



City Administrator Report to Mayor & City Council

2019.05.11, Edition No. 343

WEEKLY UPDATE:

- Elections: The filing dates and other information for the November 5, 2019 City election is now available on the City's website. The attached memo summarizes the positions open, filing dates, and related information.
- Bi-State: Attached is the May 22, 2019 Bi-State Regional Commission meeting packet.
- Tour: Former IDOT facility - Just an FYI that Cinda will be coordinating a tour or offsite City Council meeting to include staff as well of the IDOT site.
- EMS Health & Safety Day: Tomorrow's EMS Dat has been canceled and will be rescheduled for June 1st.
- GFOA: The City's comprehensive annual financial report (CAFR) for the fiscal year 2018 qualified for the GOA's Certificate of Achievement for Excellence in financial reporting. Congratulations to the hard work of all staff, but particularly Nancy and her Finance Team!
- Nominating Committee: The nominating committee is meeting May 31st.
- Sidewalk Poetry: Just and FYI - attached are the sidewalk poetry locations provided by City Engineer Jim Edgmond for this summer.
- CSO: City Engineer Edgmond asked that I share the following information - the contractor is quickly reaching the end of the underground piping of the first stage of the phase 4B construction, Cedar to Iowa. Grading and paving will follow this underground effort. The contractor has asked to mill the asphalt off of 8th street at the end of this month from Iowa to Chestnut to allow them to continue on with the water main work while the other crew does the preparation and paving. I am considering granting this request on one block only, because it will decrease the overall length of the construction, and will allow the paving to be done sooner without the underground equipment in the way. No changes in the detour will be required to do this but it will require Iowa Street to be closed close to the end of the month. If you have any questions about this please let me know. Despite the wet weather, the underground contractor is approximately 1 week ahead of schedule at this point after being approximately 1 week behind schedule earlier in the project.
- CBD: Please see the attached Press release fro the Governor's Office. This statement is clearly in line with recent issues and enforcement measures (2018) related to CBD. As noted...SF599: an act relating to hemp, including the regulation of hemp, providing for enforcement and the confiscation and destruction or disposal of certain property, providing for fees, including penalties, and providing implementation and effective date provisions. Please see the attached for further information and the related statement.

Additional Information

Projects

The following are the notes from our Project Management Meeting on May 15th:

1. Phase IVB - West Hill Sewer Separation:
 - a. Storm sewer installation: Sycamore to 8th
 - b. Sanitary sewer installation: Cedar to Sycamore
 - c. Discussion and review of 8th Street Profile
2. Mississippi Dr. Corridor Project:
 - a. Remaining punch list work:
 - 1) Street Striping
 - 2) Inventory of plantings needed
 - b. May 16th: Resolution Accepting Completed Work
 - 1) Retainage reserved to finish project
 - c. Award nomination for this project submitted to various organizations
3. Riverside Master Plan:
 - a. Facilitate Master Plan Development
 - 1) Beer Garden
 - 2) Truck Vendors
 - 3) Entertainment Area
 - 4) Riverview Center/Papoose Pump Station
 - 5) Tiered Amphitheater
 - 6) Other
4. Grandview Ave. Reconstruction Project:
 - a. Plans Completed
 - b. Property Acquisition Underway
 - 1) June 6th Council Meeting - Easement approval
 - c. Tentative schedule (based on required easement acquisitions):
 - 1) June 18th: Final Plans to DOT
 - 2) July 3rd: Set Public Hearing
 - 3) July 18th: Public Hearing
 - 4) July 18th: Approve Plans & Specs
 - 5) July 18th: Contract Turn-In to DOT
 - 6) August 20th: Bid Letting (DOT/TPMS report)
 - 7) September 5th: Award Contract
 - 8) September 19th: Approve Contract & Bond
 - 9) October: Construction Start
 - d. Allow for late start date (March 2020)
 - e. No disruption of Grandview Ave. traffic in 2019
5. 2nd/Mulberry Roundabout Project:
 - a. Plans Completed
 - b. Property still not acquired (condemnation vs. friendly purchase)
 - c. 2020 Construction Project
 - d. Construction Options:
 - 1) Construct Roundabout and 2nd St. Streetscape in 2020 separately
 - 2) Combine Projects into one and build in 2020
 - 3) Build one project in 2020 and the other in 2021

