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## City Administrator Report to Mayor & City Council

2019.02.22, Edition No. 338

### WEEKLY UPDATE:

- Community Development: Please remember to congratulate Jodi on her appointment as Community Development Director. Jodi is excited for the opportunity we look for many positives to come. We will have a staffing update in March and likely another in-depth in the near future regarding permitting and site plan review as well as nonconforming uses or grandfathering.
- Website: Please check out the updated website (same link: [muscatineiowa.gov](http://muscatineiowa.gov)). Feedback is appreciated, but please remember it is still a work in progress. As Kevin noted to staff, "items uploaded to the old web site after December 15, 2018, will need to be uploaded to the new web site if they have not been already. Be sure to double check the old web site if you are unsure of missing items. As you look over the redesigned web site feel free to suggest additional improvements we can make to improve the navigation and information of our web site. We are also working toward ADA compliance, a major push in website redesigns for the last few years. Although not mandatory at this time, making our website easier to use for individuals with disabilities will also ensure that our web site will be easier to use for all users and thus a better two-way communication tool for the city."
- Bi-State: Attached is the February 27, 2019 Bi-State Regional Commission meeting packet for the Commission meeting scheduled for Wednesday, February 27, 2019 at 3:30 p.m. in the Scott County Administrative Center.
- Alliant: I have contacted Alliant and the change in the franchise fee can be ready to begin by July 1 as budgeted. You will likely see that process starting shortly (after the budget process).
- Alexander Clark: <http://visitmuscatine.com> has a listing of the Alexander Clark events coming this weekend if you need a reminder:
- Community Development: Our Community Development Director often attends the Landlord monthly meetings and our inspector has recently presented. A reminder that this coming Monday they will be presenting at the Musser Public Library and HNI Community Center on the requirements and processes for rental housing programs.
- Airport: I will be covering the January 25th Airport meeting while City Staff presents at the meeting above. Also in attendance will be Bolton & Menk (our engineering firm) to present an update on the airport and our capital programs. We will bring this piece to the council as well in the near future.

"I remember Muscatine for its sunsets. I have never seen any  
on either side of the ocean that equaled them" — Mark Twain

FINANCIAL  
(green)

ACTION NEEDED  
(yellow)

INFORMATIONAL  
(white)

## MEETING ANNOUNCEMENT AND AGENDA BI-STATE REGIONAL COMMISSION

Wednesday, February 27, 2019, 3:30 p.m.

Scott County Administrative Center

Sixth Floor Conference Room

600 West Fourth Street

Davenport, IA

X

1. Approval of the January 23, 2019 Minutes (See enclosed) – Ken Maranda, Chair Elect

X

X

2. Treasurer's Report (See enclosed) – Bob Gallagher, Treasurer

3. Finance and Personnel Committee/Financial Matters – Marty O'Boyle, Finance and Personnel Committee Chair

X

X

a. Bills (See enclosed)

X

X

b. Report on Progress on Commission's FY 2018-19 Program Budget as of 1/31/2019 (See enclosed)

X

X

c. Contracts/Grants for Consideration

I. Gewalt Hamilton Associates, Inc.	Illinois Quad Cities IL-92 Corridor Study	\$299,970	3/1/19-2/15/20
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II. Other Contracts/Grants

X

4. Commission Committee Assignments for 2019-2020 (see enclosed) – Ken Maranda, Chair Elect

X

5. Red Cross – Pat D'Alessandro, American Red Cross of the Quad Cities and West Central Illinois

X

6. Brief Overview of CEDS Progress Report 2019 – Rachel Bruce, Planner

7. Questions or Comments by Commissioners

8. Other Business

9. Adjournment

NEXT MEETING: **Wednesday, March 27, 2019 – 3:30 p.m.**

Scott County Administrative Center

Sixth Floor Conference Room

600 West Fourth Street

Davenport, IA

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, January 23, 2019, 3:30 p.m.  
Scott County Administrative Center  
Sixth Floor Conference Room  
600 West Fourth Street  
Davenport, IA

