



Gregg Mandsager  
City Administrator  
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## City Administrator Report to Mayor & City Council

*April 20, 2012, Edition No. 44*

### Report:

1. Soccer Phase III: Please see the attached letter from Musco! Musco has indicated that it will participate in Phase III with a donation of the lighting systems (an estimated value of \$660,000)! Thanks Musco!
2. Ambulance: Per Chief Ewers: I just got word today that the 5th ambulance is delayed a little longer due to the start up of the new factory in Florida and they weren't able to build the 7-8 ambulances a week that they estimated, but they are now. They've readjusted the build schedule and our new estimated completion date for our ambulance is now 8/6/12. We will probably look a pre-inspection trip the first week of August. The good news is that since we pre-paid we will continue to earn the 7 1/4 % on the payment, which will mean an even better savings on the project than we anticipated.
3. ATE: We received \$26,460 from GATSO today for ATE fines collected. Net of GATSO's fee the City revenue is \$17,226. Attached is the updated spreadsheet.
4. Cedar Street Project: MPW (Burying of electrical utilities and cable) has agreed to reduce the costs of installing the underground cabling to a total of \$120,000 (\$100,000 electrical and \$20,000 cable). The original cost was just shy of \$200,000 and included staff related costs. MPW has also agreed to forgo asking for payment on the remaining life capacity of the current utility infrastructure. Council has discussed this issue in the past and was intent on holding MPW to similar standards as all other utilities where the utility is responsible for funding any work within the ROW. We have discussed having the City bond for the project costs and have MPW repay the bond and associate costs over 10 years. At this point, MPW is not willing to proceed in this fashion and wishes to have the City cover the installation costs (as has been done in some prior cases) through debt service and taxes in lieu of having the utility (enterprise fund) pay for its associated costs. To complete the project this summer, MPW would need word by May. Adding these costs would mean an increase in the debt service and thus the tax rate (Unless a project happens to come in well under budget). If we do not proceed, the utilities will simply remain above ground – a bit of an eyesore now that the area is being improved.
5. ESI/Downtown Recycling: The ESI bin used for cardboard recycling was set on fire and damaged. ESI does not plan on replacing the bin. Downtown business owners will be notified by ESI or City Staff.
6. Blue Zones: May 4<sup>th</sup> is the scheduled announcement date. The City is just shy of 14% and needs to get to 20% community support. Please have folks

**"I remember Muscatine for its sunsets. I have never seen any  
on either side of the ocean that equaled them" — Mark Twain**

sign up ASAP via email or text. There is a link on the City's website!

7. Bi-State: Please see the attached April commission packet.
8. Conference: I will be attending the Iowa SMART Economic Development conference (1 Day event) at the end of April. Next week I will be attending the Iowa Employment Law conference/meeting (Wednesday and ½ Thursday).
9. Meetings: United Way Board, GMCCI Board and visit with Debi Durham – Iowa's DED Director,

**City of Muscatine**  
**Automated Traffic Enforcement System**  
**Summary of Tickets Collected by GATSO**

<b>Date Range</b>		<b>Collections</b>		<b>GATSO Fee</b>	<b>Net City</b>	<b>Fiscal Year</b>	<b>Cumulative</b>
<b>From</b>	<b>To</b>	<b>Amount</b>	<b>Number</b>	<b>(\$27/pd ticket)</b>	<b>Revenue</b>	<b>Amount (City)</b>	<b>Total (City)</b>
<b><u>FY 2010/2011</u></b>							
4/26/2011	5/10/2011	\$ 16,400.00	218	\$ 5,886.00	\$ 10,514.00	\$ 10,514.00	
5/11/2011	5/26/2011	59,225.00	779	21,033.00	38,192.00	48,706.00	
5/27/2011	6/10/2011	77,080.00	1,011	27,297.00	49,783.00	98,489.00	
6/11/2011	6/25/2011	73,115.00	945	25,515.00	47,600.00	146,089.00	
6/26/2011	6/30/2011	26,570.00	338	9,126.00	17,444.00	163,533.00	
(Fiscal Yr-End Cutoff)							
Subtotal - FY 2010/2011		\$ 252,390.00	3,291	\$ 88,857.00	\$ 163,533.00		\$ 163,533.00
<b><u>FY 2011/2012</u></b>							
7/1/2011	7/10/2011	\$ 31,790.00	405	\$ 10,935.00	\$ 20,855.00	\$ 20,855.00	184,388.00
7/11/2011	7/26/2011	99,105.00	1,264	34,128.00	64,977.00	85,832.00	249,365.00
7/27/2011	8/10/2011	82,675.00	1,065	28,755.00	53,920.00	139,752.00	303,285.00
8/11/2011	8/26/2011	68,265.00	870	23,490.00	44,775.00	184,527.00	348,060.00
8/27/2011	9/10/2011	51,010.00	642	17,334.00	33,676.00	218,203.00	381,736.00
9/11/2011	9/26/2011	63,040.00	798	21,546.00	41,494.00	259,697.00	423,230.00
9/27/2011	10/10/2011	39,675.00	496	13,392.00	26,283.00	285,980.00	449,513.00
10/11/2011	10/27/2011	52,915.00	672	18,144.00	34,771.00	320,751.00	484,284.00
10/28/2011	11/10/2011	34,910.00	446	12,042.00	22,868.00	343,619.00	507,152.00
11/11/2011	11/25/2011	36,410.00	459	12,393.00	24,017.00	367,636.00	531,169.00
11/26/2011	12/10/2011	31,235.00	400	10,800.00	20,435.00	388,071.00	551,604.00
12/11/2011	12/27/2011	28,250.00	352	9,504.00	18,746.00	406,817.00	570,350.00
12/28/2011	1/10/2012	37,060.00	478	12,906.00	24,154.00	430,971.00	594,504.00
1/11/2012	1/26/2012	41,130.00	528	14,256.00	26,874.00	457,845.00	621,378.00
1/27/2012	2/10/2012	37,225.00	481	12,987.00	24,238.00	482,083.00	645,616.00
2/11/2012	2/24/2012	24,230.00	307	8,289.00	15,941.00	498,024.00	661,557.00
2/25/2012	3/10/2012	27,120.00	347	9,369.00	17,751.00	515,775.00	679,308.00
3/11/2012	3/26/2012	28,690.00	366	9,882.00	18,808.00	534,583.00	698,116.00
3/27/2012	4/10/2012	26,460.00	342	9,234.00	17,226.00	551,809.00	715,342.00
Subtotal - FY 2011/2012 (to date)		\$ 841,195.00	10,718	\$ 289,386.00	\$ 551,809.00		
Total to Date		\$ 1,093,585.00	14,009	\$ 378,243.00	\$ 715,342.00		

