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City Administrator Report to Mayor & City Council

2019.06.14, Edition No. 347

WEEKLY UPDATE:

- Inflow-Outflow Map: GMCCI shared the attached inflow/outflow app for jobs in Muscatine. This is the latest version from the labor shed study.
- CSO: Please find attached the May 2019 progress report for the West Hill Projects. Karmen K. Heim, P.E., Stanley Consultants
- MFPRSI: Please find attached the MFPRSI Board Meeting Agenda for the forthcoming meeting on June 27, 2019.
- Trees: From P&R Staff - There were 409 trees that were sold and planted in 2018 and 172 trees planted in 2017. The biggest change in the number of trees planted was the Operation ReLeaf program in which we sold 225 trees to be planted in Muscatine.

Additional Items

Projects

The following are the notes from the Project Management Meeting on June 12th:

1. Phase IVB - West Hill Sewer Separation:
 - a. Tree removal scheduled
 - b. Upcoming Work:
 - 1) Install water main from Iowa to Chestnut
 - 2) Set Storm manhole at 8th & Cedar
 - 3) Install water main to #7 Alley
 - 4) Remove tree stumps in project area
 - 5) Prep for grading
2. Mississippi Dr. Corridor Project:
 - a. Remaining punch list work:
 - 1) Landscaping followup
 - i. Fill and seed hole between Cedar & Locust
 - ii. Clean up disturbed grass area at bluff by Contrary Brewing
 - iii. Order replacement plants
 - 2) Mulch material removal
 - 3) Fix and seal expansion joint material at Sycamore
 - 4) Fix median and sidewalk at Mississippi Dr. & Chestnut
 - 5) Place and anchor parking block in the Sycamore St. parking lot
 - 6) Repair curb at parking radius by Contrary Brewing
 - 7) Pick up concrete rubble piles towards the bluff
 - 8) Clean out sanitary sewer line at the Old Hotel
 - 9) Clean, televise and record sewers
 - 10) Re-Set to grade sunken intake (#73)

"I remember Muscatine for its sunsets. I have never seen any on either side of the ocean that equaled them" — Mark Twain

- b. Award nomination for this project submitted to various organizations
- 3. Riverside Park Master Plan:
 - a. Facilitate Master Plan Development
 - 1) Beer Garden
 - 2) Truck Vendors
 - 3) Entertainment Area
 - 4) Riverview Center/Papoose Pump Station
 - 5) Tiered Amphitheater
 - 6) Other
- 4. Grandview Ave. Reconstruction Project:
 - a. Plans Completed
 - b. Property Acquisition Underway (4 remaining)
 - c. Schedule:
 - 1) December 5, 2019: Set Public Hearing
 - 2) December 19, 2019: Public Hearing
 - 3) December 19, 2019: Resolution Approving Plans & Specs
 - 4) January 21, 2020: DOT Bid Letting
 - 5) February 6, 2020: Award Contract
 - 6) February 20, 2020: Approve Contract & Bond
- 5. 2nd Street: Mulberry to Pine Project:
 - a. 2nd Street Streetscape & 2nd/Mulberry Roundabout consolidated
 - b. July 23rd: City/Bolton-Menk meeting
 - c. Reconstruct Iowa/Sycamore/Cedar/Mulberry intersections
 - d. Focus on sidewalk design
 - e. Keep Street repairs to a minimum
 - f. Make street parking adjustments
 - g. Acquire property for Roundabout segment
 - h. September: Begin meeting with 2nd St. Business Owners
 - i. Schedule:
 - 1) November 7, 2019: Set Public Hearing
 - 2) November 21, 2019: Public Hearing
 - 3) November 21, 2019: Resolution Approving Plans & Specs
 - 4) December 12, 2019: Bid Opening
 - 5) December 19, 2019: Award Contract
 - 6) January 2, 2020: Approve Contract & Bond

CHANGES: PLEASE NOTE THAT WE WILL LIKELY BE RECOMMENDING THAT THIS WORK BE DELAYED UNTIL THE WORK IS DONE AT 2ND & MULBERRY OR BID IN LATE 2020 OR EARLY 2021.

