



Gregg Mandsager  
City Administrator  
City Hall, 215 Sycamore St.  
Muscatine, IA 52761-3840  
(563) 264-1550 Voice/TT  
Fax (563) 264-0750

## City Administrator Report to Mayor & City Council

March 23, 2012, Edition No. 40

### Report:

1. ATE Update: Attached to this email is our monthly update from GATSO for the automated photo-enforcement program. We received a payment of \$27,120 today from GATSO for ATE fines collected. Net of the GATSO fees, City revenue is \$17,751. The updated spreadsheet is also attached.
2. Early Openings: We have opened up the following facilities earlier than planned - Golf, Compost Site, and now Kent Stein. Golf has seen over 1100 rounds in close to two weeks!
3. Bi-State: Please see the attached monthly update.
4. Meetings: HNI Lean training and visual stream mapping, Muscatine Foods regarding soccer phase three, Iowa Municipal Management Institute (training and Presenter), and our monthly joint meeting with administrators from MPW/MPW/City/School/Trinity.
5. Fire Department: Per Chief Ewers: Jeff Carter/Emergency Management will be paying \$13,000 (1/3) towards the \$ 40,000 approved capital project for the Fire Station II (alerting system). Additionally, the Muscatine Youth Sports Foundation donated the funds to purchase the trailer for the mule that was budgeted for next fiscal year. This is a \$ 2,000 cost savings. Signage will be placed on both sides of the trailer stating that it was donated by their group.
6. Lean: Mike Furguson will be stopping by on Monday to review our Lean training and "lean" in government for a story to come out soon. We had 16 staff attending a day and a half training session with three HNI lean experts this past Monday and Tuesday.

**City of Muscatine**  
**Automated Traffic Enforcement System**  
**Summary of Tickets Collected by GATSO**

Date Range		Collections		GATSO Fee (\$27/pd ticket)		Net City Revenue	Fiscal Year	
From	To	Amount	Number				Cumulative Amount (City)	Cumulative Total (City)
<b><u>FY 2010/2011</u></b>								
4/26/2011	5/10/2011	\$ 16,400.00	218	\$ 5,886.00	\$ 10,514.00	\$ 10,514.00		
5/11/2011	5/26/2011	59,225.00	779	21,033.00	38,192.00	48,706.00		
5/27/2011	6/10/2011	77,080.00	1,011	27,297.00	49,783.00	98,489.00		
6/11/2011	6/25/2011	73,115.00	945	25,515.00	47,600.00	146,089.00		
6/26/2011	6/30/2011	26,570.00	338	9,126.00	17,444.00	163,533.00		
(Fiscal Yr-End Cutoff)								
Subtotal - FY 2010/2011		\$ 252,390.00	3,291	\$ 88,857.00	\$ 163,533.00			\$ 163,533.00
<b><u>FY 2011/2012</u></b>								
7/1/2011	7/10/2011	\$ 31,790.00	405	\$ 10,935.00	\$ 20,855.00	\$ 20,855.00	184,388.00	
7/11/2011	7/26/2011	99,105.00	1,264	34,128.00	64,977.00	85,832.00	249,365.00	
7/27/2011	8/10/2011	82,675.00	1,065	28,755.00	53,920.00	139,752.00	303,285.00	
8/11/2011	8/26/2011	68,265.00	870	23,490.00	44,775.00	184,527.00	348,060.00	
8/27/2011	9/10/2011	51,010.00	642	17,334.00	33,676.00	218,203.00	381,736.00	
9/11/2011	9/26/2011	63,040.00	798	21,546.00	41,494.00	259,697.00	423,230.00	
9/27/2011	10/10/2011	39,675.00	496	13,392.00	26,283.00	285,980.00	449,513.00	
10/11/2011	10/27/2011	52,915.00	672	18,144.00	34,771.00	320,751.00	484,284.00	
10/28/2011	11/10/2011	34,910.00	446	12,042.00	22,868.00	343,619.00	507,152.00	
11/11/2011	11/25/2011	36,410.00	459	12,393.00	24,017.00	367,636.00	531,169.00	
11/26/2011	12/10/2011	31,235.00	400	10,800.00	20,435.00	388,071.00	551,604.00	
12/11/2011	12/27/2011	28,250.00	352	9,504.00	18,746.00	406,817.00	570,350.00	
12/28/2011	1/10/2012	37,060.00	478	12,906.00	24,154.00	430,971.00	594,504.00	
1/11/2012	1/26/2012	41,130.00	528	14,256.00	26,874.00	457,845.00	621,378.00	
1/27/2012	2/10/2012	37,225.00	481	12,987.00	24,238.00	482,083.00	645,616.00	
2/11/2012	2/24/2012	24,230.00	307	8,289.00	15,941.00	498,024.00	661,557.00	
2/25/2012	3/10/2012	27,120.00	347	9,369.00	17,751.00	515,775.00	679,308.00	
Subtotal - FY 2011/2012 (to date)		\$ 786,045.00	10,010	\$ 270,270.00	\$ 515,775.00			
Total to Date		\$ 1,038,435.00	13,301	\$ 359,127.00	\$ 679,308.00			

**City of Muscatine**  
**Automated Traffic Enforcement System**  
**Summary of Tickets Forwarded to MCA Collection Service**