**MEMBERS PRESENT:** Maranda – Vice Chair, Beck, Broderson, Brunk, Carroll-Duda, Dawson, Deppe, Gallagher, Gradert, Heninger, Jones, Klipsch, Knobbe, Lawrence, Mendenhall, Newton-Butt, O’Boyle, Schloemer, Sorensen, Tompkins, Waldron

**MEMBERS ABSENT:** Acri, Condon, Freeman, Geenen, Kinzer, Kiser, Lack, Looney, Mather, Moore, Sherwin, Stoermer, Tank, Thoms

**OTHERS PRESENT:** Michael Limberg, Long Grove Mayor; Colonel Stephen Marr, Sergeant Major Brian Heffernan, John Ramsdale, Rock Island Arsenal

**STAFF PRESENT:** Bulat, Grabowski, McCullough, Moritz

Vice Chair Maranda called the meeting to order at 3:30 p.m. and asked for introductions.

1. Approval of the December 19, 2018 Minutes. Mr. Gradert moved to approve the minutes of the December 19, 2018 meeting as presented. Mayor Klipsch seconded the motion, and it passed unanimously.
2. Treasurer’s Report. Mayor Gallagher presented the Treasurer’s Report for the month ending December 31, 2018, noting an ending total bank and book balance of \$743,877.70. Mayor Gallagher moved the report be accepted as written and mailed. Mr. Gradert seconded the motion, and it passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Mayor O’Boyle presented the bills totaling \$92,416.64, as listed on the following bills listing:

*Bills List*

Bohnsack & Frommelt LLP, final billing for year-end audit and single audit June 30, 2018	\$16,750.00
InfoGroup, USAGov US Businesses database license agreement December 19, 2018 thru December 13, 2019	2,100.00
National Association of Development Organizations (NADO), annual membership dues, January 1, 2019 – December 31, 2019 (\$2,000.00) and Regional Planning Organization subscription, January 1, 2019 – December 31, 2019	2,500.00
Opportunity Alliance LLC, consulting related to the enterprise zone application, December 2018 services, (cost reimbursed by participating member governments)	10,000.00

RK Dixon, final billing Tech Assessment Rural Communities Scott County(grant funded), regular and remote maintenance support	5,590.75
Thomas A. Skorepa, P.C., Administrator Hearing Officer December 2018 services (cost reimbursed by participating member governments)	3,430.00
The Roosevelt Group LLC, December 2018 Legislative Technical Services (cost reimbursed by participating member governments)	20,000.00

Addendum

Blackhawk Bank & Trust, VISA charge card expenses related to Managers & Administrators meeting (cost reimbursed by participants); Intergovernmental meeting; 2 staff attending the Illinois Department of Transportation environmental training; Councils of Government meeting; 1 staff attending the Federal Highway Administration Extreme Weather Pilots' Peer Exchange; 1 staff attending the 2018-2019 Civic Leadership Academy, Executive Director 101; 2 staff attending the 2019 Iowa Bicycle Summit; 3 staff attending the Effective Presentations & Public Speaking Training; office supplies	2,081.83
City of East Moline, Municipal Code Enforcement System proceeds	4,027.21
City of Rock Island, Municipal Code Enforcement System proceeds	18,763.45
Rock Island County Treasurer	7,173.40
02/2019 Rent	4,832.58
02/2019 Internet Access	88.00
12/2018 Managed Print Services	323.72
01/2019 Managed Print Services	323.72
11/2018 Postage	757.99
12/2018 Postage	581.94
September-November 2018 Print Overage	169.53
11/2018 Cell Phone	47.96
12/2018 Cell Phone	47.96

