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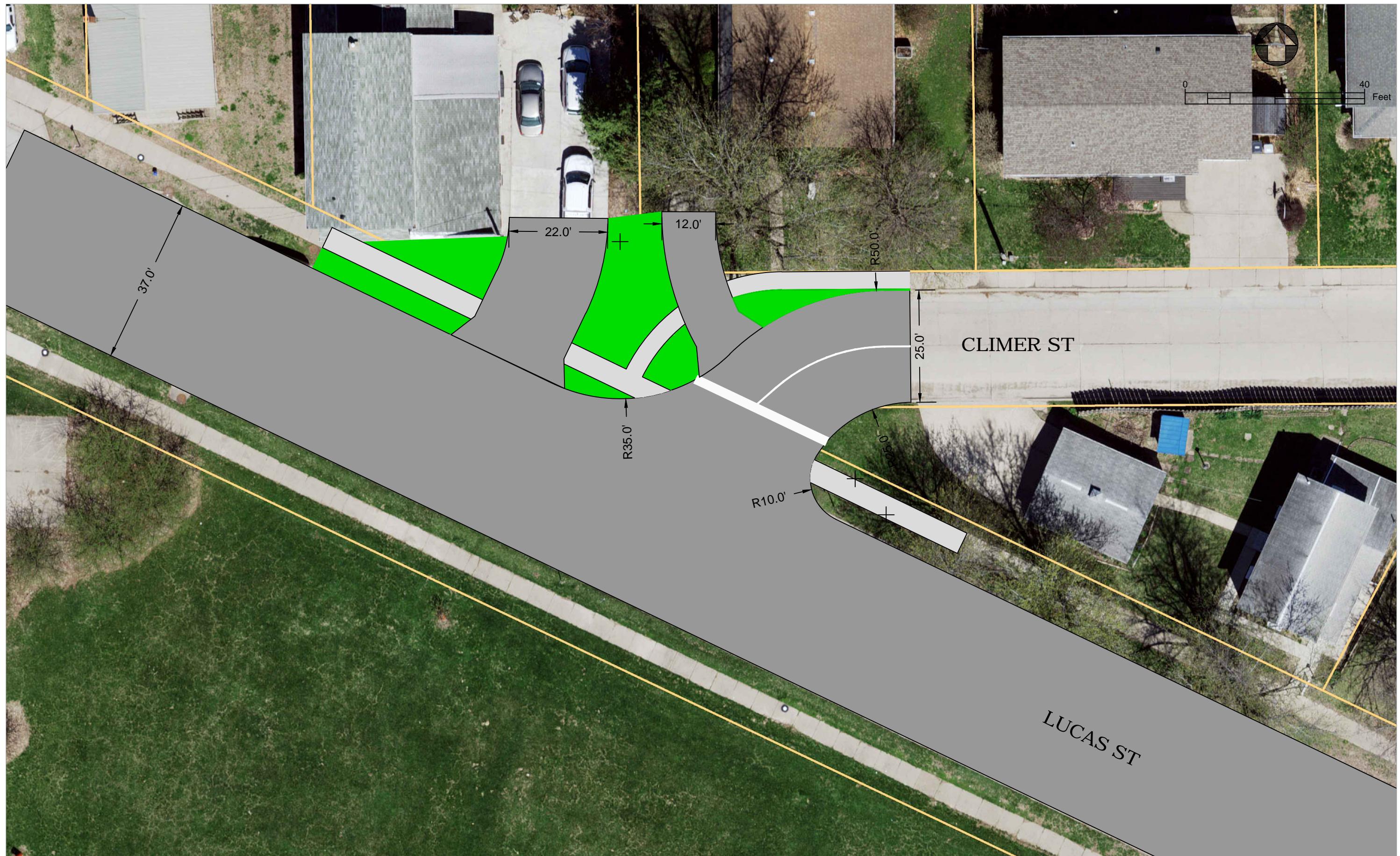
City Administrator Report to Mayor & City Council

2019.06.21, Edition No. 348

WEEKLY UPDATE:

- CSO: In the sewer separation phase 5 which is over a year away, we will be tearing up the remainder of 8th street and out on Lucas street. There are several things that will be corrected at that time with regards to street intersection geometry. The attached sketches show what we are planning.
- CVB: The attached items will be coming forth at the July 3rd Council meeting. According to CVB Manager Hansen, the Muscatine CVB has worked with McDaniels Marketing for the last three years to market Muscatine's attractions and events that have potential to bring visitors to Muscatine. The current contract expires June 30, 2019 and the CVB has attached the 2018-2019 performance review documents prepared by McDaniels that outline metrics to show the reach of the campaigns. A copy of the new proposal is also attached.
- Website & Projects: Kevin has placed the Project Manual and the plans for the roundabout at Mulberry and 2nd Street on the City of Muscatine web site (Public Works - Construction Projects - Roundabout at Mulberry & 2nd). Here is the link: <http://www.muscatineiowa.gov/1324/Roundabout-at-Mulberry-2nd>. He have also placed the four renderings of the changes to the street intersection geometry planned for Phase 5 of the West Hill Sanitary and Storm Sewer Separation Project on the City Website (Public Works - Construction Projects - West Hill Sewer Separation Project - WHSSP Phase 5. Here is the link: <http://www.muscatineiowa.gov/1326/WHSSP-Phase-5>. As requested, the link for the West Side Trail Final Plans is unpublished until you receive further guidance from IDOT. When we are allowed to publish, it will also be under the Construction Projects tab of the Public Works page (under West Side Trail). The study is currently available for review even though it does not contain the final route. Here is the link: <http://www.muscatineiowa.gov/1323/West-Side-Trail>
- Tour: The City will be taking a tour of the IDOT facility on July 8th. This will be published as a council meeting - simply offsite at the new location.
- RFP: The RFP for Carver Corner will go out today or Monday at the latest and be due back in 45 days. WE have heard much interest in the site and we hope that it translates into several responses.
- Legislation: Attached is legislation on abated properties that a form of which will likely be coming forward during the next session. This appears to continue to provide cities with new or additional options to address these difficult properties.
- Bi-State: Attached is the June 26, 2019 Bi-State Regional Commission meeting packet. Also attached is the 2019/2020 budget for Bi-State. Sarah Grabowski, Desktop Publisher, Bi-State Regional Commission
- Rain Events: SEH information and video on Here's Why There's Water in the Street After a Rain Storm: <http://www.sehinc.com/news/heres-why-theres-water-street-after-rain-storm>
- Vacation: I will be on vacation the week of July 1st. I will be available by cell and email.

"I remember Muscatine for its sunsets. I have never seen any on either side of the ocean that equaled them" — Mark Twain





VISIT MUSCATINE

2019-2020 MARKETING PROPOSAL



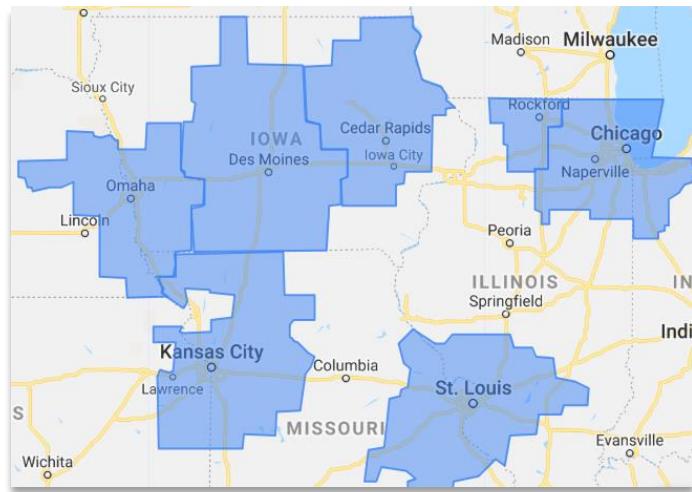
2019 – 2020 Direction

Goal: To increase hotel/motel tax revenue and general commerce in Muscatine.

Tactics: We will boost visitor volume through targeted digital marketing that will reach the right potential visitors on multiple devices including mobile. All events will be targeted towards the local market.

Geography:

- Chicago, IL
- Rockford, IL
- Des Moines, IA
- Cedar Rapids/Dubuque/Iowa City, IA
- Minneapolis/St. Paul, MN
- Omaha, NE
- St. Louis, MO
- Kansas City, MO



Core audiences/targets:

- Meetings/Conventions
- Leisure market interested in the Mississippi River, vintage culture and other attractions.
- Bus tours/groups
- Sports teams
- Wedding planning

Muscatine, IA Strengths:

The Merrill Hotel/conference center

- This center has 122 rooms and 12,000 feet of space including a ballroom and terrace for big events. IACC Certified conference space.

Chinese Culture

- A Chinese cultural center is also being built across the street from the hotel.
- The Zhejiang Symphony Orchestra (coming back)
- Muscatine has a special relationship because Chinese President Xi Jinping visited the city in 1985 as a young man. Since then, Muscatine has had several cultural and business exchanges with China. Governor Branstad and Xi remain close friends, and in 2012, he and then-Vice President Xi had a reunion in Muscatine.

- Friendship House available for tours

History

- Historic downtown district
- Historic homes and other structures
- Lock and Dam 16
- Muscatine Art Center
- History and Industry Center

Mississippi River

- Great River Road and running trail system
- Mississippi Mist Fountain and Riverside Park

Other key attractions to emphasize (unique lure)

- Downtown Muscatine outdoor dining, coffee, wine, brew pub, shopping
- Ardon Creek Winery
- Pine Creek Grist Mill
- Cedar Bluffs Recreation Area
- Deep Lakes Park
- Gedney Lake and other wildlife areas
- Wildcat Den State Park
- Discovery Park including event barn
- Eulenspiegel Puppet Theatre

Sports Facilities

- Kent-Stein Baseball and Softball Complex
- Muscatine Soccer Complex, which has been recognized by the Sports Turf Managers Association as “Best Soccer Facility”

Events

- Eagle Watch (December 2018 – March 2019)
- Eagles & Ivories (January 2019)
- Farmer’s Markets (May – October)
- Girls Getaway (April 2019)
- Greenwood Cemetery Walk (September 29, 2018)
- Heritage Day and Buckskinner Rendezvous (third weekend in September)
- Holiday Open House (November)
- Holiday Stroll (December)
- Independence Day
- Jackson Concert Series (ongoing)
- Melon City Criterium Race (May)
- Muscatine Flames baseball games (June-August)

- Muscatine County Fair (third week of July)
- Muscatine Second Saturdays (second Saturday June-October)
- Muscatine Symphony Orchestra (ongoing)
- NASCAR Stock Car Races (May-September)
- Second Sunday concert series (second Sunday June-September)
- Soap Box Derby (July)
- The Arts in Muscatine (ongoing)
- West Liberty Children's Festival (September)
- Wilton's Founders Day (fourth weekend in August)

Digital Advertising Strategy

87% of travelers use the internet for the bulk of their travel planning.

This statistic is why it is so critical that Muscatine CVB continues to invest in digital advertising to reach more people when they are researching and planning weekend stays and day trips. We will infuse measured media into your campaigns so you can experience a greater return on every dollar.

Your website is a valuable storehouse of trip planning information. We will make your website the driving force of your marketing efforts.

In 2019/2020, we will continue the momentum we have built with this digital program. Our digital marketing goal is simple: to drive high quality traffic to www.visitmuscatine.com in order to increase awareness and attract visitors to Muscatine, IA. To achieve this goal, we recommend continued use of the two proven effective digital advertising platforms with the following tactics:

Facebook:

- Increased focus on special events that are likely to draw visitors from around the Midwest and encourage them to visit the city.
- Event ads will run no more than 4-6 weeks out from each event in order to remain relevant and avoid audience fatigue; target local market on select event ads to reach the valuable workforce who commutes here daily.
- Increase average reach per post to 5,000 people.

Potential Topics for Facebook Ads

- New hotel/conference center
- Downtown Muscatine
- Events, Festivals
- River Activities (Boating, Fishing, etc.)

12-Month Facebook Advertising Proposed Budget:

Schedule: July 2019 – June 2020

McDaniels Monthly Administration & Reporting	(\$350/month) \$4,200
Recommended Click Budget (Direct to Facebook).....	(\$780/month) \$9,360
Ad Development.....	\$1,500
Total for 12-Month Facebook Advertising Campaign.....	\$15,060

Google:

- Employ a seasonally appropriate mix of ads based on the lures of the Muscatine area. This will include but not be limited to:
 - Outdoor recreation
 - Camping, hiking and Mississippi River-centric events
 - Unique attractions
 - Wineries
 - Shopping
 - History

Potential Topics for Google Ads

- The Merrill (if co-oped with the hotel)
- Winery/Vineyard, Discovery Park, Art Museums, Mississippi River
- Downtown Muscatine activities
- Summer/Fall Events
- Chinese cultural center

8-Month Google Advertising Proposed Budget:

Schedule: July 2019 – October 2019 and March 2020 – June 2020

McDaniels Monthly Administration & Reporting	(\$500/month) \$4,000
Recommended Click Budget (Direct to Google).....	(approx. \$672.50/month) \$5,380
Ad Development	\$1,500
Total for 8-Month Google Advertising Campaign	\$10,880

Marketing Budget Summary

Consulting and Planning:	\$1,500
Google Ads:	\$10,880
Facebook Ads:	\$15,060
Total:	\$27,440

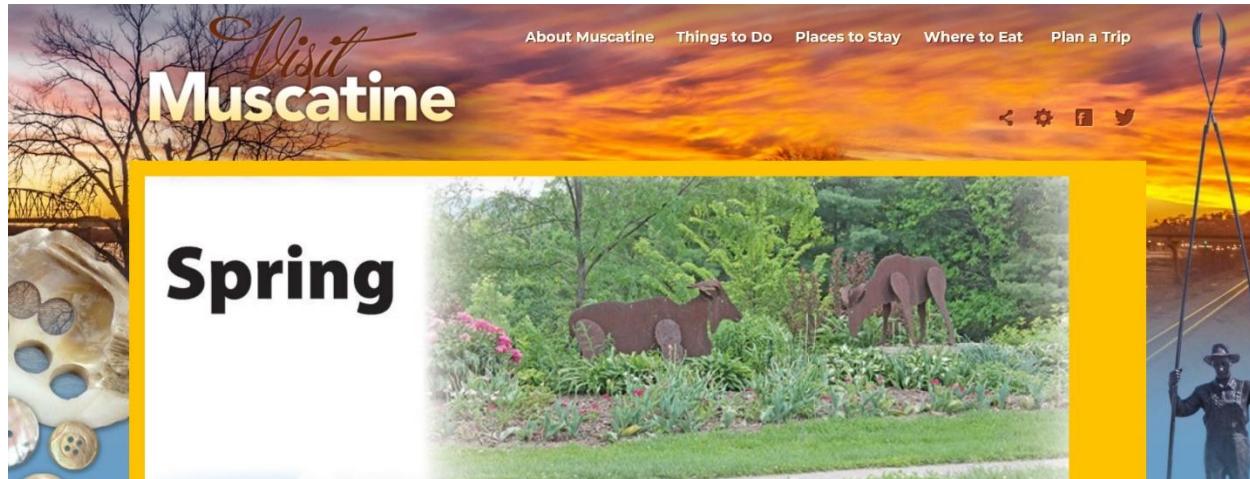
Approval _____ **Date** _____

*Each activity is limited to a set number of hours. When the hours are reached, additional work will be quoted at that time. This cost estimate does NOT include costs associated with client changes made after final approval of specifications. E.W. McDaniels, Inc. reserves the right to review and submit a new quote 30 days past the submittal date of original proposal

2018-2019 Strategy & Performance Summary

Goal: To increase awareness of the unique lures of the greater Muscatine region.