6. Westside Trail:
 - a. Check Plans submitted to IDOT
 - b. Public Interest Findings submitted
 - c. Have property easements/acquisitions by June 3rd
 - d. Final plans need to be approved by IDOT
 - e. Tentative Schedule:
 - 1) July 3rd: Set Public Hearing
 - 2) July 18th: Public Hearing
 - 3) July 18th: Approve Plans & Specs
 - 4) August 20th: Bid Letting (DOT/TPMS report)
 - 5) September 5th: Award Contract
 - 6) September 19th: Approve Contract & Bond
 - 7) October: Construction Start
 - 8) Late start date: April 1, 2020
7. 2nd Street Streetscape Project:
 - a. June 11th: City/Bolton-Menk meeting
 - b. Reconstruct Iowa/Sycamore/Cedar intersections
 - c. Focus on sidewalk design
 - d. Keep street repairs to a minimum
 - e. Make street parking adjustments
 - f. Other considerations: See #5
8. Mad Creek Channel Armoring:
 - a. Rip Rap in place
 - b. Will distribute material evenly after high water subsides
9. DOT Lake Park Blvd Site:
 - a. Council tour schedule pending
 - b. 2019 Design
 - c. 2020 Construction
10. Carver Corner Development:
 - a. Initial Goals:
 - 1) Highest and Best Use Development
 - 2) Attract more people to visit/live in Muscatine
 - 3) Make it unique from CBD
 - b. May 2019:
 - 1) May 20th: Final review of RFP
 - 2) May 30th: Send RFP to Developers
11. Old Library Site:
 - a. City to consider development options
 - b. Will follow same process as Carver Corner
12. 2019 Full Depth Program:
 - a. Streets: Fulliam, Houser, Lake Park Blvd., University Dr., Musser
 - b. Schedule:

- 1) May 23rd: Bid Opening
- 2) July 1st: Work Begins

13. City Hall Security:

- a. Steel plate ordered for Council Dais

14. Phase V - West Hill Sewer Separation Design:

- a. Survey work to be completed by October 2019
- b. Paving profile submitted
 - 1) June: internal meeting to discuss street profiles and alignments
- c. Progress meeting with Stanley scheduled for May/June 2019

15. Park Ave. Three Lane Configuration Project:

- a. Costs to be divided between City/DOT/MPW
- b. Tentative schedule:
 - 1) May 16th: Council Approval of Agreement with Consultant
 - 2) Winter ('19/'20) Bid Letting
 - 3) 2020 Construction

2019 Projects:

- a. Mad Creek Channel Armoring
- b. Grandview Ave. Reconstruction Project
- c. Westside Trail
- d. West Hill Sewer Separation Project - IVB
- e. 2019 Full Depth Patch Program and Asphalt Overlay (alleys)
- f. DOT Lake Park Facility Tour and Design
- g. Study of Briar's Ditch design for future improvements
- h. City Hall Security
- i. Carver Corner Development
- j. Park Ave. 3 lane configuration

2020 Projects:

- a. 2nd/Mulberry Roundabout
- b. 2nd Street Streetscape Project
- c. West Hill Sewer Separation Project IVC
- d. West Hill Sewer Separation Phase V Design
- e. Riverside Park Development and Master Plan Implementation

The following are the notes from the Trail meeting on Tuesday, May 14th:

A. Trail Update:

1. High School Trail Segment
 - City needs to request authorization from MPW to use their r-o-w
 - City needs to determine funding source (i.e. TAP funds)
2. Westside Trail
 - Securing final easements
 - Revised Project Schedule
 - 1) July 3rd: Set Public Hearing
 - 2) July 18th: Public Hearing

- 3) July 18th: Approve Plans and Specs
- 4) August 20th: Bid Opening (DOT/TPMS report)
- 5) September 5th: Award Contract
- 6) September 19th: Approve Contract & Bond
- 7) October Construction Start (Late start date April 1, 2020)

B. Bi-State: Muscatine County Trail Plan

1. Final Plan being prepared
2. Implementation of Plan - Meet with County Engineer
3. Meet with Curt regarding sign inventory

C. Miscellaneous Issues:

1. Did the "Share the Road" signs ever get installed on Fruitland Blacktop?
2. Does Alliant's new headquarters provide any opportunity for a trail to New Era Road?
3. Fitness Stations:
 - The mile loop around the Transfer Station is a good location
 - Ask the Y and Crossfit if they are willing to sponsor these

MEETING ANNOUNCEMENT AND AGENDA BI-STATE REGIONAL COMMISSION

Wednesday, May 22, 2019, 3:30 p.m.
Scott County Administrative Center
Sixth Floor Conference Room
600 West Fourth Street
Davenport, IA

FINANCIAL
(green)

ACTION NEEDED
(yellow)

INFORMATIONAL
(white)

