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## City Administrator Report to Mayor & City Council

2019.10.04, Edition No. 358

### WEEKLY UPDATE:

- Goals: **RESPONSE REQUESTED** - Staff is meeting on October 14th to do two things – prepare an update to the current year’s goals as requested by Patti Seda for the evaluation process and to review and prepare draft goals for the City Council’s consideration. We need to set a date for the Council’s annual goal setting session. **Would October 29th or 30th at 5:30pm work to hold the goal session? Please respond and let me know if your availability.**
- West Side Trail: The City of Muscatine will host a public informational meeting at 5:30 p.m. on Thursday, Oct. 10, 2019, concerning the upcoming construction schedule for the Westside Trail project. The meeting will be held at Crossroads, Inc., 1414 Houser Street, Muscatine.
- Iowa League Meeting: After attending the Iowa League Meeting this past week, I would suggest that Council log into the Iowa League website and review the available presentations. I believe that you will find many of them to be informative. Here is the link: <https://www.iowaleague.org/Conference2019/Pages/Handouts.aspx>
- Parks & Rec – Houser Street Expansion Update: Attached is a recent picture of the Houser Street Soccer Expansion Project that was taken by a member of the Parks and Recreation Advisory Commission when she was on a walk earlier this week. Our intent with a good Fall and Spring grow in is to have the facility available for public usage around the May 1, 2020, time frame. Last week Musco was able to complete the installation for the lights to include the parking lot lights. It is my understanding that the light system is the most recent version of Musco lights complete with some color components, strobe affect features, and multiple lighting options. Thanks again to Musco and all of our partners on this project!
- Police: Upcoming school meeting and public communication. Please see the attached memo from Chief Talkington.
- Bio Retention: Please check out the new DPW installed Bio-Retention Cell (plantings still in progress) and how well it is working to address storm water. Here is the video Kevin took last week during the thunderstorm Link: <https://youtu.be/UoozTbYjKKQ>
- Fall Leaf Pick Up Schedule: Leaves will begin to fall in earnest later this month with the Department of Public Works releasing the 2019 Fall Leaf Pickup schedule. Leaf vacuum trucks will hit the streets of Muscatine starting on

Monday, Oct. 14, in Zone 8 (see map). There are eight zones that the leaf trucks will work through on consecutive weekdays. The second pass begins on Oct. 25 with leaf collection concluding with a final pass, weather permitting and if needed, starting on Dec. 5. Please see the attached full press release.

- Downtown and Papoose Lift Station: Reminder that Jon Koch, WRRF Director, will be presenting at next week's In-Depth Session on their findings, interim solutions, and IDNR discussion. Please invite those who may have an interests. Notices have gone out to folks in the downtown area and Kevin will be posting updates on social media. Please see the attached press release.
- Nuisance Form: Just a quick update. I noted earlier that Community Development was updating the nuisance form. I have also provided Andrew with the new form being used in Clinton that we may be able to simply adopt as it appears to address many , if not all of the concerns noted. Andrew will compare and provide a new draft shortly.
- Community Development Surveys: The department has sent out 105 surveys in 2 mailings, the end of March and July. We've had 7 responses, 6 from the first mailing (response were in an earlier Council update) and 1 from the second. They have all been positive. Kevin has put the survey on the website and we are working on creating web-based surveys (where we could send out the link, etc.). Please let us know if you'd like any additional information or something specific in regards to the surveys.
- Project Update: Please find attached the meeting notes from the Project Team meeting on September 25th. If you have any questions or concerns please let me know. RHill



## Memorandum

To: Gregg Mandsager

From: Chief Brett Talkington

Date: October 2, 2019

Ref: Joint Meeting with School District Wed. October 9

Due to recent events involving Muscatine High School students, the Police Department and Muscatine High School officials have met to discuss improvement our communication process. The goal is to have the best interests of students, parents, and the citizens of Muscatine, and to keep everyone informed of events that may be occurring.