Tactics: Targeted use of Pay-Per-Click digital advertising on both Facebook and Google Ads to drive users to www.visitmuscantine.com.



McDaniels Marketing, in conjunction with Jodi Hansen, collaborates weekly to develop ads that will attract visitors to Muscatine, IA. Jodi provides direction on events and attractions to promote, imagery to use, and brand guidelines for Muscatine CVB.

Facebook:

With over 2 billion active users worldwide, Facebook is where consumers go to unwind. They're sharing images of their lives, commenting on their friends' statuses, and actively seeking leisure activities. With that in mind, we maintained an activity-based focus on Facebook promoting events such as the Farmers Market and Eagles & Ivories. Each ad has very specific interest targeting in order to appear less like an ad and more relevant to our target audience. A benefit of Facebook feed ads is that users can not only view an ad, but they can engage with it by liking, commenting and sharing, like how they can respond to an organic post.

Muscatine CVB's performance on Facebook was outstanding, with more than 800,000 impressions (ad views) and 19,000 clicks on the ad (including engagement and those who headed to the website to learn more). Two big indicators of success with digital campaigns are Click-Through-Rate (CTR) and Cost-Per-Click (CPC). CTR shows the relevance of the ad to the target market by tracking the percentage of those who saw the ad and then clicked for more information. The travel industry benchmark for Facebook CTR is 0.90% and Muscatine CVB comes way above that at 3.06%. For CPC, these campaigns had an average of \$0.24 per click, coming in way below the travel industry benchmark of \$0.63. In comparison to other communities similar in size and budget, Muscatine has had overall higher engagement, CTR and lower CPC.

Facebook Advertising Results (July 1st – April 30th)

- Your Facebook program is scheduled to run July 1st, 2018 – June 30th, 2019

Ad Set Name	Impressions	Clicks (All)	CTR (All)	CPC (All) (USD)	Amount Spent (USD)	Page Likes	Post Reaction s	Post Comments	Post Shares	Link Clicks	CPC (Link) (USD)
Ardon Creek	5,760	363	6.30%	\$0.15	\$53.78		27	1	8	257	\$0.21
Chinese Opera/Chime	12,470	397	3.18%	\$0.25	\$98.47		37	2	20	253	\$0.39
County Fair 2018	9,572	310	3.24%	\$0.18	\$55.91	3	10	1	4	209	\$0.27
Discovery Park	37,139	1,104	2.97%	\$0.25	\$271.82	15	72	4	24	726	\$0.37
Eagle Watching	11,176	387	3.46%	\$0.18	\$69.42		69	6	17	207	\$0.34
Eagles & Ivories	65,950	4,185	6.35%	\$0.17	\$727.36		119	6	35	3,378	\$0.22
Farmers Market	12,247	310	2.53%	\$0.28	\$85.31		34		3	225	\$0.38
Farmer's Market 2018	79,041	1,943	2.46%	\$0.27	\$525.77	58	164	4	20	1,053	\$0.50
Feb 14 & 16 Events	20,721	189	0.91%	\$0.49	\$92.70		7		1	132	\$0.70
Gerberichs	79,225	1,464	1.85%	\$0.38	\$562.88	5	160	11	35	924	\$0.61
Girls Getaway 2019	16,252	851	5.24%	\$0.21	\$178.33		28	2	14	478	\$0.37
Handcrafted Christmas	4,528	284	6.27%	\$0.15	\$43.07		30	2	7	166	\$0.26
History & Industry Center	23,484	918	3.91%	\$0.23	\$208.60	6	100	8	40	558	\$0.37
HOH	18,846	837	4.44%	\$0.23	\$192.63		52		6	597	\$0.32
Holiday Shopping Video	7,834	398	5.08%	\$0.17	\$66.61		39	3	16	229	\$0.29
Holiday Stroll	5,292	263	4.97%	\$0.15	\$39.78		68	1	23	146	\$0.27
Jackson Concert Series	109,838	2,339	2.13%	\$0.34	\$804.69		67	4	13	1,726	\$0.47
July 4th 2018	3,517	124	3.53%	\$0.14	\$17.33	3	14		3	52	\$0.33
Melon City	23,842	334	1.40%	\$0.51	\$170.71		42	1	9	198	\$0.86
MIFF	51,160	517	1.01%	\$0.37	\$189.84		35	1	6	323	\$0.59
Outdoor & Home Show - 2019	32,733	1,268	3.87%	\$0.10	\$124.50		8	1	5	1,169	\$0.11
Second Saturdays 2018	52,367	2,304	4.40%	\$0.20	\$471.06	16	68	1	9	1,810	\$0.26
Second Sundays - 2018	43,876	2,299	5.24%	\$0.18	\$413.92	18	41	2	8	1,947	\$0.21
Soap Box Derby 2018	3,203	68	2.12%	\$0.24	\$16.11		1	5		44	\$0.37
Symphony Orchestra	134,518	3,342	2.48%	\$0.30	\$997.58		270	10	38	2,216	\$0.45
West Liberty Childrens Festival	17,003	207	1.22%	\$0.41	\$84.62	4	8		5	159	\$0.53
Total/Average:	864,591	26,798	3.06%	\$0.24	\$6,478.18	125	1,566	71	364	19,023	\$0.34

Examples of top performing ads that ran 2018-2019:


Visit Muscatine
 Sponsored -
 

This ragtime music-filled weekend is sure to delight. Join us Jan. 24th-27th for the 25th Annual Eagles & Ivories event.



VISITMUSCATINE.COM
Eagles & Ivories
 Live Music & Eagle Watching

[LEARN MORE](#)


Visit Muscatine
 Sponsored -
 

The Muscatine Symphony Orchestra brings great music to Muscatine. See our site for the performance schedule!

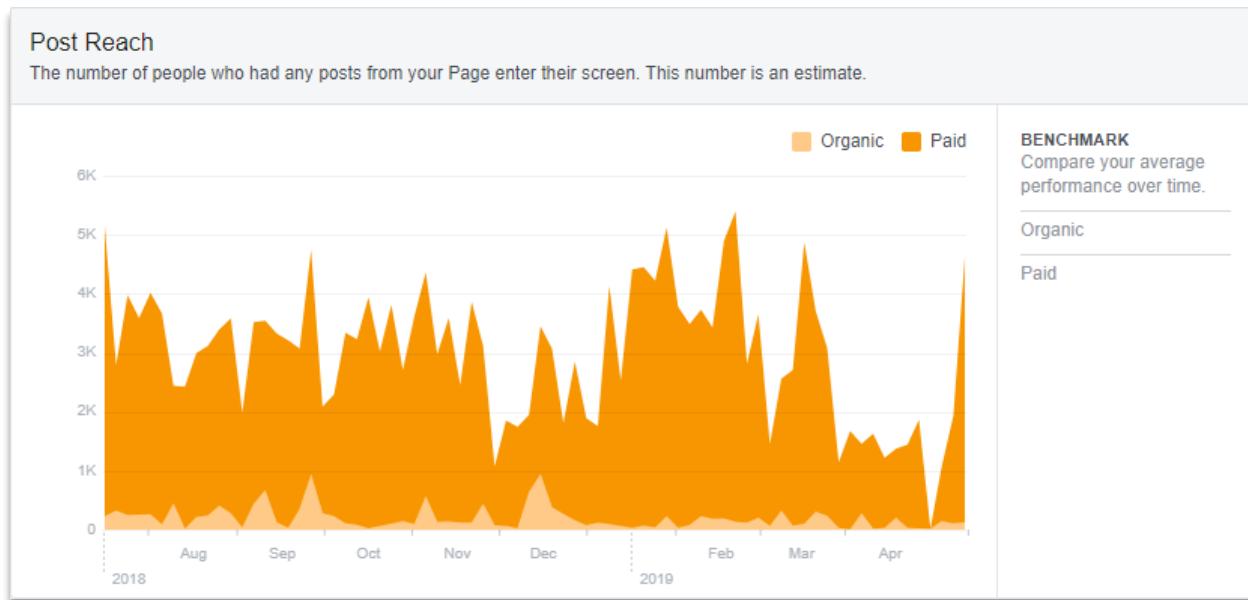


VISITMUSCATINE.COM
Symphonic Music For All
 Season now underway!

[LEARN MORE](#)

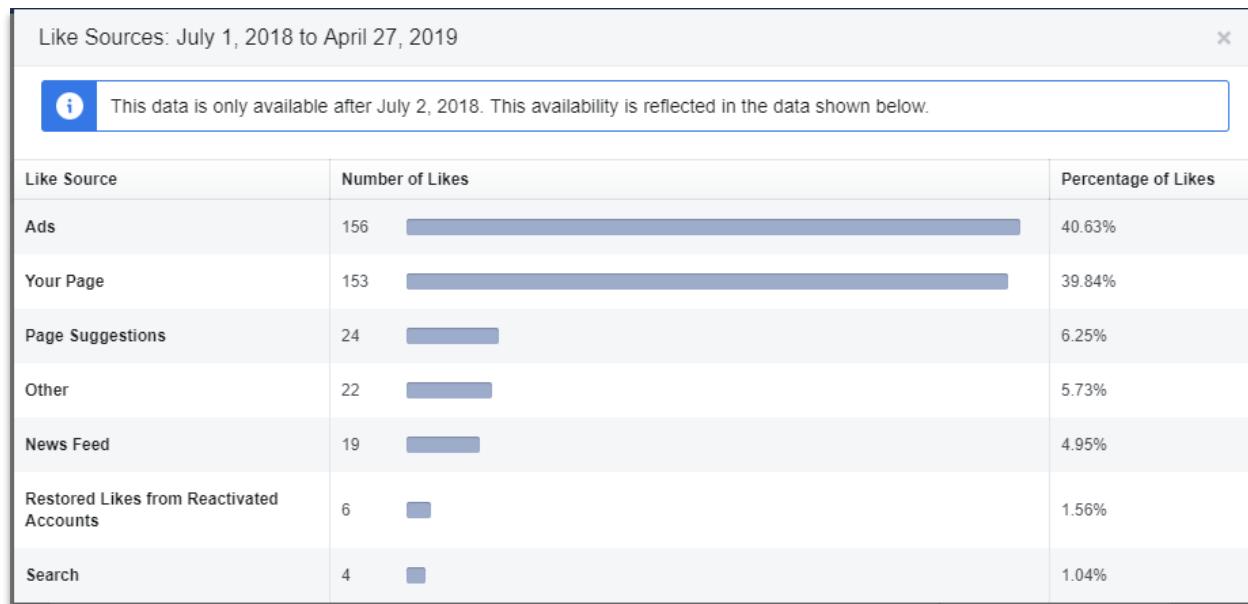
Facebook Reach of Paid vs. Organic Posts (Including Ads)

This shows the impact of paid advertising in comparison to organic posting. On average, an organic post reached less than 1,000 people. With paid advertising, that average reach was about 3,000 people, with the highest reach over 5,000 people.



Source of Facebook Page Likes

This chart shows the source of your page likes, with a little over 40% coming from your paid ads.



Google:

As the largest search engine, the reach of Google's ad network is unmatched. For these campaigns, we employed Display advertising (with search ads running for a little less than a month). Display ads are more traditional image ads that appear on websites based upon individual users' search history as well as, the topics of the specific web page they visit. These ads appear not just on websites but also in mobile apps as well. For this program, we focused on more long-term interests such as museums, historical places and outdoor recreation. Google Display ads typically have a lower cost-per-click and are a great way to drive casual interest traffic.

Over 7 million impressions and 53,417 clicks put Muscatine CVB's Google CTR at 0.76%, which is well over the travel industry benchmark of 0.47%. In comparison to similar communities, Muscatine CVB has one of the lowest CPC we have seen at \$0.09 per click. The travel industry benchmark for CPC is \$0.44 per click.

Google Advertising Results (July 1st – April 30th)

- Your Google program is scheduled to run July 1st, 2018 – October 31st, 2018 and March 1st, 2019 – June 30th, 2019. Search only ran July 1st - July 23rd, 2018

Display

Campaign	Impressions	Clicks	CTR	Avg. CPC	Cost
History & Industry - Display 2018	426,665	3,925	0.92%	\$0.07	\$279.84
Farmers Markets - Display 2019	29,006	235	0.81%	\$0.29	\$68.49
Pine Creek Mill - Display 2018	1,161,206	6,629	0.57%	\$0.06	\$397.55
Ardon Creek - Display 2018	38,235	231	0.60%	\$0.26	\$60.40
Deep Lakes Park - Display 2018	1,021,923	7,520	0.74%	\$0.07	\$547.03
Gerberichs - Display 2018	286,149	2,813	0.98%	\$0.17	\$472.31
Wildcat Den - Display 2018	1,319,064	7,623	0.58%	\$0.07	\$548.67
Environmental Learning Center - Display 2018	1,225,828	7,660	0.62%	\$0.09	\$655.68
Environmental Learning Center - Display 2019	467,253	6,372	1.36%	\$0.09	\$604.44
Contrary Brewing - Display 2019	844,475	7,564	0.90%	\$0.09	\$670.80
MIFF - Display 2018	62,963	1,413	2.24%	\$0.09	\$128.13
Ardon Creek - Display 2019	38,820	290	0.75%	\$0.41	\$118.72
Total/Average:	6,921,587	52,275	0.76%	\$0.09	\$4,552.06

Search

Campaign	Impressions	Clicks	CTR	Avg. CPC	Cost
Camping - Search	15,504	365	2.35%	\$0.48	\$176.81
Sports - Search	97,087	777	0.80%	\$0.32	\$251.61
Total/Average:	112,591	1,142	1.01%	\$0.38	\$428.42

Examples of top performing ads that ran 2018-2019:



Don't Settle For Just Any Beer

Contrary Brewing Company is the perfect micro-brewery nestled in small-town Muscatine, IA.

Visit Muscatine

[VISITMUSCATINE.COM](#)

#THISISIOWA



GET OUTDOORS!

DEEP LAKES PARK

[VISITMUSCATINE.COM](#)

#THISISIOWA

LAND BANKS

Definition:

Land Banks are legal entities that can purchase, manage, and hold properties for redevelopment, while being able to attach special conditions to the redevelopment and more easily clear potential encumbrances. A land bank is a special purpose governmental entity that focuses on the acquisition and management of vacant, abandoned, or foreclosed properties and the return of the properties to productive use. The special conditions a land bank can impose on redevelopment allow for more incentives for affordable housing. A land bank is not required to pay tax on properties that are currently unproductive and has more authority than similar legal entities to direct and impose requirements on redevelopment that does occur. Problems land banks address are improving lower property tax revenues; decreased property values; increased safety costs; and destabilization of communities. Typical land bank special powers include: acquire property tax through tax foreclosure; hold property tax-free; can clear title and eliminate back taxes on acquired properties; lease properties for temporary use; and more flexible with sales negotiations.

