

CITY OF MUSCATINE
REGULAR CITY COUNCIL MINUTES
7:00 p.m. – May 21, 2020

This meeting was held electronically due to meeting regulations regarding the spread of COVID-19.

Mayor Broderson called the City Council meeting for Thursday May 21, 2020, to order at 7:00 p.m. Present were: Councilmembers Hopkins, Froelich, Malcolm, Gordon, Brockert, Jindrich and Brackett.

Mayor Broderson Swore in new Firefighters Ryan Amidon, Kyle Davis and Eric Joslyn.

Consent Agenda

Councilmember Jindrich seconded by Councilmember Gordon, moved the Consent Agenda be approved as follows:

- Items 6 A-B: Approval of City Council Minutes
 - Items 8 A-M: Petitions and Communications
 - Items 12 A-D: Receive and File
 - Bills Totaling \$8,389,753.10
- Vote: Ayes-7, Nays -0, Motion carried

Public Hearing A:

Mayor Broderson stated this public hearing concerns a moratorium on Sections of Title 3, Chapter 1, Section 6 of the Code of the City of Muscatine in response to the COVID-19 Public health Crisis.

There were no oral or written petitions for or against approval of the moratorium.

Councilmember Froelich moved to close this public hearing, seconded by Councilmember Brockert.

Vote: Ayes-7, Nays-0, Motion carried.

Public Hearing B:

Mayor Broderson stated this public hearing concerns Amendment #2 to the FY 2019/2020 Budget.

There were no oral or written petitions for or against the approval of Budget Amendment #2.

Councilmember Brackett moved to close this public hearing seconded by Councilmember Brockert.

Vote: Ayes-7, Nays-0, Motion carried.

From the City Administrator

Item 11A:

Councilmember Brackett moved adopt Resolution #2020-0174, approving a moratorium on Sections of Title 3, Chapter 1, Section 6 of the Code of the City of Muscatine. Seconded by Councilmember Gordon.

Vote: Ayes -7, Nays – 0, Motion carried

Item 11B:

Councilmember Gordon moved to adopt Resolution #2020-0175, approving amendment #2 to the FY 2019/2020 City of Muscatine Budget. Seconded by Councilmember Jindrich.

Vote: Ayes – 7, Nays – 0, Motion carried

Item 11C:

Councilmember Brackett moved to adopt Resolution #2020-0176, approving the write off of Debts from former housing tenants. Seconded by Councilmember Gordon.

Vote: Ayes- 7, Nays – 0, Motion carried

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Item 11D:

Councilmember Brackett moved to adopt Resolution #2020-0177, approving a funding contract from FTA Bus and Bus Facilities Projects for a new Transit Bus. Seconded by Councilmember Malcolm.

Vote: Ayes – 7, Nays – 0, Motion carried

Item 11E:

Councilmember Brackett moved to adopt Resolution #2020-0178, awarding the contract for the Reconstruction of Taxiway A Project to Langman Construction. Seconded by Councilmember Froelich.

Vote: Ayes – 7, Nays – 0, Motion carried.

Item 11F:

Councilmember Jindrich moved to adopt Resolution #2020-0179, setting a public hearing on an ordinance correcting a drafting error in Section 10-22-1(B)(5)(b). Seconded by Councilmember Gordon.

Vote: Ayes – 7, Nays – 0, Motion carried.

Item 11G:

Councilmember Gordon moved to adopt Resolution #2020-0180, setting a public hearing on an ordinance vacation a portion of Cypress Street right of way. Seconded by Councilmember Brockert.

Vote: Ayes – 7, Nays – 0, Motion carried.

Item 11H:

Councilmember Froelich moved to adopt Resolution #2020-0181, approving the Outline Development Plan for the expansion of Cottage Grove Senior Housing located at 1503 Houser Street. Seconded by Councilmember Brackett.

Vote: Ayes – 7, Nays – 0, Motion carried.

Item 11I:

Councilmember Brackett moved to adopt Resolution #2020-0182, approving a support of an application to the Iowa Finance Authority by Muscatine Downtown Investors for Housing Tax Credits, for proposed multi-family development located at 403 West Mississippi Drive. Seconded by Councilmember Jindrich.

Vote: Ayes – 7 Nays – 0, Motion carried.

Item 11J:

Councilmember Hopkins moved to approve Request #2020-0183, for the issuance of a purchase order to Aerisa in the amount of \$13,000, for the purchase of Odor Control Units for the High Strength Waste Storage Tank and WRRF Laboratory. Seconded by Councilmember Brackett.

Vote: Ayes – 7, Nays – 0, Motion carried.

Item 11K:

Councilmember Gordon moved to adopt Request #2020-0184, for the issuance of a purchase order to Midwest Pressure Washer, in the amount of \$7,963.60, for the purchase of a pressure washer for the WRRF. Seconded by Councilmember Brackett.

Vote: Ayes – 7, Nays – 0, Motion carried.

11L:

Councilmember Brackett moved to approve Request #2020-0185, approving an agreement with IOWARN Mutual Aid. Seconded by Councilmember Froelich.

Vote: Ayes – 7, Nays – 0, Motion carried.