<b>Date to MCA</b>	<b>Unpaid Amounts to MCA from GATSO</b>				<b>MCA Collections</b>						<b>MEMO Number Canceled</b>	
	<b>Number</b>		<b>Amount</b>		<b>Payment date from MCA</b>	<b>Number</b>		<b>Payments</b>				
	<b>Current</b>	<b>Cumulative</b>	<b>Current</b>	<b>Cumulative</b>		<b>Current inc. Partials</b>	<b>Cumulative</b>	<b>Current</b>	<b>Cumulative</b>			
7/7/2011	144	144	\$ 15,990.00	\$ 15,990.00	8/12/2011							
8/1/2011	417	561	46,440	62,430.00	(July collections)	26	26	\$ 2,694.06	\$ 2,694.06		3	
9/6/2011	364	925	40,565	102,995.00	9/12/2011	(21 full or pd in full pmnts)						
10/4/2011	477	1,402	53,395	156,390.00	(Aug collections)	74	100	7,438.75	10,132.81		9	
10/31/2011	288	1,690	32,345	188,735.00	10/14/2011	(60 full or pd in full pmnts)						
11/23/2011	191	1,881	21,750	210,485.00	(Sept collections)	98	198	9,682.38	19,815.19		1	
12/30/2011	276	2,157	30,895	241,380.00	11/10/2011	(76 full or pd in full pmnts)						
1/26/2012	144	2,301	16,085	257,465.00	(Oct collections)	150	348	13,938.33	33,753.52		12	
2/27/2012	198	2,499	22,150	279,615.00	12/12/2011	(101 full or pd in full pmnts)						
					(Nov collections)	128	476	10,224.38	43,977.90		1	
					1/9/2012	(87 full or paid in full pmnts)						
					(Dec collections)	115	591	8,945.93	52,923.83		1	
					2/9/2012	(57 full or pd in full pmnts)						
					(Jan collections)	112	703	9,725.62	62,649.45		0	
					(75 full or pd in full pmnts)							
					GATSO Portion of Collections July-Jan (477 tickets)		703	(12,879.00)	49,770.45			
					(Feb collections)	115	818	10,182.02	59,952.47		1	
					(93 full or pd in full pmnts)							



## TRAFFIC SAFETY CAMERA UPDATE – FEB 2012



Red Light Violations Detected	<b>544</b>
Speed Violations Detected	<b>1,459</b>
Total Violations	<b>2,003</b>



Red Light Running Citations Issued	<b>138</b>
Speeding Citations Issued	<b>652</b>
Total Month Citations	<b>790</b>
Total Citations YTD	<b>1921</b>
Program to Date	<b>16884</b>



MONTH

Red Light Trend Over Last Month	<b>Down 33%</b>
Speeding Trend Over Last Month	<b>Down 30%</b>
Total Citations	<b>Down 30%</b>



QTR

Red Light Trend Over Rolling Qtr	<b>Down 22%</b>
Speeding Trend Over Rolling Qtr	<b>Down 25%</b>
Total Trend Over Rolling Qtr	<b>Down 24%</b>
Volume of vehicles on US61	<b>420,364</b>
Average speed of violators 61/Uni	<b>58.41mph</b>
Average speed of violators 61/Mul	<b>67.42mph</b>



Citations paid in the last month have produced violator funded gross revenue of **\$56,410**

Citations paid program-to-date have produced violator funded gross revenue of **\$1,018,195**



No program or infrastructure changes this last month.

**MEETING ANNOUNCEMENT AND AGENDA  
BI-STATE REGIONAL COMMISSION**

Wednesday, March 28, 2012, 3:30 p.m.  
Scott County Administration Building  
600 West Fourth Street  
Davenport, Iowa

X	<ol style="list-style-type: none"> <li>1. <u>Approval of the February 22, 2012 Minutes (See enclosed)</u> – Danny McDaniel, Chair</li> </ol>			
X    X	<ol style="list-style-type: none"> <li>2. <u>Treasurer's Report (See enclosed)</u> – Kas Kelly, Treasurer</li> <li>3. <u>Finance and Personnel Committee/Financial Matters</u> – Chuck Austin, Finance Chair</li> </ol>			
X    X	<ol style="list-style-type: none"> <li>a. Bills. (See enclosed)</li> </ol>			
X    X	<ol style="list-style-type: none"> <li>b. Report on Progress on Commission's FY 2012 Program Budget as of 2/29/2012. (See enclosed)</li> </ol>			
X    X	<ol style="list-style-type: none"> <li>c. <u>Contracts/Grants for Consideration</u> – Denise Bulat, Executive Director</li> </ol>			
X    X	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%; padding: 2px;">I. Contract with Spectrum, Rock Island Arsenal SWOT Analysis</td> <td style="width: 40%; padding: 2px;">Up to \$30,000 (to be paid by Rock Island Arsenal Development Group)</td> <td style="width: 20%; padding: 2px; text-align: center;">3/28/12 – 12/31/11 or earlier</td> </tr> </table>	I. Contract with Spectrum, Rock Island Arsenal SWOT Analysis	Up to \$30,000 (to be paid by Rock Island Arsenal Development Group)	3/28/12 – 12/31/11 or earlier
I. Contract with Spectrum, Rock Island Arsenal SWOT Analysis	Up to \$30,000 (to be paid by Rock Island Arsenal Development Group)	3/28/12 – 12/31/11 or earlier		
	II. Other Contracts/Grants			
X	<ol style="list-style-type: none"> <li>4. <u>Regional Solid Waste Management Status Report</u> – Laura Liegois, Muscatine Recycling Center and Transfer Station; Laura Berkley, Rock Island County Waste Management Agency and Bi-State Regional Commission; and Kathy Morris, Waste Commission of Scott County</li> </ol>			
X	<ol style="list-style-type: none"> <li>5. <u>Status of the Illinois Energy Efficiency Block Grant Program and Floodplain Management</u> – Gena McCullough, Planning Director and Laura Berkley, Senior Planner</li> <li>6. <u>Questions or Comments by Commissioners</u></li> <li>7. <u>Other Business</u></li> <li>8. <u>Adjournment</u></li> </ol>			

