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## **City Administrator Report to Mayor & City Council**

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### **WEEKLY UPDATE:**

- Budget/Valuations: We are hoping to receive valuations from the county by next week.
- CSO: Please find attached the December 2018 progress report for the West Hill Projects. Karmen K. Heim, P.E., Senior Environmental Engineer, Stanley Consultants.
- Award: City staff has submitted for a nomination of the Mississippi Drive Corridor Reconstruction Project for the Crown Community Award. More information: Projects can encompass virtually any aspect of city or county government, including — but not limited to — water supply, streets and highways, parks and recreation, wastewater collection and treatment, public finance, public transportation, stormwater and flood control, technology, solid waste collection and treatment, public safety, management, building maintenance and construction, and grounds maintenance. There are no restrictions on who can submit a nomination. Projects will be judged on uniqueness, short- and long-term value to the community and effective/innovative financing. The individuals responsible for submitting the winning nominations will be notified in January. The winning projects will be profiled in American City & County's January 2019 issue.
- SWAP: There is a good article in plain English that describes the benefits of the SWAP program in this newsletter if you follow the link. The Winter 2018 Iowa Chapter Newsletter has been posted to the Chapter Website and is located at the following link: <http://iowa.apwa.net/PageDetails/2343>. Brian Stineman, Public Works Director.

### **Additional Information**

Trails: The following are notes from the trail meeting held on Tuesday, December 11th:

- A. Trail Updates:
  1. Westside Trail:
    - a. Working with DOT regarding Environmental/Archaeological Assessment
    - b. Working with CAT Committee regarding trail width dimensions
  2. High School Trail:
    - a. Rejection from Superintendent to allow trail
- B. Future Trail Projects:
  1. Jim/Andrew Trail concept
    - a. Walmart/Greenbelt crossing 61 and 38
  2. Julie's Loop
  3. Menards to New Era road
  4. Parham to Fulliam to Iowa Ave

**"I remember Muscatine for its sunsets. I have never seen any on either side of the ocean that equaled them" — Mark Twain**

5. 2nd Ave. to Mad Creek
6. By-Pass Trail:
  - a. Need Estimated cost
  - b. Greenbelt West or Mulberry East
7. Mad Creek Trail:
  - a. Dependent on Dredge Spoils relocation
  - b. Greenbelt south to Washington
  - c. Riverfront north to Washington
8. 57th (Fruitland Road):
  - a. Need "Bike Route" signs from Deep Lakes Park to Fruitland
9. High School Trail (not ready to concede on this yet)
10. 57th to Wiggins Road

C. Rails to Trails Conservancy:

1. Bryan has sent Kevin the draft of the County wide Trail Plan

D. Want Trail Maps on the Trail System

E. Bi State: Still Working on Trail Plan

F. Update Trail Map at next meeting

1. Need a large map to mark up for February's meeting

G. Thank You: Diana and Peg

1. Trailhead/Gazebo at Stewart Road and 41st
2. Most Appreciated
3. These amenities are the commitment to a community trail system



## PROJECT STATUS REPORT

**Project Name:** City of Muscatine - West Hill Sewer Separation **Month:** December 2018

**Prepared By:** Stanley Consultants **Project Number:** SCI: 17660: 30.02, 42.00; 43.00  
"PHASE" refers to Design Package/Construction Contract

### **Progress for Last Month (December 2018):**

#### **Phase 4 – Construction:**

- Attended construction progress meetings.
- Provided summary of substantial completion requirements.
- Participated in contractor and city planning meeting for Phase 4B, Dec 12.

#### **Phase 5 – Planning:**

- Project reporting and program maintenance
- Phase 5 monthly update meeting – Nov 29, prepare and follow-up.
- Coordinate with Matt Chandler on Phase 5 topics. Review existing LWBS location.
- Review LWBS televising tapes, review Martin and Whitacre property research.
- City meeting to discuss survey and surface restoration, Dec 17

### **Work Items for Coming Month (January 2019):**

#### **Phase 4 – Construction:**

- Provide construction services as needed
  - Answer questions during construction
  - Assist with shop drawing review
  - Attend progress meetings, and periodically visit site
  - Interpret drawings and specifications
  - Assist with instructions to contractor and change orders.
  - Review material provided by KMA on RCP pipe testing.

#### **Phase 5 – Planning:**

- Program Maintenance
  - Continue periodic discussion on Phase 5 to keep on track.
  - Continue to review televising data/report. Review property research of LWBS area performed by Martin and Whitacre.
  - Advise City on recommended plan for PH5 survey.
  - Prepare list of potential challenges in Phase 5 (Lucas/Climer area)

#### **Phase 3 – Construction Closeout:**

- Assist as needed.



## PROJECT STATUS REPORT

### Phase 5 – Planning Schedule

Duration	Date	Task
1 year	2018 - 2019	Planning (To Determine location of next Phase)
6 months	May 2019 - Oct 2019	Survey (For Concept and All of Design)
5 months	Nov 2019 - March 2020	Concept Design (25% design and cost estimate)
6 months	April 2020 - Sept 2020	Preliminary (65% and 95% Designs)
3 months	Oct 2020 - Dec 2020	Final (to 100% Design)
2 months	Jan / Feb 2021	Bid Phase 5 (Advertise to Award)
2 – 3 years	March 2021 – 2022/2023	Construction Start of Phase 5 (Notice to Proceed)

### Key Issues & Information Required / Critical Information:

- None.