

**REGULAR MEETING OF THE BOARD OF TRUSTEES
MUSCATINE ART CENTER
April 16, 2020**

Present: Jim Burr, Jon Moravec, Brian Walter, Marci Stephens, Susan Freers, Kelly Rushford, Sara Fitzer-Huston, Aarzoo Baharani and Mark Latta.

Absent:

Staff: Melanie Alexander

Call to Order: Meeting was called to order by Burr at 5:30 PM.

Visitors: None present. This was a go to meeting.

Minutes: Minutes of March 19, 2020 Regular Meeting of the Board of Trustees were reviewed and discussed. Moved/seconded (Walter/Baharani) to approve the minutes. Motion carried.

Bills and Credit Card Bills: Bills in the amount of \$1,072.92 were presented, reviewed, and discussed. Moved/seconded (Freers/Rushford) to approve the bills as presented. Motion carried.

Credit Card bills in the amount of \$-94.93 were presented, reviewed, and discussed. Moved/seconded (Latta/Walter). Motion carried.

COMMITTEE REPORTS

Long-Range Planning:

The special planning meeting for the Board at 4:00 PM April 16, 2020 has been cancelled most likely until May. Much depends on when things will begin opening back up.

Executive Committee will review the Ethics Policy update.

Building & Grounds:

No report

Collections:

No report.

Finance & Budget:

Staff applied for Art Dollars through the Quad City Arts. The grant monies will be used for the summer camps and have been received.

Community Engagement:

Staff is working on the summer class brochure. Classes and programs that are included in the brochure will primarily be able to be presented online if needed. The staff is working to build in flexibility.

The IdeaDash with Creative Adventure Labs of Dubuque was originally scheduled for April 29th. The Public Art Advisory Commission will meeting in a week to determine the new date.

Three fundraisers are planned in connection with the “Till Death” exhibition. The group is working on a backup date for the main fundraiser originally set for June 6th. The “For the Love of Art” event originally planned for May 31st is likely to be rescheduled and/or re-configured. The staff and committee will make decisions towards the end of April and a mailing will be distributed with updated information. The exhibition closing event is an “Irish Wake” to be held at the Muscatine Art Center on Thursday, October 29th. This will remain on the calendar for now. Other activities that will be postponed are “History on Tap: Trivia Night at Contrary” originally on April 20th, the “Mama Bear and Me Tea” originally on Friday, May 8th, and the Annual Ice Cream Social on Sunday, June 28th.

The Muscatine Art Center’s presence is primarily through social media. Board members can stay informed and help support the organization’s efforts by sharing posts such as videos, activities, updates on social media. Refer to the Muscatine Art Center COVID Update provided to City Council and Board members on April 6th for specifics.

Personnel:

There are Board members who will roll off soon and will need to be replaced. Please contact Alexander with any recommendations. They may also complete the form online at the City website. The deadline is April 30th.

The evaluation of the Director has been included in the Board packet. They can be completed and returned to Freers.

Director’s Report: The report was reviewed and discussed by Alexander.

Unfinished Business: None

New Business: The next Board meeting is May21, 2020 at 5:30 PM immediately following the board planning session.

Adjourn: Moved/seconded (Stephens/Walter) to adjourn. Motion carried and the meeting adjourned at 6:00 PM.

Respectfully submitted,
Melanie Alexander
Acting Secretary