

**MINUTES**  
**Parks & Recreation Advisory Commission**  
**Wednesday, November 7, 2018 – 5:30 p.m.**  
**Lower Level Conference Room**

**Members Present:** Brad Bark, Angie Haller, Dana LaRue, Dana Kraft, Rick Bierman and Jennifer DeFosse

**Members Absent:** Chris Howell

**Staff Present:** Rich Klimes

**Guests Present:** None

The meeting was called to order at 5:30 p.m.

*Motion to approve minutes of the September 5, 2018 regular meeting. Moved by Kraft. Second by DeFosse. All ayes; motion carries.*

**Review – Greenwood Cemetery Rules and Regulations**

Staff distributed and discussed the Greenwood Cemetery Rules and Regulations with the Commission.

*Commission Member Kraft motioned to approve the Greenwood Cemetery Rules and Regulations as submitted. Seconded by Commission Member Bark. No further discussion. All ayes; motion carries.*

**Review – Parks and Recreation Budgets**

Staff distributed a general overview of revenues and expenditures for the Parks and Recreation Department budgets. All budget expenditures stayed under budget this fiscal year. Budget revenues were slightly under what was projected.

*Commission Member Kraft motioned to approve the FY 17/18 Parks and Recreation Department Budgets. Seconded by Commission Member DeFosse. No further discussion. All ayes; motion carries.*

**Update – Dog Park**

The Muscatine Dog Park opened last Thursday, November 1<sup>st</sup> and Daily and Annual Passes may now be purchased in the Parks and Recreation Office or online. The City budgeted \$230,000 for the project and ended up spending \$125,000 due to staff labor, equipment, materials and donations. Have sold 123 passes so far and hoping to at least hit 150.

**Update – Soccer Lighting Project**

The Soccer Lighting Project is done and the final bill has just been paid to MUSCO.

**Update – Kent Stein Park Control Link Project**

The Kent Stein Lighting Project is done. If lights are needed you will schedule with our office. Each group will have one point of contact with access to extend or turn the lights on early if needed.

**Update – Weed Park Street Lighting Project**

Plans and specifications are being developed for this project. A new restroom has been budgeted for this project as well. This project will be started once other projects are completed.

**Update – West Side Trail Project**

The trail will now go all the way up Houser on the West side, cross Lucas Street, continue up Houser and go back behind Crossroads. The project should be completed this time next year.

**Update – Houser Street Parking Expansion and Safety Enhancement Project**

This project shall now be known as Soccer Expansion Project. MUSCO donated \$664,000 in lights given the City pay \$130,000 to cover the electrical infrastructure and light system installation. As of now, this facility will not be available for use until at least Spring of 2020.

**Other Business**

The City invited the school to be a part of a feasibility study on an indoor facility for recreational activities.

Staff discussed the current arrangement for Tom Bruner Field between the City and the Muscatine Community School District.

There being no further business, the meeting adjourned at 6:46 p.m.

Respectfully submitted,

Jessica Rexroth  
Office Coordinator