Purpose:

Through state enabling legislation Land Banks hold special powers to overcome many of the serious legal and financial barriers that discourage responsible, private investment in problem properties and to do so more effectively and efficiently than other public or nonprofit entities. For instance, many abandoned properties have a clouded title, which introduces a level of uncertainty and liability few responsible investors, if any, are willing to assume. Many tax-foreclosed properties have accumulated years of back taxes that far exceed the market value of the property. Similarly, properties left abandoned for too many years often require costly repairs that greatly exceed what the market could ever return, particularly in distressed neighborhoods. A land bank, therefore, is often designed and empowered specifically by state legislation to address the inventory of problem properties the private market has discarded, and convert these neighborhood liabilities into assets that advance community-based goals.

Legislation:

Generally, state enabling legislation grants the following special powers and legal authority to help land banks effectively and efficiently convert problem properties into neighborhood assets. The ability to:

- Obtain property at low or no cost through the tax foreclosure process
- Claim the right of first refusal to purchase tax-foreclosed properties
- Hold land tax-free
- Clear title and/or extinguish back taxes
- Lease properties for temporary uses
- Negotiate transfers to future owners in a manner that most closely aligns with community needs (such as workforce housing, a senior living, or expanded recreational space)

Using these special powers, land banks can create a nimble, accountable, and community-driven approach to returning problem properties to productive use.

Commonalities of land banks across the U.S.:

1. Acquisition strategies – most land banks consist primarily of tax-foreclosed properties not sold through the local tax-foreclosure auction.
2. Holding and maintaining property – most properties are often acquired with an end-user already identified, but many properties may remain in a land bank's inventory for several years.
3. Disposition of property – most land banks identify residential home sales as one of their most common end-users. Some of the residential structures are sold as-is to responsible buyers, while others are sold through development agreements that require qualified buyers to renovate a property. The majority of land banks identify single family homeowners and nonprofit entities as their most common transferees.
4. Community engagement
5. Data tracking and property portfolio management
6. Statewide networks

Funding Challenges:

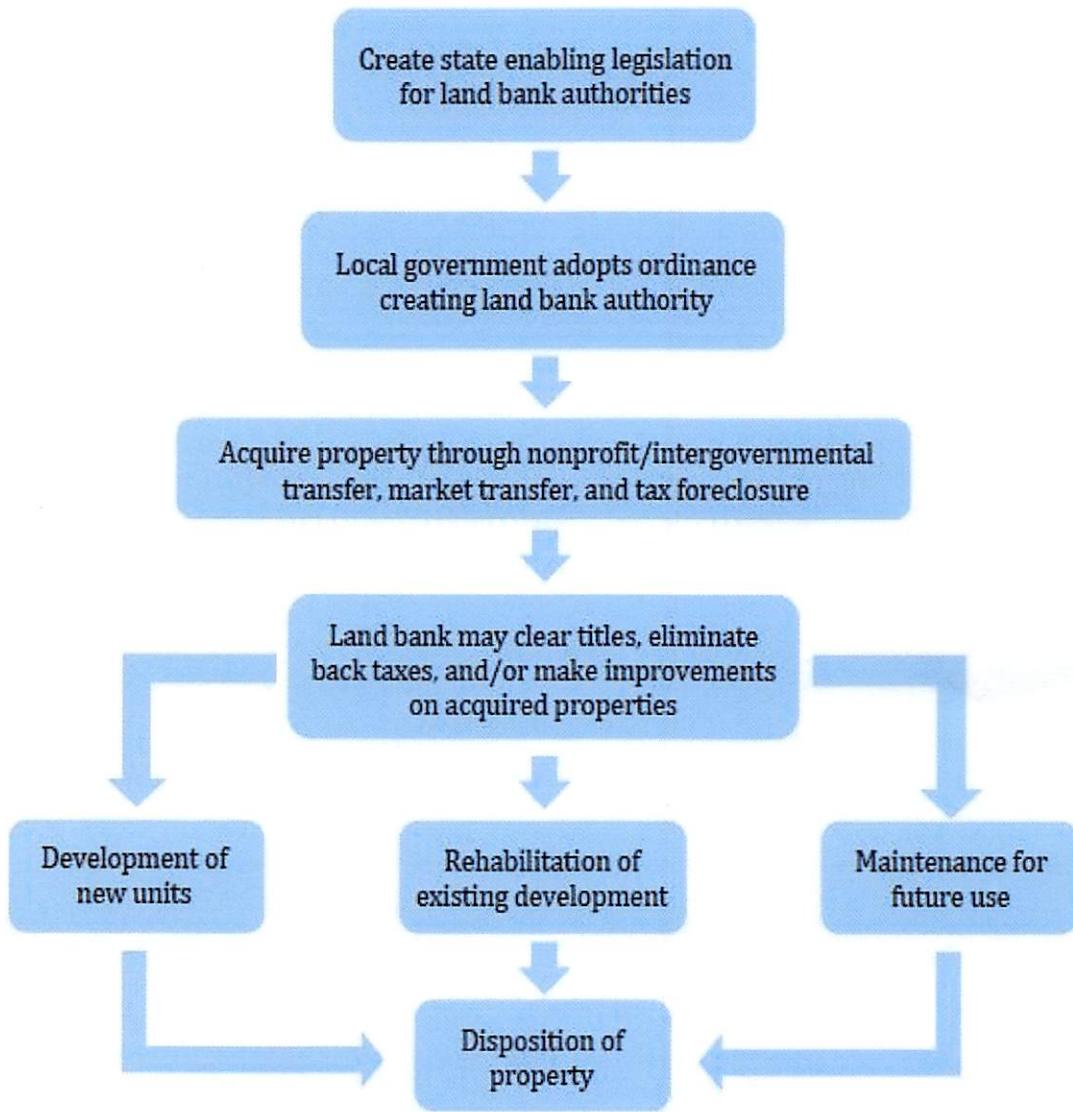
Establishing a strong base of funding or ongoing revenue source is a major barrier to growing capacity and more effectively addressing problem properties in the community.

1. Ohio Land bank – delinquent Tax Assessment Collection – established under the state's 2009 land bank legislation. Authorizes the creation of a county land reutilization fund in which the county treasurers are authorized to redirect to the Land Banks the excess penalties and interest generated by collected delinquent taxes.
2. Neighborhood Stabilization Program through the Department of Housing and Urban Development
3. New York Land bank – 5/50 tax recapture provision – allows the land bank to receive half of the annual taxes on any property the land bank sells, for five years after the sale.
4. Atlanta Land Bank receives an annual allocation for operations from the city of Atlanta and Fulton County – since 1995 each has contributed an average of \$150,000 in support of the land bank.
5. Greater Syracuse Land bank – 5/75 tax recapture provision

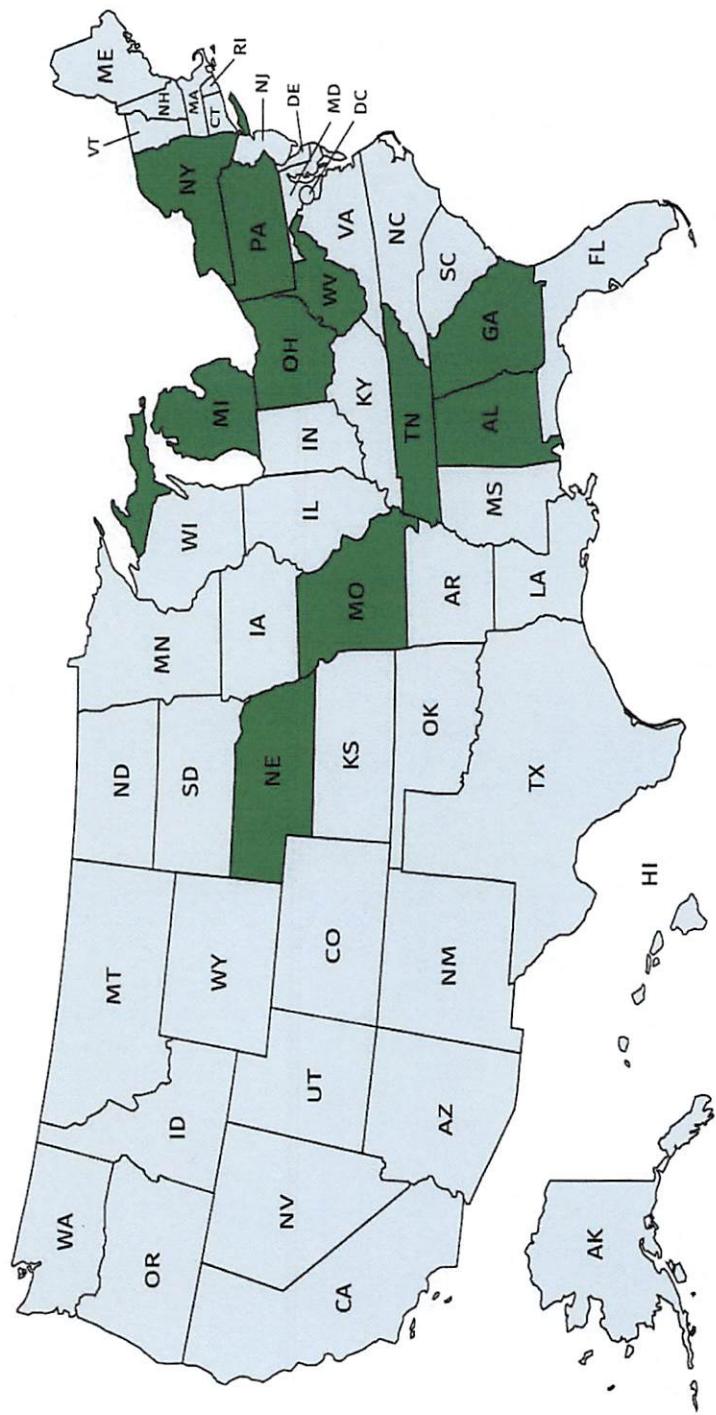
Funding Suggestions:

1. Provide startup funding - Mirror it off the Local Housing Trust Fund (LHTF) program in the State of Iowa. The Iowa Legislature created the State Housing Trust Fund in 2003 to provide financial assistance for housing projects related to the development and preservation of affordable housing for low-income households in the State of Iowa. The level of funding each individual trust fund is eligible for is based on its geographic extent as well as the total population of the area. A 25% cash match is required as leveraging. The revenues are generated through the state's Real Estate Transfer Tax (RETT) and a standing annual appropriation from the Rebuild Iowa Infrastructure Fund (RIIF). At least 60% of the dedicated revenues are allocated to the Local Housing Trust Fund Program with any remaining funds going to the Project-Based Housing Program. Local HTF's may receive up to 25% admin the first two years and 10% thereafter. NOTE: The RETT has a \$3 million cap, if this cap were eliminated, it could allow for Land Bank start-up funding.
2. Approve revolving funding - Authorize a 5/50 tax recapture provision – allow the land bank to receive half of the annual taxes on any property the land bank sells, for five years after the sale.

Figure 1: Flow of Land Bank Creation and Functions



States with Land Bank Legislation in place



Three Generations of Land Bank Legislation



FIRST GENERATION

LOCATION	YEAR PASSED
St. Louis	1971
Cleveland	1976
Louisville	1989
Atlanta	1991

SECOND GENERATION

LOCATION	YEAR PASSED
Michigan	2002
Ohio	2008

THIRD GENERATION

LOCATION	YEAR PASSED
New York	2011
Georgia	2012
Missouri	2012
Pennsylvania	2012
Tennessee	2012
Nebraska	2013
West Virginia	2014

- This table does not include dates of passage for any subsequent legislative amendments.
- This table does not include jurisdictions that have created land banks without state enabling legislation; nor does it include states that have recently passed state enabling legislation that does not reflect third-generation characteristics.

Senate Study Bill 1247 - Introduced

SENATE FILE _____

**BY (PROPOSED COMMITTEE ON
APPROPRIATIONS BILL BY
CHAIRPERSON BREITBACH)**

A BILL FOR

- 1 An Act relating to the creation of land banks.**
- 2 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:**

1 DIVISION I
2 LAND BANKS

3 Section 1. NEW SECTION. 358A.1 Short title.

4 This chapter shall be known and may be cited as the "Iowa
5 Land Bank Act".

6 Sec. 2. NEW SECTION. 358A.2 Legislative intent.

7 The legislature finds and declares all of the following:

8 1. Iowa's communities are important to the social and
9 economic vitality of this state. Whether urban, suburban,
10 or rural, many communities are struggling to cope with
11 dilapidated, abandoned, blighted, and tax delinquent
12 properties.

13 2. Citizens of Iowa are affected adversely by dilapidated,
14 abandoned, blighted, and tax delinquent properties,
15 including properties that have been abandoned due to mortgage
16 foreclosure.

17 3. Dilapidated, abandoned, blighted, and tax-delinquent
18 properties impose significant costs on neighborhoods and
19 communities by lowering property values, increasing fire
20 and police protection costs, decreasing tax revenues, and
21 undermining community cohesion.

22 4. There is an overwhelming public need to confront the
23 problems caused by dilapidated, abandoned, blighted, and
24 tax-delinquent properties; to return properties that are in
25 non-revenue-generating, non-tax-producing status to productive
26 status in order to revitalize rural areas, provide affordable
27 housing, and attract new industry; and to create jobs for the
28 citizens of this state through the establishment of new tools
29 that enable communities to turn abandoned spaces into vibrant
30 places.

31 5. Land banks are one of the tools that communities can use
32 to facilitate the return of dilapidated, abandoned, blighted,
33 and tax-delinquent properties to productive use.

34 Sec. 3. NEW SECTION. 358A.3 Definitions.

35 As used in this chapter, unless the context otherwise

1 requires:

2 1. "Board" means the board of directors of a land bank.

3 2. "Financial institution" means a bank, savings
4 association, operating subsidiary of a bank or savings
5 association, credit union, association licensed to originate
6 mortgage loans, or an assignee of a mortgage or note originated
7 by such an institution.

8 3. "Geographical boundaries of the land bank" means the
9 jurisdiction of the municipality that created the land
10 bank or in the case of any combination of municipalities
11 creating a single land bank, the combined jurisdictions of the
12 municipalities.

13 4. "Land bank" means an entity created under section 358A.4.

14 5. "Local employee" means a person employed by a
15 municipality of this state and does not include an independent
16 contractor.

17 6. "Local official" means an officeholder of a municipality
18 of this state.

19 7. "Municipality" means a municipal corporation, county, or
20 township.

21 8. "Person" means an individual, firm, partnership,
22 corporation, joint stock company, association, or trust.

23 9. "Trump bid" means the expression of intent by a land bank
24 to purchase a property for sale at a tax foreclosure auction
25 by informing the treasurer for the municipality holding the
26 auction at least five business days prior to the beginning of
27 the auction.

28 Sec. 4. NEW SECTION. 358A.4 Creation.

29 1. A land bank organized under this chapter shall be a 30
body corporate and politic, with the name under which it was 31
organized, and may sue and be sued in its own name, contract 32
and be contracted with, acquire and hold real and personal 33
property necessary for corporate purposes, adopt a corporate 34
seal and alter the same at pleasure, and exercise all the
35 powers conferred in this chapter.

1 2. a. Any municipality may create a land bank. Creation
2 shall be by ordinance in the case of a municipal corporation
3 or by resolution in the case of a county or township. The
4 ordinance or resolution shall make reference to the purposes
5 listed under section 358A.2.

6 b. Any municipal corporation, county, or township may create
7 a land bank in combination with other municipal corporations,
8 counties, or townships. Municipalities seeking to create such
9 a land bank shall comply with the procedures set forth in
10 chapter 28E. A land bank shall be considered a "public agency"
11 for the purposes of chapters 28E and 28H.