DB/sj  
Agendas\BSRC Agenda.docx

NEXT MEETING: **Wednesday, April 25, 2012 – 3:30 p.m.**  
Scott County Administration Building  
600 West Fourth Street, Davenport, Iowa

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, February 22, 2012, 3:30 p.m.  
Scott County Administration Building  
600 West Fourth Street  
Davenport, Iowa

**MEMBERS PRESENT:** McDaniel – Vice Chair, Austin, Bohnsack, Gallagher, Gluba, Heninger, Hopkins, Kelly, Lawrence, Liddell, Minard, O’Boyle, Rockwell, Schloemer, Sherwin, Sorensen, Stoermer, Sunderbruch, Thodos, Volz, Washburn, Wells

**MEMBERS ABSENT:** Anderson, Burrage, Earnhardt, Goodwin, Gordon, Pauley, Rangel, Tank, Tossell, Welvaert, Williams

**STAFF PRESENT:** Bulat, Grabowski, Hunt, McCullough, Miller, Moritz

Vice Chair McDaniel called the meeting to order at 3:30 p.m.

1. Ratify actions taken at January 25, 2012 meeting. Due to a lack of quorum at the January 25, 2012 meeting, Vice Chair McDaniel asked for a motion to ratify the actions taken at the previous meeting. Mayor Thodos motioned to ratify previous actions. Mr. Bohnsack seconded, and the motion passed unanimously.
2. Approval of the January 25, 2012 Minutes. Ms. Kelly moved to approve the minutes of January 25, 2012 as presented. Mr. Wells seconded the motion, and it passed unanimously.
3. Treasurer’s Report. Ms. Kelly presented the Treasurer’s Report for the month ending January 31, 2012, noting an ending total bank and book balance of \$757,369.17. Ms. Kelly moved the report be accepted as written and mailed. Mr. Wells seconded the motion, and it passed unanimously.
4. Finance and Personnel Committee.
  - a. Bills. Mr. Austin presented the bills totaling \$919,923.15, as listed on the following bills listing and addendum dated February 22, 2012:

**Bills List**

City of East Moline, Municipal Code Enforcement System proceeds	\$12,483.91
Hurt, Norton & Associates, January 2012 legislative technical services (cost reimbursed by participating local governments)	7,750.00
Illinois Association of Regional Councils, Human Services Transportation Plan (HSTP) Administrative Assistance	1,662.50
Isle of Capri Casino, Bi-State’s 45th Anniversary Banquet	635.25
City of Moline, Municipal Code Enforcement System proceeds	5,788.40
QC Earth Week Coalition, sponsorship fee for Earth Week Fair	2,000.00

RK Dixon, maintenance service on network and monthly copier charges 508.67  
City of Rock Island, Municipal Code Enforcement System proceeds 59,345.10\*  
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost  
reimbursed by MUNICES) 3,360.00

## *Addendum*

Bancard Center, VISA charge card expenses related to Managers & 1,876.38

Administrators luncheon meeting (cost reimbursed by participants); Chief Elected & Administrative Officials luncheon meeting (cost reimbursed by participants); 1 staff attending the Connected Nation training; Quad City Riverfront Council meeting; 1 staff attending the Iowa Bicycle Summit; 1 staff attending the Paratransit Management & Operations training; 1 staff attending an Iowa Association of Regional Councils meeting; 1 staff attending an Iowa Rail Advisory Group meeting; 1 staff attending the State Advisory Board & Job Access & Reverse Commute training; 1 staff attending the DC Trip; office supplies

Village of Carbon Cliff, Energy Efficiency & Conservation Block Grant (EECBG) 25,003.93

Dell marketing L.P., 1 work station 1,725.01  
Louisa Ewert, Treasurer 5,408.10

03/2012	Rent	\$4,618.38
03/2012	Internet Access	88.00
01/2012	Printing	641.72
02/2012	Cell Phone	60.00

Tallgrass Business Resources, office supplies 622.07

West Liberty Community School District, reimbursement regarding the Iowa Department of Public Health (IDPH) grant 3,698.41

**\*Corrections –**

City of Rock Island (previously listed as \$59,345.10), additional invoice for fuel charges (\$55.42) 59,400.52

Disbursements of funds for the following Revolving Loan Program Loans:

Heather Allen Enterprises, Inc.	43,000.00
Alcoa, Inc.	395,000.00
Bent River Brewery, LLC	100,000.00
LED America, Inc.	250,000.00

Mr. Austin moved approval of the bills totaling \$919,923.15 as presented above. Ms. Sherwin seconded the motion, and it passed unanimously.

b. Report on Progress on Commission's FY 2012 Program Budget as of January 31, 2012. Mr. Austin explained the Program Budget Status Report was mailed in the agenda packet. The Commission is 58.3% through the fiscal year with 51.0% expended and within budget.