**City of Muscatine**  
**Automated Traffic Enforcement System**  
**Summary of Tickets Forwarded to MCA Collection Service**

Date to MCA	Unpaid Amounts to MCA from GATSO				MCA Collections					
	Number		Amount		Payment date from MCA	Number		Payments		MEMO Number Canceled
	Current	Cumulative	Current	Cumulative		Current inc. Partials	Cumulative	Current	Cumulative	
7/7/2011	144	144	\$ 15,990.00	\$ 15,990.00	8/12/2011					
8/1/2011	417	561	46,440	62,430.00	(July collections)	26	26	\$ 2,694.06	\$ 2,694.06	3
9/6/2011	364	925	40,565	102,995.00	9/12/2011	(21 full or pd in full pmts)				
10/4/2011	477	1,402	53,395	156,390.00	(Aug collections)	74	100	7,438.75	10,132.81	9
10/31/2011	288	1,690	32,345	188,735.00	10/14/2011	(60 full or pd in full pmts)				
11/23/2011	191	1,881	21,750	210,485.00	(Sept collections)	98	198	9,682.38	19,815.19	1
12/30/2011	276	2,157	30,895	241,380.00	11/10/2011	(76 full or pd in full pmts)				
1/26/2012	144	2,301	16,085	257,465.00	(Oct collections)	150	348	13,938.33	33,753.52	12
2/27/2012	198	2,499	22,150	279,615.00	12/12/2011	(101 full or pd in full pmts)				
3/30/2012	215	2,714	24,065	303,680.00	(Nov collections)	128	476	10,224.38	43,977.90	1
					1/9/2012	(87 full or paid in full pmts)				
					(Dec collections)	115	591	8,945.93	52,923.83	1
					2/9/2012	(57 full or pd in full pmts)				
					(Jan collections)	112	703	9,725.62	62,649.45	0
						(75 full or pd in full pmts)				
					GATSO Portion of Collections		703	(12,879.00)	49,770.45	
					July-Jan (477 tickets)					
					(Feb collections)	115	818	10,182.02	59,952.47	1
						(93 full or pd in full pmts)				
					(Mar collections)	85	903	7,449.22	67,401.69	
						(63 full or pd in full pmts)				



April 12, 2012

City of Muscatine  
215 Sycamore Street  
Muscatine, Iowa 52761

Dear City of Muscatine:

Musco Lighting is proud to be part of the Muscatine community and pleased to endorse the Phase 3 Development project.

To show our support, we will donate the sports-lighting materials for the four multi-purpose turf fields. In addition we will provide Musco's Control & Monitoring product to operate the lighting system.

Sincerely,

A handwritten signature in dark ink, appearing to read "Brett Nelson", followed by a long, horizontal, slightly wavy line extending to the right.

Brett Nelson  
General Manager  
Musco Sports Lighting  
[brett.nelson@musco.com](mailto:brett.nelson@musco.com)

FINANCIAL  
(green)

ACTION NEEDED  
(yellow)

INFORMATIONAL  
(white)

## MEETING ANNOUNCEMENT AND AGENDA BI-STATE REGIONAL COMMISSION

Wednesday, April 25, 2012, 3:30 p.m.  
Scott County Administration Building  
600 West Fourth Street  
Davenport, Iowa

X

1. Approval of the March 28, 2012 Minutes (See enclosed) – Danny McDaniel, Chair

X

X

2. Treasurer's Report (See enclosed) – Kas Kelly, Treasurer

3. Finance and Personnel Committee/Financial Matters – Chuck Austin, Finance Chair

X

X

- a. Bills. (See enclosed)

X

X

- b. Report on Progress on Commission's FY 2012 Program Budget as of 3/31/2012. (See enclosed)

- c. Contracts/Grants for Consideration – Denise Bulat, Executive Director

X

X

EDA	} Rural Jobs & Innovation Challenge Grant	Up to \$500,000 (Match \$250,000)	August 1, 2012 – January 31, 2016
USDA		Up to \$215,000 (Match \$107,500)	
		All Match Provided by Henry County Partnerships	

X

4. Presentation and Consideration of Resolutions supporting FY 2013 Urbanized Area and Region 9 Transportation Planning Work Programs, Authorizing Applications for Funding and Acceptance of Grants – Denise Bulat