12 c. Any municipal corporation or township passing an
13 ordinance or a resolution or entering into a chapter 28E
14 agreement under paragraph "a" or "b" of this subsection shall
15 promptly deliver copies of the ordinance, resolution, or
16 agreement to the auditor, treasurer, and the county attorney of
17 each county in which the municipality is situated. Any board
18 of supervisors adopting a resolution or entering into a chapter
19 28E agreement creating a land bank pursuant to this section
20 shall deliver a copy of the resolution or agreement to the
21 county auditor, county treasurer, and county attorney.

22 3. The enabling ordinance or resolution, or chapter 28E
23 agreement, shall set forth the procedures that the land bank
24 will follow in selecting a board of directors, determining
25 term lengths and limits for the board, and exercising other
26 discretionary powers described in other provisions of this
27 chapter. Unless specified otherwise in the ordinance,
28 resolution, or agreement, the powers and procedures of a newly
29 created land bank shall be the powers and procedures specified
30 in this chapter.

31 Sec. 5. NEW SECTION. 358A.5 Board.

32 1. a. A land bank shall have a board of directors in which
33 all powers of the land bank shall be vested.

34 b. Unless restricted by the enabling ordinance, resolution,
35 or agreement as specified in section 358A.4, the provisions of

1 this section shall apply to the governance of a land bank.

2 2. a. The membership of the board shall be established in
3 the bylaws of the land bank and shall consist of an odd number
4 of members, which shall be not less than five nor more than
5 eleven members.

6 b. Unless otherwise specified by the ordinance, resolution,
7 or agreement under section 358A.4, the default length of a term
8 for a board member shall be four years.

9 c. A land bank may, as determined in the bylaws, limit the
10 number of terms that members of its board may serve.

11 3. a. Notwithstanding any law to the contrary, a local
12 official may serve as a board member and service as a land bank
13 board member shall neither terminate nor impair that public
14 office.

15 b. A local employee shall be eligible to serve as a land
16 bank board member.

17 c. The members of a land bank board shall all be voting
18 members. Land bank board members shall include representatives
19 of each of the following:

20 (1) A local government.

21 (2) A chamber of commerce.

22 (3) Persons with experience in banking.

23 (4) Persons with experience in real property acquisition or
24 real property development.

25 (5) Persons with experience in nonprofit or affordable
26 housing.

27 (6) Persons who meet all of the following:

28 (a) The person is a resident of the land bank jurisdiction.

29 (b) The person is not a local public official or local
30 employee.

31 (c) The person maintains membership with a recognized civic
32 organization within the land bank jurisdiction.

33 d. Requirements provided in paragraph "c" of this subsection
34 may be satisfied by the appointment of a single voting member
35 who meets more than one of the criteria.

1 e. A member removed under subsection 4 shall be ineligible
2 for reappointment to the board unless the reappointment is
3 confirmed unanimously by the board.

4 4. Annually, the board shall select from the board
5 membership a chair, vice chair, secretary, and treasurer and
6 such other officers as the board deems necessary.

7 5. A vacancy on the board shall be filled in the same manner
8 as the original appointment. Removal of a member shall cause
9 the position to become vacant.

10 6. Board members shall serve without compensation.
11 However, the board may reimburse a member for expenses actually
12 incurred in the performance of duties on behalf of the land
13 bank.

14 7. The board shall meet as follows:

15 a. In regular session according to a schedule adopted by the
16 board.

17 b. In special session convened by the chair or upon written
18 petition signed by a majority of the members.

19 8. a. A majority of the board, excluding vacancies,
20 constitutes a quorum.

21 b. A board may permit any or all directors to participate in
22 a regular or special meeting by, or conduct a meeting through
23 the use of, any means of electronic communication by which all
24 directors participating can simultaneously hear each other
25 during the meeting. A director participating in a meeting by
26 means of electronic communication is deemed to be present, in
27 person, at the meeting.

28 9. a. The board shall adopt bylaws establishing all of the
29 following:

30 (1) Duties of officers selected pursuant to subsection 3.

31 (2) Requirements for attendance and participation of
32 members at regular and special meetings of the board.

33 (3) A procedure for removal of a member for failure
34 to comply with a bylaw. Removal shall only be made by the
35 affirmative vote of no less than a majority of all of the other

1 members of the board.

2 (4) A procedure detailing prioritization of what and which
3 types of properties to acquire, a procedure for acquisition of
4 properties, and a statement of purpose.

5 (5) A procedure for the terms and conditions relating
6 to disposition of properties, including but not limited to a
7 process for distribution of any proceeds to any claimants or 8
taxing entities, and to any other land bank.

9 (6) A procedure for the establishment, membership, and
10 duties of committees of the board.

11 (7) Other matters necessary to govern the conduct of a land
12 bank.

13 b. When in actual conflict, the ordinances, resolutions, or
14 agreements described in section 358A.4 shall control over any
15 bylaws adopted by the board.

16 10. a. Except as set forth in paragraph "b" or "c" of this
17 subsection, the enabling ordinance, resolution, or agreement,
18 or as set forth by a land bank in its bylaws, an action of the
19 board must be approved by the affirmative vote of a majority of
20 the board present and voting.

21 b. Action of the board on the following matters must be
22 approved by a majority of the entire board membership:

23 (1) Adoption of bylaws.

24 (2) Hiring or firing of an employee or contractor of the
25 land bank. This function may, by majority vote of the entire
26 board membership, be delegated by the board to a specified
27 officer or committee of the land bank.

28 (3) Incurring of debt.

29 (4) Adoption or amendment of the annual budget.

30 (5) Sale, lease, encumbrance, or alienation of real
31 property or personal property with a value of more than fifty
32 thousand dollars.

33 c. A resolution under section 358A.18 must be approved by
34 two-thirds of the entire board membership.

35 d. A member of the board may not vote by proxy.

1 e. A member may request that a vote on any resolution or
2 action of the land bank be recorded.

3 11. Members of the board shall not be liable personally on
4 the bonds or other obligations of the land bank, and rights of
5 creditors of a land bank shall be solely against the land bank.

6 Sec. 6. NEW SECTION. 358A.6 Staff.

7 1. A land bank may employ or contract for the employment
8 of a secretary, an executive director, legal counsel and
9 legal staff, and such other technical experts and agents
10 and employees, permanent or temporary, as the land bank may
11 require. The land bank may determine the qualifications
12 and fix the compensation and benefits of such persons. A
13 land bank may also enter into contracts and agreements with
14 municipalities for staffing services to be provided to the land
15 bank or for a land bank to provide such staffing services to
16 municipalities or agencies or departments of municipalities. 17

2. An employee of the land bank is not and shall not be
18 deemed to be an employee of the political subdivision for whose
19 benefit the land bank is organized solely because the employee
20 is employed by the land bank.

21 3. The land bank shall determine the compensation for an
22 executive director who shall manage the operations of a land
23 bank and employ or contract for the employment of others for
24 the benefit of the land bank as approved and funded by the
25 board of directors.

26 Sec. 7. NEW SECTION. 358A.7 Powers.

27 1. In furtherance of the purposes set forth in section
28 358A.2, a land bank shall have all of the following powers:

29 a. (1) To borrow money for any of the purposes of the land
30 bank by means of loans, lines of credit, or any other financial
31 instruments or securities, including the issuance of its
32 bonds, debentures, notes, or other evidences of indebtedness,
33 whether secured or unsecured, and to secure the indebtedness by
34 mortgage, pledge, deed of trust, or other lien on its property,
35 franchises, rights, and privileges of every kind and nature or

1 any part thereof or interest therein.

2 (2) To request, by resolution, any of the following:

3 (a) That a county board of supervisors use its powers under
4 chapter 331 to propose a special bond issue for all properties
5 in that county's boundaries.

6 (b) (i) That a county board of supervisors use its
7 powers under chapter 331 to propose a special bond issue for
8 properties in only unincorporated areas or townships within
9 that county's boundaries.

10 (ii) That a city or municipal corporation use its powers
11 under chapter 372 to propose a special bond issue or revenue
12 measure for properties held by a land bank within the corporate
13 boundaries of a city or municipal corporation.

14 b. To make loans to any person and to establish and regulate
15 the terms and conditions of the loans, provided that a land
16 bank shall not approve any application for a loan unless and
17 until the person applying for the loan shows that the person
18 has applied for the loan through ordinary banking or commercial
19 channels and that the loan has been refused by at least one
20 bank or other financial institution.

21 c. To purchase, receive, hold, manage, lease,
22 lease-purchase, or otherwise acquire and to sell, convey,
23 transfer, lease, sublease, or otherwise dispose of real and
24 personal property, together with any incidental or appurtenant
25 rights, privileges, or uses, including but not limited to any
26 real or personal property acquired by the land bank in the
27 satisfaction of debts or the enforcement of obligations.

28 d. (1) To acquire the good will, business, rights, real 29
and personal property, and other assets, or any part or
30 interest, of any person, and to assume, undertake, or pay the 31
obligations, debts, and liabilities of any person.

32 (2) To acquire, reclaim, manage, or contract for the
33 management of improved or unimproved and underutilized
34 real property for the purpose of constructing or causing
35 the construction of business establishments or housing on

1 the property, for the purpose of assembling and enhancing
2 utilization of the real property, or for the purpose of
3 disposing of such real property to others in whole or in part 4
for the construction of business establishments or housing.

5 (3) To acquire, reclaim, manage, contract for the
6 management of, construct or reconstruct, alter, repair,
7 maintain, operate, sell, convey, transfer, lease, sublease, or
8 otherwise dispose of business establishments or housing.

9 e. To acquire, subscribe for, own, hold, sell, assign,
10 transfer, mortgage, pledge, or otherwise dispose of stocks,
11 shares, bonds, debentures, notes, or other securities interests
12 or indebtedness and evidences of interest in, or indebtedness
13 of, any person and, while owning or holding the securities, to
14 exercise all the rights, powers, and privileges of ownership,
15 including any right to vote, provided that tax revenue, if any,
16 received by a land bank shall not be used for acquisition or
17 subscription.

18 f. To mortgage, pledge, or otherwise encumber any property
19 acquired pursuant to the powers contained in paragraph "c", "d",
20 or "e" of this subsection.

21 g. To serve as an agent for grant applications and for the
22 administration of grants, or to make applications as principal
23 for grants intended for use by the land bank.

24 h. To charge fees or exchange in-kind goods or services for
25 services rendered to political subdivisions and other persons
26 for whom services are rendered.

27 i. To purchase tax certificates at auction, negotiated sale,
28 or from a third party who purchased and is a holder of one or
29 more tax certificates issued pursuant to chapter 446.

30 j. To be assigned a mortgage on real property from a
31 mortgagee in lieu of acquiring such real property subject to
32 a mortgage.

33 k. To extinguish liens and encumbrances on tax-delinquent or
34 otherwise encumbered property the land bank comes to possess.

35 l. To issue trump bids for properties subject to tax

1 foreclosure auction and purchase such properties at the amount
2 initially proposed at such an auction. At the beginning of an
3 auction, properties that a land bank has expressed intent to
4 purchase via a trump bid will be publicly sold to the land bank
5 for the initially proposed amount.

6 m. A land bank may petition for abatement pursuant to
7 chapter 657A and is an "interested person" for purposes of that
8 chapter.

9 n. To do all acts and things necessary or convenient to
10 carry out the purposes set forth in section 358A.2 and the
11 powers especially created for a land bank in this section,
12 including but not limited to contracting with the federal
13 government, the state or any political subdivision of the
14 state, and any other party, whether nonprofit or for-profit.

15 2. The powers enumerated in this chapter shall not be
16 construed to limit the general powers of a land bank. The
17 powers granted under this chapter are in addition to the powers
18 granted by any other section of the Code, but as to a land
19 bank, shall be used only for the purposes set forth in section
20 358A.2.

21 Sec. 8. NEW SECTION. 358A.8 Eminent domain.

22 A land bank shall not possess or exercise the power of
23 eminent domain.

24 Sec. 9. NEW SECTION. 358A.9 Acquisition of property.

25 1. a. Except as provided in section 358A.8, a land bank
26 may acquire real property or interests in real property by
27 gift, devise, transfer, exchange, foreclosure, purchase, or
28 otherwise, on terms and conditions and in a manner the board
29 considers is in the best interest of the land bank.

30 b. A land bank may hold and own in its own name any
31 property acquired by or conveyed to the land bank. All deeds,
32 mortgages, contracts, leases, purchases, or other agreements
33 regarding property of the land bank, including agreements to
34 acquire or dispose of real property, may be approved by and
35 executed in the name of the land bank.

1 2. a. A land bank may acquire real property by purchase
2 contracts, lease-purchase agreements, installment sales
3 contracts, land contracts, or other contracts that convey an
4 interest in real property. A land bank may accept transfers
5 of property or interests in property from the state or
6 any political subdivision of the state upon such terms and
7 conditions as agreed to by the land bank and that unit of
8 government so long as the real property is located within the
9 geographical boundaries of the land bank.

10 b. The acquisition of property by the land bank shall not be
11 governed or controlled by any regulations or laws relating to
12 procurement or acquisition of property of any of the political
13 subdivisions of this state that are members of the land bank,
14 unless specifically provided in the ordinance, resolution, or
15 agreement between municipalities made pursuant to chapter 28E
16 establishing the land bank.

17 c. Except as otherwise provided in paragraph "d" of this
18 subsection, a land bank shall not own or hold real property
19 located outside the geographical boundaries of the land bank.

20 d. A land bank may be granted, pursuant to an
21 intergovernmental contract with a political subdivision of
22 this state, the authority to manage and maintain real property
23 located within the geographical boundaries of the political
24 subdivision, but outside the geographical boundaries of the
25 land bank.

26 3. A land bank shall maintain all of its real property in
27 accordance with the laws and ordinances of the jurisdiction in
28 which the real property is located.

29 4. A land bank shall maintain and make available for public
30 review and inspection an inventory of all real property held
31 by the land bank.

32 Sec. 10. NEW SECTION. 358A.10 Disposition of property.

33 1. a. A land bank may convey, exchange, sell, transfer,
34 lease, grant, or mortgage interests in real property of the
35 land bank at such times, to such persons, upon such terms and

1 conditions, and subject to such restrictions and covenants as
2 the land bank deems necessary or appropriate to assure the
3 effective use of the bank in accordance with the purposes of
4 section 358A.2.

5 b. Unless otherwise provided in the enabling resolution,
6 ordinance, or agreement, requirements that may be applicable to
7 the disposition of real property and interests in real property
8 by municipalities shall not be applicable to the disposition of
9 real property and interests in real property by a land bank.

10 2. a. A land bank shall determine the amount and form of
11 consideration necessary to convey, exchange, sell, transfer,
12 lease as lessor, grant, or mortgage interests in real property.

13 b. Consideration may take the form of monetary payments and
14 secured financial obligations, covenants and conditions related
15 to the present and future use of the property, contractual
16 commitments by the transferee, and other forms of consideration
17 as determined by the board to be in the best interest of the
18 land bank.

19 3. a. A municipality may in the ordinance or resolution
20 creating a land bank, or in the chapter 28E agreement in the
21 case of any combination of municipalities creating a single
22 land bank, require that a particular form of disposition of
23 real property or a disposition of real property located within
24 specified jurisdictions be subject to specified voting and
25 approval requirements of the board.