- | | | | | | | | | | |
|--|--|----------|------------------|---|---|--|----------|------------------|--|
| X | | X | | | 1. <u>Approval of the April 24, 2019 Minutes (See enclosed)</u> – Ken Maranda, Chair | | | | |
| X | | X | | | 2. <u>Treasurer’s Report (See enclosed)</u> – Kathy Carroll-Duda, Treasurer | | | | |
| | | | | | 3. <u>Finance and Personnel Committee/Financial Matters</u> – Marty O’Boyle, Finance and Personnel Committee Chair | | | | |
| X | | X | | | a. <u>Bills (See enclosed)</u> | | | | |
| X | | | X | | b. <u>Report on Progress on Commission’s FY 2018-19 Program Budget as of 4/30/2019 (See enclosed)</u> | | | | |
| X | | X | | | c. <u>Contracts/Grants for Consideration</u> | | | | |
| | | | | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">I. Illinois Department of Transportation</td> <td style="width: 30%;">Human Services Transportation Planning</td> <td style="width: 10%; text-align: center;">\$69,640</td> <td style="width: 20%; text-align: center;">7/1/19 – 6/20/21</td> </tr> </table> | I. Illinois Department of Transportation | Human Services Transportation Planning | \$69,640 | 7/1/19 – 6/20/21 | |
| I. Illinois Department of Transportation | Human Services Transportation Planning | \$69,640 | 7/1/19 – 6/20/21 | | | | | | |
| | | | | | II. Other Contracts/Grants | | | | |
| X | | X | | | d. <u>Consideration of Recommended FY2019 Proposed Revised Commission Planning Budget</u> (The FY2019 Proposed Revised Budget Plan will be distributed at the meeting) | | | | |
| X | | | X | | e. <u>Presentation of Recommended FY 2020 Commission Planning Budget</u> (The budget is reviewed and recommended by the Finance and Personnel Committee. It will be presented May 22, 2019, lay on the table for one month for further study, and be considered for adoption at the June 26, 2019 meeting) – Denise Bulat, Executive Director | | | | |
| X | | X | | | f. <u>Consideration of Recommended Selection for Information Technology Solution</u> | | | | |
| | | X | | | 4. <u>Status of Activity from the Quad City International Airport</u> – Ben Leischner, Quad City International Airport Director | | | | |
| | | | | | 5. <u>Questions or Comments by Commissioners</u> | | | | |
| | | | | | 6. <u>Other Business</u> | | | | |
| | | | | | 7. <u>Adjournment</u> | | | | |

NEXT MEETING: Wednesday, June 26, 2019 – 3:30 p.m.
 Scott County Administrative Center
 Sixth Floor Conference Room
 600 West Fourth Street
 Davenport, IA

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, April 24, 2019, 3:30 p.m.
Scott County Administrative Center
Sixth Floor Conference Room
600 West Fourth Street
Davenport, IA

MEMBERS PRESENT: Maranda – Chair, Beck, Berg, Brunk, Carroll-Duda, Dawson, Deppe, Freeman, Jones, Kinzer, Kiser, Klipsch, Lack, Lawrence, Mather, Mendenhall, O’Boyle, Schloemer, Sherwin, Stoermer, Tank, Tompkins, Waldron

MEMBERS ABSENT: Broderson, Condon, Gallagher, Gradert, Heninger, Knobbe, Looney, Moore, Newton-Butt, Parker, Sorensen, Thoms

OTHERS PRESENT: Colonel Stephen Marr, Rock Island Arsenal

STAFF PRESENT: Bruce, Bulat, Grabowski, McCullough

Chair Maranda called the meeting to order at 3:32 p.m. and asked for introductions.

1. **Approval of the March 27, 2019 Minutes.** Mayor Klipsch moved to approve the minutes of the March 27, 2019 meeting as presented. Mr. Beck seconded the motion, and it passed unanimously.
2. **Treasurer’s Report.** Mayor Carroll-Duda presented the Treasurer’s Report for the month ending March 31, 2019, noting an ending total bank and book balance of \$794,804.55. Mayor Carroll-Duda moved the report be accepted as written and mailed. Ms. Mendenhall seconded the motion, and it passed unanimously.
3. **Finance and Personnel Committee.**

- a. **Bills.** Mayor Klipsch presented the bills totaling \$32,714.30, as listed on the following bills listing:

Bills List

The Roosevelt Group LLC, March 2019 Legislative Technical Services (cost reimbursed by participating member governments)	\$20,000.00
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Addendum

Blackhawk Bank & Trust, VISA charge card expenses related to Managers & Administrator’s meeting (cost reimbursed by participants); Illinois and Iowa Intergovernmental meeting (cost reimbursed by participants); Chief Elected and Chief Administrative Officials (cost reimbursed by participants); 1 staff attending the Rural Transit Assistance Center Spring Conference; 3 staff attending the Engineering for Non-Engineers: Infrastructure & Design; 1 staff attending the Transportation Planning Process training; 2 staff attending the Community Development Block Grant Administrators and 2019 Application Workshop; 2 staff attending the Illinois Institute for Rural Affairs Development Conference; office supplies	3,339.42
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Rock Island County Treasurer			6,041.55
05/2019	Rent	4,832.58	
05/2019	Internet Access	88.00	
04/2019	Managed Print Services	323.72	
03/2019	Postage	701.91	
03/2019	Supplies	66.00	
03/2019	Cell Phone	29.34	
The Doris and Victor Day Foundation, work completed in March for Census 2020 related activities (cost funded by RDA grant)			3,333.33