X

5. Update on Economic Development Activities – Mark Hunt

6. Questions or Comments by Commissioners

7. Other Business

8. Adjournment

DB/sv  
Agendas\BSRC Agenda.docx

**NEXT MEETING:** **Wednesday, May 23, 2012 – 3:30 p.m.**  
Scott County Administration Building  
600 West Fourth Street, Davenport, Iowa

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, March 28, 2012, 3:30 p.m.  
Scott County Administration Building  
600 West Fourth Street  
Davenport, Iowa

**MEMBERS PRESENT:** McDaniel – Chair, Austin, Fox, Gallagher, Goodwin, Gordon, Heninger, Hopkins, Kelly, Lawrence, Liddell, Minard, O’Boyle, Pauley, Rockwell, Schloemer, Sorensen, Sunderbruch, Volz, Wells

**MEMBERS ABSENT:** Anderson, Bohnsack, Burrage, Earnhardt, Gluba, Rangel, Sherwin, Stoermer, Tank, Thodos, Tossell, Washburn, Welvaert

**OTHERS PRESENT:** Laura Liegois, Muscatine Recycling Center and Transfer Station; Kathy Morris, Waste Commission of Scott County

**STAFF PRESENT:** Berkley, Bulat, Grabowski, Hunt, McCullough, Miller, Moritz

Chair McDaniel called the meeting to order at 3:31 p.m.

1. **Approval of the February 22, 2012 Minutes.** Ms. Kelly moved to approve the minutes of February 22, 2012 as presented. Mr. Volz seconded the motion, and it passed unanimously.
2. **Treasurer’s Report.** Ms. Kelly presented the Treasurer’s Report for the month ending February 29, 2012, noting an ending total bank and book balance of \$699,479.34. Ms. Kelly moved the report be accepted as written and mailed. Mr. Minard seconded the motion, and it passed unanimously.
3. **Finance and Personnel Committee.**

- a. **Bills.** Mr. Austin presented the bills totaling \$70,533.53, as listed on the following bills listing and addendum dated March 28, 2012:

**Bills List**

CDW Government, Adobe Acrobat 10 upgrade & Creative Suite 5.5 Design	\$ 2,985.12
Environmental Systems Research Institute, Inc. (esri), ArcView upgrades, maintenance and technical support	1,600.00
Henry County, Energy Efficiency & Conservation Block Grant (EECBG)	10,252.50
Hurt, Norton & Associates, February 2012 legislative technical services (cost reimbursed by participating local governments)	7,750.00
Independent Stationers, office supplies	681.66*

**Addendum**

AHI (Antebellum Hospitality, Inc.), 1 staff attending the Community Transportation Association 2012 Expo	850.00
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Bancard Center, VISA charge card expenses related to Managers & Administrators luncheon meeting (cost reimbursed by participants); Iowa Intergov meeting (costs reimbursed by participants); Illinois Association of Regional Councils meeting; Mississippi River Partnership Council meeting; 1 staff attending the Washington DC trip; office supplies	1,056.89
Louisa Ewert, Treasurer	7,823.95
04/2012 Rent	\$4,618.38
04/2012 Internet Access	88.00
01 & 02/12 Postage	2,069.89
02-03/2012 Printing	921.08
02-03/2012 Supplies	6.60
02-03/2012 Cell Phone	120.00
Hampton School District 29, Energy Efficiency & Conservation Block Grant (EECBG)	2,898.58
RK Dixon, maintenance service on network and monthly copier charges	549.80
Rock Island County Highway Department, Energy Efficiency & Conservation Block Grant (EECBG)	21,190.16
Rock Island Police Department, reimbursement CORA – Vincent Tate 12CR0103	580.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	2,030.00
Spectrum Consulting LLC, Strength, Weaknesses, Opportunities & Threats (SWOT) analysis of the Rock Island Arsenal (cost reimbursed by the Rock Island Arsenal Development Group)	10,000.00

\* Correction –

Independent Stationers (previously listed as \$681.66), additional invoices for supplies (\$284.87)	966.53
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Mr. Austin moved approval of the bills totaling \$70,533.53 as presented above.  
 Mr. Volz seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission's FY 2012 Program Budget as of February 29, 2012.  
 Mr. Austin explained the Program Budget Status Report was mailed in the agenda packet. The Commission is 66.7% through the fiscal year with 58.6% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contracts and amendments for the Commission to approve:
  - Contract with Spectrum for a Rock Island Arsenal SWOT Analysis up to \$30,000 to be paid by Rock Island Arsenal Development Group for the period 3/28/12-12/31/12 or earlier.

Mayor Pauley made a motion to approve both contracts, and Mr. Rockwell seconded. The motion passed unanimously.

- Contract Energy Efficiency & Conservation Block Grant Amendments for:
  - Henry County \$ 18,442.50
  - Village of Hampton 111,065.17



- City of Colona contract for Utilities, GIS & Mapping in the amount of \$8,810.00 for the period 4/1/12 – 4/30/13.
- Davenport Community School District Hazard Mitigation Plan in the amount of \$7,500 for the period 4/1/12 – 3/31/13.
- WHBF contract for television advertisement under ALCOA grant in the amount of \$15,000.
- City of Silvis contract for Utilities, GIS & Mapping in the amount of \$6,443.00 for the period 2/1/12 – 1/31/13.

Mr. Austin made a motion to approve the contracts and amendments, and Ms. Kelly seconded. The motion passed unanimously.

4. Regional Solid Waste Management Status Report. Ms. Liegois stated that the Muscatine County Landfill spend the last year getting the first lift of waste placed over the drainage layer of the two landfill cells constructed in 2009. However, waste removal rates increased to cover the new construction, and tonnage dropped to 29,000 from the 45,000 tons/year that had been received. Projected tonnage for 2012 is 35,000. The landfill continues to use alternative sources for saving dirt and airspace.

