

CITY OF MUSCATINE
CITY COUNCIL BUDGET REVIEW SESSION
Council Chambers – 5:30 p.m. – January 27, 2011

Mayor Dick O'Brien called the meeting for the City Council's budget review session for Thursday, January 27, 2011, to order at 5:30 p.m. Councilmembers present were LeRette, Fitzgerald, Natvig, Shihadeh, Bynum, Roby, and Lange. Also present were City Administrator Gregg Mandsager and Finance Director Nancy Lueck.

The first item on the agenda was an overview of the proposed 2011/2012 budget. City Administrator Mandsager and Finance Director Lueck presented a power point presentation on the proposed budget.

Budget review sessions are scheduled to begin on Saturday, January 29, 2011, at 8 a.m. in the lower level conference room of city hall. The budget schedule is available on the city's website.

With no further comments concerning the budget preparation material, comments were solicited from Councilmembers.

The meeting adjourned at 5:55 p.m.

Respectfully submitted,

Gregg Mandsager
City Administrator

CITY OF MUSCATINE
CITY COUNCIL BUDGET REVIEW SESSION
Lower Level Conference Room – January 29, 2011

Mayor Dick O'Brien called the meeting for the City Council's budget review session for Saturday, January 29, 2011, to order at 8:00 a.m. Councilmembers present were Bynum, Natvig, Fitzgerald, LeRette, Lange, Shihadeh, and Roby. Also present were City Administrator Gregg Mandsager, Finance Director Nancy Lueck, Human Resources Manager Stephanie Romagnoli, IT Manager John Kreuzenstein, Police Chief Brett Talkington, Assistant Police Chief Phil Sargent, Fire Chief Jerry Ewers, Library Director Pam Collins, and Art Center Director Barb Christensen.

Following the call to order, the Mayor turned the meeting over to City Administrator Mandsager who provided a background and overview of ground rules concerning the process Council would be going through over the next several days. Building from the initial presentation made to City Council on January 27, 2011, City Administrator Mandsager provided a brief overview once again of the proposed budget for fiscal year 2011/2012.

The City Administrator then proceeded to provide an overview of financial information in the budget book. The departments that were covered that day for review were Human Resources, Risk Management, Computer Operations, Police Operations, Animal Control, Fire Operations, Emergency Management, Library Operations, Cable Operations, Mayor and Council, Legal Services, Art Center Operations, City Administrator and Finance.

During the budget review sessions, a number of questions and issues were discussed by Council within each category. Items were noted for future discussion.

Also in attendance were various Board members from the Art Center Board of Trustees as well as the Library Board of Trustees. Both the library and art center spoke on their proposed budgets.

With no further business to conduct, the meeting adjourned at 2:30 p.m.

Respectfully submitted,

Gregg Mandsager
City Administrator

CITY OF MUSCATINE
CITY COUNCIL BUDGET REVIEW SESSION
Lower Level Conference Room – January 31, 2011

Mayor Dick O'Brien called the meeting for the City Council's budget review session for Monday, January 31, 2011, to order at 5:30 p.m. Councilmembers present were Fitzgerald, Natvig, Shihadeh, Lange, Bynum, LeRette, and Roby. Also present were City Administrator Gregg Mandsager, Finance Director Nancy Lueck, Community Development Director Steve Boka, and Parks and Recreation Director Rich Klimes as well as other Parks staff.

The first item on the agenda for review was a presentation by Senior Resources concerning their 2011/2012 budget request.

The Council then reviewed Community Development. Parks and Recreation activities reviewed included Parks Administration, Parks Maintenance, Kent Stein Park, Soccer Complex, Recreation, Swimming Pools, Wellness, Cemetery, Golf Course, Boat Harbor, and Marina.

With no further business to conduct, the meeting adjourned at 8:45 p.m.

Respectfully submitted,

Gregg Mandsager
City Administrator

CITY OF MUSCATINE
CITY COUNCIL BUDGET REVIEW SESSION
Lower Level Conference Room – February 3, 2011

Mayor Dick O'Brien called the meeting for the City Council's budget review session for Thursday, February 3, 2011, to order at 5:30 p.m. Councilmembers present were Fitzgerald, Natvig, Shihadeh, Lange, Bynum, and Roby. Also present were City Administrator Gregg Mandsager, Finance Director Nancy Lueck, Housing Administrator Dick Yerington, and Community Development Director Steve Boka.

