; Joint Purch.; I-74 Brdg. Coord.; Trail Plng.; RLF Admn.; Reg. 9 Coord. & Regional Transit; Interop. Project; Goals Booklet; Transit Mobility Coord.; OEA; Passenger Rail Coord.; Housing Assessment; Budget Report; Air Quality Asst.; Haz. Mit. Plan Asst.; IA Mississippi River Partnership; Solid Waste Coord.; Joint Purchasing Input; 175th Annv. Graphics; Zoning Review; Aerial Photo Coord. Asst.

SHERWARD – MERGO Participation; Website Support; HSTP Planning.

SILVIS – E9-1-1 Coord.; Joint Purch.; IL. Intergov. Comm. Coord.; RICWMA Stfg; RMS Coord.; CDAP Grant Admin.; Trail Planning; Consol. Dispatch Study App.; QCICNet; Utilities Mapping; Economic Development Assistance; Sign Posts Purchasing.

SOLA – MERGO Participation; HSTP Planning.

VALCOTT – Reg. 9 Trans. Coord.; Solid Waste Coord.; Trail Coord. ; Scott Co. Haz Mit Plan; RLF Marketing.

VEST LIBERTY – Reg. 9 Trans. Coord.; Solid Waste Coord.; Website Support; Muscatine Co. Haz Mit Plan; IA Public Health Initiative.

VILTON – Reg. 9 Trans. Coord.; Solid Waste Coord.; Muscatine Co. Haz Mit Plan; IA Public Health Initiative/Health Fair; EDA Application; Traffic Study.

VINDSOR – HCEDP Participation; CDAP Grant Inquiry; HSTP Planning.

WOODHULL – HCEDP Participation; Grant Research; CDAP Meeting; HSTP Planning.

## Bi-State Report – November

**COMMUNITY/ECONOMIC DEVELOPMENT:** Attended Henry County Economic Development Partnership (HCEDP) meetings. Continued administration of EDA/USDA Rural Jobs and Innovation Challenge Grant Program on behalf of multiple member governments in Henry, Mercer and Rock Island counties. Provided support for Workforce Development Board, IA RELAT meetings. Assisted with economic development funding program information for legislative efforts. Attended Iowa Regional Council & Illinois Regional Council and QCCVB & QC Chambers annual meetings. Assisted members with legislative priorities.

### **DATA/GRAFICS/MAPPING/ON-LINE SERVICES:**

**Data Center:** Responded to 7 data and map requests in November 2012 including 3 from local governments, 3 from businesses, and 1 from non-profits. The data section of the Bi-State website had 688 page views. The data portal site ([www.greaterqcregion.org](http://www.greaterqcregion.org)) had 330 visits and 510 page views. Staff continued work on data compilation and analysis for the Crash Study.

**Graphics/Mapping:** 2014 Aerial Photo Flyover Coordination; All America Sign Art; Distribution of 2008-09 Edition of QC Street Map (Folded & Wall Versions); IL Quad Cities Food Deserts Mapping; QC Chamber Regional Marketing Maps; Surface Transportation Program (STP) Evaluation; Trinity College of Nursing Mapping Proposal; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, Travel Model Geography, Fed. Functional Class Routes, Corporate Limits, Landmarks, Rail, Trails, and other layers.

**On-Line/Interactive Media Services:** Top files downloaded and pages viewed for November 2012 include: BSRC Home Page (4,221); The Loop Rider's Guide (3,402); 2010 Transit Development Plan – 2012 Updates (1,987); QCTransit.com (1,610); Transportation ITS Regional Architecture (703); Joint Purchase Program (505); BSRC Contact Page (325) and Help Page (320); and QC Metro Area Map (294). Watch for new website coming soon!

**ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES:** Responded to inquiries & assisted with trail/recreation project funding assistance/grants. Served RICWMA with coordination of meetings, oversight and management of waste disposal and recycling programs, reporting and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Attended River Action meetings. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Continued emission reduction outreach for "Clean Air Counts" Alcoa Foundation Grant. Served inquiries on various programs as they become available on infrastructure, energy and other areas. Continued multi-jurisdictional hazard mitigation planning and assisted with floodplain management issues. Organized bi-monthly meeting of Quad City Riverfront Council. Held regional meeting on emerald ash borer and urban forest/tree management.

**INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES:** Continued assistance to the Joint Purchasing Council. Worked on the following bids: Winter copier and plotter paper, winter printer supplies, 2013 water treatment chemicals, street sign materials, sign posts, janitorial, can liners, food service supplies, water treatment chemicals, turf chemicals, and seed: Held monthly JPC meeting with speakers from US Communities/United Stationers and TallGrass Technologies.

