

**AIRPORT ADVISORY COMMISSION
MINUTES
January 27, 2020**

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1. Call to Order/Roll Call

Members Present: Steven Bradford, Mohammad Pasha, Andrea Kreitner and Dennis Froelich

Members Absent: None

Staff Present: Jodi Royal-Goodwin

Others Present: Steve Ellsworth, Mike Woerly from Carver Aero and Devin Mashek from Bolton & Menk

2. Welcome New Commissioner(s)

All members and attendees introduced themselves and welcomed Councilmember Froelich to the Commission.

3. Approval of Minutes:

Kreitner moved approval of the November 18, 2019, minutes. Pasha seconded and the motion passed unanimously.

4. Update on Hangar and Apron Project

The hanger structure has been ordered. No work has been done since the last meeting and is not expected to begin until the weather turns.

5. Update on Taxiway A Reconstruction Project

Royal-Goodwin reported we are awaiting FAA approval to execute the contract with Bolton & Menk, Mashek reported they continue to work on the design and will be submitting 30% design documents in the near future, and anticipate going out to bid in April. Unfortunately the turnarounds will have to come out due to new FAA regulations unless they are funded from non-federal sources. The cost is estimated at \$60,000, and the Commission would like to encourage the City to fund this. The Taxiway center line is about 3 inches higher than the runway center line. Regulations do not allow the taxiway to be higher than the runway so it will add to the cost of the project, \$100,000 to \$200,000, to remove dirt and replace lights.

6. Discussion and Direction to Staff on Developing a Hangar Upgrade Policy

After discussing this issue, it was decided the Commissioners and staff would continue would review what other communities have and revisit at the next meeting.

7. **Other Business**

The Commissioners asked staff to inform the nominating committee they would request their support to nominate Derek Reed to the Commission.

Woerly provided an update on the sale of Carver Aero.

Hangar row 2 roofs are still leaking.

Mashek discussed funding related to moving/replacing the fuel system. There are a number of issues and complications to using FAA funding for the project. His recommendation was to pursue a \$150,000 grant from Iowa DOT to build the concrete pad, install piping and move the AV gas as a Phase I.

Royal-Goodwin informed the group that the IPAA legislative reception is scheduled for February 19, and the conference will be April 20-22 in Waterloo.

8. **Comments from the Public**

There were no comments.

9. **Adjourn**

Pasha moved to adjourn.