This special budget meeting was called with less than 24 hours notification due to snow storms on February 1, 2011 and February 2, 2011. The city had good cause to hold this meeting and did provide notice as soon as possible. Notice of the meeting was sent directly to the newspaper and radio station and was placed on the city's website.

Department budgets reviewed included the Airport/Airport Subsidy and Housing Operations. There was discussion concerning these activities.

With no further business to conduct, the meeting adjourned at 6:40 p.m.

Respectfully submitted,

Gregg Mandsager
City Administrator

CITY OF MUSCATINE
CITY COUNCIL BUDGET REVIEW SESSION
Lower Level Conference Room – February 5, 2011

Mayor Dick O'Brien called the meeting for the City Council's budget review session for Saturday, February 5, 2011, to order at 8:00 a.m. Councilmembers present were Roby, LeRette, Bynum, Lange, Shihadeh, Natvig, and Fitzgerald. Also present were City Administrator Gregg Mandsager, Finance Director Nancy Lueck, Public Works Director Randy Hill, Solid Waste Manager Laura Liegois, Solid Waste Supervisor Dan Ganzer, WPCP Director Roger Kirby, Fire Chief Jerry Ewers, and WPCP Assistant Director/Environmental Coordinator John Koch.

The first agenda items for review were the Muscatine Humane Society, Refuse Collection, Transfer Station, and Landfill Operations.

Councilmembers then heard from Peter Keller of Keller Consulting concerning proposed changes to the city's compensation plan.

Under Economic Development, Greg Jenkins and Bill Phelan, representing the Greater Muscatine Chamber of Commerce and Industry, and Heather Shoppa, representing the Convention & Visitors Bureau, presented their funding requests.

Next on the agenda was a review of the Water Pollution Control Plant activities.

The final item on the agenda was a review of the Ambulance Operation.

With no further business to discuss, the meeting adjourned at 2:45 p.m.

Respectfully submitted,

Gregg Mandsager
City Administrator

CITY OF MUSCATINE
CITY COUNCIL BUDGET REVIEW SESSION
Lower Level Conference Room – February 7, 2011

Mayor Dick O'Brien called the meeting for the City Council's budget review session for Monday, February 7, 2011, to order at 5:30 p.m. Councilmembers present were Lange, Bynum, Natvig, LeRette, Roby, Shihadeh, and Fitzgerald. Also present were City Administrator Gregg Mandsager and Finance Director Nancy Lueck. Other staff members present were Public Works Director Randy Hill, Roadway Maintenance Supervisor Randy Howell, Collection & Drainage Supervisor Matt Chandler, Vehicle Maintenance Supervisor Gale Fry, Building and Grounds Supervisor Jerry McKenzie, City Engineer Jon Lutz, and Transit Supervisor Kristy Korpi.

Public Works Administration was reviewed followed by Roadway Maintenance, Snow and Ice Control, Traffic Control, Street Cleaning, Engineering, Transit, Collection and Drainage, Storm Water, Equipment Services, Building and Grounds, and the Equipment Replacement Fund.

Kristy Korpi reviewed the Transit activity budget.

Council also spoke to Matt Chandler concerning Collection and Drainage activities and storm water.

Gale Fry then reviewed Equipment Services.

Jerry McKenzie spoke about Building and Grounds activities.

Nancy Lueck reviewed the Parking Operations budget.

With no further business to discuss, the meeting adjourned at 8:45 p.m.

Respectfully submitted,

Gregg Mandsager
City Administrator

CITY OF MUSCATINE
CITY COUNCIL BUDGET REVIEW SESSION
Lower Level Conference Room – February 8, 2011

Mayor Dick O'Brien called the meeting for the City Council's budget review session for Thursday, February 8, 2011, to order at 5:30 p.m. Councilmembers present were Roby, LeRette, Bynum, Lange, Shihadeh, Natvig, and Fitzgerald. Also present were City Administrator Gregg Mandsager and Finance Director Nancy Lueck.

