

**AIRPORT ADVISORY COMMISSION  
MUSCATINE AIRPORT TERMINAL BUILDING  
Monday, February 25, 2019 – 5:00 P.M.**

**MINUTES**

**1. Call to Order/Roll Call**

Members Present: Steven Bradford, Nadine Brockert, and Jerry Page

Members Excused: Andrea Kreitner and Mohammad Pasha

Staff Present: Gregg Mandsager and Lindsay Whitson

Other Attendees: Devin Mashek of Bolton & Menk, Inc. and Mike Woerly of Carver Aero

**2. Approval of Minutes: September 24, 2018, October 22, 2018, and November 26, 2018**

Steven Bradford motioned to approve all three minutes collectively, Nadine Brockert seconded. All ayes, motion carried.

**3. Capital Project Updates**

Devin Mashek presented on the status of current grant and upcoming grant opportunities. Iowa DOT Grants are due in April in which Bolton & Menk will complete an application for the upgrading of the fuel facility project. As for the current pending state grant, discussion of reverting the hangar project back to its original design was discussed. Alternative design efforts were also discussed, such as one box hangar on the end with the dimensions of 60 feet by 50 feet, and four smaller box hangars with the dimensions of 40 feet by 30 feet. Mr. Bradford stated that box hangars are generally more desirable. The Commission liked this design, and Mr. Mashek said Bolton & Menk will gather cost estimates.

A project utilizing the \$600,000 in entitlement funds that the airport has acquired thus far, must begin by fall 2019. These funds will be used for phase I of Taxiway A rehabilitation. Designing of this project will begin this fall with construction to follow in as early as 2020.

Lastly, the construction of the snow removal building is slated for 2024 in the Capital Improvement Program (CIP). The need for this was discussed and the Commission is hopeful that this project could be moved up to an earlier year. Mr. Mashek stated that he would ask if state funds could be combined with federal funds in hopes of funding the project sooner than 2024. There is the potential that the project will cost less than what is quoted in the CIP, once the City and Commission revisit the specs that they are envisioning for the building. As a reminder, it was noted that CIP drafts are due to the state in early November with final drafts due in December.

**4. Other Business**

Parks and Rec. can continue to spray weeds on the runway; coordination on timing will just need to take place.

In the past, there was a discussion about having a perimeter security road around the fence put in by the Homeland Security TSA. No further movement with this idea has taken place.

The Commission would like the Compass Rose repainted. Mike Woerly stated that he believes his boss will be purchasing the supplies and will fix the Compass Rose himself.

The Airport Layout Plan (ALP) updates have been accepted and Andrew Fangman is still working with outside entities to finalize the zoning updates. Gregg Mandsager will check with Mr. Fangman about the status of these updates.

The trees by the runway are scheduled to be trimmed and Mr. Mandsager will check with Public Works about leveling the berm.

**5. Comments from Media or Public**

No comments were provided.

**6. Adjourn**

Meeting adjourned at approximately 6:10 p.m.

*\*Next regular scheduled meeting – Monday, March 25 at 5:00 p.m.*