Muscatine has partnered with City Carton for drop-off recycling at the Transfer Station, and the City of Muscatine began a curbside recycling pickup agreement with Allied Waste in 2011. The drop-off recycling location gathers about 30 tons per month, and the curbside program recycles 1,160 tons. They also have partnerships with Bi-State Waste Coalition and Waste Commission of Scott County for electronic and household hazardous waste recycling.

Muscatine Recycling Center has also implemented several public outreach programs such as a community block party, community days, and an Earth Day celebration. When the curbside recycling program was implemented, the Recycling Center visited the schools in Muscatine, reaching 3,000 students. In January and February, they held a Recycle the Dress program where 80 girls received dresses for the prom. Muscatine Recycling Center also educates the public through e-newsletters, e-news updates, and public access programming.

Ms. Berkley presented updates for Mercer, Henry, and Rock Island Counties. In Mercer County, 5 communities with curbside recycling programs that accept glass collected 385.5 tons of materials, and 5 communities with drop-off recycling (no glass) collected 151 tons of material. Seven drop-off sites collected 9,960 pounds of unwanted paint and 45,195 pounds of electronics. Five drop-off sites collected 38,680 pounds of white goods and scrap metal. Mercer County also has an unwanted medication collection program at the Mercer County Health Department. They had an initiative to help fund the Mercer County recycling center where people could trade their worn 20 dollar bills for new five dollar bills.

For Henry County, the Atkinson landfill is up and running. Volume is increasing and operations have become more established. An electronic collection event was held June 11, 2011 and collected 38,831 pounds of electronics.

Rock Island County Waste Management Agency (RICWMA) reported that approximately 100 tons of tires were collected in Scott County and curbside; 1,639 appliances were collected curbside; 1,472 Rock Island County residents utilized Scott County's household hazardous materials facilities; and 1,343 tons of materials were collected from 5 drop-off facilities. Illinois EPA Recycling Report for 2011 indicates that Rock Island County has a recycling rate of 30.5%.

Beginning January 1, 2012, a total of 17 electronics types have been banned from Illinois landfills. Manufacturers carry the financial onus of recycling electronics, and no Illinois resident should pay to recycle electronics materials. Rock Island residents recycled 207,412 pounds of electronics in the last year. RICWMA held an electronics collection event on October 15, 2011 that saw 700 cars come to the event in four hours, collecting 101,031 pounds of electronics. Another collection event is scheduled for May 12, 2012.

Ms. Morris reported that the Waste Commission of Scott County continue to strive to make the biggest possible impact on the environment in several key areas: water quality, yard waste, environmental education, recycling, and household hazardous materials.

The Waste Commission participated in 5 water quality events including the Davenport High School Challenge, Enviro Kids and Watershed Festival, and Operation Medicine Cabinet. They had kids place "No Dumping" signs on storm drains, and also participated in Xstream Cleanup on August 13, 2011.

In the yard waste category, the Waste Commission held two invasive species pulls, one being a garlic mustard pull and the other the Xstream Cleanup. There were 214 volunteers who removed 4,450 pounds of invasive brush, honeysuckle, tree or heaven, and locust trees.

For the environmental education aspect, each 2nd grade teacher in the Davenport School System (65 teachers) received a binder with lesson plans on recycling, reuse, waste reduction, and littering. Each school received a resource tote that included a digital camera, videos, books, litter tongs, youth gloves, and mesh bags for cleanups. Some teachers said that they would do the program all year and would like to see composting added.

The Waste Commission sent a letter to businesses containing information on data security along with a coupon for complimentary recycling of e-waste up to 200 pounds. The program saw a 360% increase in traffic from businesses in the 6 months following the letter.

Other recycling initiatives include the shingle recycling program, which is increasing and expanding into Illinois. The recycled shingles are used for asphalt. Household hazardous materials recycling increased 80% or 422 appointments more than in 2010. In 2011, 42% of customers made appointments online compared to a baseline of 13%. Online appointments increased by 29%. An Ag Week event was held June 20-24, 2011, and 246 farmers participated. Materials were accepted free of charge and amounted to 18,451 pounds of Household Hazardous Materials, 7,480 pounds of e-waste, 93 appliances, and 60 tons of tires.

5. Status of the Illinois Energy Efficiency Block Grant Program and Floodplain Management. Ms. McCullough reported that a unique arrangement through an agreement between the U.S. Department of Energy (DOE) and Illinois Department of Commerce and Economic Opportunity (DCEO) concluded with \$428,259 in energy efficiency and conservation grant funds supporting project in the Illinois Bi-State Region. DCEO, in partnership with the Illinois Association of

Regional Councils, is wrapping up a statewide program where local regional planning agencies and their government partnered to prioritize and award projects locally, amounting to \$13 million dollars statewide. Bi-State Regional Commission received \$38,969 to administer the program.

Twelve local governments were awarded projects in the first four months of the program. Within one year, 11 local governments received all or partial reimbursement toward their energy efficiency projects. One project was an Energy Efficiency Conservation Strategy for an analysis at Hope Creek Care Center in Rock Island County to examine ways to reduce energy consumption. Other projects included 4 lighting replacements, 7 heating and air conditioning system replacements, 4 window/door replacements, and two insulation installations. The municipal utility in Geneseo replaced street lights with LED lights to improve energy efficiency. A minimum 25% match was required, and over \$140,000 locally was used to leverage the federal American Reinvestment and Recovery Act (ARRA) funds. The largest award of \$111,065 went to the Village of Hampton for window replacements at Hampton School. The smallest award of \$4,390 went to Rock Island County for lighting and insulation upgrades at United Township High School. Through this effort, the cumulative totals of all projects resulted in 3,287 project hours, 12,866 estimated million Btu saved, and 831 estimated metric tons of CO<sub>2</sub> reduced. These totals certainly add up to national efforts to improve energy efficiency and reduce greenhouse gas emissions. DCEO and ILARC will be working to total regional figures statewide to report back to DOE.