26 b. Except as otherwise provided under paragraph "a" of this
27 subsection, the board may delegate to officers and employees
28 the authority to enter into and execute agreements, instruments
29 of conveyance, and other related documents pertaining to the
30 conveyance of real property by the land bank.

31 Sec. 11. NEW SECTION. 358A.11 Financing.

32 1. A land bank may receive funding through grants, loans,
33 and other funds from the governmental unit or units that
34 created the land bank, from other municipalities, from the
35 state of Iowa, from the federal government, and from other

1 public and private sources, including but not limited to
2 donations, gifts, or bequests.

3 2. A land bank may receive and retain payments for services
4 rendered, for rents and leasehold payments received, for
5 consideration for disposition of real and personal property,
6 for proceeds of insurance coverage for losses incurred, for
7 income from investments, and for any other asset and activity
8 lawfully permitted to a land bank under this article.

9 3. Up to seventy-five percent of the real property taxes,
10 exclusive of any state or school district ad valorem tax,
11 collected on real property that has been conveyed by a land
12 bank to a subsequent landowner pursuant to the laws of this
13 state shall be remitted to the land bank. The specific
14 percentage of the taxes to be remitted, as to each land
15 bank member, shall be set forth in the enabling ordinance,
16 resolution, or chapter 28E agreement. The allocation of
17 property tax revenues shall commence with the first taxable
18 year following the date of conveyance by the land bank to a
19 subsequent owner and shall continue for a period of five years.

20 The funds shall be remitted to the land bank in accordance with
21 the administrative procedures established by the county or
22 counties in which the land bank is located.

23 4. At the time that a land bank sells or otherwise disposes
24 of property as part of its land bank program, the proceeds from
25 the sale, if any, shall be allocated as determined by the land
26 bank among the following priorities:

27 a. Furtherance of land bank operations.

28 b. Recovery of land bank expenses.

29 Sec. 12. NEW SECTION. 358A.12 Borrowing and issuance of
30 bonds.

31 1. A land bank shall have the power to issue bonds for any
32 of its corporate purposes, the principal and interest of which
33 are payable from the land bank's general revenues and other
34 assets. The bonds shall be secured by a pledge of any revenue
35 of the land bank or by a mortgage of any property of the land

1 bank.

2 2. The bonds issued by a land bank are, and shall conform to
3 the requirements pertaining to, negotiable instruments under
4 the uniform commercial code, chapter 554.

5 3. The bonds of a land bank created under the provisions of
6 this section and the income from the bonds shall at all times
7 be exempt from all taxes imposed by the state or any political
8 subdivision of the state.

9 4. a. Bonds issued by a land bank shall be authorized by
10 resolution of the board and shall be limited obligations of the
11 land bank. The principal and interest, costs of issuance, and
12 other costs incidental to the issuance of the bonds shall be
13 payable solely from the income and revenue derived from the
14 sale, lease, or other disposition of the assets of the land
15 bank.

16 b. Any refunding bonds issued by a land bank shall be
17 payable from any source described in paragraph "a" or from the
18 investment of any of the proceeds of the refunding bonds.

19 c. Bonds of the land bank shall be issued in such form,
20 shall be in such denominations, shall bear interest, shall
21 mature in such manner, and shall be executed by one or more
22 members of the board as provided in the resolution authorizing
23 the issuance of the bonds. Bonds may be subject to redemption
24 at the option of and in the manner determined by the board in
25 the resolution authorizing the issuance of the bonds.

26 5. Bonds issued by the land bank shall be issued, sold,
27 and delivered in accordance with the terms and provisions of a
28 resolution adopted by the board. The board may sell the bonds
29 in the manner, either at public or at private sale, and for the
30 price as the board may determine to be in the best interests of
31 the land bank. The resolution issuing bonds shall be published
32 in a newspaper of general circulation within the municipality
33 or municipalities that created the land bank.

34 6. Neither the members of a land bank nor any person
35 executing bonds or refunding bonds shall be personally

1 liable on any of the bonds by reason of the issuance. Bonds,
2 refunding bonds, or other obligations of a land bank shall
3 not be a debt of any municipality that created the land bank
4 and shall so state on the face of the bonds, refunding bonds,
5 or obligations. A municipality, and any revenue or property
6 of any municipality, that establishes a land bank shall not
7 be liable on any of the bonds, refunding bonds, or other
8 obligations of the land bank.

9 Sec. 13. NEW SECTION. 358A.13 Delinquent property tax
10 enforcement.

11 1. Whenever any real property that is acquired by a land
12 bank is encumbered by a lien or claim for real property taxes
13 owed to one or more of the municipalities that established
14 the land bank, or to other political subdivisions that have
15 entered into an intergovernmental contract with the land bank,
16 the land bank may, by resolution of the board, discharge and
17 extinguish any and all of the liens or claims. The decision
18 by the board to extinguish the property tax liens or claims is
19 subject to the voting requirements contained in section 358A.5,
20 subsection 9. Unless otherwise provided in an applicable
21 intergovernmental contract, whenever any real property is
22 acquired by a land bank and is encumbered by a lien or claim
23 for real property taxes owed to a school district, the land
24 bank shall notify the school district in writing of its
25 intent to extinguish all such liens and claims. If the school
26 district fails to send a written objection to the proposed
27 extinguishment to the land bank within thirty days of receipt
28 of such notice from the land bank, the land bank shall have the
29 power, by resolution of the board, to discharge and extinguish
30 any and all such liens or claims. To the extent necessary and
31 appropriate, the land bank shall file with the appropriate
32 taxing entity a copy of the resolution providing for the
33 discharge and the extinguishment of liens or claims under this
34 section.

35 2. If a land bank receives payments of any kind attributable

1 to liens or claims for real property taxes owed to a
2 municipality or school district on property acquired by the
3 land bank, the land bank shall remit the full amount of the
4 payments to the appropriate taxing entity.

5 3. A municipality may enter into a contract to sell some
6 or all of the delinquent tax liens held by it to a land bank,
7 subject to the following conditions:

8 a. The consideration to be paid may be more or less than the
9 face amount of the tax liens sold.

10 b. Property owners shall be given at least thirty days
11 advance notice of such sale in the same form and manner as is
12 provided by section 429.1. Failure to provide such notice or
13 the failure of the addressee to receive the same shall not in
14 any way affect the validity of any sale of a tax lien or tax
15 liens or the validity of the taxes or interest prescribed with
16 respect thereto.

17 c. The municipality shall set the terms and conditions of
18 the contract of sale.

19 d. Thirty days prior to the commencement of any foreclosure
20 action, the land bank shall provide to the municipality a
21 list of liens to be foreclosed. The municipality may, at
22 its sole option and discretion, repurchase a lien or liens
23 on the foreclosure list from the land bank. The repurchase
24 price shall be the amount of the lien or liens plus any
25 accrued interest and collection fees incurred by the land
26 bank. The land bank shall provide the foreclosure list to the
27 municipality, along with the applicable repurchase price of
28 each lien, by certified mail, and the municipality shall have
29 thirty days from receipt to notify the land bank of its intent
30 to exercise the option to purchase one or more of the liens. If
31 the municipality opts to purchase the lien, it shall provide
32 payment within thirty days of receipt of the repurchase price
33 of the lien or liens. If the municipality fails to exercise
34 the option to repurchase the lien or liens, the land bank shall
35 have the right to commence a foreclosure action immediately

1 upon the expiration of the thirty-day period.

2 e. The sale of a tax lien pursuant to this section shall not
3 operate to shorten the otherwise applicable redemption period
4 or change the otherwise applicable interest rate.

5 f. Upon the expiration of the redemption period prescribed
6 by law, the purchaser of a delinquent tax lien, or its
7 successors or assigns, may foreclose the lien in the same
8 manner as in an action to foreclose a mortgage as provided in
9 chapter 654. The procedure in such action shall be the same
10 procedure prescribed by chapter 654. At any time following
11 the commencement of an action to foreclose a lien, the amount
12 required to redeem the lien, or the amount received upon
13 sale of a property, shall include reasonable and necessary
14 collection costs, attorneys' fees, legal costs, allowances, and
15 disbursements.

16 g. If the court orders a public sale pursuant to section
17 446.7, and the purchaser of the property is the land bank, then
18 the form, substance, and timing of the land bank's payment of
19 the sales price may be according to the agreement and as is
20 mutually acceptable to the plaintiff and the land bank. The
21 obligation of the land bank to perform in accordance with the
22 agreement shall be deemed to be in full satisfaction of the tax
23 claim that was the basis for the judgment.

24 h. Notwithstanding any other provision of law to the
25 contrary, in the event that a municipality does not elect to
26 tender a bid at a public sale pursuant to section 446.7 or sale
27 pursuant to the provisions of a county charter, city charter,
28 administrative code, or special law, the land bank may tender a
29 bid at the sale in an amount equal to the total amount of all
30 claims and liens that were the basis for the judgment. If the
31 land bank tenders a bid, the property shall be deemed sold to
32 the land bank, even if bids have been tendered by other third
33 parties. The bid of the land bank shall be paid in accordance
34 with the form, substance, and timing provided in the agreement
35 and as is mutually acceptable to the plaintiff and the land

1 bank. The obligation of the land bank to perform in accordance
2 with the agreement shall be deemed to be in full satisfaction
3 of the municipal claim that was the basis for the judgment.
4 As the purchaser at the public sale or sale pursuant to the
5 provisions of a county charter, city charter, administrative
6 code, or special law, the land bank shall receive an absolute
7 title to the property sold, free and discharged to all tax and
8 municipal claims, liens, mortgages, charges, and estates of any
9 kind. The deed to the land bank assigns all rights resulting
10 from the land bank's successful tender for the property to
11 the foreclosing governmental unit, allowing the property to
12 be deeded directly to the foreclosing governmental unit. All
13 land bank acquisitions pursuant to this subsection shall comply
14 with section 358A.9 and all dispositions of property acquired
15 pursuant to this subsection shall comply with section 358A.10.

16 Sec. 14. NEW SECTION. 358A.14 Expedited quiet title action.

17 1. a. A land bank may file an action to quiet title to any
18 real property in which the land bank has an interest. Chapter
19 649 shall apply to quiet title actions initiated by a land
20 bank to the extent that chapter is not inconsistent with this
21 section.

22 b. A land bank may join one or more parcels of real property
23 in a single petition to quiet title.

24 c. For the purposes of section 649.1, the land bank shall
25 be deemed to be the holder of sufficient legal and equitable
26 interests and possessory rights to qualify the land bank as a
27 petitioner in the action.

28 2. a. Prior to the filing of an action to quiet title, the
29 land bank must conduct an examination of title to determine the
30 identity of any person possessing a claim or interest in or to
31 the real property.

32 b. As part of the petition to quiet title, the land bank
33 shall file an affidavit identifying all parties potentially
34 having an interest in the real property and the form of notice
35 provided to each party.

1 3. The court shall schedule a hearing on the petition within
2 ninety days following filing of the petition. For all matters
3 upon which an answer was not filed by an interested party, the
4 court shall issue a final judgment within one hundred twenty
5 days of the filing of the petition.

6 4. a. A judgment entered under this section is a final
7 order with respect to the property affected by the judgment,
8 shall bar identified interested parties from bringing new
9 claims relating to the property, and shall not be modified,
10 stayed, or held invalid after the effective date of the
11 judgment, except as provided in paragraph "b" of this
12 subsection.

13 b. A person claiming to have a property interest foreclosed
14 under this section may, within thirty days of the effective
15 date of the judgment, appeal the court order and judgment
16 foreclosing the property interest. The court's judgment
17 foreclosing the property interest shall be stayed until the
18 judgment is reversed, modified, or affirmed. If an appeal
19 under this subsection stays the judgment foreclosing the
20 property interest, the judgment is stayed only as to the
21 property that is the subject of that appeal and the trial
22 court's judgment foreclosing other property interests that are
23 not the subject of that appeal are not stayed.

24 5. If a judgment to quiet title is entered, the owner of any
25 extinguished recorded or unrecorded interest in that property
26 who claims that notice of the expedited quiet title action was
27 not received is not entitled to bring an action for possession
28 of the property against any subsequent owner, but may bring an
29 action to recover monetary damages under this subsection. An
30 action to recover monetary damages under this subsection shall
31 not be brought more than two years after a judgment to quiet
32 title is entered. Any monetary damages recoverable under this
33 subsection shall be determined as of the date the judgment to
34 quiet title was entered and shall not exceed the fair market
35 value of the interest in the property held by the person

1 bringing the action under this subsection on that date, less
2 any taxes, interest, penalties, and fees owed on the property
3 as of that date. The right to sue for monetary damages under
4 this subsection shall not be transferable except by will or
5 intestate succession.

6 Sec. 15. NEW SECTION. 358A.15 Exemption from taxation.

7 The real property and the income and operations of a land
8 bank are exempt from taxation by the state and by any political
9 subdivision of the state. For purposes of this section, real
10 property includes but is not limited to real property held by a
11 land bank as lessor pursuant to long-term lease contracts with
12 community land trusts as defined in 42 U.S.C. §12773.

13 Sec. 16. NEW SECTION. 358A.16 Public records and public
14 meetings.

15 A land bank is a "government body" for the purposes of
16 chapters 21 and 22. A land bank shall comply with all public
17 meeting requirements under chapter 21 and all public records
18 requirements under chapter 22.

19 Sec. 17. NEW SECTION. 358A.17 Audits.

20 A land bank is a "governmental subdivision" for the purposes
21 of chapter 11. A land bank shall be subject to periodic
22 examination by the auditor of the state.

23 Sec. 18. NEW SECTION. 358A.18 Dissolution of land banks.

24 A land bank may be dissolved sixty calendar days after a
25 resolution of dissolution is approved by two-thirds of the
26 voting members of the board and by two-thirds of the membership
27 of each governing body of a municipality that created the
28 land bank. The board shall appoint a trustee to distribute
29 assets held by the land bank. The board shall give sixty
30 calendar days advance written notice of its consideration of
31 a resolution of dissolution by publishing a notice in local
32 newspapers of general circulation within each municipality that
33 created the land bank and shall send the notice by certified
34 mail to the trustee of any outstanding bonds of the land bank.
35 Upon dissolution of the land bank, all real property, personal

1 property, and other assets of the land bank shall become the
2 assets of each municipality that created the land bank.

3 Sec. 19. NEW SECTION. 358A.19 Conflicts of interest.

4 1. A member of the board or employee of a land bank shall
5 not acquire any direct or indirect interest in real property
6 of the land bank, in any real property to be acquired by the
7 land bank, or in any real property to be acquired from the land
8 bank. A member of the board or employee of a land bank shall
9 not have any direct or indirect interest in any contract or
10 proposed contract for material or services to be furnished or
11 used by a land bank.

12 2. The board shall adopt rules addressing potential
13 conflicts of interest and ethical guidelines for members of the
14 board and employees of the land bank.

15 DIVISION II

16 COORDINATING PROVISIONS

17 Sec. 20. Section 11.1, subsection 1, paragraph c, Code 2019,
18 is amended to read as follows:

19 c. "*Governmental subdivision*" means cities and
20 administrative agencies established by cities, hospitals or
21 health care facilities established by a city, counties, county
22 hospitals organized under chapters 347 and 347A, memorial
23 hospitals organized under chapter 37, entities organized under
24 chapter 28E, land banks created under chapter 358A, community
25 colleges, area education agencies, and school districts.