Mayor O'Boyle moved approval of the bills totaling \$92,416.64 as presented above. Mr. Beck seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission's FY 2018-19 Program Budget as of December 31, 2018. Mayor O'Boyle explained the Program Budget Status Report was mailed in members' packets. The Commission is 50% through the fiscal year with 44.5% expended and within budget.
  - c. Contracts/Grants for Consideration. There were no contracts/grants for consideration.
4. Executive Committee.
- a. Election of Officers. Vice Chair Maranda reported the Executive Committee, serving as the Nominating Committee, met January 23, 2019 to recommend a slate of officers for consideration to the full Commission. The By-Laws provide that officers shall serve a term of one year (with eligibility for re-election to a second term) and must be elected officials with no more than one officer from each jurisdiction and no more than two officers from the same state. The office begins March 1, 2019. The slate nominated is:
    - Chair – Ken “Moose” Maranda, Member, Rock Island County Board
    - Vice Chair – Bob Gallagher, Mayor, City of Davenport
    - Secretary – Jeff Sorensen, Member, Muscatine County Board
    - Treasurer – Kathy Carroll-Duda, Mayor, City of Geneseo

Vice Chair Maranda called for nominations from the floor, and none were received. Mayor O’Boyle motioned to approve the slate of officers as presented, and Ms. Mendenhall seconded. The motion passed unanimously.

5. Update on Rock Island Arsenal. Colonel Marr provided a presentation to the Commission. He manages services and facilities for the 950 acre (1.5 square mile) Arsenal Island. The Garrison has four overall priorities:

- Infrastructure - Addressing the urgent infrastructure challenges brought on by a decade of underinvestment
- Protection - Focusing on installation and full scale protection
- Soldier/Civilian Employee Programs - Improving the readiness and resilience of individual soldiers and civilians
- Family Programs - Improving the readiness and resilience of Army families, in order to allow soldiers to focus on their military occupation

RIA houses seven major Commands that reach 32 states and 20 countries, including Army Sustainment Command, Joint Munitions Command, Army Contracting Command, First Army, Army Corps of Engineers, Joint Manufacturing and Technology Center, and the Garrison itself. The regional reach may also be demonstrated through the distribution of the employees of RIA that are 48% from Iowa and 52% from Illinois.

Colonel Marr said that RIA is the largest local employer in the region with 4,523 civilian, 1,115 military, and 550 contracted employees; 42% of this workforce are veterans. The induced employment impact of RIA is over 14,000 community jobs. Salaries average \$75,989, and the local economic impact of is over \$1.2 billion per year.

The Rock Island Arsenal is the only full-service Army installation in Iowa, Illinois, and Minnesota. It supports more than 54K active, reserve, and retired military; civilian employees; and family members within a 150-mile radius. RIA is home to over 60 Department of Defense organizations and private companies with a global impact.

Special aspects of RIA include being designated a National Historic Landmark in 1988; historic Quarters One built in 1871; the swing-span bridge completed in 1896; the Browning Museum built in 1905 (the Army’s second oldest); the Clock Tower Building built in 1867; the hydroelectric plant built in 1901; the National Cemetery established in 1863 and still active; the Arsenal Island Golf Course established in 1897; and Fort Armstrong established in 1816.

Colonel Marr also reported on the campaign plan for the island and focus areas including integrating the RIA with the larger Quad Cities community, adapting to a 21st century workforce, improving the quality of life, transforming the functionality of the installation, and focusing on infrastructure and sustainability.

Colonel Marr reported on the key initiatives of the Garrison involving partnerships with school districts and inter-governmental support agreements for services with adjacent communities.

Quarters One and the golf course is being developed into a shared asset with the community through an enhanced use lease with a private developer. Proposals are due in March with the hope that a new operator will be in place this year. Transforming RIA will also involve maintaining and improving the infrastructure including the hydroelectric dam and utilities through the Defense Community Infrastructure Program.

RIA is committed to being a collaborative federal, public-private center of excellence to meet the readiness needs of the Army and support the economic prosperity of the greater Quad Cities Region.

6. Questions or Comments by Commissioners. There were no questions or comments.
7. Other Business. Ms. Bulat reminded Commissioners of the Scott County Economic Development Summit on February 28, 2019 and advised that registration was open and announcements would go out via e-mail this week.
8. Adjournment. The meeting adjourned at 4:25 p.m.

