

## Minutes

### TRANSIT ADVISORY COMMISSION

#### Public Works Facility

Tuesday, September 11, 2012

Meeting was called to order at 4:05 p.m. Commission members Maggie Curry, Sue George, Janell Kassel, and Jason Miller were present. Ex-Officio member Kathie Anderson-Noel was also present. Minutes from the June 2012 meeting were read and approved. Motion to approve, Janell Kassel, second Sue George. Motion carried.

The meeting continued with discussion of various operational activities. Appointments to the Transit Advisory Commission were approved in June. Curry, George, Miller and Moore will serve from June 30, 2012 until June 30, 2014. Kassel's term runs until March 2014.

MuscaBus provided rides for Kan-Do Camp during the month of June. We provided approximately 450 rides.

The Transit Supervisor attended the Iowa Public Transit Association meeting in Waterloo from June 20-23<sup>rd</sup>. Drivers Larry Martin and Carl Yerington received Driver of the Year Awards on Friday evening. Drivers Larry Miller and Carl Yerington participated in the ROADEO competition on Saturday.

MuscaBus participated in the July 4<sup>th</sup> parade.

MuscaBus assisted the Garden Club with transportation in July. They had oversold tickets for a fund raising event and didn't have enough parking at the host's home. We shuttled passengers from the Calvary Church parking lot to the host's home as a community service.

The Muscatine City Council approved a fare increase for the Muscatine-Wilton service. The fare was raised to \$2.00 per ride, instead of \$1.00. This increase went into effect on August 6, 2012.

MuscaBus participated in the Community Y Block party. We provided shuttle service from the Grace Lutheran parking lot to the Y and back to alleviate congestion in the parking lot.

MuscaBus learned that we did not receive any State of Good Repair funding for replacement buses. The only Iowa transit systems to receive funding were DART (Des Moines) and CyRide at Iowa State. State of Good Repair funding is federal money that is allocated for transportation. Rail funding is the current emphasis with the introduction of MAP-21.

The Transit Supervisor participated in an Iowa Lean Consortium event at Kinze Manufacturing. The topics discussed were Visual Management and 5S practices. Presenters were John Deere and Lenox employees. The City is beginning its Lean journey in an effort to provide the citizens of Muscatine with excellent service.

The Transit Supervisor reported that the DOT end of year reporting was completed and MuscaBus provided 15,697 more rides than the previous year. Board members asked if we can identify the reason for the increase. I explained that it is very difficult to pinpoint. My peers in the industry indicate it is usually economically based, but can be a myriad of reasons.

The meeting was adjourned at 4:40 p.m.. Motion to adjourn Maggie Curry, second Janell Kassel. Motion carried.

The next Transit Advisory Commission meeting will be held at Public Works on Tuesday, December 11, 2012. Members of the general public are welcome to attend. Any person with a disability requiring a reasonable accommodation to participate should contact the MuscaBus office at (563)263-8152 at least two days prior to the Transit Advisory Commission meeting.

Respectfully submitted,

Kristy Korpi

Transit Supervisor