In the Iowa Bi-State Region, similar funds were administered by the Iowa Office of Energy Independence through a competitive statewide program amounting to \$4 million in ARRA energy efficiency program. In both states, entitlement communities/counties received direct allocations of these funds.

Ms. Berkley stated that FEMA, in cooperation with both Illinois and Iowa, has undertaken initiatives to ensure the Flood Insurance Rate Maps (FIRMs) that delineate the floodplain and floodway throughout the states are as accurate as possible. Over the past several years, both Illinois and Iowa have taken the information from the original hydrology studies throughout the States and digitized the elevations into new FIRMs. All five counties in the Bi-State Region have adopted these new Digital FIRMs.

While undergoing the Digital FIRM process, the Illinois State Water Survey (ISWS) became aware of the discrepancies from county to county on how the floodplains were mapped. ISWS applied for FEMA funding to undergo a full hydrology study and remapping process of the Rock River. In December 2011, hydrology study results and a draft floodplain map were presented and made public at a meeting in Rock Island County. The draft flood map drastically increased the floodway, severely affecting the ability to develop land along the Rock River. Thousands of acres, including an industrial park in East Moline, parts of Henry County, and land along the Rock Island County/Whiteside County boarder are affected. Bi-State, in partnership with affected communities along the Rock River, created a joint letter stating the region's concerns with inaccuracies in mapping, mapping policies in place, and the entire mapping process. Because the draft map was made public, the economic development of any area that may be re-designated as floodway has already suffered as prospective businesses are not interested in land that may become undevelopable. A delegation of mayors, technical staff, Bi-State staff, economic development staff, and chamber staff met with ISWS, FEMA Region

V, Office of Water Resources, and Illinois legislatures to discuss the floodplain mapping concerns for the region. As a result, the draft map has been rescinded, and ISWS has agreed to work closer with technical staff before releasing any additional draft floodplain maps.

The larger challenge that will need to be faced is the policies in place to identify floodway versus floodplain. These policies are based on outdated technologies and take a very conservative and protective approach at a time when accuracy could not be achieved. Without the state updating the policies to allow for greater accuracy in delineating the floodway, much of the current floodplain along the Rock River will be re-designated as floodway. Bi-State will continue to be involved in the re-mapping process in Illinois and work with the state, technical staff from member governments, and Illinois legislatures. Bi-State strives to find the balance between protecting people and property from the hazards of flooding with the need for economic development to support the region.

The Iowa DNR is undergoing a similar remapping process throughout the state on a watershed-by-watershed basis. The hydrology studies are also being updated, starting in the northwest corner of the state. The floodplain mapping for Muscatine and Scott Counties is expected to take place in 2013 or 2014. Iowa has chosen not to map the floodways in their mapping process. Only the floodplain will be shown. Bi-State will continue to monitor the mapping of the floodplain in Iowa to ensure that our member governments are up to date on this process.

6. Questions or Comments by Commissioners. There were no additional questions or comments.
7. Other Business. There was no other business
8. Adjournment. The meeting adjourned at 4:30 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'John Thodos', enclosed within a large, loopy circular flourish.

John Thodos  
Secretary

**BI-STATE REGIONAL COMMISSION  
TREASURER'S REPORT  
FOR THE MONTH ENDING MARCH 31, 2012**

	<u>Balance March 1</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance March 31</u>
<b>GENERAL SAVINGS ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – March 1, 2012	\$ 579,712.93			
Add Deposits		\$ 135,844.05		
Less Transfers			\$ 223,483.67	
Balance – March 31, 2012				\$ 492,073.31
<b>RLF SAVINGS ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – March 1, 2012	\$ 1,166.87			
Add Deposits		\$ 0.15		
Less Transfers			\$ 0.00	
Balance – March 31, 2012				\$ 1,167.02
<b>CHECKING ACCOUNT BANK AND BOOK BALANCE:</b>				
Balance – March 1, 2012	\$ 16,072.31			
Add Deposits		\$ 160,997.62		
Less Checks Written			\$ 160,127.98	
Balance – March 31, 2012				\$ 16,941.95
<b>PAYROLL ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – March 1, 2012	\$ 2,527.23			
Add Deposits		\$ 96,806.29		
Less Checks Written			\$ 96,922.01	
Balance – March 31, 2012				\$ 2,411.51
<b>INVESTMENT ACCOUNTS BANK &amp; BOOK BALANCE:</b>				
Balance – March 1, 2012	\$ 100,000.00			
State Bank of Orion 12/25/11 – 06/25/12 (.4%)				
Add Investments Made		\$ .00		
Less Investments Matured			\$ 0.00	
Balance – March 31, 2012				\$ 100,000.00
<b>TOTAL BANK &amp; BOOK BALANCE:</b>				
Balance – March 1, 2012	\$ 699,479.34			
Deposits in March		\$ 393,648.11		
Withdrawals in March			\$ 480,533.66	
Balance – March 31, 2012				\$ 612,593.79
<b>PASS THROUGH FUNDS</b>				
<b>ORIGINAL &amp; RECAPPED RLF ACCOUNTS:</b>				
Balance – March 1, 2012	\$1,040,486.81			
Add Deposits		\$ 12,043.91		
Less Withdrawals			\$ 35.00	
Balance – March 31, 2012				\$1,052,495.72
<b>ENERGY EFFICIENCY CBG PROGRAM ACCOUNT</b>				
Balance – March 1, 2012	\$ 74,168.67			
Add Deposits		\$ 9.17		
Less Withdrawals			\$ 34,341.24	
Balance – March 31, 2012				\$ 39,836.60