City Council began discussions on the General Fund and finalized the Enterprise Funds and Other Funds. Several budget issues were discussed. City Administrator Mandsager and Finance Director Lueck reviewed the handout "Summary of Impacts of Budget Changes". These changes allowed the City Council to achieve their goal of a 0% tax rate increase for the next fiscal year.

Councilmember Shihadeh then reviewed his list of potential reductions with the City Council.

With no further business to discuss, the meeting adjourned at 8:15 p.m.

Respectfully submitted,

Gregg Mandsager
City Administrator

CITY OF MUSCATINE
CITY COUNCIL BUDGET REVIEW SESSION
Lower Level Conference Room – February 9, 2011

Mayor Dick O'Brien called the meeting for the City Council's budget review session for Wednesday, February 9, 2011, to order at 5:30 p.m. Councilmembers present were Also present were City Administrator Gregg Mandsager and Finance Director Nancy Lueck.

The City Council began the process of review for all capital projects planned for this current fiscal year and projected for fiscal year 2011/2012. Both City Administrator Mandsager and Finance Director Lueck went through all the programs highlighting the projects themselves, funding sources, and projected completion dates. To maintain a static or level debt service, staff noted that Capital Projects (GO funded) should not exceed \$2 million annually (or \$4 million biannually). Finance Director Lueck reviewed the handout entitled "Debt Service Fund Future Year Projections". Multiple capital projects scenarios were reviewed.

Staff also reviewed with Council the debt service fund, TIF funds, Road Use Tax fund, and local option sales tax fund budgets.

With no further business to discuss, the meeting adjourned at 8:30 p.m.

Respectfully submitted,

Gregg Mandsager
City Administrator

CITY OF MUSCATINE
CITY COUNCIL BUDGET REVIEW SESSION
Lower Level Conference Room – February 10, 2011

Mayor Dick O'Brien called the meeting for the City Council's budget review session for Thursday, February 10, 2011, to order at 5:30 p.m. Councilmembers present were Roby, LeRette, Bynum, Lange, Shihadeh, Natvig, and Fitzgerald. Also present were City Administrator Gregg Mandsager and Finance Director Nancy Lueck.

Bill Phelan, representing the Greater Muscatine Chamber of Commerce & Industry, addressed the City Council to make one last pitch for increased Economic Development and CVB funding.

The City Council ran through the scenarios again and came to a consensus for the General Fund. In addition, through City Council consensus, changes were made to the staging of capital projects to reduce the proposed bond issue for June 2012 to \$4,550,000. This will require an increase in the debt service tax rate for fiscal year 2012/2013 of \$.071 per \$1,000 of valuation.

With no further business to discuss, the meeting adjourned at 8:15 p.m.

Respectfully submitted,

Gregg Mandsager
City Administrator

CITY OF MUSCATINE
CITY COUNCIL BUDGET REVIEW SESSION
Lower Level Conference Room – February 15, 2011

Mayor Dick O'Brien called the meeting for the City Council's budget review session for Tuesday, February 15, 2011, to order at 5:30 p.m. Councilmembers present were Lange, Bynum, Fitzgerald, and Roby. Also present were City Administrator Gregg Mandsager and Finance Director Nancy Lueck.

The first item on the agenda was a resolution setting the time and place for a public hearing concerning Amendment #1 to the Fiscal Year 2010/2011 City Budget.

#21459. Councilmember Bynum moved the resolution be adopted setting a public hearing for Amendment #1 to the Fiscal Year 2010/2011 City Budget for Thursday, March 3, 2011, at 7 p.m. Seconded by Councilmember Roby. All ayes: Councilmembers Lange, Bynum, Fitzgerald, and Roby. Motion carried and resolution duly adopted.

The second item on the agenda was a resolution setting the time and place for a public hearing concerning the proposed Fiscal Year 2011/2012 City Budget.

#21460. Councilmember Bynum moved the resolution be adopted setting a public hearing for the proposed Fiscal Year 2011/2012 City Budget for Thursday, March 3, 2011, at 7 p.m. Seconded by Councilmember Lange. All ayes: Councilmembers Lange, Bynum, Fitzgerald, and Roby. Motion carried and resolution duly adopted.

#21461. Councilmember Bynum moved the meeting be adjourned at 5:34 p.m. Seconded by Councilmember Fitzgerald. All ayes; motion carried.

Respectfully submitted,

Gregg Mandsager
City Administrator