Staffed Quad City Area intergovernmental forums and meetings of area recreation directors, managers and administrators, and chief elected officials. Continued coordination and planning for the awarded DOJ interoperability grant. Assisted with Rock Island Arsenal issues.

**REVOLVING LOAN FUND (RLF):** Administered Bi-State RLF Program: Prepared meeting cancellation notice and Financial Summary Report. Provided information to potential applicants. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program: Provided information to potential applicants.

**TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT:** Attended related meetings, presented information and continued staff coordination of river crossing issues, including I-74 Mississippi River Corridor. Facilitated consultant contracting for household survey and travel model enhancements. Continued IL Region evacuation planning effort. Held bridge restrictions annual meeting. Continued preparation of urban crash report. Served transportation data and study requests. Participated in Iowa interdisciplinary traffic safety team meeting and preparing update to Intelligent Transportation System Architecture. Continued implementation of SAFETEA-LU requirements and preparing for MAP-21 requirements. Prepared monthly reports of federal transportation programs and coordinating related funding/reporting. Continued air quality emission reduction efforts. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and MRT, attending related meetings, as well as other trail planning and grant assistance. Organized bi-monthly meeting of the Bi-State Regional Trails Committee. Coordinated Bi-State Drug and Alcohol Testing Consortium and random testing program. Monitored urban and Iowa Region 9 FY13 Transportation Planning Work Program and FFY13-16 TIPs, and need for data entry in Iowa TPMS as part of transportation improvement programming. Administered IAQC and Illinois Region 2 transit coordinator positions. Held mobility summits and urban transit managers meeting on suballocation & MAP-21 transit funding issues. Monitored ITN-QC and attended human services coordination meetings. Participated in passenger rail open house, webinars/training on MAP-21, Title VI and freight. Served inquiries and assisted with transportation funding programs and transportation information for legislative efforts.

MUSCATINE MUNICIPAL GOLF COURSE  
ROUNDS PLAYED

	2003	YTD	2004	YTD	2005	YTD	2006	YTD	2007	YTD	2008	YTD	2009	YTD	2010	YTD	2011	YTD	2012	YTD
MARCH	1,153	1,153	726	726	963	963	561	561	857	857	738	738	1,151	1,151	1,608	1,608	1093	1,093	2,401	2,401
APRIL	3,266	4,419	3,573	4,299	3,426	4,389	3,294	3,855	2,483	3,340	2,569	3,307	3,028	4,179	3,928	5,536	2,777	3,870	3,340	5,741
MAY	5,682	10,101	4,802	9,101	4,852	9,241	4,622	8,477	4,300	7,640	4,589	7,896	5,072	9,251	4,616	10,152	4,586	8,456	5,361	11,102
JUNE	5,976	16,077	5,496	14,597	5,442	14,683	5,327	13,804	4,655	12,295	5,624	13,520	5,666	14,917	5,065	15,217	5,111	13,567	5746	16,848
JULY	6,571	22,648	5,574	20,171	5,584	20,267	5,745	19,549	5,210	17,505	6,379	19,899	6,623	21,540	5,343	20,560	5,471	19,038	5159	22,007
AUGUST	5,864	28,512	5,363	25,534	5,490	25,757	5,142	24,691	4,853	22,358	5,753	25,652	5,334	26,874	5,030	25,590	5,550	24,588	5039	27,046
SEPTEMBER	4,081	32,593	4,184	29,718	3,924	29,681	4,038	28,729	3,709	26,067	3,812	29,464	4,320	31,194	3,818	29,408	3,283	27,871	3584	30,630
OCTOBER	2,839	35,432	2,283	32,001	2,571	32,252	2,010	30,739	2,711	28,778	2,438	31,902	1,676	32,870	2,865	32,273	2,615	30,486	1952	32,582
NOVEMBER	557	35989	767	32,768	943	33,195	1,086	31,825	970	29,748	785	32,687	1,897	34,767	1,101	33,374	1,005	31,491	1454	34,036
TOTAL - YTD		<u>35,989</u>		<u>32,768</u>		<u>33,195</u>		<u>31,825</u>		<u>29,748</u>		<u>32,687</u>		<u>34,767</u>		<u>33,374</u>		<u>31,491</u>		<u>34,036</u>

*Includes 346 rounds in Dec*

PLAYERS ON SEASON PASSES

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
ADULT	151	168	170	155	141	100	116	154	126	134
SENIOR	58	67	71	80	78	68	78	70	66	82
JUNIOR	41	52	39	50	36	23	29	20	21	24
COLLEGE	NA	NA	NA	NA	1	7	13	10	10	7
FAMILY	NA	NA	NA	NA	NA	66	56	58	54	51
TOTAL	250	287	280	285	256	264	292	312	277	298