- 6. Westside Trail:
 - a. Final Plans need DOT approval
 - b. Schedule:
 - 1) July 3, 2019: Set Public Hearing
 - 2) July 18, 2019: Public Hearing
 - 3) July 18, 2019: Resolution Approving Plans and Specs

- 4) August 20, 2019: DOT Bid Letting
- 5) September 5, 2019: Award Contract
- 6) September 19, 2019: Approve Contract & Bond
- 7) April 1, 2020: Late Start Date

7. Mad Creek Channel Armoring:

- a. Rip Rap in place
- b. Will distribute material evenly after high water subsides

8. DOT Lake Park Blvd Site:

- a. Council Tour
- b. 2019 Design
- c. 2020 Construction

9. Carver Corner Development:

- a. Goals:
 - 1) Promote goals of the CBD and Riverfront Area
 - i. Urban, walkable neighborhoods
 - ii. High quality architectural and site design
 - 2) A variety of commercial and residential uses to be considered
 - 3) Residential uses
 - i. Designed and marketed for quality/high amenity building(s)
- b. Objectives:
 - 1) Redevelop vacant property
 - 2) Achieve high quality architectural and site design
 - 3) Establish land uses consistent with redevelopment plans
 - 4) Promote in-fill opportunities
 - 5) Create high quality employment opportunities
 - 6) Encourage destination points to draw people
 - 7) Provide opportunities to live, work and recreate near the river
 - 8) Enhance visitor experience along an important corridor in the community
 - 9) Establish an outdoor recreational or green space
 - 10) Improve long-term economic benefit
- c. June 10th - 14th: Send RFP to Developers
- d. August 1st: RFP responses due

10. Old Library Site:

- a. City to consider development options

11. 2019 Full Depth Program:

- a. Streets: Fulliam, Houser, Lake Park Blvd., University Dr., Musser
- b. Heuer Construction awarded contract
- c. July 1, 2019: Work Begins

12. City Hall Security:

- a. Steel plates installed in Council Room
- b. Doors to be selected and ordered after July 1, 2019

13. Phase V - West Hill Sewer Separation Design:
 - a. Survey work to be completed by October 2019
 - b. Paving profile and street configuration under review by staff
 - c. Progress meeting with Stanley to be scheduled

14. Park Ave. Three Lane Configuration Project:
 - a. Costs to be divided between City/DOT/MPW
 - b. Schedule:
 - 1) December 5, 2019: Set Public Hearing
 - 2) December 19, 2019: Public Hearing
 - 3) December 19, 2019: Resolution Approving Plans & Specs
 - 4) January 21, 2020: DOT Bid Letting
 - 5) February 6, 2020: Award Contract
 - 6) February 20, 2020: Approve Contract & Bond

2019 Projects:

- a. Mad Creek Channel Armoring
- b. Westside Trail
- c. West Hill Sewer Separation Project - IVB
- d. 2019 Full Depth Patch Program and Asphalt Overlay (alleys)
- e. DOT Lake Park Facility Tour and Design
- f. Study of Briar's Ditch design for future improvements
- g. City Hall Security
- h. Carver Corner Development

2020 Projects:

- a. 2nd Street: Mulberry to Pine Project
- b. West Hill Sewer Separation Project - IVC
- c. West Hill Sewer Separation Phase V Design
- d. Park Ave. 3 lane configuration
- e. Riverside Park Development and Master Plan Implementation
- f. Grandview Ave. Reconstruction Project

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES
MUNICIPAL FIRE AND POLICE RETIREMENT SYSTEM OF IOWA**
THURSDAY, JUNE 27, 2019 10:00 am

LOCATION: MFPSI OFFICES 7155 LAKE DRIVE SUITE 201, WEST DES MOINES, IA, 50266
OFFICE PHONE: (888) 254-9200

PRELIMINARY AGENDA [See Notes 1, 2, 3, 4 below]

MANAGERS

A. SERVICE FIRMS REVIEW: INVESTMENT MANAGERS

CONSENT ITEMS

MINUTES B. MINUTES AND SCHEDULES
1. REVIEW & APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
2. SCHEDULES – CALENDARS – CONTRACT SUMMARY

ACTIVITY C. BENEFIT ACTIVITY REPORTS
1. COMMUNICATION PROGRAM ACTIVITY
2. DROP PROGRAM ACTIVITY UPDATE
3. SUSPENSION & WITHHOLDING REPORT

