

Minutes

TRANSIT ADVISORY COMMISSION

Public Works Facility

Tuesday, December 13, 2011

Meeting was called to order at 4:00 pm. Commission members Sue George, Jason Miller, and Janell Kassell were present. Ex-officio member Kathie Anderson-Noel was also present. Minutes from the September 2011 meeting were read and approved. Motion, Miller, second Kassell, motion carried.

Many operational items were discussed including: participation in the YMCA Block Party on September 9<sup>th</sup>, Heritage Days on September 17<sup>th</sup>. MuscaBus had booths at both the Senior Expo held at the Clarion Hotel on October 20<sup>th</sup>, and the Wilton Health Fair on November 10<sup>th</sup>.

A Transit Program Administrator from Ames conducted a DOT Compliance Review on November 30<sup>th</sup>.

MuscaBus operated Saturday Routes for the Holiday Stroll on Friday, December 2<sup>nd</sup>. Rides were provided free of charge.

The Transit Supervisor attended multiple training updates during 1<sup>st</sup> quarter including: FTA Drug and Alcohol Substance Abuse Seminar in September, Lean Manufacturing Consortium Training in October, and Iowa Public Transit Meeting in November which featured a Civil Rights presentation.

A driver was hired and began training in October. This was to replace a driver who resigned, not a new position.

It is time for budget preparation and review for all City departments, including Transit.

Meeting was adjourned at 4:35 p.m. The next meeting will be held Tuesday, March 13, 2012 at 4:00 p.m. at Public Works, 1459 Washington.

Respectfully submitted,

Kristy Korpi,

Transit Supervisor

