



City Administrator Report to Mayor & City Council

June 22, 2012, Edition No. 51

REPORT:

1. Fire Department:

- 40 Hour position: The Fire Department continues to evaluate its need for a 40 hour position (Assistant Chief) as described in earlier memos. I have asked for an evaluation and discussion at an early Fall in-depth session to determine whether or not Council deems this position of value and should continue.
- Aerial: Schedule indicates that the aerial should be ready for pickup on 6/28.
- The equipment for the tornado siren upgrades should be in next week and they will begin installation and switch over from telephone line notification to radio controlled through dispatch. Jeff Carter and Chief Ewers will be issuing a press release to the Journal and KWPC on the switch over and the possibility of interruptions of service during this time. They will be encouraging citizens to utilize weather radios and other means until the upgrades are complete. Should only take about a week or so.
- Fire Station II Schedule:
 - i. Punch List: All items completed by 6/23 –it is preferred to have all items finalized prior to the flush out.
 - ii. Flush out: Start Date: 6/25. End Date: 7/6. This allows 6-7 additional days in case the weather conditions are not favorable during the process.
 - iii. Move in Date: Week of 7/9.
 - iv. We are working on a date for our final walk through. It will either be the end of this week (prior to the flush out) or around 7/6 (after the flush out).
 - v. Cheung and Dean are working on finalizing the change order regarding the Precast Panels. As soon as we have finalized the change order, they will send us a copy.

2. Soccer: Girls State Soccer Bid (6/19) – We had a great contingent attend this bid meeting, including representatives from the school, city and chamber. I appreciate everyone's assistance with the bid process. We will look for additional opportunities to bring to Muscatine.

3. Bi-State: Please see the attached June 2012 Commission packet.

4. ATE: Please see the attached report from GATSO. Additionally, the IDOT released a new document yesterday and while the document contains instructions for submitting a Justification Report to install new cameras on primary roads, it has a new annual evaluation requirement, which will pertain to existing cameras. To summarize the report ends with the requirement for this annual report every February and IDOT will assist in evaluating the continued need for such systems at each authorized location. Continued use

will be contingent on the effectiveness of the system and appropriate administration of it by the municipality. "The Iowa DOT reserves the right to require removal or modification of a system in a particular location, as deemed appropriate."

5. WPCP: Please see the attached report from Asst. Director John Koch. I asked for a brief status update on the WPCP plant project and the issues related to the contractor. Additional questions can be directed to me for dissemination. Our attorney is involved at this point and monitoring the situation where needed.