PROJECTS D. DEVELOPMENT PROGRAM REPORTS
1. LEGISLATIVE REPORT

DISCUSSION/ACTION ITEMS

E. FINANCIAL REPORTS
1. STATUS & ANY PROPOSED MODIFICATION OF THE BUDGET

F. BOARD INQUIRIES & ANY MISC. DISCUSSION ITEMS
1) Administration Goals

G. DISCUSSION OF LEGAL MATTERS, IMMINENT/PENDING LITIGATION CASES

- H. CONSIDERATION OF & DETERMINATION ON APPEAL CASE (UNRUH)
- I. INVESTMENT PROGRAM UPDATE
- J. INVESTMENT PERFORMANCE REPORT
- K. PUBLIC PLANS MORTALITY TABLES RECOMMENDATION
- L. ASSET/LIABILITY STUDY
- M. BOARD EDUCATION: DISABILITY – MENTAL INJURY

NOTES: 1) Subject to additions & modifications as topics develop. At the discretion of the Chairperson of the Board, the scheduling of individual subjects during the meeting may be adjusted to facilitate the efficient utilization of time. 2) You are hereby notified that the above-named public body will hold a meeting at the dates, time and place specified. A vote may be considered to go into closed session pursuant to Iowa Code 215(c)(f). 3) Consent Agenda: Subjects that require only consent or approval by the Board of Trustees, including informational topics. Subjects upon which information is provided for the Board but which will not be reviewed at the Board meeting except at the request of an individual Board member or the administration. 4) The Board of Trustees will work through the agenda until completion. Breaks will occur periodically as deemed necessary by the Board chairperson.

NEXT BOARD MEETING: August 15, 2019



PROJECT STATUS REPORT

Project Name: City of Muscatine - West Hill Sewer Separation **Month:** May 2019

Prepared By: Stanley Consultants **Project Number:** SCI: 17660: 30.02, 42.00; 43.00
"PHASE" refers to Design Package/Construction Contract

Progress for Last Month (May 2019):

Phase 4 – Construction:

- Attend contractor progress meetings
- ITC 6 preparation
- Review MPW ITC 7.
- Review of Contractor/City proposed street grades.
- Provide street design CAD files of survey and design to City.

Phase 5 – Planning:

- Project reporting and program maintenance
- Review survey of ravine provided by Martin and Whitacre.
- City Meeting 4-30-19 Brian Stineman provided authorization to proceed with obtaining the rest of Phase 5 survey.
- Prepared scope of services for remaining part of PH5 survey.
- Martin & Whitacre prepared estimate to perform the remaining part of PH5 survey

Work Items for Coming Month (June 2019):

Phase 4 – Construction:

- Provide construction services as needed
- Answer questions during construction
- Attend construction progress meetings
- Assist with shop drawings

Phase 5 – Planning:

- Program Maintenance
 - Review Martin & Whitacre proposed price on remaining PH5 survey and establishing sub-contract.
 - Continue to review televising data/report. Write summary memo.
 - Review sanitary services data and info collected by City staff when available.
 - July 2019 EPA annual report
 - Review survey data from ravine survey

Key Issues & Information Required / Critical Information:

