

MINUTES
Parks & Recreation Advisory Commission
Wednesday, January 9, 2019 – 5:30 p.m.
City Council Chambers

Members Present: Chris Howell, Angie Haller, Dana Kraft, Rick Bierman and Jennifer DeFosse

Members Absent: Brad Bark and Dana LaRue

Staff Present: Rich Klimes, Kelsie Stafford, Nick Gow, Brett Parcher and Dave Crawley

Guests Present: None

The meeting was called to order at 5:30 p.m.

Motion to approve minutes of the November 7, 2018 regular meeting. Moved by DeFosse. Second by Howell. All ayes; motion carries.

Review – Greenwood Cemetery Rules and Regulations

Commission members were in agreement with the Rules and Regulations for Greenwood Cemetery which will now go to City Council for approval.

Review – Parks and Recreation Budgets

Staff distributed and discussed performance measures for the following divisions:

Administration, Pools, Recreation, Wellness, Park Maintenance, Cemetery, Kent Stein Park, Soccer, Soccer Events, Boat Harbor, Marina, Golf Clubhouse and Golf Maintenance.

- a. *Admin* – Pearl City Station and Riverview Center rentals were down a bit due to 4 floods. The Adopt-A-Park Program increased by 3 this year going from 20 to 23 parks.
- b. *Pools* – Attendance was down due to weather, however, the number of pool rentals and special event attendance increased.
- c. *Recreation* – We were unable to hold the 2018 Easter Egg Hunt due to a snow storm, therefore, the children program participant numbers were down. Offered new Muskie Youth Soccer Camp this year which was a success.
- d. *Wellness* – Continued to run the same wellness opportunities as last year with good participation numbers.
- e. *Park Maintenance* – Increased parks and shelters by 1 this year due to the addition of the Muscatine Dog Park. Trails increased by 4.5 miles this year with an additional 1.2 miles to be added in 2019 due to the West Side Trail Project.

- f. *Cemetery* – Total burial numbers and grave spaces sold were down this year. Total acres maintained remain the same.
- g. *Kent Stein* – Hours of usage and tournament days were down a bit due to wet weather conditions. All fields are now equipped with the Musco Control Link Lighting System and can be turned on via computer or phone.
- h. *Soccer* – Hours of usage and tournament days were also down for soccer due to wet weather conditions. Added 4 new fields which we will begin maintaining in 2019.
- i. *Soccer Events* – The College Search Kickoff is an event that was gifted to the City this year. Numbers seem to be trending down but hoping to increase participation in 2019.
- j. *Boat Harbor* – Slip rentals were down this year due to flooding. Replaced docks and added a security gate to the Houseboat Dock this year. Also added a security system for the entire harbor.
- k. *Marina* – Gasoline sales were down a bit this year. Diesel fuel increased significantly due to three large vessels filling up at the marina.
- l. *Golf Clubhouse* – Rounds played were slightly down this year due to weather. However, events held and season passes sold increased.
- m. *Golf Maintenance* – Golf maintenance operations generally remained the same overall. The loan will be paid off this year which will allow us to purchase 2 new mowers that need replaced.

Update – Dog Park

The Muscatine Dog Park is now open and 236 passes have been sold thus far. The solar lighting has been delivered and we are currently working on getting them programmed.

Update – Weed Park Street Lighting Project

The Parks and Recreation Department met with MUSCO this week to discuss plans and specifications for this project. The bid will be made public soon and we hope to start installation this spring.

Update – West Side Trail Project

The West Side Trail project will break ground as soon as the weather cooperates and will be finished later this year.

Update – Houser Street Parking Expansion and Safety Enhancement Project

Seed has been laid and the parking lot is complete. Plan on installing the rapid flash beacons once weather breaks. Grand opening will be held once the project is completed.

Other Business

None

There being no further business, the meeting adjourned at 6:36 p.m.

Respectfully submitted,

Jessica Rexroth
Office Coordinator