



Gregg Mandsager  
City Administrator  
City Hall, 215 Sycamore St.  
Muscatine, IA 52761-3840  
(563) 264-1550 Voice/TT  
Fax (563) 264-0750

## City Administrator Report to Mayor & City Council

*September 16, 2011, Edition No. 20*

### Report Overview

1. ATE
2. Fire/Confined Space
3. Conference
4. River Boat
5. Meetings
6. Iowa Lean Consortium
7. Police
8. City Administrator

### Report

1. ATE: ATE fines received today totaled \$51,010 - net of fees will be \$33,676 City revenues. Updated summary attached.
2. Fire/Confined Space: To date, we have six signed contracts and we are waiting on two additional contracts. We should end up with around \$36,000 for revenue or \$21,000 over budgeted revenues. Ordinance changes seemed to be working as designed.
3. Conference: I will be attending the ICMA and Iowa League conferences next week, but I will be available via email or cell.
4. River Boat/Meeker: The paddle boat will be pulled out of the river and up onto the old boat launch area in the coming weeks for inspection. Might be interesting to view.
5. Recent Meetings: Economic Development Committee, Hy-Vee/Fairway Healthiest State Initiative, MCC/Oxbow Development, Business After Hours, Joint MCC/MPW/School/Trinity/City meeting, School/City meeting
6. ILC: HNI Corporation has invited our leadership team to an Iowa Lean Consortium event in October. There are many cities that have joined the ILC and have started working on improving their organization through the elimination of waste and higher customer satisfaction. HNI staff will be attending our 10/03 staff meeting to do an overview of Lean principles with our management team. They will be representatives from HNI, Allsteel, HON, MPW and GPC attending this Ames event. I plan to attend and bring 4-5 staff members along.
7. Police: Tac Team Update per Captain Snider - For the past several years our tactical team has conducted training within the GPC complex. We have conducted various scenario based training events with their staff and security personnel. One of our tac team members was recently approached by GPC and asked about our equipment training needs. One of the things that was suggested was some force on force training equipment that would help bring our training to an even more realistic level. What I mean by force on force is the ability to fire live rounds at one another from our standard issue weapons. These rounds would be in the form of a paint round, better known as a sim munition. In order to accomplish this, several items have to be purchased. A conversion kit would be purchased for each rifle, this kit replaces the regular bolt in the rifle and is inserted during training. This allows the

**"I remember Muscatine for its sunsets. I have never seen any  
on either side of the ocean that equaled them" — Mark Twain**

weapon to only fire sim munition rounds and prevents the accidental loading of a live round. We would also purchase dedicated handguns that each member can be armed with. Again these handguns would only allow the firing of a sim munition round. Some safety equipment would also be purchased in the form of neck, face and groin protection. Finally, the sim munition rounds themselves would need to be purchased. The total cost on all this is going to be around \$14,000. GPC is waiting for us to submit a proposal.

8. City Administrator: The City Administrator's annual review will be coming forth in October. We'll need to hold a closed session to review. I have attached the evaluation form if you would like to get a head start. Would a closed session prior to the 10/20 CC meeting or a separate session on 10/27 work better for most council members?