Respectfully submitted,



Kathy Carroll-Duda  
Secretary

**BI-STATE REGIONAL COMMISSION  
TREASURER'S REPORT  
FOR THE MONTH ENDING JANUARY 31, 2019**

	<u>Balance January 1</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance January 31</u>
<b>GENERAL SAVINGS ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – January 1, 2019	\$ 585,228.96			
Add Deposits		\$ 222,958.64		
Less Transfers			\$ 296,367.07	
Balance – January 31, 2019				\$ 511,820.53
<b>RLF SAVINGS ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – January 1, 2019	\$ 1,178.91			
Add Deposits		\$ 0.15		
Less Transfers			\$ 0.00	
Balance – January 31, 2019				\$ 1,179.06
<b>CHECKING ACCOUNT BANK AND BOOK BALANCE:</b>				
Balance – January 1, 2019	\$ 55,464.91			
Add Deposits		\$ 194,712.71		
Less Checks Written			\$ 184,472.59	
Balance – January 31, 2019				\$ 65,705.03
<b>PAYROLL ACCOUNT BANK &amp; BOOK BALANCE:</b>				
Balance – January 1, 2019	\$ 2,004.92			
Add Deposits		\$ 101,617.36		
Less Checks Written			\$ 101,698.36	
Balance – January 31, 2019				\$ 1,923.92
<b>INVESTMENT ACCOUNTS BANK &amp; BOOK BALANCE:</b>				
Balance – January 1, 2019	<u>\$ 100,000.00</u>			
State Bank of Orion 12/25/18 – 6/25/19 (.90%)				
Add Investments Made		<u>\$ 0.00</u>		
Less Investments Matured			<u>\$ 0.00</u>	
Balance – January 31, 2019				<u>\$ 100,000.00</u>
<b>TOTAL BANK &amp; BOOK BALANCE:</b>				
Balance – January 1, 2019	<u>\$ 743,877.70</u>			
Deposits in January		<u>\$ 519,288.86</u>		
Withdrawals in January			<u>\$ 582,538.02</u>	
Balance – January 31, 2019				<u>\$ 680,628.54</u>
<b><u>PASS THROUGH FUNDS</u></b>				
<b>BI-STATE RLF ACCOUNT:</b>				
Balance – January 1, 2019	<u>\$1,057,898.33</u>			
Add Deposits		<u>\$ 10,111.74</u>		
Less Withdrawals			<u>\$ 70.00</u>	
Balance – January 31, 2019				<u>\$1,067,940.07</u>
<b>MERCER-MUSCATINE RLF ACCOUNTS:</b>				
Balance – January 1, 2019	<u>\$ 338,020.71</u>			
Add Deposits		<u>\$ 43.08</u>		
Less Withdrawals			<u>\$ 5.00</u>	
Balance – January 31, 2019				<u>\$ 338,058.79</u>

**BILLS TO BE CONSIDERED FOR APPROVAL  
AT THE FEBRUARY 27, 2019  
BI-STATE REGIONAL COMMISSION MEETING**

Blackhawk Bank & Trust, VISA charge card expenses related to 1 staff attending The Dress and Appearance Requirements for HR; annual subscription to NinitePro; annual subscription for InterGen website; 1 staff attending the Illinois Counties Solid Waste Management Association Electronic Recycle meeting; 2 staff attending the Quad Cities Stormwater conference; 2 staff attending the Environmental Systems Research Institute training; Iowa Intergovernmental meeting (cost reimbursed by participants); Managers & Administrator's Committee meeting (cost reimbursed by participants); Iowa Council of Governments meeting; Iowa/Illinois PL Aerial Photo Procurement meetings; Chief Elected & Chief Administrative Officials (cost reimbursed by participants); office equipment and supplies	\$ 3,243.04
Dan Corbin, Inc., 2019 aerial photography and mapping services, second payment (cost reimbursed by participating communities)	8,001.00
Environmental Systems Research Institute, Inc. (esri), Maintenance Agreement for ArcGIS Desktop Basic and Advanced software and license for Community Analyst Level 1 Plan, March 31, 2019 – March 30, 2020	5,595.63
The Roosevelt Group LLC, January 2019 Legislative Technical Services (cost reimbursed by participating member governments)	20,000.00
	<hr/>
TOTAL	<u>\$36,839.67</u>

Additional bills for which invoices have not yet been received and will be listed on an addendum to be distributed separately.