Mayor Klipsch moved approval of the bills totaling \$32,714.30 as presented above. Mr. Stoermer seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission’s FY 2018-19 Program Budget as of March 31, 2019. Mayor Klipsch explained the Program Budget Status Report was mailed in members' packets. The Commission is 75% through the fiscal year with 68.6% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contract for consideration.
 - Contract with HDR for Mississippi River Rail Bridge Crossings Study, up to \$100,000 for the period May 1, 2019 through March 31, 2020.

Mr. Stoermer moved approval of the contract as presented above. Mayor Klipsch seconded the motion, and it passed unanimously.

- 4. Consideration of Adoption of Bi-State Region Comprehensive Economic Development Strategy (CEDS) Progress Report 2019. Ms. Bulat presented the final draft of the *Bi-State Region Comprehensive Economic Development Strategy (CEDS) 2019 Progress Report* that had been distributed at the March 27, 2019 meeting to Commissioners for review and provided to the public on the Bi-State website. Minor comments were received through the 30-day review regarding economic development related projects as noted in the projects list.

Mayor Klipsch extended thanks to the Bi-State staff for putting together this document.

Mr. Stoermer moved to approve a resolution to adopt the 2019 CEDS Progress Report, and to submit the report to the Economic Development Administration. Ms. Mendenhall seconded the motion, and it passed unanimously.

- 5. Census 2020 and Complete Count Committees. Ms. Bruce reported that Census Day is April 1, 2020, but outreach efforts began as early as 2018 with the coordination of programs like the Boundary and Annexation Survey (BAS) and Participant Statistical Areas Program (PSAP). These programs gave local jurisdictions the opportunity to review and propose modifications to boundaries for census tracts, block groups, and census designated places (CDPs) to ensure that the Census Bureau accurately represents the geography of the region. This summer, the Census Bureau will begin address canvassing to verify structures and addresses for the questionnaire mailing. Canvassing is expected to last until August, and the Census Bureau has already begun hiring workers for canvassing activities and in preparation for Census Day.

The census is very important to communities because it directly affects the amount of funding each state receives for the next 10 years. Census data is also used to determine congressional districts and representation. In Illinois alone, each uncounted person accounts for \$1,800 dollars per year in lost funding.

It is important to note the following key facts about the 2020 Census and its timeline:

- Article 1, Section 2 of the United States Constitution mandates a decennial headcount of everyone residing in the U.S., including people of all ages, races, ethnic groups, citizens, and noncitizens
- All data reported to the Census Bureau is protected by Title 13 of the United States Code, which means that it is a felony for any Census Bureau employee to disclose confidential information
- For the first time, the census questionnaire will be available to fill out online
- Self-response will begin in March 2020, when residents will receive mailers with instructions on how to fill out the census online or over the phone or request a paper copy

Community involvement is essential toward achieving a complete count for the 2020 Census. One way to start community outreach is to form a Complete Count Committee. These are groups of community partners that help to build trust in the census, implement outreach strategies using local knowledge, and increase the overall self-response rate for the 2020 Census. Complete Count Committees may include local elected officials, health professionals, education professionals, media, social service professionals, and members of faith-based communities.

It was noted that Bi-State Regional Commission received \$60,000 in Regional Development Authority grant funds that are being use to contract with the Doris & Victor Day Foundation to provide Census outreach work in Scott County similar to that in Rock Island County that had already been funded by the Foundation. The effort involves providing public education to ensure a full and accurate count for the 2020 Census Hard to Count (HTC) areas and communities.

HTC areas are defined as those with a 73% or less self-response rate on the 2010 Census. Populations with a high non-response rate include children, seniors, people of color, rural residents, those with language barriers, frequent movers, foreign-born residents, households below the poverty line, large (overcrowded) households, low educational attainment households, and single-parent households.

The Foundation has hired a second staff person to work with the current staff to conduct the outreach effort for 18 months. The two staff conduct meetings and education sessions with not-for-profits, churches, neighborhood group, schools, health departments, etc. to reach the targeted populations. They will train representatives of these groups on activities and needs for a successful 2020 Census.

6. Questions or Comments by Commissioners. Mayor Klipsch gave an update on the state of the Mississippi River flooding in Davenport. He said that the River Bandits will be playing at Modern Woodman Park for the first time this season on April 26. Representatives from Canadian Pacific Railroad met with the mayors and Davenport officials to talk about raising the rails due to flood waters. The railroad is going to work with the city to accommodate the rail/roadway intersection, and has committed to \$1.9 million dollars to fix two railroad bridges. Ms. Bulat pointed out that since barge traffic has been halted due to the flooding, there will be

river back-ups, and the Arsenal Bridge will be opened a lot when barges are able to move along the river again.