We have found that misinformation has been a focal issue in the escalation of these incidents. Both organizations are looking to improve communication to ensure accurate information in a timely manner. We will coordinate all media releases involving incidents where possible criminal investigations are involved. We will post one media release on Muscatine Community School District, Muscatine City, and the Muscatine Police Department social media pages.

The intent of this meeting to inform attendees on how School faculty and the Police Department are working together to resolve incidents that may involve criminal behavior or a threat made at school. Once an investigation starts, we communicate with the school district and let them know if it is safe to send students to class or if we feel it is a viable threat.

Both the School district and the Police Department want to keep everyone informed with correct information in a timely manner to alleviate some of the stresses that we have seen with the last couple of incidents that spun out of control quickly, due to misinformation posted on social media. The ultimate goal is to make sure the kids and faculty feel safe when they are in school. We will continue to work closely with the school district.

Brett Talkington

Chief of Police



CITY OF MUSCATINE  
215 SYCAMORE STREET  
MUSCATINE, IA 52761  
PH. (563) 264-1550 • FAX (563) 264-0750

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## CITY OF MUSCATINE PRESS RELEASE

For more information contact:

Kevin Jenison  
Communication Manager  
E-Mail: [kjenison@muscatineiowa.gov](mailto:kjenison@muscatineiowa.gov)  
Phone: (563) 264-1550 • Fax: (563) 264-0750

**FOR IMMEDIATE RELEASE  
OCTOBER 3, 2019**

### **INFORMATIONAL MEETING ON WEST SIDE TRAIL PROJECT SET**

*The upcoming construction of the West Side Trail to be discussed on October 10*

**MUSCATINE, Iowa** – The City of Muscatine will host a public informational meeting at 5:30 p.m. on Thursday, Oct. 10, 2019, concerning the upcoming construction schedule for the Westside Trail project. The meeting will be held at Crossroads, Inc., 1414 Houser Street, Muscatine.

City staff will be on hand to provide a brief overview of the project and answer any questions.

Construction for the \$1.2 million West Side Trail Project was awarded to Heuer Construction at the September 3, 2019, Muscatine City Council meeting.

The 1.75 mile West Side Trail will connect the trail head at Kent Stein Park with the Discovery Park trail and running mostly on the west side of Houser Street. Part of the new trail was created during the construction of the Houser Street Athletic and Parking Expansion Project. The upcoming construction will complete 1.26 miles of graded and paved pedestrian and bike trail that will link existing trails to form a continuous trail network of over 15 miles connecting all of the major recreational amenities in the Muscatine area.



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The West Side Trail Project was one of four projects included in the Pearls of Progress project that received a \$500,000 Community Attraction and Tourism grant from the State of Iowa in 2018. Renovations to the former HNI Corporate Headquarters, now the Musser Public Library and HNI Community Center, the Muscatine Dog Park, and the construction of four cabins at Deep Lakes Park were also included in the Pearls of Progress project.



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**FOR IMMEDIATE RELEASE  
OCTOBER 1, 2019**

### **MUSCATINE FALL LEAF PICKUP SCHEDULE IS RELEASED**

*Compost site will remain open through the fall season*

**MUSCATINE, Iowa** – Leaves will begin to fall in earnest later this month with the Department of Public Works releasing the 2019 Fall Leaf Pickup schedule. Leaf vacuum trucks will hit the streets of Muscatine starting on Monday, Oct. 14, in Zone 8 ([see map](#)). There are eight zones that the leaf trucks will work through on consecutive weekdays.

The second pass begins on Oct. 25 with leaf collection concluding with a final pass, weather permitting and if needed, starting on Dec. 5.

Leaf trucks may be working in zones prior to pick up day but will return on (or after) the scheduled date as needed. Residents are asked to have leaves raked out next to curb by 7 a.m. on the day of leaf pickup and to avoid parking on the street on collection day. Leaf piles blocked by cars will not be collected until the cars are moved.