**BILLS TO BE CONSIDERED FOR APPROVAL  
AT THE APRIL 25, 2012  
BI-STATE REGIONAL COMMISSION MEETING**

Hurt, Norton & Associates, March 2012 legislative technical services (cost reimbursed by participating local governments)	\$ 7,750.00
Rock Island Police Department, MUNICES CORA reimbursement for Kyle Picha (Case #11-12519/11CR0775)	<u>580.00</u>
TOTAL	<u>\$8,330.00</u>

Additional bills will be listed on the addendum which will be distributed at the meeting.

**BI-STATE REGIONAL COMMISSION  
FY 2011-12 Program Budget Status Report  
Through Month of March – 75% of Year**

<b>ADOPTED BUDGET:</b>	<b>\$1,962,181.00</b>	<b>EXPLANATION:</b>
<b>EXPENDED THROUGH MARCH:</b>	<b>\$1,274,600.16 (65%)</b>	
<b>STAFF LEVEL BUDGETED:</b>	<b>23.25 F.T.E.</b>	
<b>STAFF LEVEL MAINTAINED:</b>	<b>23.25 F.T.E.</b>	

**MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING MARCH**

**ALEDO** - MERGO Participation; Website Support; RLF Coord.  
**ALPHA** - HCEDP Participation.  
**ANDALUSIA** - RICWMA Staffing; Riverfront Council; Website Support; TEP Grant Appl.  
**ANDOVER** - HCEDP Participation.  
**ATKINSON** - HCEDP Participation; Website Support; TEP Grant Inquiry.  
**BETTENDORF** - Joint Purch.; Scott Co. Hsg Cncl.; Transit Planner Coord. & IAQC Transit Issues; Riverfront Cncl.; Solid Waste Coord.; I-74 Brdg. Coord.; Drug/Alcohol Testing Consort.; RLF Loan Admin./Marketing; Trail Coord.; DOJ Interoperability; Air Quality Asst.; Scott Co. Haz Mit Plan; NSBP/EDA/REAP Apps; RISE & EDA Grant Asst. and Mapping; Park/Rec Planning Asst.; QCICNet.  
**BLUE GRASS** - Reg. 9 Coord.; Solid Waste Coord.; Website Sprt; Scott Co. Haz Mit Plan; Sign Reflectivity; RDA/SCRA Grants.  
**BUFFALO** - Trail Planning; Riverfront Council; Solid Waste Coord. ; Scott Co. Haz Mit Plan; Strategic Planning.  
**CAMBRIDGE** - HCEDP Participation; Website Support; Zoning Map Update.  
**CARBON CLIFF** - RICWMA Staffing; Joint Purchasing; Trail Planning; Codification; Subdivision Ord.; EECBG Program; Census Boundary Assistance.  
**COAL VALLEY** - Joint Purchasing; RICWMA Staffing; Census Boundary Assistance.  
**COLONA** - HCEDP Participation; Trail Planning; Joint Purchasing; Utilities GIS/Mapping Asst.; EDP Grant Asst.; 550<sup>th</sup> St. Project Assistance; Census Boundary Assistance; Squad Car Grant; TEP Grant Appl.  
**CORDOVA** - RICWMA Staffing; Riverfront Council; Website Support; Water-Sewer Rate Research.  
**DAVENPORT** - Joint Purch.; Rvrfrt. Activities, RiverVision; Drug/Alcohol Testing Consort.; Scott Co. Hsg. Cncl.; Solid Waste Coord.; RLF Loan Admin.; Transit Planner Coord., Transit Mobility Coord.; QCICNET Interoperability Project; BRAC/OEA Coord.; Mississippi River Partnership; Air Quality Asst.; Scott Co. Haz Mit Plan; Trail Planning; Healthy Foods Initiative; Blue Zones Initiative; Engineering Conference.  
**EAST MOLINE** - IL QC Intergov. Comm.; E9-1-1 Coord.; Joint Purch.; RICWMA Staffing; RMS Coord.; Riverfront Cncl.; Interop. Project; RLF Admin.; MUNICES; CDAP Grant Admin.; Air Quality Asst.; Trail Planning; Park Planning & Mapping; EDA Grant; Consol. Disp. Study App.; QCICNet; Floodplain Asst.; Econ. Dev. Study.  
**ELDRIDGE** - Solid Waste Coord.; Drug & Alcohol Consort.; Trail Coord.; Website Support; Scott Co. Haz Mit Plan.  
**FRUITLAND** - Region 9 Transportation Coordination; Solid Waste Coordination.  
**GALVA** - Broadband Coordination; HCEDP.  
**GENESEO** - HCEDP Participation; Website Support; Trails Planning; Grants Research; Traffic Count Info.  
**HAMPTON** - RICWMA Staffing; Riverfront Council; Website Support; EECBG Program.  
**HENRY COUNTY** - Joint Purch.; HCEDP Part.; Transit Mobility Coord.; Trail Coord.; Zoning Reviews; Workforce Dev. Brd.; Legislative Priorities Asst.; EECBG Program; Springfield Trip; Evacuation Plan Proposal; Grant Research; EDA Grant.  
**HILLSDALE** - Census Boundary Assistance; Cops Grant Application.  
**KEWANEE** - HCEDP Participation; Fact Sheet.  
**LECLAIRE** - Joint Purchasing; Riverfront Council; Solid Waste Coord.; Trail Planning; Scott Co. Haz Mit Plan.  