- none

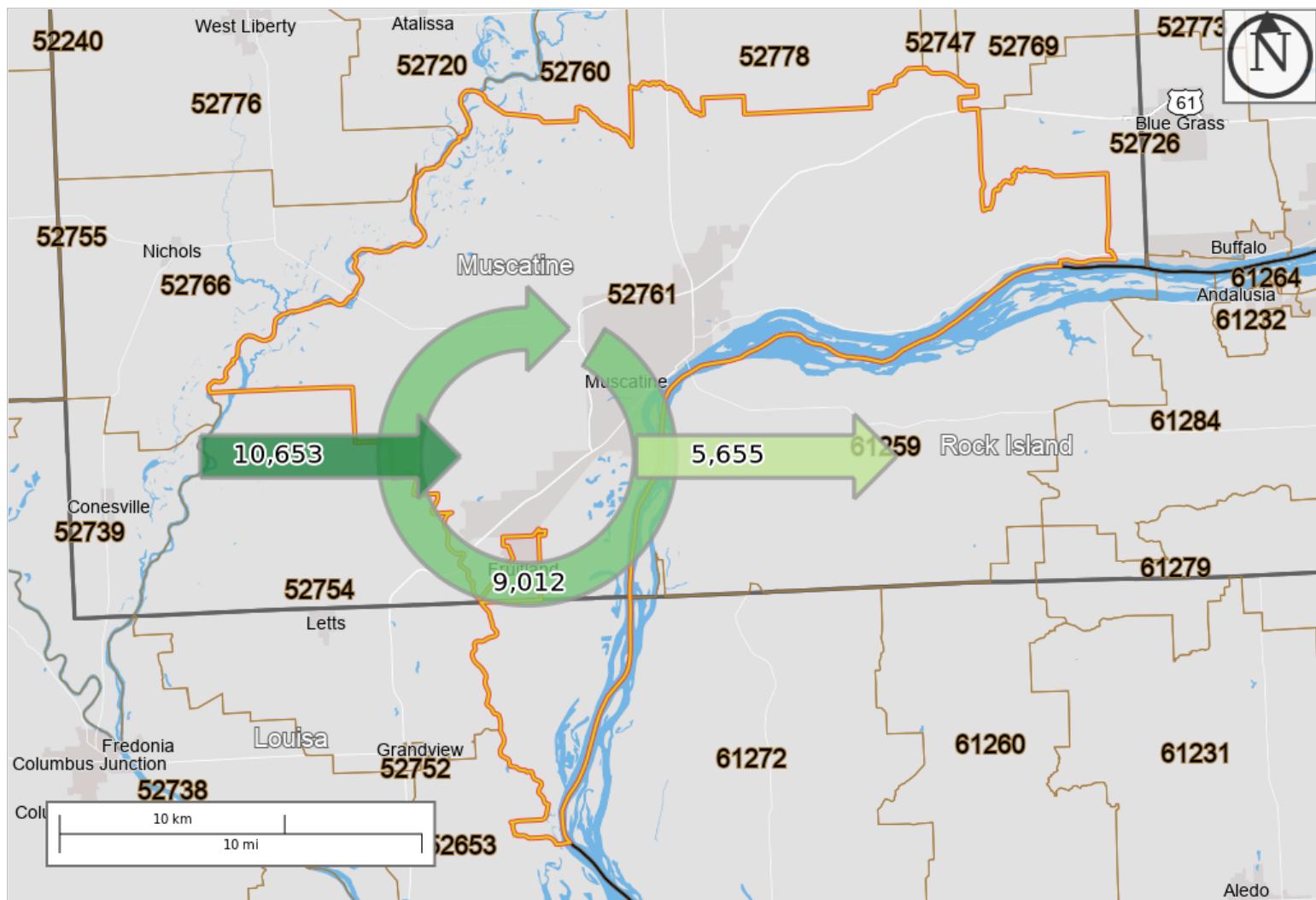
Inflow/Outflow Report

Primary Jobs for All Workers in 2015

Created by the U.S. Census Bureau's OnTheMap <https://onthemap.ces.census.gov> on 06/10/2019