Residents are also asked not to mix trash, branches, or other yard waste with their leaf piles.

As we move further into fall, the possibility of inclement weather increases. Leaf collection operations may be postponed as snow and ice control take priority.

The Compost Site at the Transfer Station will remain open throughout the fall season, weather permitting. The Compost Site will be open from 12-6 p.m. Sunday through Friday and from 9 a.m-6 p.m. on Saturdays.

Here are some additional guidelines for leaf collection:

- Leaves should be placed near, but not beyond, the curb and should be within reach of the leaf vacuum.
- Leaves should be free of tree branches and twig as they can cause the leaf vacuums to clog up.
- All leaves must be placed outside of fenced areas.
- Leaves are not to be placed in the street to avoid clogging storm drains.
- Leaves should not be placed in street or extend into traffic lanes, thereby creating traffic hazards.
- Leaves should not be placed around obstacles such as mailbox posts, sign posts, and light poles.
- Crews will not pick up leaves mixed with debris, logs, branches, rocks, plastic, metal or glass containers, or any other types of refuse.
- Leaves should not be placed on City cul-de-sacs, vacant land, or city property except on the public right-of-way along the curb/shoulder area.

For more information, contact the Department of Public Works at 563-263-8933.



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**FOR IMMEDIATE RELEASE  
OCTOBER 4, 2019**

### **PAPOOSE LIFT STATION, FLOODING ISSUES TO BE DISCUSSED**

*Downtown basement flooding issues part of In-Depth presentation on October 10*

**MUSCATINE, Iowa** – The Muscatine City Council In-Depth session for Thursday, Oct. 10, will include a presentation on the Papoose Creek Lift Station and downtown basement flooding issues.

Water and Resource Recovery Facility (WRRF) Director Jon Koch will provide a presentation on the Papoose Creek Lift Station including a recent inspection of the facility, and on the issues surrounding basement flooding in the downtown area.

The City of Muscatine has invited all property owners who have or may potentially be affected by the flooding issue to attend Thursday's session and have any of their questions answered.

As always, the public is welcome, and encouraged, to attend all City Council meetings. The meetings are held the first three Thursday's of each month starting at 7 p.m. in the City Council Chambers on the second floor of Muscatine City Hall. The first and third Thursday's are regular Council meetings while the second Thursday is reserved for in-depth discussion of items concerning the city.

## PROJECT MEETING NOTES – September 25, 2019

### 1. Phase IVB – West Hill Sewer Separation:

*Phase IVB work includes general construction of approximately 2,600' of new 8" and 24" sanitary sewer on West Eighth Street, Sycamore Street, Iowa Avenue, and Pine Street. In addition it includes approximately 2,000' of new 15" through 30" storm sewer on West Eighth Street, Chestnut Street, and Fuller Street. Water main replacement includes approximately 2,900' of new 6" through 10" main. The following work is also included: new inlets, inlet piping, full-width pavement removal and replacement, sidewalk construction, seeding, filling and grading at the ravine fill site at the west end of Sixth Street.*

Contractor: KE Flatwork

Bid Amount: \$2,407,510.60

#### a. Work Accomplished:

- 1) Finished paving Pine from 7<sup>th</sup> to 8<sup>th</sup>
- 2) Hydroseed on Iowa
- 3) Water services completed
- 4) Finished retaining wall
- 5) Continue excavating, backfilling and topsoil

#### b. Upcoming Work

- 1) Install new inlet on 8<sup>th</sup>
- 2) Chestnut: core out/pave from 8<sup>th</sup> to alley #7
- 3) Pour driveways, sidewalks, alley ways on Pine St.
- 4) Install storm sewer on 8<sup>th</sup> from Pine to Fuller

c. GOAL: September 30<sup>th</sup> – open 200 block of 8<sup>th</sup> Street

d. GOAL: KMA completed on October 4th

e. Council Action: Extend Substantial Completion via Change Order to November 22nd

