

**MUSCATINE HISTORIC PRESERVATION COMMISSION**  
**Wednesday, January 16, 2019 – 5:15 p.m.**  
**City Hall Council Chambers**

**Minutes**

**1. Call to Order/Roll Call**

Meeting called to order at 5:15 p.m.

Members present: Paul Carroll, Rochelle Conway, Michael Maharry, and Julie Wolf

Members excused: Mark LeRette

Staff present: Dave Gobin and Lindsay Whitson

**2. Consent Agenda**

Rochelle Conway was listed as in attendance on the November meeting minutes, when she was in fact absent. Julie Wolf motioned to approve the minutes with the above edit, Rochelle Conway seconded. All ayes, motion carried.

**3. Comments from Citizens**

None.

**4. 500 Mulberry Ave**

Staff updated the Commission on the status of 500 Mulberry. The City was awarded a technical assistance abatement grant from the State in which 50 percent will be covered by the State and 50 percent by the City. The project total for abatement has been estimated at \$3,800. Draft agreements between the City and the developer have been constructed but not yet finalized. Once completed, a clearer timeline of the project's schedule and completion date will follow.

**5. HRDP Fair Oaks Grant update**

Rebecca McCarley with Spark Consulting plans to start writing nominations for the Fair Oaks Neighborhood in the next week or two. The plan is to be finished ahead of schedule with a final draft completed by the deadline of mid-April. All of the properties have been entered into the data bank.

**6. Property Maintenance Code**

The draft of the property maintenance code created by City Planner, Andrew Fangman, will be distributed to the commission for review. Dave Gobin suggested that city staff develop a spreadsheet comparing property maintenance codes between comparative communities.

**7. CLG Review**

Review of 2018 is needed for continued Certified Local Government status. Michael Maharry contacted the Iowa State Historic Preservation Office and gathered more information on what needs to be collected. This includes providing an overview of events in 2018, including damages that may have occurred and educational

opportunities that Commission members have attended. Michael Maharry will have the form completed by the deadline of February 28, 2019.

**8. Other business**

Discussion of goals for 2019 took place and included the desire to have a 657A geared towards more properties in Muscatine, conduct a tour of houses in the Fair Oaks Historic District once listed on the National Historic Registry, and implement particular property maintenance code updates.

Meeting adjourned at approximately 6:15 p.m.

***Next Regular Meeting***

*February 20, 2019*