11M:

Councilmember Gordon moved to approve Request #2020-0186, for the issuance of a purchase order to Muscatine Lawn and Power, in the amount of \$13,999.00, for the purchase of a riding lawn mower for the Public Works Department. Seconded by Councilmember Brockert.

There were questions from City Council regarding the purpose for this purchase and if it would be possible to put off this purchase until after the City has a chance to evaluate the loss of revenue due to the COVID-19 pandemic.

Public Works Director, Brian Stineman, stated this purchase could be put off temporarily with little extra work having to be done by City staff.

Vote: Ayes – 0, Nays – 7, Motion failed.

11N:

Councilmember Brackett moved to approve Request #2020-0187, for the issuance of a purchase order to Window World in the amount of \$44,526.00, for insulated windows for the Public Safety Building. Seconded by Councilmember Gordon.

There were questions from City Council regarding putting off this purchase that were addressed by Finance Director Nancy Lueck. Ms. Lueck stated that the funds being used for this project are from bond proceeds and can only be used for this purchase. She states these funds could not be used to help offset operational expenses due to COVID-19.

Vote: Ayes –7, Nays – 0, Motion carried.

11O:

Councilmember Brackett moved to approve Request #2020-0188, for the issuance of a purchase order to Window World in the amount of \$3,450.00, for replacement windows for Public Works Engineering Department. Seconded by Councilmember Gordon.

There were questions from City Council regarding where Window World is located and if there were any local vendors that bid, that were addressed by Public Works Director Brian Stineman.

Vote: Ayes -7, Nays-0, Motion carried.

11P:

Councilmember Brackett moved to approve Request #2020-0189, for the issuance of a purchase order to Window World in the amount of \$6,868.00, for replacement windows for the Public Works office area. Seconded by Councilmember Gordon.

Vote: Ayes 7, Nays – 0, Motion carried.

11Q:

Councilmember Malcolm moved to approve Request #2020-0190, for the issuance of a purchase order to Bryant Roofing in the amount of \$30,036.00, for the replacement of the Art Center Gallery Roof. Seconded by Councilmember Brackett.

Vote: Ayes 7, Nays – 0, Motion carried.

11R:

Councilmember Brackett moved to approve Request #2020-0191, for the issuance of a purchase order to SHI in the amount of \$8,440.51, for the purchase of seven Microsoft Surface Pro laptop computers. Seconded by Councilmember Hopkins.

Vote: Ayes -7, Nays -0, Motion carried.

11S:

Councilmember Brockert moved to approve Request #2020-0192, for the issuance of a purchase order to AeroClave LLC in the amount of \$15,743.00, for the purchase of an AeroClave Decontamination System. Seconded by Councilmember Brackett.

Vote: Ayes-7, Nays-0, Motion carried.

11T:

Human Resources Manager, Stephanie Romagnoli, shared an outline for the Hiring Process of the City Administrator and requested a consensus to move forward with the process.

There was a consensus with City Councilmembers to move forward.

11U:

Councilmember Malcolm led a discussion regarding safety regulations regarding the opening of City Hall back up to residents following the COVID-19 pandemic. There was discussion regarding safety petitions, social distancing, cleaning protocol, wearing of masks etc. Council stated they would like to have a written plan in place by next City Council meeting regarding the processes in place for protecting employees and the public when reopening City Hall. Council states that on June 4, 2020, they will vote regarding opening City Hall on June 8, 2020. There was also discussion regarding City Council meetings and when Council Chambers would reopen. Council agreed that for now continuing virtual meetings was the best option.

11V:

Councilmember Malcolm led a discussion regarding a reduction in the hours of the Interim City Administrator and transferring duties to Deputy City Administrator Rich Klimes, stating it would help offset funding lost due to the COVID-19 Pandemic.

There was discussion among City Council regarding the work that could be done if the hours were cut, the amount of funding that could be saved by cutting the hours and wording of original contract.

Councilmember Brackett made a motion directing the Interim City Administrator to meet with the Deputy City Administrator, Mayor and Councilmember Gordon to determine what if any duties could be transferred in order to reduce the Interim City Administrator hours. Seconded by Councilmember Froelich.

Vote: Ayes-4, Nays 3,(Gordon, Jindrich, Hopkins) Motion carried

11W:

Parks and Recreation Director Rich Klimes presented to City Council his recommendation to not open the Aquatic Center for the summer of 2020. Mr. Klimes stated he would not want to put anyone in the situation of having to break social distancing barriers for a life saving event, there is a lack of time to properly train staff, other local pools have closed and the cost effectiveness.

There was discussion as well regarding the Mississippi mist and the possibility of opening it.

There was a consensus with City Council to keep the Aquatic Center closed for the season.

City Council wished everyone a safe and enjoyable Memorial Day

Councilmember Froelich moved the meeting be adjourned at 9:20 p.m.

ALL CITY COUNCIL MEETING RECORDINGS CAN BE WATCHED ON THE CITY OF MUSCATINE YOUTUBE PAGE.

Mayor Diana Broderson

Attest:

Greg Jenkins, Interim City Administrator