### 2. Mississippi Drive Corridor Project:

#### a. Remaining Punch List Work

- 1) Order replacement plants
- 2) Clean sewer

### 3. Riverside Park Master Plan:

*The Master Plan update features the riverfront as an asset, promotes additional recreational activities, supports community wellness and continues to promote Muscatine's downtown as an opportunity for investment.*

- a. "Almost Friday Fest"
  - 1) Provide Map of Riverfront Master Plan for future display
  - 2) September 26, 2019 Last Almost Friday Fest for 2019
- b. Facilitate Master Plan Development
  - 1) Beer Garden
  - 2) Truck Vendors
  - 3) Entertainment Area
  - 4) Riverview Center/Papoose Pump Station
  - 5) Tiered Amphitheater
  - 6) Riverfront Demountable Floodwall
    - August 16, 2019 Survey by Martin-Whitacre
    - CP Rail contributing funds for study
- c. Winter 19/20 – begin In-Depth Discussion on Implementation

**4. Grandview Ave. Reconstruction Project:**

- a. Plans completed
- b. Property Acquisition Underway
  - 1) Three (3) remaining
  - 2) November 1<sup>st</sup> deadline
  - 3) Need this completed to meet schedule
- c. Alliant relocating utility at this time
- d. Schedule:
  - 1) December 5, 2019: Set Public Hearing
  - 2) December 19, 2019: Public Hearing
  - 3) December 19, 2019: Resolution Approving Plans & Specs
  - 4) January 21, 2020: DOT Bid Letting
  - 5) February 6, 2020: Award Contract
  - 6) February 20, 2019: Approve Contract & Bond

**5. 2<sup>nd</sup> Street Streetscape Project:**

- a. October 3rd: Public Meeting
- b. Reconstruct Iowa/Sycamore/Cedar intersections
- c. Focus on sidewalk design
- d. Keep street repairs to a minimum
- e. Make street parking adjustments
- f. Basement/chutes locations and construction part of specifications
- g. Tentative Schedule: 2020 Construction
  - 1) November 7, 2019: Set Public Hearing
  - 2) November 21, 2019: Public Hearing
  - 3) November 21, 2019: Resolution Approving Plans & Specs
  - 4) December 17, 2019: Bid Letting

- 5) December 19, 2019: Award Contract
- 6) January 2, 2020: Approve Contract & Bond
- 7) July 1, 2020: Tentative Construction Start
- h. Facade Program Proposed for Businesses

**6. 2<sup>nd</sup> & Mulberry Roundabout:**

***The 2<sup>nd</sup> & Mulberry Roundabout project consists of the reconstruction of the intersection of Mulberry Avenue and East 2<sup>nd</sup> Street intersection as a roundabout. Construction primarily includes pavement removal, excavation, concrete paving, subdrains, granular subbase, underground utility improvements, concrete pavers, and streetscape amenities.***

Contractor: Heuer Construction

Bid Amount: \$2,114,738

- a. September 4<sup>th</sup>: Met with Merchants
- b. Schedule – Building(s) removal:
  - 1) City owned building demolished
  - 2) October 15<sup>th</sup>: HNI owned building demolition (Valley Construction)
- c. Schedule – 2<sup>nd</sup> Mulberry Construction
  - 1) Winter Construction start: After January 1, 2020
  - 2) Underground work – duct bank and storm sewer
  - 3) Above ground – pavement removal
- d. Tentative Completion – Spring 2020

**7. Westside Trail:**

***The Westside Trail project will construct a 1.26 mile graded and paved pedestrian and bike trail from approximately the southwest corner of Hershey Ave. at S. Houser St., parallel N. Houser Street to the north side of Crossroads Inc. property, then turn directly west to Discovery Park utilizing a permanent easement across the Crossroads Inc. and Brian St. or Lori Wolfe properties.***