26 Sec. 21. Section 21.2, subsection 1, Code 2019, is amended
27 by adding the following new paragraph:

28 NEW PARAGRAPH. k. A land bank created under chapter 358A.

29 Sec. 22. Section 22.1, subsection 1, Code 2019, is amended
30 to read as follows:

31 1. "*Government body*" means this state, or any county,
32 city, township, school corporation, political subdivision,
33 tax-supported district, nonprofit corporation other than a
34 fair conducting a fair event as provided in chapter 174, whose
35 facilities or indebtedness are supported in whole or in part

1 with property tax revenue and which is licensed to conduct
2 pari-mutuel wagering pursuant to chapter 99D; the governing
3 body of a drainage or levee district as provided in chapter
4 468, including a board as defined in section 468.3, regardless
5 of how the district is organized; a land bank created under
6 chapter 358A; or other entity of this state, or any branch,
7 department, board, bureau, commission, council, committee,
8 official, or officer of any of the foregoing or any employee
9 delegated the responsibility for implementing the requirements
10 of this chapter.

11 Sec. 23. Section 331.361, subsections 2 and 4, Code 2019,
12 are amended to read as follows:

13 2. In disposing of an interest in real property by sale or
14 exchange, by lease for a term of more than three years, or by
15 gift, the following procedures shall be followed, except for
16 dispositions to land banks created under chapter 358A and as
17 otherwise provided by state law:

18 a. The board shall set forth its proposal in a resolution
19 and shall publish notice of the time and place of a public
20 hearing on the proposal, in accordance with section 331.305.

21 b. After the public hearing, the board may make a final
22 determination on the proposal by resolution.

23 c. When unused highway right-of-way is not being sold or
24 transferred to another governmental authority, the county shall
25 comply with the requirements of section 306.23.

26 4. The board shall not dispose of real property by gift
27 except for a public purpose, as determined by the board, in
28 accordance with other state law. This subsection shall not
29 apply to disposal of real property by gift to land banks
30 created under chapter 358A.

31 Sec. 24. Section 364.7, Code 2019, is amended to read as
32 follows:

33 364.7 Disposal of property.

34 1. A city may not dispose of an interest in real property 35
by sale, lease for a term of more than three years, or gift,

1 except in accordance with the following procedure:

2 1. a. The council shall set forth its proposal in a
3 resolution and shall publish notice as provided in section
4 362.3, of the resolution and of a date, time and place of a
5 public hearing on the proposal.

6 2. b. After the public hearing, the council may make a
7 final determination on the proposal by resolution.

8 3. c. A city may not dispose of real property by gift 9
except to a governmental body for a public purpose.

10 2. This section shall not apply to disposal of an interest
11 in real property to a land bank created under chapter 358A.

12 Sec. 25. Section 427.1, Code 2019, is amended by adding the
13 following new subsection:

14 ~~NEW SUBSECTION.~~ 42. *Land bank property.* The real property
15 of a land bank, as created under chapter 358A, and its income
16 and operations are exempt from all taxation by the state and by
17 any political subdivision of the state. For purposes of this
18 subsection, real property includes but is not limited to real
19 property held by a land bank as lessor pursuant to long-term 20
lease contracts with community land trusts ~~as defined in 42~~
21 U.S.C. §12773.

22 Sec. 26. Section 657A.2, subsection 1, Code 2019, is amended
23 to read as follows:

24 1. A petition for abatement under ~~this chapter~~ may be filed
25 in the district court of the county in which the property is
26 located, by the city in which the property is located, by the
27 county if the property is located outside the limits of a
28 city, by a neighboring landowner, by a land bank created under
29 chapter 358A, or by a duly organized nonprofit corporation
30 which has as one of its goals the improvement of housing
31 conditions in the county or city in which the property in
32 question is located. A petition for abatement filed under
33 this chapter shall include the legal description of the
34 real property upon which the nuisance or dangerous or unsafe
35 condition is located unless the nuisance or dangerous or unsafe

1 condition is not situated on or confined to a parcel of real
2 property or is portable or capable of being removed from the
3 real property. Service on the owner shall be by personal
4 service or by certified mail, or if service cannot be made by
5 either method, by posting the notice in a conspicuous place on
6 the building and by publication.

EXPLANATION

The inclusion of this explanation does not constitute agreement with the explanation's substance by the members of the general assembly.

10 This bill provides for the establishment of land banks.
11 Division I of the bill authorizes one or more municipalities
12 to establish a land bank as a method to address dilapidated, 13
abandoned, blighted, and tax-delinquent properties in their 14
communities. An established land bank is a public agency for 15
the purpose of joint exercise of governmental powers and is a 16
government body for purposes of the public meetings and public 17
records requirements of Code chapters 21 and 22. Land banks 18
are subject to periodic examination by the auditor of state 19
under Code chapter 11. The bill sets membership requirements 20
and term limits for a board of directors of a land bank,
21 including interests that shall be represented on the board. 22
The bill requires the board to establish bylaws relating to 23
governance of the land bank.

24 Division I of the bill grants a land bank various powers and
25 duties, including the authority to acquire properties through
26 certain procedures. However, the bill explicitly prohibits a
27 land bank from possessing or exercising the power of eminent 28
domain. The bill establishes financing procedures that
29 govern land banks. The bill provides procedures for removing
30 encumbrances on acquired property, including the extinguishing
31 of tax liens and the use of an expedited quiet title action. 32
The bill provides procedures for disposing of property that is 33
acquired by the land bank. The bill also provides procedures 34
for dissolving a land bank.

35 Division II of the bill makes changes throughout the Code to

S.F. _____

1 conform with land bank procedures established in Division I of
2 the bill.

LSB 2010XC (2) 88

-25-

js/lh

25/25



Serving local governments in Muscatine and Scott Counties, Iowa;
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Port Byron, and Rapids City

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Cities of Aledo, Colona, Galva,

Geneseo; Villages of Alpha,

Andover, Annawan, Atkinson, Cambridge,

Keithsburg, New Boston, Orion,

Sherard, Viola, Windsor, and Woodhull

Kathy Carroll-Duda, Mayor, Geneseo

Cities of Blue Grass, Buffalo,

Eldridge, Fruitland, LeClaire,

Long Grove, McCausland,

Nichols, Princeton, Riverdale,

Walcott, West Liberty, and Wilton

Marty O'Boyle, Mayor, Eldridge

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Bill Stoermer

Jim Tank

Executive Director

Denise Bulat

May 24, 2019

Ms. Diana Broderson
Mayor
City of Muscatine
215 Sycamore Street
Muscatine, IA 52761

Dear Mayor Broderson,

Each year Bi-State develops its next fiscal year (7/1-6/30) budget through the Finance and Personnel Committee. The full Commission received the budget at its May 22, 2019 meeting and will take action on the recommended budget at its June 26 meeting. An important part of Bi-State's budget is that portion that is derived from membership dues paid by the four counties and 47 municipalities (cities and villages). Dues aren't proposed to increase and haven't since FY2015. We feel this recognizes the current fiscal constraints of our member governments in these economic times.

Included with this letter is the proposed cover memo and line item budget and membership dues page for FY 2020. Total revenues for FY 2020 are about \$1.9 million, down \$78,000 (3.9%) from estimated FY 2019. The decrease is primarily attributable to the ending of the Emergency System Telephone Board 911 staffing contract. While it appears there are more revenues than expenses, the budget actually is breakeven. Expenses in the amount of \$1,551 will be over allocated and impact future indirect costs and fringe rates as required by federal financial oversight.

If you have any questions or comments regarding the budget, you are urged to contact any member of the Finance and Personnel Committee, Donna Moritz, or me before the next meeting of the Commission. The members of the Finance and Personnel Committee are: Nathan Mather, Muscatine County Board Member; Kerri Tompkins, Alderman, City of Davenport; Roger Grader, Henry County Board Member; Mike Thoms, Mayor, City of Rock Island; Mike Waldron, Alderman, City of Moline; Marty O'Boyle, Mayor, City of Eldridge; Liz Sherwin, Iowa Illinois Independent Living Center; Marcy Mendenhall, SAL Family & Community Services; and Bill Stoermer, Exelon.

Thank you for your continued support of the Bi-State Regional Commission.

Sincerely,

Denise Bulat

Denise L. Bulat
Executive Director
dbulat@bistateonline.org
(309) 793-6300, ext. 1140

DLB/DM/sdg
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Enclosure

cc: Community Administrator/Clerk, with enclosures

1504 Third Avenue, P.O. Box 3368, Rock Island, Illinois 61204-3368

Phone (309) 793-6300 • Fax (309) 793-6305

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Executive Director

Denise Bulat

MEMORANDUM

TO: Bi-State Regional Commission

FROM: Marty O'Boyle, Finance & Personnel Committee Chair

DATE: May 22, 2019

RE: Recommended FY 2020 Bi-State Program Budget

Presented herewith is the recommended FY 2020 Bi-State Program Budget. Total revenues for FY 2020 are about \$1.9 million, down \$78,000 (3.9%) from estimated FY 2019. The decrease is primarily attributable to the ending of the Emergency System Telephone Board 911 staffing contract. While it appears there are more revenues than expenses, the budget actually is breakeven. Expenses in the amount of \$1,551 will be over allocated and impact future indirect costs and fringe rates as required by federal financial oversight.

Expenditures include a 1.5 percent wage adjustment (\$16,991) and continuation of the merit performance review and compensation program for Bi-State's employees. Written merit performance reviews prepared by supervisors on employees' anniversaries are projected to average 2.5 percent (\$22,995). Personnel costs make up 83 percent of the total expenditure budget.

Dues for Bi-State's four member counties and 47 member cities and villages are proposed not to increase (see Page 11 for detailed dues listing). An increase hasn't occurred since FY2015. We feel this recognizes the current fiscal constraints of our member governments in these economic times.

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BI-STATE REGIONAL COMMISSION LINE ITEM BUDGET

UPDATED 5/15/19		PROPOSED					EXPLANATION OF CHANGES	
LOCAL INCOME		PROPOSED FY 2020	REVISED FY 2019	ACTUAL FY 2018	ACTUAL FY 2017	ACTUAL FY 2016	FROM PROPOSED REVISED FY 2019 TO PROPOSED FY 2020	
LOCAL GOV MEMBER DUES								
COUNTIES (4)		\$190,082	\$180,082	\$190,082	\$190,082	\$187,624		
MUNICIPALITIES (47)		\$207,204	\$206,102	\$205,322	\$203,760	\$199,137		
CONTRACTS		136,460	243,467	255,934	219,690	224,146	Less 911 staffing contract	
MISC. INFO SALES		1,000	1,000	721	1,772	398		
SUBSCRIPTION DUES		1,000	1,000	500	500	500		
BUSINESS FINANCE (RLF)		15,000	15,000	9,453	10,491	10,635		
RICWMA CONTRACT		53,825	53,825	50,280	46,381	42,348		
INVESTMENT INTEREST		1,000	1,000	1,272	1,099	1,088		
MUNICES/MISC		223,030	215,658	207,932	177,655	209,882		
TOTAL LOCAL INCOME		\$828,601	\$927,134	\$921,496	\$851,430	\$875,758	%change in local income =	-10.6%
FEDERAL/STATE INCOME								
EDA PLNG/RJA GRANT		\$70,000	\$67,195	\$72,805	\$66,602	\$51,683		
FTA SEC.8 THRU IA		56,687	128,635	115,277	121,436	120,709	IL FTA included below in IL DOT starting FY20	
IA/IL REGION TRANSIT PLNG		73,998	77,099	77,506	70,528	56,757		
IOWA DOT PL (FHWA)		298,347	290,609	166,067	158,755	227,477	Includes \$60,000 carryover	
ILL. DOT PL(FHWA) & FTA & SPR		413,241	342,930	247,519	258,575	275,853	Includes PL/FTA and \$40,000 extended into FY20	
FHWA STRDD / IA QC TRANSIT		18,750	18,750	0	103,570	100,904		
IL COMP REG PL FUND		126,075	119,888	114,364	55,829	81,824		
IOWA DED COG ASSIST		13,235	11,765	10,294	11,176	11,764	Increase in grant	
CDBG/PICH/IDPH		20,000	11,203	78,050	143,272	128,595	+IA Dept. Public Health Walkability Project	
TOTAL FED/STATE INCOME		\$1,088,333	\$1,068,074	\$881,882	\$989,743	\$1,055,566	1.9%	
TOTAL INCOME		\$1,916,934	\$1,995,208	\$1,803,378	\$1,841,173	\$1,931,324	% change in total income =	-3.9%
EXPENDITURES								
PERSONNEL (SALARY/WAGE) (F.I.C.A.)		\$1,226,444 90,815	\$1,239,626 92,076	\$1,162,084 85,339	\$1,266,045 94,745	\$1,194,669 88,565	1.5% COL, 2.5% merit avg., -ETSB 911 Proj. Mgr. -ETSB 911 Mgr.	
(UNEMPLOYMENT INSR.)		3,046	3,807	1,395	1,934	1,605		
(HEALTH)		166,168	156,981	153,107	163,569	159,900	premium increase & single to family changes	
(RETIREMENT& LTDISAB.)		120,158	125,755	92,817	108,990	110,812	-ETSB 911 Mgr.	
(EDUCATION SUPPORT)		3,000	3,000	1,798	8,192	3,466		
RECRUITMENT		2,600	2,600	4,727	908	500		
OFFICE RENT		54,835	57,991	57,991	55,421	55,421	Reduced for ETSB 911's space	
OFFICE EXPENSES		40,177	39,237	37,098	41,260	39,273	Adobe & Addl ArcGIS maint. licenses	
COPYING & PRINTING		15,350	15,350	10,132	16,034	20,846		
TRAVEL & TRAINING		31,700	32,200	30,323	32,305	30,408		
AUTO OP.& MAINTENANCE		4,000	4,000	3,286	3,258	2,366		
FURNITURE AND EQUIPMENT		4,500	4,500	1,140	2,665	1,466		
REFERENCE MATERIAL		16,781	17,633	17,665	13,715	7,586		
AFFILIATIONS/DUES		11,610	11,720	10,155	15,112	9,644		
PROFESSIONAL SERVICES		92,000	86,000	83,653	65,757	154,890	IT Services Increase	
INSURANCE		12,000	14,000	10,451	14,619	11,414		
DEPRECIATION		20,000	23,000	14,340	15,237	10,780		
MISCELLANEOUS		200	200	3,332	657	452		
TOTAL EXPENSES		\$1,915,383	\$1,929,676	\$1,780,833	\$1,920,423	\$1,804,063	Total expenses change =	-0.7%
ALLOCATION VARIANCES (UNDER)		\$1,551	-\$23,470	-\$6,347	-\$122,193	-\$25,534		
NET POSITION - VARIANCE ADJUST		\$0	\$89,002	\$28,892	\$42,943	\$52,795		
ACTUAL CASH BALANCE			\$758,122	\$692,590	\$670,045	\$749,295		
PROJECTED CASH BALANCE		\$759,673						

*FY20 usage of under (over) allocation of indirect costs and fringe benefits from previous years.