5. **Commission Committee Assignments for 2012-2013.** Vice Chair McDaniel presented the listing of the 2012-2013 committees distributed in the agenda packet. Mr. Stoermer moved to approve the Commission committee assignments as presented. Mr. Minard seconded the motion, and it passed unanimously.
6. **Update of Key Region-Wide Projects/Issues. Transportation Updates.** Ms. Bulat presented an update on several transportation issues including the Transportation Act, Interstate 74 Bridge Corridor project, Iowa DOT passenger rail planning effort and trail equipment. The U.S. House and Senate have drafted transportation bills that differ in funding and terms with the House proposing a \$260 billion five-year act and the Senate proposing a \$109 billion two-year act. The House version would guarantee each state a 94% return on the federal gas taxes collected, while the Senate version would guarantee 95% return. Both bills reduce funding allocated to non-highway programs, eliminate earmarks, and consolidate transportation programs. However, there are significant differences between the bills, and most transportation experts estimate there will be no bill adopted prior to the presidential election.

In spite of the transportation act stalemate, the Interstate 74 project continues to move forward. The final design will be complete by early 2013, and the DOTs have approved the plans for over 90% of the work on approaches and 60% of the work on the arch. The 53rd St. Interchange project, which is the northern terminus of the corridor, began in 2011 and will be completed this year. Iowa DOT is working toward the purchase of all ROW Acquisition by 2015 and has already begun acquisition and demolition. They have also programmed significant funding for construction in 2016 and have pledged additional dollars for 2017.

In other transportation related news, Bi-State has purchased trail counters and will be making them available for use by members. Finally, Iowa DOT is preparing updated planning documents for passenger rail service between Chicago and Omaha. Alternative analysis requirements state they must review routing even though the Quad Cities route has already been shown to be the most effective and least costly in the Midwest Rail Initiative. Regional leaders are encouraged to reiterate support for the Quad Cities route. Mayor Gluba made a motion to send a Bi-State letter of support for the Quad Cities route. Mayor Thodos seconded the motion, and it carried unanimously.

**Economic Development Updates.** Mr. Hunt provided a brief update on major economic development issues related to the Rock Island Arsenal. He noted that protecting the Rock Island Arsenal from future base closure and maintaining the Corps of Engineers budget for lock maintenance and operations were top priorities for the Region during the recent Quad Cities First visit to Washington, DC. Mr. Hunt represented Bi-State Regional Commission on the trip and assisted in sharing information from a regional perspective on the importance of the Arsenal overall and the corps.

The recently passed National Defense Authorization Act enhanced the Rock Island Arsenal's ability to participate in public-private partnerships at the Arsenal's manufacturing facility. Previously there had been a limit on the number of partnerships the Arsenal could have with the private sector. The new act allows unlimited partnerships. These partnerships will help the Arsenal to maintain employment and workload during times of reduced military operations, while maintaining a skilled workforce that can react immediately to national defense needs.

Bi-State Regional Commission has been working to support the Arsenal by participating in the Rock Island Arsenal Alliance. The alliance is a group of regional stakeholders that have come together to work cooperatively to enhance the Arsenal's effectiveness as a military asset to the nation and an economic asset to the region. The alliance is working collaboratively to protect the Arsenal from future rounds of military base closures. Base closures are identified by a federally authorized commission known as BRAC — *Base Closure and Realignment Commission*. The 2005 BRAC recommendation resulted in a net loss of 1,100 jobs at the Arsenal. Bi-State has published a request for proposals to procure a consulting firm to perform an analysis of the Arsenal relative to BRAC and make recommendations to strengthen the Arsenal's ability to avoid losses and perhaps even expand under the next BRAC. The next BRAC could occur as soon as 2015, but a formal date has not been set.

This summer, budget reduction talks in Congress targeted the Corps of Engineers and threatened the Bi-State Region with reduced staffing and operating hours at Mississippi River locks and dams. Bi-State continued to track the issue and learned that the FY 2012 budget for the corps, which was approved in the fall on 2011, did not cut the staffing level or lock operations in the Bi-State Region. The President's proposed 2013 budget cuts the corps slightly overall, yet actually increases funding to the Rock Island District, which includes the Bi-State Region. Bi-State Regional Commission and others continue to support implementation of the corps' Navigation and Ecosystem Sustainability Program for the Upper Mississippi River. If implemented, the program would make much needed infrastructure improvements to the river in the Bi-State Region. Implementation of the program was not included in the FY 2012 budget and is not in the President's FY 2013 budget.