7. Other Business. There was no other business.
8. Adjournment. The meeting adjourned at 4:12 p.m.

Respectfully submitted,



Jeff Sorensen
Secretary

**BI-STATE REGIONAL COMMISSION
TREASURER'S REPORT
FOR THE MONTH ENDING APRIL 30, 2019**

	<u>Balance April 1</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance April 30</u>
GENERAL SAVINGS ACCOUNT BANK & BOOK BALANCE:				
Balance – April 1, 2019	\$ 625,663.50			
Add Deposits		\$ 371,473.83		
Less Transfers			\$ 231,113.93	
Balance – April 30, 2019				\$ 766,023.40
RLF SAVINGS ACCOUNT BANK & BOOK BALANCE:				
Balance – April 1, 2019	\$ 1,179.34			
Add Deposits		\$ 0.15		
Less Transfers			\$ 0.00	
Balance – April 30, 2019				\$ 1,179.49
CHECKING ACCOUNT BANK AND BOOK BALANCE:				
Balance – April 1, 2019	\$ 66,199.85			
Add Deposits		\$ 203,730.60		
Less Checks Written			\$ 203,578.96	
Balance – April 30, 2019				\$ 66,351.49
PAYROLL ACCOUNT BANK & BOOK BALANCE:				
Balance – April 1, 2019	\$ 1,761.86			
Add Deposits		\$ 100,881.83		
Less Checks Written			\$ 100,967.80	
Balance – April 30, 2019				\$ 1,675.89
INVESTMENT ACCOUNTS BANK & BOOK BALANCE:				
Balance – April 1, 2019	\$ <u>100,000.00</u>			
State Bank of Orion 12/25/18 – 6/25/19 (.90%)		\$ 0.00		
Add Investments Made			\$ 0.00	
Less Investments Matured				
Balance – April 30, 2019				\$ <u>100,000.00</u>
TOTAL BANK & BOOK BALANCE:				
Balance – April 1, 2019	\$ <u>794,804.55</u>			
Deposits in April		\$ <u>676,086.41</u>		
Withdrawals in April			\$ <u>535,660.69</u>	
Balance – April 30, 2019				\$ <u>935,230.27</u>
<u>PASS THROUGH FUNDS</u>				
BI-STATE RLF ACCOUNT:				
Balance – April 1, 2019	\$ <u>1,095,731.31</u>			
Add Deposits		\$ <u>11,438.57</u>		
Less Withdrawals			\$ <u>73,567.00</u>	
Balance – April 30, 2019				\$ <u>1,033,602.88</u>
MERCER-MUSCATINE RLF ACCOUNTS:				
Balance – April 1, 2019	\$ <u>367,707.62</u>			
Add Deposits		\$ <u>9,863.61</u>		
Less Withdrawals			\$ <u>15.00</u>	
Balance – April 30, 2019				\$ <u>377,556.23</u>

**BILLS TO BE CONSIDERED FOR APPROVAL
AT THE MAY 22, 2019
BI-STATE REGIONAL COMMISSION MEETING**

The Doris and Victor Day Foundation, work completed in April 2019 for Census 2020 related activities (cost funded by RDA grant)	\$ 3,333.33
The Roosevelt Group LLC, April 2019 Legislative Technical Services (cost reimbursed by participating member governments)	20,000.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer April 2019 services (cost reimbursed by participating member governments)	1,960.00
	<hr/>
TOTAL	<u>\$25,293.33</u>

Additional bills for which invoices have not yet been received and will be listed on an addendum to be distributed separately.

**BI-STATE REGIONAL COMMISSION
FY 2018-19 Program Budget Status Report
Through Month of April – 82% of Year**

ADOPTED BUDGET:	\$1,966,425.00	EXPLANATION:
EXPENDED THROUGH APRIL:	\$\$1,496,152.01 (76.1%)	
STAFF LEVEL BUDGETED:	22.0 F.T.E.	
STAFF LEVEL MAINTAINED:	19.0 F.T.E.	

MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING APRIL:

ALEDO – MMRLF Coord.; Transit Mobility/HSTP Planning.
 ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning.
 ANDALUSIA – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Website Support.
 ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; Website Support.
 ANNAWAN – Joint Purchasing Council; Transit Mobility/HSTP Planning; Trails and Greenway Planning; HCEDP; Grants Inquiry and Asst.
 ATKINSON – HCEDP; Transit Mobility/HSTP Planning; Trails and Greenway Planning; Website Support; Mapping Asst.; Municipal Code Asst.
 BETTENDORF – Air Quality; Drug & Alcohol Consort.; I-74 Bridge Coord.; Transit Planning- & Title VI Plan Update; Joint Purchasing; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord.; MPO Trans. Coord. & STBG & TASA Evaluation Processes; Aerial Photo Coord.
 BLUE GRASS – Reg. 9 Transp. Coord.; Solid Waste Coord.; Website Support, COPS Grant Appl.; Grants Inquiry.
 BUFFALO – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trail Planning Coordination.
 CAMBRIDGE – HCEDP; Transit Mobility/HSTP Planning; Aerial Photo Coord.
 CARBON CLIFF – Joint Purchasing; RICWMA Staffing; MPO Trans. Coord.; Trail Planning, GIT Coord.; Aerial Photo Coord.; Liaison Visit.
 COAL VALLEY – Joint Purchasing; MPO Trans. Coord. & STBG Evaluation Process; MUNICES Coord.; RICWMA Staffing; Mapping Asst.
 COLONA – HCEDP Participation; Joint Purchasing; Trails and Greenway Planning; GIT and Hennepin Parkway Coord.; MPO Coord.
 CORDOVA – RICWMA Staffing; Riverfront Council; Transit Mobility/HSTP Planning.
 DAVENPORT – Air Quality Asst.; Transit Planning & Title VI Plan Update; FTA 5339 Grant Admin.; Joint Purchasing; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trails Planning; MPO Trans. Coord. & STBG & TASA Evaluation Processes; QCTrails.org; QC TELL; Aerial Photo Coord.
 EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purchasing; MUNICES Coord.; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; MPO Trans. Coord.; Trail Planning & GIT Coord.; Aerial Photo Coord.; IL92 Corridor Study.
 ELDRIDGE – Drug & Alcohol Consort.; Solid Waste Coord.; Website Support; Trails Planning; MPO Trans. Coord. & STBG & TASA Evaluation Processes; Strategic Plan.
 FRUITLAND – Reg.9 Transp. Coord.; Solid Waste Coord.; Municipal Code Update.
 GALVA – HCEDP; Transit Mobility/HSTP Planning; Trails and Greenway Planning.
 GENESEO – HCEDP Part.; Transit Mobility/HSTP Planning; Trail Planning and Hennepin Parkway Coord.; Aerial Photo Coord.; Mapping Asst.
 HAMPTON – MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Aerial Photo Coord.; Grant Appl.
 HENRY COUNTY – HCEDP Part.; Joint Purch.; Transit Mobility/HSTP Plan.; Trails & Greenway Planning/Hennepin Parkway Coord.; MPO Trans. Coord.; LESA/Zoning Reviews: Fact Sheet
 HILLSDALE – Transit Mobility/HSTP Planning.
 KEITHSBURG – CDBG Grant Admin.
 KEWANEE – HCEDP; Transit Mobility/HSTP Planning; Trails and Greenway Planning; Joint Purchasing Information.
 LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; MPO Trans. Coord. & STBG Evaluation Process; Trails Planning.
 LONG GROVE – Reg. 9 Trans. Coord.; Solid Waste Coord.; Website Support.
 McCAUSLAND – Reg. 9 Trans. Coord.; Solid Waste Coord.
 MILAN – E9-1-1 Coord.; Joint Purchasing; MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; RLF Admin.; RMS Coord.; Trails and Greenway Planning; QCTrails.org; Aerial Photo Coord.
 MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; MUNICES Coord.; RICWMA Staffing; Riverfront Cncl; RLF Adm.; RMS Coord.; Trails Planning/Coord.; MPO Trans. Coord. & STBG & TASA Evaluation Processes; IL92 Corridor Study, QCTrails.org; Aerial Photo Coord.
 MUSCATINE CRY – Air Quality Asst.; Joint Purch.; Reg. 9 Transportation Coord. & STBG & TASA Evaluation Processes; MMRLF Coord.; Solid Waste Coord.; Trails Planning/ADT Coord.; Aerial Photo Coord.; Transit Mapping.
 MUSCATINE COUNTY – Air Quality Asst.; Joint Purch.; Reg. 9 Coord. & STBG & TASA Evaluation Processes; Trails Plan Update/ADT Coord.; Transit Mobility Coord.; MMRLF Coord.; Cedar River Watershed Planning; 2019 Aerial Photo Coord.; Hazard Mitigation Plan Updates Coord.
 NEW BOSTON – Transit Mobility Coord./HSTP Planning.
 NICHOLS – USDA Wastewater Funding Inquiry.
 OAK GROVE – E9-1-1 Coord.; MPO Trans. Coord.
 ORION – HCEDP; Website Support; Transit Mobility/HSTP Planning.
 PORT BYRON – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Trails Coord.; P&Z Meeting.
 PRINCETON – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trail Planning.
 RAPIDS CRY – RICWMA Staffing; Riverfront Council; MPO Trans. Coord.; Grants Inquiry; Code Update; Zoning Map.
 RIVERDALE – Riverfront Council; MPO Trans. Coord.; Solid Waste Coord.; Trails Coord.; Website Support.
 ROCK ISLAND CRY – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; MUNICES Coord.; Riverfront Cncl.; RICWMA Stfg.; RLF Loan Admin.; RMS Coord.; Trails Coordination; MPO Trans. Coord. & STBG Evaluation Process; IL92 Corridor Study; QCTrails.org; Aerial Photo Coord.; Parks Plan Update Proposal.
 ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; Joint Purchasing; QCEPC Committee; MUNICES Coord.; RICWMA Stfg. & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning & QC Rideshare; Passenger Rail; Floodplain Coord. Efforts; QC Health Initiative; MPO Trans. Coord. & STBG Evaluation Process; Business Cards; Comp. Plan Update; Aerial Photo Coord.; Forest Preserve Maps; Hazard Mitigation Plan Updates Coord; Grant Asst.
 SCOTT COUNTY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cncl.; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet, Reg. 9 Transportation Coord. & MPO Trans. Coord.; RLF Admin.; Trail Planning/ADT Coord.; Transit Mobility/HSTP Planning & IA/QC Rideshare; Interop. Project; QC Health Initiative; Countywide IT Services/Equipment Coord.; QC EPC Meeting; 2019 Aerial Photo Coord.; Hazard Mitigation Plan Updates Coord.; IDPH Walkability Grant Inquiry.
 SHERRARD – Joint Purchasing; Transit Mobility/HSTP Planning; Website Support.
 SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purch.; MUNICES Coord.; RICWMA Stfg.; RMS Coord.; MPO Trans. Coord.; IL92 Corridor Study; Trails Planning & GIT Coord.; RLF Loan Admin; Mapping Asst.; Aerial Photo Coord.
 VIOLA – Transit Mobility/HSTP Planning; Mapping Asst.; Sidewalk Policy.
 WALCOTT – Reg. 9 Transportation Coord. and STBG & TASA Evaluation Processes; RLF Admin; Solid Waste Coord.; Trail Coord.
 WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord. and STBG & TASA Evaluation Processes; Trails Plan/ADT Coord. Solid Waste Coord.; MMRLF.
 WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord. and STBG & TASA Evaluation Processes; Solid Waste Coord.; MMRLF.
 WINDSOR – Transit Mobility/HSTP Planning; CDBG Grant Admin.
 WOODHULL – HCEDP; Transit Mobility/HSTP Planning.