BI-STATE MEMBER GOVERNMENTS DUES STRUCTURE AND ALLOCATION TO PROGRAMS

MEMBER GOVERNMENTS	2010 POPULATION	ADOPTED FY 19 DUES	PROPOSED FY 20 DUES
COUNTIES:			
HENRY	50,486	\$23,637	\$23,637
MERCER	16,434	0	\$0
MUSCATINE	42,745	20,012	\$20,012
ROCK ISLAND	147,546	69,078	\$69,078
SCOTT	<u>165,224</u>	<u>77,355</u>	<u>\$77,355</u>
COUNTY SUB-TOTAL	422,435	\$190,082	\$190,082
MUNICIPALITIES:			
DAVENPORT	99,685	\$57,042	\$57,042
MOLINE	43,483	24,882	24,882
ROCK ISLAND	39,018	22,327	22,327
BETTENDORF	33,217	19,007	19,007
MUSCATINE	22,886	10,715	10,715
EAST MOLINE	21,302	12,189	12,189
KEWANEE	12,916	6,047	6,047
SILVIS	7,479	4,279	4,279
GENESEO	6,586	3,084	3,084
ELDRIDGE	5,651	3,234	3,234
MILAN	5,099	2,917	2,917
COLONA	5,099	2,917	2,917
ALEDO	3,640	1,102	1,102
ALPHA	671	1,102	1,102
ANDALUSIA	1,178	1,102	1,102
ANDOVER	578	1,102	1,102
ANNAWAN	878	1,102	1,102
ATKINSON	972	1,102	1,102
BLUE GRASS	1,452	1,102	1,102
BUFFALO	1,270	1,102	1,102
CAMBRIDGE	2,160	1,102	1,102
CARBON CLIFF	2,134	1,102	1,102
COAL VALLEY	3,743	1,102	1,102
CORDOVA	672	1,102	1,102
FRUITLAND	1,349	1,102	1,102
GALVA	2,589	1,102	1,102
HAMPTON	1,863	1,102	1,102
HILLSDALE	523	1,102	1,102
KEITHSBURG	609	1,102	1,102
LECLAIRE	3,765	1,102	1,102
LONG GROVE	808	1,102	1,102
MCCAUSLAND	291	1,102	1,102
NEW BOSTON	683	1,102	1,102
NICHOLS	444	1,102	1,102
OAK GROVE	607	1,102	1,102
ORION	1,861	1,102	1,102
PORT BYRON	1,647	1,102	1,102
PRINCETON	886	1,102	1,102
RAPIDS CITY	959	1,102	1,102
RIVERDALE	405	1,102	1,102
SHERRARD	640	1,102	1,102
VIOLA	955	1,102	1,102
WALCOTT	1,629	1,102	1,102
WEST LIBERTY	3,736	1,102	1,102
WILTON	2,802	1,102	1,102
WINDSOR	748	1,102	1,102
WOODHULL	811	1,102	1,102
MUNIC. SUB-TOTAL	352,379	\$207,204	\$207,204
TOTAL MEMBER GOV. DUES =		<u>\$397,286</u>	<u>\$397,286</u>

County governments and cities over 5,000 population pay dues on a per capita basis, while smaller towns pay dues at a flat rate. The proposed per capita rate is 47 cents per capita for all counties and the municipalities outside of the urbanized area and 57 cents per capita for cities over 5,000 population inside of the urbanized area. The extra 10 cents supports the transportation planning program. Communities under 5,000 pay \$1,102 per year.

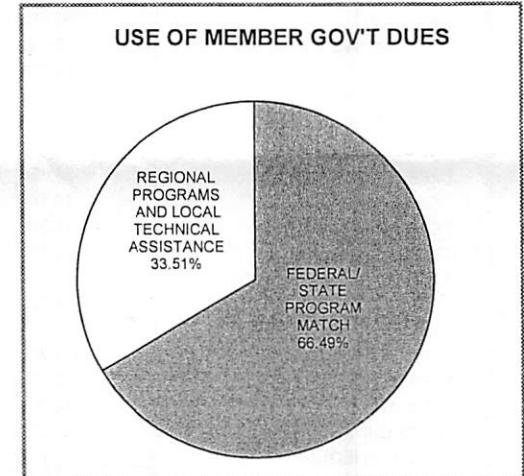
Member local governments dues are used to match federal and state programs and to provide other regional programs and direct technical assistance to member counties and cities.

The transportation program requires about \$194,142 to match \$776,567 in Federal Highway and Transit Administrations funding received through the States' DOTs.

The Economic Development Administration will provide \$70,000 which benefits all member governments and requires \$70,000 in local match.

In total, about \$264,142 of member dues are used to match transportation and economic development.

In addition to matching requirements, membership dues are used to supplement several regional programs including data services, joint purchasing, riverfront planning, intergovernmental forums, and environment. In total over \$133,144 is used to technical assistance to individual member governments in areas that are otherwise not provided by programs listed above. The graph below shows use of member dues:



*FINANCIAL
(green)* *ACTION NEEDED
(yellow)* *INFORMATIONAL
(white)*

MEETING ANNOUNCEMENT AND AGENDA BI-STATE REGIONAL COMMISSION

Wednesday, June 26, 2019, 3:30 p.m.
Scott County Administrative Center
Sixth Floor Conference Room
600 West Fourth Street
Davenport, IA

X	X	1. <u>Approval of the May 22, 2019 Minutes (See enclosed)</u> – Ken Maranda, Chair																								
X	X	2. <u>Treasurer's Report (See enclosed)</u> – Kathy Carroll-Duda, Treasurer																								
		3. <u>Finance and Personnel Committee/Financial Matters</u> – Marty O'Boyle, Finance and Personnel Committee Chair																								
X	X	a. <u>Bills (See enclosed)</u>																								
X	X	b. <u>Report on Progress on Commission's FY 2018-19 Program Budget as of 5/31/2019 (See enclosed)</u>																								
X	X	c. <u>Contracts/Grants for Consideration</u>																								
		<table border="1"><tr><td>I. Rock Island County Waste Management Agency</td><td>Staff Support</td><td>Actual Costs</td><td>7/1/19-6/30/20</td></tr><tr><td>II. Emergency Telephone System Board</td><td>Staff Support</td><td>Actual Costs</td><td>7/1/19-6/30/20</td></tr><tr><td>III. Scott County Kids</td><td>Financial Management</td><td>Actual Costs</td><td>7/1/19-6/30/20</td></tr><tr><td>IV. Scott County Housing Council</td><td>Financial Management</td><td>Actual Costs</td><td>7/1/19-6/30/20</td></tr><tr><td>V. Rock Island Arsenal Development Group</td><td>Financial Management</td><td>Actual Costs</td><td>7/1/19-6/30/20</td></tr><tr><td>VI. Iowa Association of Regional Councils</td><td>Iowa Department of Economic Development for planning assistance to local governments</td><td>\$13,235</td><td>7/1/19-6/30/20</td></tr></table>	I. Rock Island County Waste Management Agency	Staff Support	Actual Costs	7/1/19-6/30/20	II. Emergency Telephone System Board	Staff Support	Actual Costs	7/1/19-6/30/20	III. Scott County Kids	Financial Management	Actual Costs	7/1/19-6/30/20	IV. Scott County Housing Council	Financial Management	Actual Costs	7/1/19-6/30/20	V. Rock Island Arsenal Development Group	Financial Management	Actual Costs	7/1/19-6/30/20	VI. Iowa Association of Regional Councils	Iowa Department of Economic Development for planning assistance to local governments	\$13,235	7/1/19-6/30/20
I. Rock Island County Waste Management Agency	Staff Support	Actual Costs	7/1/19-6/30/20																							
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V. Rock Island Arsenal Development Group	Financial Management	Actual Costs	7/1/19-6/30/20																							
VI. Iowa Association of Regional Councils	Iowa Department of Economic Development for planning assistance to local governments	\$13,235	7/1/19-6/30/20																							
		VII. Other Contracts/Grants																								
X	X	d. <u>Consideration of Recommended FY 2020 Commission Planning Budget</u> (The budget was distributed at the May 22, 2019 Commission meeting, and a detailed review was presented at the meeting) – Denise Bulat, Executive Director																								
	X	4. <u>Presentation on Weather and Climate Resilience</u> – Ray Wolf, Science and Operations Officer, NOAA/National Weather Service																								
		5. <u>Questions or Comments by Commissioners</u>																								
		6. <u>Other Business</u>																								
		7. <u>Adjournment</u>																								

NEXT MEETING: Wednesday, July 24, 2019 – 3:30 p.m.
Scott County Administrative Center
Sixth Floor Conference Room
600 West Fourth Street
Davenport, IA

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, May 22, 2019, 3:30 p.m.
Scott County Administrative Center
Sixth Floor Conference Room
600 West Fourth Street
Davenport, IA

MEMBERS PRESENT: Carroll-Duda – Treasurer, Beck, Broderson, Deppe, Gradert, Heninger, Jones, Kiser, Klipsch, Lawrence, Mendenhall, O’Boyle, Parker, Schloemer, Sherwin, Sorensen, Stoermer, Tank, Thoms, Tompkins, Waldron, Williams

MEMBERS ABSENT: Brunk, Condon, Dawson, Freeman, Gallagher, Kinzer, Knobbe, Lack, Looney, Maranda, Mather, Moore, Newton-Butt

OTHERS PRESENT: Ben Leischner, Quad City International Airport Director

STAFF PRESENT: Bulat, Grabowski, McCullough, Moritz

Treasurer Carroll-Duda called the meeting to order at 3:31 p.m. and asked for introductions.

1. Approval of the April 24, 2019 Minutes. Mayor Klipsch moved to approve the minutes of the April 24, 2019 meeting as presented. Ms. Mendenhall seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mayor Carroll-Duda presented the Treasurer’s Report for the month ending April 30, 2019, noting an ending total bank and book balance of \$935,230.27. Mr. Gradert moved the report be accepted as written and mailed. Mayor Klipsch seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.

- a. Bills. Mayor O’Boyle presented the bills totaling \$105,802.87, as listed on the following bills listing:

Bills List

The Doris and Victor Day Foundation, work completed in April 2019 for Census \$ 3,333.33	
2020 related activities (cost funded by RDA grant)	
The Roosevelt Group LLC, April 2019 Legislative Technical Services	20,000.00
(cost reimbursed by participating member governments)	

Addendum

Blackhawk Bank & Trust, VISA charge card expenses related to 2 staff attending 4,295.88 the National Association of Regional Councils 53rd Annual Conference & Exhibition; 1 staff attending the Federal Transit Administration Drug & Alcohol Program; 2 staff attending the Community Development Block Grant Administrators and 2019 Application Workshop; 1 staff attending the Civic Leadership Academy regarding community surveys; office supplies; Illinois and Iowa Intergovernmental meeting (costs reimbursed by participants); Managers and Administrators meeting

(costs reimbursed by participants); digital camera; Chief Administrative Officials meeting (costs reimbursed by participants)

Mayor O'Boyle moved approval of the bills totaling \$105,802.87 as presented above. Mr. Beck seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission's FY 2018-19 Program Budget as of April 30, 2019.
Mayor O'Boyle explained the Program Budget Status Report was mailed in members' packets. The Commission is 82% through the fiscal year with 76.1% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contract for consideration.
 - Contract with Illinois Department of Transportation for human services transportation planning for \$69,640 for the period July 1, 2019 through June 30, 2021.Mayor Klipsch moved approval of the contract as presented above. Ms. Thompkins seconded the motion, and it passed unanimously.
- d. Consideration of Recommended FY2019 Proposed Revised Commission Planning Budget. Mayor O'Boyle and Ms. Bulat reported the Finance and Personnel Committee reviewed and recommended the proposed revised FY 2019 Commission Planning Budget.
Mayor Klipsch motioned to approve the Revised FY2019 Program Budget as presented, and Mr. Deppe seconded. The motion passed unanimously.
- e. Presentation of Recommended FY2020 Commission Planning Budget. Ms. Bulat reviewed the draft FY 2020 Budget as recommended by the Finance and Personnel Committee. She reported dues for Bi-State's member governments will not increase. Continuation of the merit performance review program, with a projected average of 2.5%, is recommended along with a 1.5% across the board annual wage adjustment. The budget will lay on the table and be considered for approval at the June 26, 2019 Commission meeting.
- f. Consideration of Recommended Selection for Information Technology Solution. Ms. Bulat presented a summary of proposals for information technology services and equipment for the Bi-State Regional Commission office. She noted that the committee chose Platinum Information Services, Inc. for the purchase of new computers and a new file server, as well as technical support moving forward.

Mayor Klipsch motioned to approve the selection of Platinum Information Services, Inc. for information technology services to Bi-State Regional Commission. Mr. Stoermer seconded, and the motion passed unanimously.

4. Status of Activity from the Quad City International Airport. Mr. Leischner provided an overview of the Quad City International Airport. The Authority employs 55 workers, and another 30 are employed with the service arm of the organization for ground services support. The authority's 8 commissioners oversee \$250 million in assets and facilities.

The airport offers 11 non-stop destinations including Chicago O'Hare, Detroit, Minneapolis/St. Paul, Atlanta, St. Pete/Clearwater, Orlando-Sanford, Punta Gorda, Dallas/Fort Worth, Denver, Phoenix-Mesa, and Las Vegas. Air carriers include Allegiant Air, American, Delta, and United Airlines.

Mr. Leischner spoke on the value the airport brings to the community, including over 500 direct jobs, and a total annual economic impact of over 4,000 jobs. The total annual economic output is nearly \$500 million. In the upcoming construction season, there is over \$5.1 million in scheduled improvements equivalent to over 100 prevailing wage jobs to contractors and sub-contractors.

Planned improvements total \$34 million from 2019 to 2024. The airport authority is looking to make terminal façade improvements, updates to the lobby and ticketing area, and signage and wayfinding upgrades in FY2020. This work will help establish a Quad Cities associated identity and increase customer service.

Other objectives to work toward include developing complimentary air service destinations, improved schedules and marketing the airport globally to bring businesses into the region. He concluded by touching on the Fly Local Alliance (Look Before You Book) that encourages travelers to use the True-Cost Trip Calculator on the airport's website:
<https://www.qcairport.com/trip>.

5. Questions or Comments by Commissioners. It was noted that a copy of the revised 2019 Commission budget and the table summarizing the IT services proposals should have been provided to Commissioners prior to the meeting. It was also noted that contract language is not sent to Commissioners for review but may be reviewed upon request.
6. Other Business. There was no other business.
7. Adjournment. The meeting adjourned at 4:36 p.m.