**LONG GROVE** - Reg. 9 Trans. Coord.; Solid Waste Coord.; Website Support; Trail Asst.; Scott Co. Haz Mit Plan; Comp Plan Info.  
**MCCAUSLAND** - Reg. 9 Trans. Coord., Solid Waste Coord.; Scott Co. Haz Mit Plan; SCRA Grant Asst.  
**MERCER COUNTY** - Transit Mobility Coord.; Website Support; EDA RLF; Workforce Dev. Brd.; EECBG Prgm; RLF Marketing; Evacuation Plan Proposal.  
**MILAN** - Joint Purch.; RICWMA Stfg.; IL QC Intergov. Comm.; E9-1-1 Coord.; RMS Coord.; RLF Admin.; Interoperability Project; Website Support; Park/Trails Planning/Mapping; MUNICES Coord.; Cons. Dispatch Study App.; QCICNet; Visioning Session; Census Boundary Assistance.  
**MOLINE** - MUNICES Coord.; IL QC Intergov. Comm.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; RICWMA Stfg.; RMS Coord.; Riverfront Cncl.; RLF Loan Admin.; Trails Coord.; Interoperability Project; Rail Coord.; Air Quality Asst.; Park/Rec Planning; Cons. Dispatch Study App.; QCICNet; TEP Appl.  
**MUSCATINE CITY** - Trl. Ping; Reg. 9 Coord; Solid Wst Coord.; Jnt Purch.; Air Quality Asst.; CAEI Weatherization Prog.; RLF Meeting; Comp Plan Info.  
**MUSCATINE COUNTY** - Trls. Ping.; Website Maint. & Updates; Reg. 9 Coord.; Solid Waste Coord.; Joint Purch.; Transit Mobility Coord.; Haz. Mit. Plan; Air Quality Asst.; OEA Grant; Coord. EDA RLF Marketing; IA Mississippi River Partnership; CAEI Weatherization Prog.; Connect Iowa.  
**NEW BOSTON** - MERGO Participation; Website Support; Grant Research.  
**OAK GROVE** - Census Boundary Assistance.  
**ORION** - HCEDP Participation; Website Support; Mapping Asst.  
**PORT BYRON** - RICWMA Staffing; Riverfront Council; Fact Sheet; ED Strategy.  
**PRINCETON** - Riverfront Council; Solid Waste Coord.; Trail Planning; Scott Co. Haz Mit Plan.  
**RAPIDS CITY** - RICWMA Staffing; Riverfront Council.  
**RIVERDALE** - Riverfront Council; Trail Coordination; Solid Waste Coord.; Website Support; Haz Mit Plan; Comp Plan Review.  
**ROCK ISLAND CITY** - IL QC Intgrv. Comm.; E9-1-1 Coord.; Joint Purch.; Riverfront Cncl.; RiverVision; RICWMA Stfg.; MUNICES Coord.; RMS Coord.; RLF Loan Adm.; Interop. Proj.; Rail Coord.; AQ Asst.; Workforce Dev. Bd.; EDA Appl.; Consol. Dispatch Study App; QCICNet; Rec. Ping.  
**ROCK ISLAND COUNTY** - E9-1-1 Coord.; LEPC Committee; IL QC Intergov. Comm.; RICWMA Stfg. & Website Support; Joint Purch.; Trail Coord.; WIB Part.; RMS Coord.; Transit Mobility Coord.; Passenger Rail & Rail Relocation Coord.; Air Quality Asst.; Communications Plan (TICP); Legislative Priorities Asst.; EECBG Program; Consol. Dispatch Study App.; QCICNet; Floodplain Mapping Coord.; Stationery Graphic Asst.; Eval. Plan Proposal.  
**SCOTT COUNTY** - Fin. Mgmt.- Scott Co. Kids; Scott Co. Hsg. Cncl.; Joint Purch.; I-74 Brdg. Coord.; Trail Ping.; RLF Admn.; Reg. 9 Coord. & Regional Transit; Interop. Project; Goals Booklet; Transit Mobility Coord.; OEA.; Passenger Rail Coord.; Housing Assessment; Budget Report; Air Quality Asst.; Haz. Mit. Plan Asst.; IA Mississippi River Partnership; ; REAP Program; CAEI Weatherization Program; Solid Waste Coord.; Connect Iowa.  
**SHERRARD** - MERGO Participation; Website Support.  
**SILVIS** - E9-1-1 Coord.; Joint Purch.; IL Intergov. Comm. Coord.; RICWMA Stfg; RMS Coord.; CDAP Grant Admin.; Trail Planning; Consol. Dispatch Study App.; QCICNet; Utilities Mapping; Economic Development Assistance; STPs Brownfield Grant Inquiries; Census Boundary Asst.  
**VIOLA** - MERGO Participation.  
**VALCOTT** - Reg. 9 Trans. Coord.; Solid Waste Coord.; Trail Coord. ; Scott Co. Haz Mit Plan; RLF Marketing.  
**WEST LIBERTY** - Reg. 9 Trans. Coord.; Solid Waste Coord.; Website Support; Muscatine Co. Haz Mit Plan; IA Public Health Initiative; Fact Sheet Update.  
**WILTON** - Reg. 9 Trans. Coord.; Solid Waste Coord.; Muscatine Co. Haz Mit Plan; IA Public Health Initiative/Health Fair; EDA Application.  
**WINDSOR** - HCDEP Participation; CDAP Grant Inquiry.  
**WOODHULL** - HCEDP Participation; Services Report; Grant Research.