**Air Quality Update.** Ms. McCullough presented a status report on air quality levels and public education efforts in the Bi-State Region. The current ozone standard is 75 parts per billion. Consideration of lowering the standard between 60-70 ppb was delayed until 2013 with the cyclical standards' review. The Quad Cities Area's highest three-year average of primary standard is 63 ppb (2008-2010), and there are no other ozone monitors outside the metro area within the Bi-State Region. The current fine particulates standard is 35 micrograms per cubic meter ( $\mu\text{g}/\text{m}^3$ ). The Quad Cities Area highest three-year average of the 24-hour standard is 32  $\mu\text{g}/\text{m}^3$ . It is 37  $\mu\text{g}/\text{m}^3$  in Muscatine. The Iowa DNR is working with local industry in Muscatine to reduce emissions.

Ms. McCullough also shared that there are 9 local government members in the Bi-State Clean Air Partnership to date. She encouraged voluntary participation by every local government in our Bi-State Region. Increasing the membership in the Partnership is one of the strategies outline in a five-year strategic plan to reduce outdoor air emissions. The plan also recommended programs for eco-driving, alternative transportation, green fleets and equipment, energy conservation, and tapping programs, such as the USEPA's Smartway program for freight emission reductions.

7. Questions or Comments by Commissioners. Ms. Bulat presented the following grant amendments for the Commission to approve:

- Contract Energy Efficiency & Conservation Block Grant Amendments for:

• Village of Carbon Cliff	\$25,003.93
• Henry County	10,252.50
• Rock Island County	55,676.36

Mr. Austin made a motion to approve the grant amendments, and Mr. Stoermer seconded. The motion passed unanimously.

8. Other Business. There was no other business

9. Adjournment. The meeting adjourned at 4:25 p.m.

Respectfully submitted,



Dennis Pauley  
Secretary

DP/SG/  
Minutes\BSRC minutes.docx

**BI-STATE REGIONAL COMMISSION  
TREASURER'S REPORT  
FOR THE MONTH ENDING FEBRUARY 29, 2012**

	<u>Balance February 1</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance February 29</u>
<b>GENERAL SAVINGS ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – February 1, 2012	\$ 637,647.64			
Add Deposits		\$ 242,245.63		
Less Transfers			\$ 300,180.34	
Balance – February 29, 2012				\$ 579,712.93
<b>RLF SAVINGS ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – February 1, 2012	\$ 1,166.73			
Add Deposits		\$ 0.14		
Less Transfers			\$ 0.00	
Balance – February 29, 2012				\$ 1,166.87
<b>CHECKING ACCOUNT BANK AND BOOK BALANCE:</b>				
Balance – February 1, 2012	\$ 15,946.13			
Add Deposits		\$ 269,700.23		
Less Checks Written			\$ 269,574.05	
Balance – February 29, 2012				\$ 16,072.31
<b>PAYROLL ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – February 1, 2012	\$ 2,608.67			
Add Deposits		\$ 98,135.64		
Less Checks Written			\$ 98,217.08	
Balance – February 29, 2012				\$ 2,527.23
<b>INVESTMENT ACCOUNTS BANK &amp; BOOK BALANCE:</b>				
Balance – February 1, 2012	<u>\$ 100,000.00</u>			
State Bank of Orion				
12/25/11 – 06/25/12 (.4%)		<u>\$ 0.00</u>		
Add Investments Made				<u>\$ 0.00</u>
Less Investments Matured				<u>\$ 100,000.00</u>
Balance – February 29, 2012				
<b>TOTAL BANK &amp; BOOK BALANCE:</b>				
Balance – February 1, 2012	<u>\$ 757,369.17</u>			
Add Deposits in February		<u>\$ 610,081.64</u>		
Withdrawals in February			<u>\$ 667,971.47</u>	
Balance – February 29, 2012				<u>\$ 699,479.34</u>
<b><u>PASS THROUGH FUNDS</u></b>				
<b>ORIGINAL &amp; RECAPPED RLF ACCOUNTS:</b>				
Balance – February 1, 2012	<u>\$ 1,066,814.81</u>			
Add Deposits		<u>\$ 16,722.00</u>		
Less Withdrawals			<u>\$ 43,050.00</u>	
Balance – February 29, 2012				<u>\$ 1,040,486.81</u>
<b>ENERGY EFFICIENCY CBG PROGRAM ACCOUNT</b>				
Balance – February 1, 2012	<u>\$ 99,161.40</u>			
Add Deposits		<u>\$ 11.20</u>		
Less Withdrawals			<u>\$ 25,003.93</u>	
Balance – February 29, 2012				<u>\$ 74,168.67</u>

**BILLS TO BE CONSIDERED FOR APPROVAL  
AT THE MARCH 28, 2012  
BI-STATE REGIONAL COMMISSION MEETING**

CDW Government, Adobe Acrobat 10 upgrade & Creative Suite 5.5 Design	\$ 2,985.12
Environmental Systems Research Institute, Inc. (esri), ArcView upgrades, maintenance and technical support	1,600.00
Henry County, Energy Efficiency & Conservation Block Grant (EECBG)	10,252.50
Hurt, Norton & Associates, February 2012 legislative technical services (cost reimbursed by participating local governments)	7,750.00
Independent Stationers, office supplies	<u>681.66</u>
 TOTAL	 <u>\$23,269.28</u>

Additional bills will be listed on the addendum which will be distributed at the meeting.

sv  
Budgetbillslist

**BI-STATE REGIONAL COMMISSION**  
**FY 2011-12 Program Budget Status Report**  
**Through Month of February – 66.7% of Year**

<b>ADOPTED BUDGET:</b>	\$1,962,181.00	<b>EXPLANATION:</b>
<b>EXPENDED THROUGH JANUARY:</b>	\$1,148,913.41 (58.6%)	
<b>STAFF LEVEL BUDGETED:</b>	23.25 F.T.E.	
<b>STAFF LEVEL STAFF LEVEL MAINTAINED:</b>	23.25 F.T.E.	

**MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING FEBRUARY**

ALEDO - MERGO Participation; Website Support; RLF Coord.; Marketing/Logo Assistance; Utilities GIS/Mapping Inquiry.

ALPHA - HCEDP Participation.

ANDALUSIA - RICWMA Staffing; Riverfront Council; Website Support; TEP Grant Appl.

ANDOVER - HCEDP Participation.

ATKINSON - HCEDP Participation; Website Support.

BETTENDORF - Joint Purch.; Scott Co. Hsg Cncl.; Transit Planner Coord. & IAQC Transit Issues; Riverfront Cncl.; Solid Waste Coord.; I-74 Brdg. Coord.; Drug/Alcohol Testing Consort.; RLF Loan Admin./Marketing; Trail Coord.; DOJ Interoperability; Air Quality Asst.; Scott Co. Haz Mit Plan; NSBP/EDA/REAP Apps; EDA Grant Asst. and Mapping; Park/Rec Planning Asst.; QCICNet; Voting District Map; Engineering Conference.

BLUE GRASS - Reg. 9 Coord.; Solid Waste Coord.; Website Spt; Scott Co. Haz Mit Plan; Sign Reflectivity; RDA/SCRA Grants; Census Boundary Assistance; STP Eval. BUFFALO - Trail Planning; Riverfront Council; Solid Waste Coord. ; Scott Co. Haz Mit Plan; Strategic Planning.

CAMBRIDGE - HCEDP Participation; Website Support; Zoning Inquiry; Mapping Assistance.

CARBON CLIFF - RICWMA Staffing; Joint Purchasing; Trail Planning; Codification; Subdivision Ord.; EECBG Program.

COAL VALLEY - Joint Purchasing; RICWMA Staffing; Census Boundary Assistance.

COLONA - HCEDP Participation; Trail Planning; Joint Purchasing; GIS/Mapping Asst.; EDP Grant Asst.; 550<sup>th</sup> St. Project Assistance; Census Boundary Assistance; Squad Car Grant; TEP Grant Appl.

CORDOVA - RICWMA Staffing; Riverfront Council; Website Support; Zoning Map; Water-Sewer Rate Research.

DAVENPORT - Joint Purch.; Rvrft. Activities, RiverVision; Drug/Alcohol Testing Consort.; Scott Co. Hsg. Cncl.; Solid Waste Coord.; RLF Loan Admin.; Transit Planner Coord., Transit Mobility Coord.; QCICNET Interoperability Project; BRAC/OEA Coord.; Mississippi River Partnership; Air Quality Asst.; Scott Co. Haz Mit Plan; Airport Brochure & Logo; Trail Planning; Healthy Foods Initiative; Blue Zones Initiative; Engineering Conference.

EAST MOLINE - IL QC Intergov. Comm.; E9-1-1 Coord.; Joint Purch.; RICWMA Staffing; RMS Coord.; Riverfront Cncl.; Interop. Project; RLF Admin.; MUNICES; CDAP Grant Admin.; Air Quality Asst.; Trail Planning; Park Planning & Mapping; EDA Grant; Consol. Disp. Study App.; QCICNet; Floodplain Asst.

ELDRIDGE - Solid Waste Coord.; Drug & Alcohol Consort.; Trail Coord.; Website Support; Scott Co. Haz Mit Plan; Comp Plan; Traffic Counting Asst.

FRUITLAND - Region 9 Transportation Coordination; Solid Waste Coordination.

GALVA - Broadband Coordination; HCEDP.

GENESEO - HCEDP Participation; Website Support; Trails Planning; Grants Research.

HAMPTON - RICWMA Staffing; Riverfront Council; Website Support; EECBG Program.

HENRY COUNTY - Joint Purch.; HCEDP Part.; Transit Mobility Coord.; Trail Coord.; Zoning Reviews; Workforce Dev. Brd.; Communications Plan (TICP); Legislative Priorities Asst.; EECBG Program; Springfield Trip; Evacuation Plan Proposal.

HILLSDALE - Census Boundary Assistance; Cops Grant Application.

KEWANEE - HCEDP Participation; Fact Sheet.

LECLAIRE - Joint Purchasing; Riverfront Council; Solid Waste Coord.; Trail Planning; Scott Co. Haz Mit Plan.

LONG GROVE - Reg. 9 Trans. Coord.; Solid Waste Coord.; Website Support; Trail Asst.; Scott Co. Haz Mit Plan; Zoning Ordinance Update.

MCCAUSLAND - Reg. 9 Trans. Coord., Solid Waste Coord.; Scott Co. Haz Mit Plan; Mapping Assistance.