**BI-STATE REGIONAL COMMISSION  
FY 2018-19 Program Budget Status Report  
Through Month of January – 58% of Year**

<b>ADOPTED BUDGET:</b>	<b>\$1,966,425.00</b>	<b>EXPLANATION:</b>
<b>EXPENDED THROUGH JANUARY:</b>	<b>\$1,035,220.75 (52.6%)</b>	
<b>STAFF LEVEL BUDGETED:</b>	<b>22.0 F.T.E.</b>	
<b>STAFF LEVEL MAINTAINED:</b>	<b>19.0 F.T.E.</b>	

**MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING JANUARY:**

**ALEDO** – MMRLF Coord.; Transit Mobility/HSTP Planning; Visit.

**ALPHA** – HCEDP Participation; Transit Mobility/HSTP Planning.

**ANDALUSIA** – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Website Support; Municipal Code Update.

**ANDOVER** – HCEDP Participation; Transit Mobility/HSTP Planning; Website Support, Water System Map.

**ANNAWAN** – Joint Purchasing Council; Transit Mobility/HSTP Planning; Trails and Greenway Planning; HCEDP and EZ Participation; Energy Efficiency Grant Appl.

**ATKINSON** – HCEDP and EZ Participation; Transit Mobility/HSTP Planning; Trails and Greenway Planning; Website Support.

**BETTENDORF** – Air Quality; Drug & Alcohol Consort.; I-74 Bridge Coord.; Transit Planning-Performance Measures Coord.; Joint Purchasing; Haz. Mit. Plan; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord.; MPO Trans. Coord.; Aerial Photo Coord.

**BLUE GRASS** – Reg. 9 Transp. Coord.; Solid Waste Coord.; Website Support, COPS Grant Appl.

**BUFFALO** – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trail Planning Coordination.

**CAMBRIDGE** – HCEDP and EZ Participation; Transit Mobility/HSTP Planning; Aerial Photo Coord.; Zoning Maps.

**CARBON CLIFF** – Joint Purchasing; RICWMA Staffing; MPO Trans. Coord.; Trail Planning, GIT Coord.; Aerial Photo Coord.

**COAL VALLEY** – Joint Purchasing; MPO Trans. Coord.; MUNICES Coord.; RICWMA Staffing; Floodplain; Utility Map; SRTS Grant Appl.

**COLONA** – HCEDP Participation; Joint Purchasing; Floodplain; Trails and Greenway Planning; GIT and Hennepin Parkway Coord.; MPO Coord.

**CORDOVA** – RICWMA Staffing; Riverfront Council; Transit Mobility/HSTP Planning.

**DAVENPORT** – Air Quality Asst.; Transit Planning-Performance Measures Coordination; FTA 5339 Grant Admin. & Triennial Review Info.; Joint Purchasing; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trails Planning; MPO Trans. Coord.; QCTrails.org; QC TELL; Aerial Photo Coord.

**EAST MOLINE** – Air Quality Asst.; E9-1-1 Coord.; Joint Purchasing; MUNICES Coord.; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; MPO Trans. Coord.; Trail Planning & GIT Coord.; Aerial Photo Coord.; IL92 Corridor Study.

**ELDRIDGE** – Drug & Alcohol Consort.; Solid Waste Coord.; Website Support; Trails Planning; MPO Trans. Coord.; Strategic Plan; Liaison.

**FRUITLAND** – Reg. 9 Transp. Coord.; Solid Waste Coord.; Municipal Code Update.

**GALVA** – HCEDP and EZ Participation; Transit Mobility/HSTP Planning; Trails and Greenway Planning.

**GENESEO** – HCEDP Part.; Transit Mobility/HSTP Planning; Trail Planning and Hennepin Parkway Coord.; Aerial Photo Coord.; Mapping.