## **Bi-State Report – March**

**COMMUNITY/ECONOMIC DEVELOPMENT:** Attended Henry County Economic Development Partnership (HCEDP) meetings. Administered contracts for ILDCO/ILARC Energy Efficiency & Conservation Block Grant program from BSRC IL Region. Facilitated Iowa Regional Weatherization program for ARRA payroll reviews. Provided support for Workforce Development Board, IA RELAT meetings. Assisted with economic development funding program information for legislative efforts. Attended Iowa Regional Council & Illinois Regional Council meetings. Assisted members with legislative priorities. Attended Quad Cities Chamber DC and Des Moines legislative trips.

### **DATA/GRAPHICS/MAPPING/ON-LINE SERVICES:**

**Data Center:** Staff responded to approximately 15 data and map requests in March including 7 from local governments, 4 from businesses, 2 from media, 1 from an academic institution, and 1 from a non-profit. The data section of the Bi-State website had 736 page views. The data portal site ([www.greaterqcregion.org](http://www.greaterqcregion.org)) had 340 visits and 622 page views. Staff continued work on fact sheets for three member governments and the Comprehensive Economic Development Strategy (CEDS) for the Bi-State Region.

**Graphics/Mapping:** Air Quality Graphics Asst.; Earth Week Graphics Asst. to RICWMA; CEDS Projects Mapping; Census 2012 Boundary & Annexation Survey Coordination/Assistance; Distribution of 2008-09 Edition of QC Street Map (Folded & Wall Versions); GIS/Mapping Asst. – MPO Certification Review; Mapping Asst.– Quad Cities First Marketing Sites; QC MPO Long Range Transportation Plan - Travel Model Technical Documentation; and Update/Maintain GIS Data for Street Centerlines, Traffic Counts, Fed. Functional Class Routes, Corporate Limits, Landmarks, Rail, Trails, and other layers.

**On-Line/Interactive Media Services:** Top files downloaded and pages viewed for March include: The Loop Rider's Guide & Schedule (5,426); QCTransit.com (2,913); BSRC Home Page (1,878); 2040 QC Area Long Range Transportation Plan (Chpt. 4 & Appendix (1,462); 2010 Transit Development Plan – 2012 Update (1,157); Bi-State Contact Page (552); Joint Purchase Program (346) and Planning Services (291). Updates were made to the Features section on the BSRC Home. Continued monitoring/assisting with DNS (Domain Name System) registration, hosting, and statistics reporting for member sites as well as BSRC site, and continued development/updates/maintenance on several member government websites.

**ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES:** Responded to inquiries & assisted with trail/recreation project funding assistance/grants. Served RICWMA with coordination of meetings, oversight and management of waste disposal and recycling programs, reporting and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues, including scheduling May electronic collection event. Attended River Action meetings. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Began "Clean Air Counts" Alcoa Foundation Grant related to emission reduction outreach. Served inquiries on various programs as they become available on infrastructure, energy and other areas. Continued multi-jurisdictional hazard mitigation planning and assisted with floodplain management issues. Organized bi-monthly meeting of Quad City Riverfront Council.

**INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES:** Continued coordination of Joint Purchasing Program. Worked on the following bids: spring copier and plotter paper, spring printer supplies, sign posts, turf chemicals and seed, janitorial supplies, can liners, food service supplies and utility supplies. Staffed Quad City Area intergovernmental forums and meetings of area recreation directors, managers and administrators, and chief elected officials. Continued coordination and planning for the awarded DOJ interoperability grant. Assisted with Rock Island Arsenal issues. Participated in the Interstate Resource Conservation and Development Council board activities.

**REVOLVING LOAN FUND (RLF): Administered Bi-State RLF Program:** Prepared meeting cancellation notice and Financial Summary Report. Provided information to potential applicants. Continued receiving job creation information from active companies. **Administered Mercer/Muscatine RLF Program:** Provided information to potential applicants.

**TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT:** Attended related meetings, presented information and continued staff coordination of river crossing issues, including I-74 Mississippi River Corridor. Participated in interdisciplinary traffic safety meetings. Served traffic count, transportation technical, transit ridership and travel model data requests. Continued implementation of SAFETEA-LU requirements and monitored extension/reauthorization status. Prepared monthly reports of federal transportation programs. Continued air quality emission reduction efforts. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and MRT, attending related meetings, as well as other trail planning and grant assistance. Organized bi-monthly meeting of the Bi-State Regional Trails Committee. Coordinated Bi-State Drug and Alcohol Testing Consortium and random testing program. Monitored urban and Iowa Region 9 FY12 Transportation Planning Work program and FFY12-15 TIPs, and need for data entry in Iowa TPMS as part of transportation improvement programming. Administered IAQC, Illinois Region 2 transit coordinator positions and mobility coach for United We Ride pilot project. Editing update of Bi-State Region Transit Development Plan. Facilitated urban TEP and JARC/NF project selection processes. Assisted with facilitation of IAQC transit coordination issues. Participated in activities related to Illinois rural transit service partnerships. Reviewing technical input on travel model documentation. Attended various transportation workshops/conferences or webinars. Attended air service meeting and prepared support letters for transportation grants and passenger rail feasibility study. Prepared urban FY2013 Transportation Planning Work Program. Served inquiries and assisted with transportation funding programs and transportation information for legislative efforts.