Bi-State Report – April

COMMUNITY/ECONOMIC DEVELOPMENT: Provided information to Henry County Economic Development Partnership (HCEDP) board. Attended Iowa Regional Council of Governments meeting. Continued data warehouse www.greaterqcregiondata.org website maintenance. Continued comparing economic development software. Submitted Comprehensive Economic Development Strategy (CEDS) progress report to Economic Development Administration. Foreign labor housing inspections.

DATA/GRAPHICS/MAPPING/ON-LINE SERVICES

Data Center: Staff responded to 10 data and map requests including 9 from local governments and 1 from a local business. The data section of the Bi-State website had 25 page views. The data portal (www.greaterqcregiondata.org) had 57 sessions and 215 page views. Staff continued to assist with and monitored the 2020 Census participation programs, including the BAS and PSAP programs and Complete Count Committee training opportunities.

Graphics/GIS/Mapping: QC Street Map (Folded & Wall Versions) Distribution; QCTrails.org Website Maintenance-trail safety alerts; Region-wide 2019 Aerial Photo Update Coordination; Region 9 Transportation Improvement Plan Mapping; Transit Development Plan Mapping; Updated/Maintained GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, zoning, utilities.

www.bistateonline.org: Total pages viewed for April 2019 was 2,927 and top pages viewed included: Home Page: (776); Joint Purchasing Council/Bid Notices (234); 2019 Turf Chemicals and Grass Seed Invitation to Bid (239); 2019 Janitorial Products Invitation to Bid (239); Search (64); Our Staff (90); Average Daily Traffic Counts (78); Quad Cities MPO Home (53); Project Planning Processes (58); Who we are (49).

ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES: Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Served Rock Island County Waste Management Agency (RICWMA) with oversight and management of waste disposal and recycling programs, drop-off recycling program, reporting, and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Preparations for May 18 HHM event, and Earth Day event. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Reporting on March 2019 alternative energy workshop and proposal for 2020 resilience workshop. Facilitated multi-jurisdictional hazard mitigation planning and attended disaster preparedness conference. Attended River Action and Cedar River watershed meetings. Participated in Hennepin Canal coordination. Facilitated discussions on formation of a flood alliance.

INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES: Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: ice melt/salt, paper, turf chemicals, janitorial supplies, can liners, and food service supplies. Staffed Quad Cities Area intergovernmental forums and meetings of managers, administrators, and chief elected officials. Assisted with Rock Island Arsenal issues. Participated in emergency planning and preparedness meetings.

REVOLVING LOAN FUND (RLF): Administered Bi-State RLF Program: Prepared meeting cancellation notice and financial summary report. Closed on Davenport company loan. Provided information to potential applicants. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program (MMRLF): Prepared financial summary report. Provided information to potential applicants. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing.

TRANSPORTATION PLANNING, PROGRAMMING, AND PROJECT DEVELOPMENT: Attended related meetings, presented information, and continued staff coordination of river crossing issues. Served transportation inquiries on projects, funding, and rail crossings. Held interdisciplinary traffic safety meeting. Continued preparing strategic traffic safety plan. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Continued extreme weather resilience pilot. Held kick-off for Illinois 92 corridor study, and facilitated Request for Qualifications (RFQ) process for QC Mississippi River Rail Bridges Illinois Statewide Planning and Research (ILSPR) grants. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings, as well as other trails planning and grant assistance. Facilitated QCTransit.com, QCTrails.org, and QC Rideshare sites maintenance. Facilitated issues related to Bi-State Regional Trails Committee, including trail counter data review, and attended Get out and Trail (GOAT) meeting. Continued Muscatine County trails plan update. Coordinated Bi-State Drug and Alcohol Testing Consortium random testing program and attended training. Monitored MPO and Iowa Region 9 FY19 Transportation Planning Work Programs (TPWPs), and finalized FY20 TPWPs. Monitored MPO & Region 9 Federal Fiscal Year (FFY) 2019-22 Transportation Improvement Programs (TIP), including facilitating TIP revisions, and maintenance of data entry in Iowa Transportation Project Management System (TPMS) as part of transportation improvement programming. Served inquiries on Iowa Swap Policy. Facilitated Transportation Alternatives and Surface Transportation Block Grant (STBG) solicitations for MPO and Region 9. Continued 2050 model development. Administered Illinois Region 2 transit Human Services Transportation Program (HSTP) coordinator position. Administered Federal Transit Administration (FTA) 5339 grant. Started preparing Title VI Program updates for CitiBus and Bettendorf Transit. Monitored status of implementation of passenger rail service to Chicago. Participated in training, webinars, workshops, and conferences on various general and transportation topics related to resilience, public outreach, BUILD grants, transportation engineering, walking, and bicycling.



City Hall, 215 Sycamore St.
Muscatine, IA 52761-3899
(563) 264-1550
Fax (563) 264-0750

FINANCE & RECORDS

MEMO

To: Mayor Broderson, Members of City Council, and
Candidates for City Offices

From: Nancy A. Lueck, Finance Director

Date: May 17, 2019

Re: 2019 City Election Information and Filing Dates

The candidate filing dates and other information for the November 5, 2019 City election is now available on the City's website. The first day to file nomination papers is Monday, August 26, 2019; the last day to file is Thursday, September 19, 2019 by 5:00 p.m. The positions included on this election will be:

- Mayor (2 Year Term)
- 1st Ward Council Member (4 Year Term)
- 3rd Ward Council Member (4 Year Term)
- 5th Ward Council Member (4 Year Term)
- At Large Council Member (4 Year Term)
(Santos Saucedo's position)

The nomination petition and affidavit of candidacy forms can be picked up at the City Finance Department, the Muscatine County Auditor's office, or they can be accessed from the Secretary of State's website. These forms are required to be filed in the **Muscatine County Auditor's office** no later than 5:00 p.m. on Thursday, September 19, 2019. These forms are also available on the City's website <http://www.muscatineiowa.gov> under Government, City Officials, Election Information or by doing a search on the website using Elections. Petitions must include a **minimum** of 25 signatures of eligible electors for each office. The signatures on the petitions for the candidates for the 1st, 3rd, and 5th Ward Council positions must be those of residents of the respective wards. Signatures on the petitions for the Mayor and At Large Council position must be those of residents of the City. The ward boundaries are those adopted after the 2010 census with the addition of the areas annexed since 2010. A map of the ward boundaries is also on the City's website.

Please contact me if you have any questions.

**"I remember Muscatine for its sunsets. I have never seen any
on either side of the ocean that equaled them" — Mark Twain**

Police Department
Fire Department
Public Library
Public Works
City Hall
City Office
City Auditor
City Engineer
City Clerk
City Treasurer
City Assessor
City Collector
City Recorder
City Surveyor
City Engineer
City Clerk
City Treasurer
City Assessor
City Collector
City Recorder
City Surveyor

1. Clark House
2. MCSA
3. Boonie's
4. Community Services
5. Muscatine Journal



- CITY ENGINEER -

Mississippi River