MERCER COUNTY - Transit Mobility Coord.; Website Support; EDA RLF; Workforce. Dev. Brd.; EECBG Prgm; Events Brochure; RLF Marketing; Evacuation Plan Proposal.

MILAN - Joint Purch.; RICWMA Stfg.; IL QC Intergov. Comm.; E9-1-1 Coord.; RMS Coord.; RLF Admin.; Interoperability Project; Website Support; Park/Trails Planning/Mapping; MUNICES Coord.; Cons. Dispatch Study App.; QCICNet; Mapping Assistance; Visioning Session; Census Boundary Assistance.

MOLINE - MUNICES Coord.; IL QC Intergov. Comm.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; RICWMA Stfg.; RMS Coord.; Riverfront Cncl.; RLF Loan Admin.; Trails Coord.; Interoperability Project; Rail Coord.; Air Quality Asst.; Park/Rec Planning; Cons. Dispatch Study App.; QCICNet.

MUSCATINE CITY - Tr. Plng; Reg. 9 Coord; Solid Wst Coord.; Jnt Purch.; Air Quality Asst.; CAEI Weatherization Prog.; RLF Meeting.

MUSCATINE COUNTY - Trls. Plng.; Website Maint. & Updates; Reg. 9 Coord.; Solid Waste Coord.; Joint Purch.; Transit Mobility Coord.; Haz. Mit. Plan; Air Quality Asst.; OEA Grant; Coord. EDA RLF Marketing; IA Mississippi River Partnership; CAEI Weatherization Prog.; Connect Iowa.

NEW BOSTON - MERGO Participation; Website Support.

OAK GROVE - Census Boundary Assistance.

ORION - HCEDP Participation; Website Support.

PORT BYRON - RICWMA Staffing; Riverfront Council; Fact Sheet; ED Strategy.

PRINCETON - Riverfront Council; Solid Waste Coord.; Trail Planning; Scott Co. Haz Mit Plan.

RAPIDS CITY - RICWMA Staffing; Riverfront Cncl.

RIVERDALE - Riverfront Council; Trail Coordination; Solid Waste Coord.; Website Support; Haz Mit Plan.

ROCK ISLAND CITY - IL QC Intrgv. Comm.; E9-1-1 Coord.; Joint Purch.; Riverfront Cncl.; RiverVision; RICWMA Stfg.; MUNICES Coord.; RMS Coord.; RLF Loan Adm.; Interop. Proj.; Rail Coord.; AQ Asst.; Workforce. Dev. Bd.; EDA Appl.; Consol. Dispatch Study App; QCICNet; Rec. Plng.

ROCK ISLAND COUNTY - E9-1-1 Coord.; LEPC Committee; IL QC Intergov. Comm.; RICWMA Stfg. & Website Support; Joint Purch.; Trail Coord.; WIB Part.; RMS Coord.; Transit Mobility Coord.; Passenger Rail & Rail Relocation Coord.; Air Quality Asst.; Communications Plan (TICP); Legislative Priorities Asst.; EECBG Program; Consol. Dispatch Study App.; QCICNet; Forest Preserve Plng Website & Mapping Assist.; Floodplain Mapping Coord.; Stationery Graphic Asst.; Eval. Plan Proposal.

SCOTT COUNTY - Fin. Mgmt.- Scott Co. Kids; Scott Co. Hsg. Cncl.; Joint Purch.; I-74 Brdg. Coord.; Trail Plng.; RLF Admn.; Reg. 9 Coord. & Regional Transit; Interop. Project; Goals Booklet; Transit Mobility Coord.; OEA; Passenger Rail Coord.; Housing Assessment; Budget Report; Air Quality Asst.; Haz. Mit. Plan Asst.; IA Mississippi River Partnership; REAP Program; CAEI Weatherization Program; Solid Waste Coord.; Connect Iowa; 175<sup>th</sup> Anniv. Graphics Assist.

SHERWARD - MERGO Participation; Website Support.

SILVIS - E9-1-1 Coord.; Joint Purch.; IL Intergov. Comm. Coord.; RICWMA Stfg; RMS Coord.; CDAP Grant Admin.; Trail Planning; Consol. Dispatch Study App.; QCICNet; Utilities Mapping Proposal; Economic Development Assistance; STPs Brownfield Grant Inquiries; Census Boundary Asst.; Devel. Site Mapping/Graphics.

VIOLA - MERGO Participation; Map Assistance.

WALCOTT - Reg. 9 Trans. Coord.; Solid Waste Coord.; Trail Coord. ; Scott Co. Haz Mit Plan; RLF Marketing.

WEST LIBERTY - Reg. 9 Trans. Coord.; Solid Waste Coord.; Website Support; Muscatine Co. Haz Mit Plan; IA Public Health Initiative; Fact Sheet Update.

WILTON - Reg. 9 Trans. Coord.; Solid Waste Coord.; Muscatine Co. Haz Mit Plan; IA Public Health Initiative/Health Fair; EDA Application.

WINDSOR - HCEDP Participation; CDAP Grant Inquiry.

WOODHULL - HCEDP Participation; Services Report; Grant Research.