**HAMPTON** – MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Aerial Photo Coord.

**HENRY COUNTY** – HCEDP Part.; Joint Purch.; Transit Mobility/HSTP Plan.; Trails & Greenway Planning/Hennepin Parkway Coord.; MPO Trans. Coord.; Enterprise Zone App.

**HILLSDALE** – Transit Mobility/HSTP Planning.

**KEITHSBURG** – CDBG Grant Admin.; OSLAD Grant Follow-up.

**KEWANEE** – HCEDP and EZ Participation; Transit Mobility/HSTP Planning; Trails and Greenway Planning; Joint Purchasing Information.

**LECLAIRE** – Joint Purchasing; Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trails Planning.

**LONG GROVE** – Reg. 9 Trans. Coord.; Solid Waste Coord.; Website Support; Liaison.

**MCCAUSLAND** – Reg. 9 Trans. Coord.; Solid Waste Coord.

**MILAN** – E9-1-1 Coord.; Joint Purchasing; MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; RLF Admin.; RMS Coord.; Cons. Dispatch Study Asst.; Comp Plan Update; Trails and Greenway Planning; QCTrails.org; Aerial Photo Coord.

**MOLINE** – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; MUNICES Coord.; RICWMA Staffing; Riverfront Cncl; RLF Adm.; RMS Coord.; Trails Planning/Coord.; MPO Trans. Coord.; IL92 Corridor Study; QCTrails.org; Aerial Photo Coord.

**MUSCATINE CITY** – Air Quality Asst.; Joint Purch.; Reg. 9 Transportation Coord.; MMRLF Coord.; Solid Waste Coord.; Trails Planning/ADT Coord.; Aerial Photo Coord.; Liaison; Mapping.

**MUSCATINE COUNTY** – Air Quality Asst.; Joint Purch.; Reg. 9 Coord.; Trails Plan Update/ADT Coord.; Transit Mobility Coord.; MMRLF Coord.; Cedar River Watershed Planning; 2019 Aerial Photo Coord.; ICOG Foreign Labor Housing Inspection.

**NEW BOSTON** – Transit Mobility Coord./HSTP Planning.

**NICHOLS** – CDBG Wastewater Funding Inquiry.

**OAK GROVE** – E9-1-1 Coord.; MPO Trans. Coord.

**ORION** – HCEDP and EZ Participation; Website Support; Transit Mobility/HSTP Planning; OSLAD Grant Follow-up.

**PORT BYRON** – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Trails Coord. and Complete Streets.

**PRINCETON** – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trail Planning; Zoning Maps.

**RAPIDS CITY** – RICWMA Staffing; Riverfront Council; MPO Trans. Coord.; OSLAD Grant Follow-up.

**RIVERDALE** – Riverfront Council; MPO Trans. Coord.; Solid Waste Coord.; Trails Coord.; Website Support.

**ROCK ISLAND CITY** – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; MUNICES Coord.; Riverfront Cncl.; RICWMA Stfg.; RLF Loan Admin.; RMS Coord.; Trails Coordination; MPO Trans. Coord.; IL92 Corridor Study; QCTrails.org; Aerial Photo Coord.

**ROCK ISLAND COUNTY** – Air Quality Asst.; E9-1-1 Coord.; Joint Purchasing; QCEPC Committee; MUNICES Coord.; RICWMA Stfg. & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning + QC Rideshare; Passenger Rail; Floodplain Coord. Efforts; QC Health Initiative; MPO Trans. Coord.; ETSB Grant; Census Tract Map Updates; Stationery-Business Cards.; Comp. Plan; Aerial Photo Coord.; OSLAD Grant Follow-up; Grants inquiry.

**SCOTT COUNTY** – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cncl.; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet, Reg. 9 Transportation Coord. & MPO Trans. Coord.; RLF Admin.; Trail Planning/ADT Coord.; Transit Mobility/HSTP Planning + IA/QC Rideshare; Interop. Project; QC Health Initiative; Countywide IT Services/Equipment Coord.; QC EPC Meeting; 2019 Aerial Photo Coord.; Economic Development Summit.

