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City Administrator Report to Mayor & City Council

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Report:

1. Goals: Something to start thinking about....our goal setting session for this coming September. The past couple of years we have had staff review the goals and make suggested changes/additions prior to a City Council Saturday or evening session to review, add, and modify those goals for the coming year/s. We have in the past had an outside facilitator come in to work with staff and council to formulate goals. It can often help to have a good, independent facilitator help to tease out goals/priorities. Several communities use this method on an annual basis and I was wondering what the interest level would be in utilizing a facilitator to attend our sessions this year. Please consider.
2. Annexation: I am preparing copies of the annexation materials that have been reviewed to date with City Council for our three new members. We may wish to set up meeting times to bring those members up to speed, but we would like to prepare for an in-depth or goal discussion to determine what the interest level is in moving forward with annexation (other than voluntary opportunities).
3. CVB: We are meeting tomorrow with the Chamber to wrap things up and plan to report out the committee's work at the 4/19 meeting (originally scheduled for 4/12). The attendees at the meetings included: Mayor DeWayne Hopkins, Councilmember Mark LeRette, myself, County Board Supervisor Kas Kelly, Jeff Boldt, Ann Meeker, Bill Phelan, Diana Stelzner, Pam Collins, Barb Christensen, Charlie Harper, Andrea Scott, Heather Shoppa
4. Pool/Graffiti: We have had several recent incidents of graffiti at the riverfront and now the pool. We are coordinating with the PD to address the issue. As the SCU goes full time, we hope that this will aid in detection. However, this is always a difficult issue to address, as it is hard to catch individuals in the act. The PD is attributing this recent rash of incidents to the warmer than usual weather. More from the PD: From looking at the stats for graffiti incidents there is a direct correlation to the warmer than normal March. The shift supervisors have been tasked with creating ways to address the increase in incidents. Very honestly, this can be very difficult like any other criminal mischief in that we have to be in the right place at the right time. We have worked on issues like this (burglaries, car vandalism, etc.) and have had some success in the past. We will assign manpower and overtime in to do what we can to try to catch people. Obviously, once the SCU is actually up and running the intelligence factor should help greatly in these types of incidents. Those two officers will also be able to use directed patrol to try to catch people in the act. Now, as far as the city property

**"I remember Muscatine for its sunsets. I have never seen any
on either side of the ocean that equaled them" — Mark Twain**

issue, a long-term solution or helpful tool would be recorded video systems similar to what is in place in Dubuque. I know this has been looked at in the past and is a budget issue, but they could be helpful in catching not only criminal mischief violators but also others.

5. Armory: The City received just one bid of \$350,000 from Kum & Go for the Armory site. This will be on the 4/19th agenda for action. It appears that all RFP requirements were met.
6. Civil Service Hearing: Diane Fry has requested a civil service hearing for Monday April 16th @ 10am.
7. Bi-State: Please see the attached March copy of the *Commission in Review*.
8. GFOA: The City's comprehensive annual financial report for the fiscal year ended June 30, 2011, received the GFOA's Certificate for Excellence in Financial Reporting. Congratulations to our Finance Director Nancy Lueck and City Staff!
9. Deer Hunt: Please see the attached report on the latest deer hunt.
10. Fire Station II: We continue to work with the contractor on the panels and we are working on setting a date in the next 2 weeks to hold a walkthrough and prepare a project punch list.
11. Joint Meeting: Our joint meeting with the County Board will be held on 4/19 at 5:15 PM. Please remember to let Fran know if you have any discussion items by this coming Monday. The meeting will be held at the County Administration Building.
12. ESI: We have sent ESI a draft agreement and repayment plan for their consideration. In the alternative, we suggested that ESI work out a plan with a lending institution and remove the City from the issue altogether. We hope to hear back shortly; otherwise, we will follow up. I will let you know ASAP when I hear from ESI.
13. Moody's: We will be holding our annual call with Moody's on April 24th in preparation for our upcoming bond issuance.