Contractor: Heuer Construction

Bid Amount: \$1,221,380.28

- a. Schedule:
  - 1) October 1<sup>st</sup>: Pre-Construction Meeting
  - 2) October 2<sup>nd</sup>: Construction Start
  - 3) Arbor Commons progress could impact schedule
- b. First use of Doc Express
- c. October 10<sup>th</sup>: Tentative date for Neighborhood Meeting

**8. DOT Lake Park Blvd. Site:**

- a. RFP for preliminary design and cost estimate underway
- b. 2019 Design
- c. 2020/21 Construction

**9. Carver Corner Development:**

***The purpose of the Request For Proposals issued by the City of Muscatine is to identify private developers and development teams interested in redeveloping what is referred to as “Carver Corner”. The City is seeking a development team with the capacity to create an urban mixed-use project on 7+ acres of property located along the Mississippi River and 0.5 miles from the Central Business District.***

a. Goals:

- 1) Promote goals of the CBD and Riverfront Area
  - Urban, walkable neighborhoods
  - High quality architectural and site design
- 2) A variety of commercial and residential uses to be considered
- 3) Residential uses
  - Designed and marketed for quality/high amenity building(s)

b. Objectives:

- 1) Redevelop vacant property
- 2) Achieve high quality architectural and site design
- 3) Establish land uses consistent with redevelopment plans
- 4) Promote in-fill opportunities
- 5) Create high quality employment opportunities
- 6) Encourage destination points to draw people
- 7) Provide opportunities to live, work and recreate near the river
- 8) Enhance visitor experience along an important corridor in the community
- 9) Establish an outdoor recreational or green space
- 10) Improve long-term economic benefit

c. August 14<sup>th</sup>: One Proposal submitted (Merge)

d. October 3<sup>rd</sup>: Request Authorization to enter into negotiations

**10. Old Library Site:**

- a. City to consider development options
- b. Winter 19/20 discussion needed

## 11. 2019 Full Depth Program:

***The 2019 PCC Full Depth Patch Construction Project consists of constructing P.C. Concrete curb and gutter, full depth patching, driveways, sidewalks and handicap ramps at Houser, Lake Park Blvd., University Dr.***

Contractor: Heuer Construction

Bid Amount: \$919,875

- a. Streets: Lake Park Blvd., University Dr.,
- b. University Dr. work underway
- c. Lake Park Blvd. work underway
- d. Spring 2020: Construction completed

## 12. City Hall Security:

- a. Recommended doors identified and ordered

## 13. Phase V – West Hill Sewer Separation Design:

- a. Survey:
  - 1) Remaining Field Work – Lucas St. East of 8<sup>th</sup> (95% completed)
  - 2) Office CAD work – 50% completed
  - 3) Completion Target goal: Late October/Early November
  - 4) Filing issues
  - 5) Question: Ongoing utility ownership/construction on Lucas
- b. Design Considerations:
  - 1) Lining or replacing 200' of Lower West Branch Sewer
  - 2) Televising any existing lines in West Hill #5
  - 3) Easements for sanitary sewer through ravine (rough estimate by December)
  - 4) Trail along Greenwood Cemetery side???
  - 5) Green infrastructure:
    - Permeable paver parking on Lucas
    - Inlet tree boxes
  - 6) City concepts on street intersections
- c. Design submittals Tentative Schedule:
  - 1) Next PMT meeting – December 19<sup>th</sup>, 10:00 a.m., PW
  - 2) Concept Design (30%) – End of March 2020
  - 3) Concept Design Cost Estimate – April 2020
  - 4) Preliminary Design (65%) – August/September 2020
  - 5) PreFinal (95%) – November/December 2020
  - 6) Final (100%) signed and sealed for bidding and advertise – January 2021
  - 7) February 2021 – Bid Opening
  - 8) March 2021 – Construction