**SHERRARD** – Joint Purchasing; Transit Mobility/HSTP Planning; Website Support.

**SILVIS** – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purch.; MUNICES Coord.; RICWMA Stfg.; RMS Coord.; MPO Trans. Coord.; IL92 Corridor Study; Trails Planning & GIT Coord.; RLF Loan Admin; Mapping Asst.; Aerial Photo Coord.; IDHA Grant Appl.

**VIOLA** – Transit Mobility/HSTP Planning; Mapping Asst.; Sidewalk Policy.

**WALCOTT** – Reg. 9 Transportation Coord.; RLF Admin; Solid Waste Coord.; Comp Plan Update; Trail Coord.

**WEST LIBERTY** – Air Qual. Coord.; Reg. 9 Transportation Coord.; Trails Plan/ADT Coord. Solid Waste Coord.; MMRLF; CDBG-DRT Grant.

**WILTON** – Air Qual. Coord.; Reg. 9 Transp. Coord.; Solid Waste Coord.; MMRLF.

**WINDSOR** – Transit Mobility/HSTP Planning; CDBG Grant Admin.

**WOODHULL** – HCEDP and EZ Participation; Transit Mobility/HSTP Planning; IDHA Grant Follow-up.

## **Bi-State Report – January**

**COMMUNITY/ECONOMIC DEVELOPMENT:** Provided information to Henry County Economic Development Partnership (HCEDP) board and follow-up for the Enterprise Zone application. Began planning economic summits. Attended Iowa Regional Council of Governments meeting. Continued data warehouse [www.greaterqcregiondata.org](http://www.greaterqcregiondata.org) website maintenance. Continued comparing economic development software. Continued Comprehensive Economic Development Strategy (CEDS) progress report update with input meetings.

### **DATA/GRAPHICS/MAPPING/ON-LINE SERVICES**

**Data Center:** Staff responded to 5 data and map requests including 2 from local governments, 1 from a business, and 2 from private citizens. The data section of the Bi-State website had 34 page views. The data portal ([www.greaterqcregiondata.org](http://www.greaterqcregiondata.org)) had 20 sessions and 92 page views. Staff continued to assist with and monitored the 2020 Census.

**Graphics/GIS/Mapping:** QC Street Map (Folded & Wall Versions) Distribution; QCTrails.org Website Maintenance-trail safety alerts; Region-wide 2019 Aerial Photo Update Coordination; Region 9 Transportation Improvement Plan Mapping; Transit Development Plan Mapping; Updated/Maintained GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, zoning, utilities.

**[www.bistateonline.org](http://www.bistateonline.org):** Total pages viewed for January 2019 was 3,269, and top pages viewed included: Joint Purchasing Council/Bid Notices (261); Average Daily Traffic Counts (110); Our Staff (134); Search (142); Janitorial Products Invitation to Bid – (112); 2019 Turf Chemicals and Grass Seed Invitation to Bid (250); Documents (66); Contact Us (59); and Traffic Count maps (53).

**ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES:** Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Served Rock Island County Waste Management Agency (RICWMA) with oversight and management of waste disposal and recycling programs, drop-off recycling program, reporting, and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Organized 2019 alternative energy workshop. Facilitated multi-jurisdictional hazard mitigation planning. Attended River Action meetings. Facilitated discussions on formation of a flood alliance.

**INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES:** Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: paper, printer supplies, turf chemical and seed, signs/sign posts, janitorial supplies, can liners, and food service supplies. Staffed Quad Cities Area intergovernmental forums and meetings of managers, administrators, and chief elected officials. Assisted with Rock Island Arsenal issues. Participated in emergency planning and preparedness meetings.

**REVOLVING LOAN FUND (RLF):** Administered Bi-State RLF Program: Prepared meeting cancellation notice and financial summary report. Provided information to potential applicants. Continued receiving job creation information from active companies. Prepared semi-annual report to EDA. Administered Mercer/Muscatine RLF Program (MMRLF): Prepared financial summary report. Provided information to potential applicants. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing.

