

**AIRPORT ADVISORY COMMISSION  
MUSCATINE AIRPORT TERMINAL BUILDING  
Monday, July 22, 2019 – 5:00 P.M.**

**Minutes**

**1. Call to Order/Roll Call**

Members Present: Steven Bradford, Steven Ellsworth, and Nadine Brockert

Members Absent: Andrea Kreitner and Mohammad Pasha

Staff Present: Jodi Royal-Goodwin

Other Attendees: Jerry Page, Carl Byers of Bolton & Menk, Inc. and Mike Woerly of Carver Aero

**2. Election of Officers**

Steven Ellsworth nominated Steven Bradford to serve as chair. The nomination was seconded by Nadine Brockert and passed unanimously.

Steven Bradford nominated Steven Ellsworth to serve as chair. The nomination was seconded by Nadine Brockert and passed unanimously.

**3. Approval of Minutes: June 3, 2019**

Steven Bradford made a motion to approve the minutes. The Motion was seconded by Nadine Brockert and passed without dissent.

**4. Discussion of Hangar and Apron Project Bids**

Carl Byers reviewed the bids received. Three bids were received with the low bid coming from SG Construction. To utilize all grant funds bid alternate A, constructing 5 hangars, would need to be awarded. Bolton & Menk is still working with SG to identify reduce construction costs, such options discussed at the table included reducing the door heights and removing liner panels. The Commission wanted to encourage bid alternate B be accepted, including the gas service connections to the hangars. Carl thought these costs could be included as under the site work expenses.

Staff explained the issue with Council approving bid alternate A was that it was significantly over the amount of Bond funds previously approved to support hangar construction.

**5. Other Business**

The Commissioners were concerned with the ability to have the “berm” removed as well as weed control. In addition, the buckle in the runway has gotten worse and needs addressed.

The group would also like to look at getting a new equipment building project moving, and there was a request to review the Airport Improvement Program in an upcoming meeting.

Other discussion including looking at ways to promote the airport's benefit to the community, such as fly-ins, an open house when the new hangars are completed or getting the experimental aircraft association to utilize the facility again.

6. **Comments from Media or Public**

No comments were received.

7. **Adjourn**

Nadine Brockert moved to adjourn.