- d. Record Drawings/As Builts – Contractor/Surveyor/Utilities

**14. Park Ave. Three Lane Configuration Project:**

- a. Costs to be divided between City/DOT/MPW
- b. Revised Preliminary Plans submitted to DOT
- c. Schedule:
  - 1) January 2nd: Set Public Hearing
  - 2) January 16th: Public Hearing
  - 3) January 16th: Approve Plans & Specs
  - 4) February 18, 2020: DOT Bid Letting
  - 5) March 5<sup>th</sup>: Award Contract
  - 6) March 19<sup>th</sup>: Approve Contract & Bond
  - 7) April 1<sup>st</sup>: Construction Start date

**15. High Strength Waste Receiving Station Project:**

***Work comprises general construction of new high strength waste facilities including various pumps, piping, building mechanical systems, and electrical/control systems work in existing control building and tunnel system and within the existing digester control building at the Water Resource Recovery Facility. Work also includes modifications at the Muscatine Solid Waste Transfer and Recycling Center including plumbing, electrical, concrete modifications and paving.***

Contractor: Leander Construction

Bid Amount: \$1,728,000

- a. 35% of work completed
- b. Continue to pour concrete at Water Resource Recovery Facility & Transfer Station
- c. Piping rework and concrete trench underway at Transfer Station
- d. Piping work underway at Treatment Plan
- e. 50% of work completed on the Digester
- f. Requesting redesign of liquid waste receiving station
- g. Construction to be completed by January 30, 2020

**16. Arbor Commons:**

- a. City role limited: Inspecting public infrastructure (underground)
  - 1) Sanitary sewer being installed
  - 2) Water being installed
- b. Tentative meeting date set for October 1<sup>st</sup>
- c. This project indirectly impacts the following City Projects:
  - 1) HNI Pump Station

- 2) Full Depth Patching Project
- 3) Westside Trail Project
- 4) 2<sup>nd</sup>/Mulberry Roundabout Project

**17. South End Sewer District Study:**

- a. 61/Grandview
- b. September: Agreement approved
  - 1) Martin-Whitacre/Watersmith Engineering
- c. Kickoff meeting September 17<sup>th</sup>
- d. GIS information Provided

**18. Redundant Force Main Line: Musser Park – Water Resource Recovery Facility**

- a. DNR/EPA mandate to be completed by 2026
- b. RFP needed for design

**19. Cedar to Houser Trail Segment**

- a. MPW approves using their r-o-w for trail route
- b. Project design submitted to City staff for cost estimate
- c. Request TAP funds to pay 80% of costs

**20. Asphalt Overlay – Alleys**

- a. Construction Start: October 21<sup>st</sup>
- b. Construction Completion

**2019 Projects:**

- a. Westside Trail
- b. West Hill Sewer Separation Project – IVB
- c. 2019 Full Depth Patch Program and Asphalt Overlay (alleys)
- d. DOT Lake Park Facility Design
- e. City Hall Security
- f. Carver Corner Development
- g. 2<sup>nd</sup>/Mulberry Roundabout
- h. High Strength Waste Receiving Station
- i. Arbor Commons Development
- j. Riverfront Demountable Flood Wall Study
- k. South End Sewer District Study

**2020 Projects:**

- a. 2<sup>nd</sup> Street Streetscape Project
- b. West Hill Sewer Separation Phase V Design
- c. Park Ave. 3 lane configuration
- d. Riverside Park Development and Master Plan Implementation
- e. Grandview Ave. Reconstruction Project
- f. West Hill Sewer Separation Project – IVC

*Phase IVC work includes general construction of approximately 2,700' of new 8" sanitary sewer of Linn Street, West Eighth Street, Roscoe Avenue, Maiden Lane, West Ninth Street, and Iowa Avenue. In addition it includes approximately 200' of storm sewer on West Eighth Street. Water main replacement includes approximately 3,100' of new 6" through 10" main.*

Contractor: KE Flatwork

Bid Amount: \$2,105,175.75