**TRANSPORTATION PLANNING, PROGRAMMING, AND PROJECT DEVELOPMENT:** Attended related meetings, presented information, and continued staff coordination of river crossing issues. Served transportation inquiries on projects, funding, and rail crossings. Held interdisciplinary traffic safety meeting. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Continued extreme weather durability and resilience and adaptation assessment pilot. Facilitated RFQ process for Illinois 92 corridor and prepared RFQ proposal for QC Mississippi River Rail Bridges ILSPR grants. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings, as well as other trails planning and grant assistance. Facilitated QCTransit.com, QCTrails.org, and QC Rideshare sites maintenance. Facilitated issues related to Bi-State Regional Trails Committee, including trail counter data review. Started Muscatine County trails plan update. Coordinated Bi-State Drug and Alcohol Testing Consortium random testing program, and launched new vendor. Monitored MPO and Iowa Region 9 FY19 Transportation Planning Work Programs. Monitored MPO & Region 9 Federal Fiscal Year (FFY) 2019-22 Transportation Improvement Programs (TIP), including facilitating TIP revisions, and maintenance of data entry in Iowa Transportation Project Management System (TPMS) as part of transportation improvement programming. Facilitated questions on Iowa Swap Policy. Continued 2050 model development coordination, including parcel data and other data needs. Addressed performance measures requirements for safety. Administered Illinois Region 2 transit HSTP coordinator position. Administered Federal Transit Administration (FTA) 5339 grant. Assisted transit systems with triennial review preparation. Incorporated Title VI Program comments as technical revisions. Monitored status of implementation of passenger rail service to Chicago. Participated in training, webinars, workshops, and conferences on various general and transportation topics related to community health, walking, and bicycles.

## **BI-STATE REGIONAL COMMISSION 2019-2020 OFFICERS AND COMMITTEES**

### **OFFICERS**

- Chair** – **Ken “Moose” Maranda**, Member, Rock Island County Board  
**Vice-Chair** – **Bob Gallagher**, Mayor, City of Bettendorf  
**Secretary** – **Jeff Sorensen**, Member, Muscatine County Board  
**Treasurer** – **Kathy Carroll–Duda**, Mayor, City of Geneseo

### **EXECUTIVE COMMITTEE**

**Ken “Moose” Maranda –Chair**  
Member, Rock Island County Board  
**Bob Gallagher – Vice-Chair**  
Mayor, City of Bettendorf  
**Jeff Sorensen - Secretary**  
Member, Muscatine County Board  
**Kathy Carroll–Duda - Treasurer**  
Mayor, City of Geneseo

**Stephanie Acri**, Mayor, City of Moline  
**Diana Broderson**, Mayor, City of Muscatine  
**Duane Dawson**, Mayor Representing Rock Island  
County Small Community Members  
**Marshall Jones**, Chair, Henry County Board  
**Frank Klipsch**, Mayor, City of Davenport  
**Nathaniel Lawrence**, Program Representative  
**Tony Knobbe**, Chair, Scott County Board

### **FINANCE AND PERSONNEL COMMITTEE**

**Marty O’Boyle, Chair**, Mayor Representing  
Muscatine and Scott County Small Community  
Members  
**Roger Gradert**, Member, Henry County Board  
**Nathan Mather**, Member, Muscatine County  
Board  
**Marcy Mendenhall**, Program Representative

**Liz Sherwin**, Citizen Appointee Rock Island  
**Bill Stoermer**, Program Representative  
**Mike Thoms**, Mayor, City of Rock Island  
**Kerri Tompkins**, Alderperson, City of Davenport  
**Mike Waldron**, Alderman, City of Moline

**Attention Landlords  
&  
Property Managers**

Do you have questions about the  
City of Muscatine's requirements or processes for rental  
housing programs?

We'd like to answer them!

Please join us for a presentation on operating rental housing  
in Muscatine - including registering, inspections and on-going  
conditions.



**February 25, 2019 at 5:30 p.m.**

**Musser Public Library**

**408 E 2<sup>nd</sup> St, Room 301**

**Muscatine, Iowa**