	10year Average	YTD avg	3 year average	YTD avg
March	1125	1125	March	1701
April	3168	4293	April	3348
May	4848	9142	May	4854
June	5411	14552	June	5307
July	5766	20318	July	5324
Aug	5342	25660	Aug	5206
Sept	3875	29535	Sept	3562
Oct	2396	31931	Oct	2477
Nov	1057	32988	Nov	1187
Total	32988		Total	32967

	1995	YTD	1996	YTD	1997	YTD	1998	YTD	1999	YTD	2000	YTD
MARCH	1,864	1,864	865	865	1,839	1,839	1,077	1,077	1,480	1,480	1,676	1,676
APRIL	4,606	6,470	4,129	4,994	3,786	5,625	4,774	5,851	4,621	6,101	4,894	6,570
MAY	6,494	12,964	6,536	11,530	7,624	13,249	8,751	14,602	7,159	13,260	6,815	13,385
JUNE	8,065	21,029	8,335	19,865	8,991	22,230	7,365	21,967	7,615	20,875	6,726	20,111
JULY	8,300	29,329	9,406	29,271	9,315	31,545	8,618	30,585	8,173	29,048	7,638	27,749
AUGUST	7,550	36,879	8,550	37,821	8,639	40,184	8,569	39,154	7,969	37,017	7,638	35,387
SEPTEMBER	5,695	42,574	5,710	43,531	5,989	46,173	6,120	45,274	5,894	42,911	5,249	40,636
OCTOBER	3,840	46,414	3,847	47,378	3,211	49,708	3,685	48,959	4,219	47,130	3,672	44,308
NOVEMBER	268	46,682	413	47,791	336	50,044	747	49,706	1,855	48,985	882	45,190
TOTAL - YTD		<u>46,682</u>		<u>47,791</u>		<u>50,044</u>		<u>49,706</u>		<u>48,985</u>		<u>45,190</u>

	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
ADULT		211	203	216	199	174	159	164	151	168	170	155
SENIOR		79	70	80	82	82	73	67	58	67	71	80
JUNIOR		43	57	96	73	58	60	58	41	52	39	50
COLLEGE		NA										
FAMILY		NA										
TOTAL		333	330	392	354	314	292	289	250	287	280	285

2001	YTD	2002	YTD	2003	YTD	2004	YTD	2005	YTD	2006	YTD	2007	YTD
411	411	1,168	1,168	1,153	1,153	726	726	963	963	561	561	857	857
4,341	4,752	3,382	4,550	3,266	4,419	3,573	4,299	3,426	4,389	3,294	3,855	2,483	3,340
5,764	10,516	5,981	10,531	5,682	10,101	4,802	9,101	4,852	9,241	4,622	8,477	4,300	7,640
6,887	17,409	6,170	16,701	5,976	16,077	5,496	14,597	5,442	14,683	5,327	13,804	4,655	12,295
7,227	24,636	6,537	23,238	6,571	22,648	5,574	20,171	5,584	20,267	5,745	19,549	5,210	17,505
7,029	31,665	6,529	29,767	5,864	28,512	5,363	25,534	5,490	25,757	5,142	24,691	4,853	22,358
4,701	36,366	4,732	34,499	4,081	32,593	4,184	29,718	3,924	29,681	4,038	28,729	3,709	26,067
2,853	39,219	2,298	36,797	2,839	35,432	2,283	32,001	2,571	32,252	2,010	30,739	2,711	28,778
2,116	41,329	869	37,666	557	35,989	767	32,768	943	33,195	1,086	31,825	970	29,748

41,329      37,666      35,989      32,768      33,195      31,825      29,748

| 2007 | 2008 | 2009 | 2010 | 2011 | 2012 |

141	100	116	154	126	134
78	68	78	70	66	82
36	23	29	20	21	24
1	7	13	10	10	7
NA	66	56	58	54	51
256	264	292	312	277	298

2008	YTD	2009	YTD	2010	YTD	2011	YTD	2012	YTD
738	738	1,151	1,151	1,608	1,608	1,093	1,093	2,401	2,401
2,569	3,307	3,028	4,179	3,928	5,536	2,777	3,870	3340	5,741
4,589	7,896	5,072	9,251	4,616	10,152	4,586	8,456	5361	11,102
5,624	13,520	5,666	14,917	5,065	15,217	5,111	13,567	5746	16,848
6,379	19,899	6,623	21,540	5,343	20,560	5,471	19,038	5159	22,007
5,753	25,652	5,334	26,874	5,030	25,590	5,550	24,588	5039	27,046
3,812	29,464	4,320	31,194	3,818	29,408	3,283	27,871	3584	30,630
2,438	31,902	1,676	32,870	2,865	32,273	2,615	30,486	1952	32,582
785	32,687	1,897	34,767	1,101	33,374	1,005	31,491	1454	34,036

32,687

34,767

33,374

31,491

34,036