Inflow/Outflow Counts of Primary Jobs for Selection Area in 2015

All Workers



Map Legend

Selection Areas

Analysis Selection

Inflow/Outflow

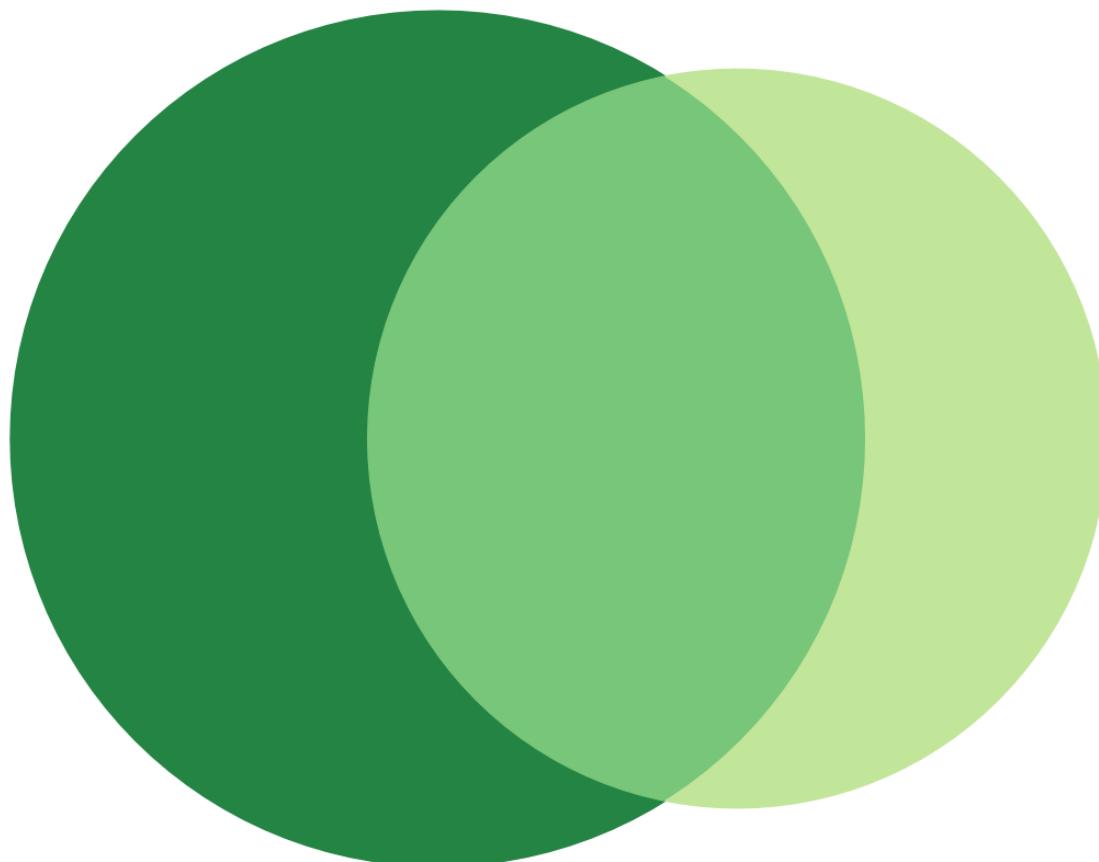
- Employed and Live in Selection Area
- Employed in Selection Area, Live Outside
- Live in Selection Area, Employed Outside

Note: Overlay arrows do not indicate directionality of worker flow between home and employment locations.



Inflow/Outflow Counts of Primary Jobs for Selection Area in 2015

All Workers



Inflow/Outflow Counts of Primary Jobs for Selection Area in 2015

All Workers

| Worker Totals and Flows | 2015 | Count | Share |
|---|------|--------|-------|
| Employed in the Selection Area | | 19,665 | 100.0 |
| Employed in the Selection Area but Living Outside | | 10,653 | 54.2 |
| Employed and Living in the Selection Area | | 9,012 | 45.8 |
| Living in the Selection Area | | 14,667 | 100.0 |
| Living in the Selection Area but Employed Outside | | 5,655 | 38.6 |
| Living and Employed in the Selection Area | | 9,012 | 61.4 |

Additional Information

Analysis Settings

| | |
|--------------------------|--|
| Analysis Type | Inflow/Outflow |
| Selection area as | N/A |
| Year(s) | 2015 |
| Job Type | Primary Jobs |
| Selection Area | 52761 from ZIP Codes (ZCTA) |
| Selected Census Blocks | 1,266 |
| Analysis Generation Date | 06/10/2019 15:41 - OnTheMap 6.6 |
| Code Revision | 862b6296f5ebf0d900479b7d896f6536db69dfe7 |
| LODES Data Version | 20170818 |

Data Sources

Source: U.S. Census Bureau, OnTheMap Application and LEHD Origin-Destination Employment Statistics (Beginning of Quarter Employment, 2nd Quarter of 2002-2015).

Notes

1. Race, Ethnicity, Educational Attainment, and Sex statistics are beta release results and are not available before 2009.
2. Educational Attainment is only produced for workers aged 30 and over.
3. Firm Age and Firm Size statistics are beta release results for All Private jobs and are not available before 2011.