## Bi-State Report – February

**COMMUNITY/ECONOMIC DEVELOPMENT:** Attended Henry County Economic Development Partnership (HCEDP) meetings. Administered contracts for ILDCEO/ILARC Energy Efficiency & Conservation Block Grant program from BSRC IL Region. Facilitated Iowa Regional Weatherization program for ARRA payroll reviews. Provided support for Workforce Development Board, IA RELAT meetings. Assisted with economic development funding program information for legislative efforts. Attended Iowa Regional Council & Illinois Regional Council meetings. Attended Quad Cities Chamber DC and Des Moines legislative trips.

### **DATA/GRAFICS/MAPPING/ON-LINE SERVICES:**

**Data Center:** Staff responded to approximately 16 data and map requests in February 2012 including 6 from business, 6 from local governments, 2 from private citizens, and 2 from non-profits. The data section of the Bi-State website had 710 page views. The data portal site ([www.greaterqregion.org](http://www.greaterqregion.org)) had 286 visits and 485 page views. Staff participated in *Infogroup ReferenceUSA* Gov training, a new employer database available at Bi-State. Staff completed the 1st Quarter ACCRA cost of living survey ([www.coli.org](http://www.coli.org)); continued work on fact sheets for three member governments; and continued work on the Comprehensive Economic Development Strategy (CEDS) for the Bi-State Region. Staff researched and provided info to the media on the American Community Survey.

**Graphics/Mapping:** CEDS Projects Mapping; Census 2012 Boundary & Annexation Survey Coordination/Assistance; Distribution of 2008-09 Edition of QC Street Map (Folded & Wall Versions); Mapping Asst.– Quad Cities First Marketing Sites; QC MPO Long Range Transportation Plan - Travel Model Technical Documentation; and Update/Maintain GIS Data for Street Centerlines, Traffic Counts, Fed. Functional Class Routes, Corporate Limits, Landmarks, Rail, Trails, and other layers.

**On-Line/Interactive Media Services:** Top files downloaded and pages viewed for February include: The Loop Rider's Guide (3,241); 2040 QC Area Long Range Transportation Plan (2,596); Public Officials Directory (2,387); QCTransit.com (2,322); BSRC Home Page (2,018); Quad City Region Laborshed Study (452); Joint Purchase Program (359) and Bi-State Contact Page (348);. Updates were made to the Features section on the BSRC Home. Continued monitoring/assisting with DNS (Domain Name System) registration, hosting, and statistics reporting for member sites as well as BSRC site, and continued development/updates/maintenance on several member government websites.

**ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES:** Responded to inquiries & assisted with trail/recreation project funding assistance/grants. Served RICWMA with coordination of meetings, oversight and management of waste disposal and recycling programs, reporting and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues, including scheduling May electronic collection event. Attended River Action meetings. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Began "Clean Air Counts" Alcoa Foundation Grant related to emission reduction outreach. Served inquiries on various programs as they become available on infrastructure, energy and other areas. Continued multi-jurisdictional hazard mitigation planning and assisted with floodplain management issues. Organized bi-monthly meeting of Quad City Riverfront Council. Met with consultants on Mississippi Parkway Communities Scenic By-way Program Planning.

**INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES:** Continued coordination of Joint Purchasing Program. Worked on the following bids: winter copier and plotter paper, winter printer supplies, street signs and sign posts, turf chemicals and seed, janitorial supplies, can liners, food service supplies and water treatment chemicals. Staffed Quad City Area intergovernmental forums and meetings of area recreation directors, managers and administrators, and chief elected officials. Continued coordination and planning for the awarded DOJ interoperability grant. Assisted with Rock Island Arsenal issues. Participated in the Interstate Resource Conservation and Development Council board activities.

**REVOLVING LOAN FUND (RLF):** Administered Bi-State RLF Program: Prepared meeting agenda and minutes and Financial Summary Report. Reviewed Moline company application. Closed on Moline company loan. Provided information to potential applicants. Continued receiving job creation information from active companies. Administered Mercer/ Muscatine RLF Program: Provided information to potential applicants.

**TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT:** Attended related meetings, presented information and continued staff coordination of river crossing issues, including I-74 Mississippi River Corridor. Participated in interdisciplinary traffic safety meeting. Served traffic count, transportation technical, transit ridership and travel model data requests. Continued implementation of SAFETEA-LU requirements and monitored extension/reauthorization status. Prepared monthly reports of federal transportation programs. Continued air quality emission reduction efforts. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and MRT, attending related meetings, as well as other trail planning and grant assistance. Organized bi-monthly meeting of the Bi-State Regional Trails Committee. Coordinated Bi-State Drug and Alcohol Testing Consortium and random testing program. Monitored urban and Iowa Region 9 FY12 Transportation Planning Work Program and FFY12-15 TIPs, and need for data entry in Iowa TPMS as part of transportation improvement programming. Administered IAQC, Illinois Region 2 transit coordinator positions and mobility coach for United We Ride pilot project. Drafted update of Bi-State Region Transit Development Plan and held urban JARC/NF project solicitation. Assisted with facilitation of IAQC transit coordination issues. Participated in activities related to Illinois rural transit service partnerships. Reviewing technical input on travel model documentation. Attended various transportation workshops/conferences or webinars. Pursuing grant for freight commodity efficiency study. Served inquiries and assisted with transportation funding programs and transportation information for legislative efforts.