Respectfully submitted,



Jeff Sorensen
Secretary

**BI-STATE REGIONAL COMMISSION
TREASURER'S REPORT
FOR THE MONTH ENDING MAY 31, 2019**

	<u>Balance May 1</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance May 31</u>
GENERAL SAVINGS ACCOUNT BANK & BOOK BALANCE:				
Balance – May 1, 2019	\$ 766,023.40			
Add Deposits		\$ 273,107.85		
Less Transfers			\$ 272,315.10	
Balance – May 31, 2019				\$ 766,816.15
RLF SAVINGS ACCOUNT BANK & BOOK BALANCE:				
Balance – May 1, 2019	\$ 1,179.49			
Add Deposits		\$ 0.15		
Less Transfers			\$ 0.00	
Balance – May 31, 2019				\$ 1,179.64
CHECKING ACCOUNT BANK AND BOOK BALANCE:				
Balance – May 1, 2019	\$ 66,351.49			
Add Deposits		\$ 170,393.71		
Less Checks Written			\$ 196,554.76	
Balance – May 31, 2019				\$ 40,190.44
PAYROLL ACCOUNT BANK & BOOK BALANCE:				
Balance – May 1, 2019	\$ 1,675.89			
Add Deposits		\$ 101,920.19		
Less Checks Written			\$ 102,006.71	
Balance – May 31, 2019				\$ 1,589.37
INVESTMENT ACCOUNTS BANK & BOOK BALANCE:				
Balance – May 1, 2019	<u>\$ 100,000.00</u>			
State Bank of Orion				
12/25/18 – 6/25/19 (.90%)				
Add Investments Made		<u>\$ 0.00</u>		
Less Investments Matured			<u>\$ 0.00</u>	
Balance – May 31, 2019				<u>\$ 100,000.00</u>
TOTAL BANK & BOOK BALANCE:				
Balance – May 1, 2019	<u>\$ 935,230.27</u>			
Add Deposits in May		<u>\$ 545,421.90</u>		
Withdrawals in May			<u>\$ 570,876.57</u>	
Balance – May 31, 2019				<u>\$ 909,775.60</u>
PASS THROUGH FUNDS				
BI-STATE RLF ACCOUNT:				
Balance – May 1, 2019	<u>\$1,033,602.88</u>			
Add Deposits		<u>\$ 9,392.69</u>		
Less Withdrawals			<u>\$ 50.00</u>	
Balance – May 31, 2019				<u>\$1,042,945.57</u>
MERCER-MUSCATINE RLF ACCOUNTS:				
Balance – May 1, 2019	<u>\$ 377,556.23</u>			
Add Deposits		<u>\$ 5,225.34</u>		
Less Withdrawals			<u>\$ 10.00</u>	
Balance – May 31, 2019				<u>\$ 382,771.57</u>

**BILLS TO BE CONSIDERED FOR APPROVAL
AT THE JUNE 26, 2019
BI-STATE REGIONAL COMMISSION MEETING**

RK Dixon, regular and remote maintenance support, license and maintenance renewals	\$ 2,013.97
Thomas A. Skorepa, P.C., Administrator Hearing Officer May 2019 services (cost reimbursed by participating member governments)	2,940.00
The Doris and Victor Day Foundation, work completed in May 2019 for Census 2020 related activities (cost funded by RDA grant)	3,333.33
The Roosevelt Group LLC, May 2019 Legislative Technical Services (cost reimbursed by participating member governments)	20,000.00

TOTAL	<u>\$28,287.30</u>

Additional bills for which invoices have not yet been received and will be listed on an addendum to be distributed separately.

BI-STATE REGIONAL COMMISSION
FY 2018-19 Program Budget Status Report
Through Month of May – 92% of Year

ADOPTED BUDGET:	\$1,966,425.00	EXPLANATION:
EXPENDED THROUGH MAY:	\$1,663,896.49 (84.6%)	
STAFF LEVEL BUDGETED:	22.0 F.T.E.	
STAFF LEVEL MAINTAINED:	19.0 F.T.E.	

MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING MAY:

ALEDO – MMRLF Coord.; Transit Mobility/HSTP Planning.

ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning.

ANDALUSIA – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Website Support.

ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; Website Support.

ANNANAW – Joint Purchasing Council; Transit Mobility/HSTP Planning; Trails and Greenway Planning; HCEDP; Grants Inquiry and Asst.

ATKINSON – HCEDP; Transit Mobility/HSTP Planning; Trails and Greenway Planning; Website Support; Mapping Asst.; Municipal Code Asst.; Grant Asst.

BETTENDORF – Air Quality; Drug & Alcohol Consort.; I-74 Bridge Coord.; Transit Planning- & Title VI Plan Update; Joint Purchasing; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord.; IADOT/City Qtrly Mtg.; MPO Trans. Coord.; Iowa Swap & STBG & TASA Evaluation Processes; Aerial Photo Coord.

BLUE GRASS – Reg. 9 Transp. Coord. & FFC Reclassification; Solid Waste Coord.; Website Support.

BUFFALO – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trail Planning Coordination – MRT Ribbon Cutting.

CAMBRIDGE – HCEDP; Transit Mobility/HSTP Planning; Aerial Photo Coord.

CARBON CLIFF – Joint Purchasing; RICWMA Staffing; MPO Trans. Coord.; Trail Planning, GIT Coord.; Aerial Photo Coord.

COAL VALLEY – Joint Purchasing; MPO Trans. Coord. & STBG Evaluation Process; MUNICES Coord.; RICWMA Staffing; Mapping Asst.

COLONA – HCEDP Participation; Joint Purchasing; Trails and Greenway Planning; GIT and Hennepin Parkway Coord.; MPO Coord.; IDHA HOME Recapture; OSLAD Inquiry.

CORDOVA – RICWMA Staffing; Riverfront Council; Transit Mobility/HSTP Planning.

DAVENPORT – Air Quality Asst.; Transit Planning & Title VI Plan Update; FTA 5339 Grant Admin.; Joint Purchasing; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trails Planning; IADOT/City Qtrly Mtg.; MPO Trans. Coord.; Iowa Swap & STBG & TASA Evaluation Processes; QC Trails.org; QC TELL; Aerial Photo Coord.

EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purchasing; MUNICES Coord.; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; MPO Trans. Coord.; Trail Planning & GIT Coord.; Aerial Photo Coord.; IL92 Corridor Study; DATC Inquiry; ITEP Inquiry.

ELDRIDGE – Drug & Alcohol Consort.; Solid Waste Coord.; Website Support; Trails Planning; MPO Trans. Coord., Iowa Swap & STBG & TASA Evaluation Processes; Strategic Plan.

FRUITLAND – Reg. 9 Transp. Coord.; Solid Waste Coord.; Municipal Code Update.

GALVA – HCEDP; Transit Mobility/HSTP Planning; Trails and Greenway Planning.

GENESEO – HCEDP Part.; Transit Mobility/HSTP Planning; Trail Planning and Hennepin Parkway Coord.; Aerial Photo Coord.; Mapping Asst.; Grant Admin. Asst.

HAMPTON – MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Aerial Photo Coord.

HENRY COUNTY – HCEDP Part.; Joint Purch.; Transit Mobility/HSTP Plan.; Trails & Greenway Planning/Hennepin Parkway Coord.; MPO Trans. Coord.; LESA/Zoning Reviews.

HILLSDALE – Transit Mobility/HSTP Planning.

KEITHSBURG – CDBG Grant Admin.

KEWANEE – HCEDP; Transit Mobility/HSTP Planning; Trails and Greenway Planning; Joint Purchasing Information; IDHA Grant Appl.; Traffic Study Inquiry.

LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Iowa Swap & STBG Evaluation Process; Trails Planning & Grant Inquiry.

LONG GROVE – Reg. 9 Trans. Coord. & STBG/TASA evaluation process; Solid Waste Coord.; Website Support.

MCCAUSLAND – Reg. 9 Trans. Coord.; Solid Waste Coord.

MILAN – E9-1-1 Coord.; Joint Purchasing; MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; RLF Admin.; RMS Coord.; Trails and Greenway Planning; QC Trails.org; Aerial Photo Coord.

MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; MUNICES Coord.; RICWMA Staffing; Riverfront Cnd; RLF Adm.; RMS Coord.; Trails Planning/Coord.; MPO Trans. Coord.; Complete Streets Inquiry & STBG & TASA Evaluation Processes; IL92 Corridor Study; QC Trails.org; Aerial Photo Coord.

MUSCATINE CITY – Air Quality Asst.; Joint Purch.; Reg. 9 Transportation Coord. & STBG & TASA Evaluation Processes; MMRLF Coord.; Solid Waste Coord.; Trails Planning/ADT Coord.; Aerial Photo Coord.; Transit Mapping.

MUSCATINE COUNTY – Air Quality Asst.; Joint Purch.; Reg. 9 Coord. & STBG & TASA Evaluation Processes; Trails Plan Update/ADT Coord.; Transit Mobility Coord.; MMRLF Coord.; Cedar River Watershed Planning; 2019 Aerial Photo Coord.; Hazard Mitigation Plan Updates Coord.

NEW BOSTON – Transit Mobility Coord./HSTP Planning.

NICHOLS – USDA Wastewater Funding Grant Asst. & RFQ.

OAK GROVE – E9-1-1 Coord.; MPO Trans. Coord.

ORION – HCEDP; Website Support; Transit Mobility/HSTP Planning.

PORT BYRON – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Trails Coord.

PRINCETON – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trail Planning.

RAPIDS CITY – RICWMA Staffing; Riverfront Council; MPO Trans. Coord.; OSLAD Grant Admin. Asst.; Zoning Map.

RIVERDALE – Riverfront Council; MPO Trans. Coord.; Solid Waste Coord.; Trails Coord.; Website Support; Grants Inquiry; Liaison.

ROCK ISLAND CITY – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; MUNICES Coord.; Riverfront Cnd.; RICWMA Stfg.; RLF Loan Admin.; RMS Coord.; Trails Coordination; MPO Trans. Coord. & STBG Evaluation Process; IL92 Corridor Study; QC Trails.org; Aerial Photo Coord.; Strategic Planning.

ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; Joint Purchasing; QCEPC Committee; MUNICES Coord.; RICWMA Stfg. & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning & QC Rideshare; Passenger Rail; Floodplain Coord. Efforts; QC Health Initiative; MPO Trans. Coord. & STBG Evaluation Process; Business Cards; Comp. Plan Update; Aerial Photo Coord.; Forest Preserve Maps; Hazard Mitigation Plan Updates Coord.; Grant Asst.

SCOTT COUNTY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cnd.; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet, Reg. 9 Transportation Coord. + STBG Evaluation Process & MPO Trans. Coord. & Iowa Swap; RLF Admin.; Trail Planning/ADT Coord.; Transit Mobility/HSTP Planning & IA/QC Rideshare; Interop. Project; QC Health Initiative; Countywide IT Services/Equipment Coord.; QC EPC Meeting; 2019 Aerial Photo Coord.; Hazard Mitigation Plan Updates Coord.; IDPH Walkability Grant.

SHERRARD – Joint Purchasing; Transit Mobility/HSTP Planning; Website Support.

SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purch.; MUNICES Coord.; RICWMA Stfg.; RMS Coord.; MPO Trans. Coord.; IL92 Corridor Study; Trails Planning & GIT Coord.; RLF Loan Admin; Mapping Asst.; Aerial Photo Coord.

VIOLA – Transit Mobility/HSTP Planning; Mapping Asst., Sidewalk Policy.

WALCOTT – Reg. 9 Transportation Coord. and STBG & TASA Evaluation Processes; RLF Admin; Solid Waste Coord.; Trail Coord.

WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord. and STBG & TASA Evaluation Processes; Trails Plan/ADT Coord. Solid Waste Coord.; MMRLF.

WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord. and STBG & TASA Evaluation Processes; Solid Waste Coord.; MMRLF.

WINDSOR – Transit Mobility/HSTP Planning; CDBG Grant Admin.

WOODHULL – HCEDP; Transit Mobility/HSTP Planning; Liaison.

Bi-State Report – May

COMMUNITY/ECONOMIC DEVELOPMENT: Provided information to Henry County Economic Development Partnership (HCEDP) board. Attended Iowa Regional Council of Governments meeting. Continued data warehouse www.greaterqcregiondata.org website maintenance. Continued comparing economic development software. Foreign labor housing inspections.

DATA/GRAFICS/MAPPING/ON-LINE SERVICES

Data Center: Staff responded to 7 data and map requests including 5 from local governments, 1 from a non-profit, and 1 from a private citizen. The data section of the Bi-State website had 25 page views. The data portal (www.greaterqcregiondata.org) had 30 sessions and 159 page views. Staff continued to assist with and monitored the 2020 Census participation programs, including the BAS and PSAP programs and Complete Count Committee training opportunities.

Graphics/GIS/Mapping: QC Street Map (Folded & Wall Versions) Distribution; QCTrails.org Website Maintenance-trail safety alerts; Region-wide 2019 Aerial Photo Update Coordination; Region 9 Transportation Improvement Plan Mapping; Transit Development Plan Mapping; Updated/Maintained GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, zoning, utilities.

www.bistateonline.org: Total pages viewed for May 2019 was 2,298, and top pages viewed included: Home Page: (614); Search (81); Our Staff (118); Average Daily Traffic Counts (101); Quad Cities MPO Home (51); Quad Cities Transportation Policy Committee (45); Transportation (45); Documents (40); Contact Us (39); Careers (36).

ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES: Responded to inquiries and assisted with trail/recreation project funding assistance/grants and trail use counting. Served Rock Island County Waste Management Agency (RICWMA) with oversight and management of waste disposal and recycling programs, drop-off recycling program, reporting, and overall agency administration. Responded to RICWMA telephone inquiries from general public and media concerning solid waste and recycling issues. Made preparations for May 18 HHM event, and Earth Day event. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Facilitated multi-jurisdictional hazard mitigation planning and attended disaster preparedness conference. Attended River Action and Cedar River watershed meetings. Participated in Hennepin Canal coordination. Participated in discussions on formation of a flood alliance.

INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES: Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: copier paper, calendars, and printer supplies. Staffed Quad Cities Area intergovernmental forums and meetings of managers, administrators, and chief elected officials. Assisted with Rock Island Arsenal issues. Participated in emergency planning and preparedness meetings.

REVOLVING LOAN FUND (RLF): Administered Bi-State RLF Program: Prepared meeting cancellation notice and financial summary report. Provided information to potential applicants. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program (MMRLF): Prepared financial summary report. Provided information to potential applicants. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing.

TRANSPORTATION PLANNING, PROGRAMMING, AND PROJECT DEVELOPMENT: Attended related meetings, presented information, and continued staff coordination of river crossing issues. Served transportation inquiries on projects, funding, and rail crossings. Held interdisciplinary traffic safety meeting. Continued preparing strategic traffic safety plan. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Continued extreme weather resilience pilot. Facilitated data needs for Illinois 92 corridor study, and facilitated consultant selection process for QC Mississippi River Rail Bridges Illinois Statewide Planning and Research (ILSPR) grants. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings, as well as other trails planning and grant assistance. Facilitated QCTransit.com, QCTrails.org, and QC Rideshare sites maintenance. Facilitated issues related to Bi-State Regional Trails Committee, including trail counter data review, and Get out and Trail (GOAT) event preparation. Continued Muscatine County trails plan update. Coordinated Bi-State Drug and Alcohol Testing Consortium random testing program and attended training. Monitored MPO and Iowa Region 9 FY19 Transportation Planning Work Programs (TPWPs), and submitted FY20 TPWPs. Monitored MPO & Region 9 Federal Fiscal Year (FFY) 2019-22 Transportation Improvement Programs (TIP), including facilitating TIP revisions, and maintenance of data entry in Iowa Transportation Project Management System (TPMS) as part of transportation improvement programming; prepared FFY 2020-2023 TIPs. Served inquiries and facilitated discussions on Iowa Swap Policy. Facilitated Transportation Alternatives and Surface Transportation Block Grant (STBG) solicitations for MPO and Region 9. Continued 2050 model development and household travel survey processing. Administered Illinois Region 2 transit Human Services Transportation Program (HSTP) coordinator position. Attended MetroLINK ribbon-cutting. Administered Federal Transit Administration (FTA) 5339 grant. Prepared Title VI Program updates for CitiBus and Bettendorf Transit. Prepared FTA 5307, 5310, and 5339 supplemental agreements. Monitored status of implementation of passenger rail service to Chicago. Participated in training, webinars, workshops, and conferences on various general and transportation topics related to resilience, BUILD grants, household travel survey data processing, public engagement, walking, and bicycling.