



City Administrator Report to Mayor & City Council

2018.09.21, Edition No. 324

WEEKLY UPDATE:

- CSO: Please find attached the August 2018 progress report for the West Hill Projects. Karmen K. Heim, P.E., Senior Environmental Engineer, Stanley Consultants
- Grants: Attached is the *draft* Grant report for this past fiscal year. Once reviewed and finalized, we will send out the final version and post it to the website.
- Goal Session: City Staff is meeting October 22nd to conduct our annual staff goal setting session. I would like to propose the following dates for a Council goal setting session: 11/1, 11/8 or 11/15 at 5 or 5:30pm. Please let me know if a particular date does not work for you.
- MFPRSI: Please find attached the MFPRSI Board Meeting Agenda for the forthcoming meeting on October 4, 2018.
- Hotel/Motel: The attached report has been updated for the quarter ended June 30, 2018. Based on actual Hotel/Motel tax receipts for the fiscal year 2017/2018, the CVB's 25% allocation for FY 19 will increase to \$130,498.28 (the original budget was \$120,000).
- Fall Leaf Schedule: Attached is the Fall 2018 leaf pickup schedule. It also contains a reminder regarding the snow emergency ordinance.
- IBC: The Iowa Business Council's Vision to Vitality forum was held this past Tuesday in Muscatine. Per the IBC, the discussion was extremely insightful. It was great to hear from the panel participants and the audience members about the collaborative efforts happening throughout the Muscatine area to address the community's unique challenges. As mentioned during the event, you can access the Iowa's Competitive Dashboard in its entirety on our website. Click here to see the full report: <https://www.iowabusinesscouncil.org/news/dashboard/>.
- Iowa City: The following is a link to a video by the City of Iowa City regarding 4 to 3 lane conversions (Mormon Trek converting from four to three lane road in Iowa City): <https://t.co/EDpRyf7SC8>
- Baltimore: I will be attending the ICMA Annual Conference (returning Wednesday). If you need immediate assistance, please simply email the department head and copy me. I am certainly available via cell and text.
- Bi-State: Attached is the September 26, 2018 Bi-State Regional Commission meeting packet for the next the Commission meeting scheduled for Wednesday, September 26, 2018 at 3:30 p.m. in the Rock Island County Office Building, Third Floor Board Room, 1504 Third Avenue, Rock Island. Also attached please find a copy of the Commission in Review for July/August 2018. The Commission in Review is intended to assist the over 400 elected officials from our member governments in being better informed of their Commission's activities. Thank you. Sarah Grabowski, Bi-State Regional Commission.

Additional Information

The following are the notes from the Project Management Meeting held on Wednesday, September 19th (RHII):

1. Phase IVA - West Hill Sewer Separation:
 - a. Updated Sewer Schedule:
 - i. Sanitary installation on Locust from 7th to 8th underway
 - ii. Sanitary installation on Spruce from 7th to 8th completed
 - iii. Ravine Maintenance ongoing
 - b. Updated Earthwork and Rocking Schedule:
 - i. Staking from Spruce to Locust completed
 - ii. Earthwork and Rocking completed
 - c. Updated Paving and Sidewalk schedule
 - i. September 21st - trimming
 - ii. Intersections cored out
 - iii. String lines set
 - iv. September 24th - Pave four blocks (Iowa thru Spruce)
 - v. September 25th-28th - work on intersections and connections
 - d. November 9th - Complete taring, backfill and seeding
 - e. Contract Completion Date: November 30th
2. Mississippi Drive Corridor Project:
 - a. Completed work thru September 18th:
 - i. Heister Masonry & ASI worked to complete signage
 - ii. Heritage completed landscape along Mississippi Dr.
 - iii. KE hydroseeded half of Phase 2
 - iv. KE cleaned street and parking lot
 - v. KE paved 2nd/Oak intersection and box outs
 - vi. KE finished electrical boxes, conduits and foundations
 - b. Upcoming work schedule:
 - i. KE will caulk expansion joints and tar
 - ii. KE working on punch list
 - iii. Subcontractor Bryer will stripe road
 - iv. KE will pour sidewalks at 2nd/Oak
 - v. KE will pour borders and median concrete
 - vi. September 24th: MPW to begin installing traffic signals at 2nd/Oak
 - c. Important Dates:
 - i. Ribbon Cutting ceremony to be rescheduled
 - ii. October 1st: E. 2nd/Oak open to traffic
3. Riverside Park Master Plan:
 - a. Reviewing Options for Beer Garden and Truck Vendors
 - i. Potential Fundraising opportunity for non-profits
 - b. Recommended restroom locations: Riverview Center/Papoose Pump Station
4. 2017/2018/2019 Sidewalk Program:
 - a. Work on Tanglefoot Lane nearing completion (by October 1st)
 - b. This will end the 2017/18 Sidewalk program

5. Grandview Ave. Reconstruction Project:
 - a. Next Staff/Consultant meeting is October 2nd
 - b. Property acquisition/easement process underway
 - c. Project Schedule:
 - i. September 24th: Staff review of Plans
 - ii. October 9th: Check Plans to DOT
 - iii. November 8th: Presentation to City Council
 - iv. November 20th: Final Plans to DOT
 - v. December 6th: Resolution Setting a Public Hearing
 - vi. December 20th: Public Hearing and Approve Plans and Specs
 - vii. February 19th: Bid Opening
 - viii. March 7th: Award Contract
 - ix. March 21st: Approve Contract & Bond
 - x. 2019: Construction from By-Pass to Oregon
 - xi. 2020: Construction from Oregon to Pearl
 - d. Bi-State: additional STP funding \$1.5 million requested
6. 2nd/Mulberry Roundabout Design:
 - a. Property acquisition negotiations in progress
 - b. Council action/Bidding/ Construction immediately following acquisition
7. Westside Trail:
 - a. Environmental Phase I Cultural Resources review progressing
 - b. Topographical survey completed
 - c. Design contract being negotiated
 - d. Developer has given assurances for a trail route behind Crossroads
 - e. September 18th: Public meeting held for adjacent property owners
 - f. Soccer Complex Parking Lot/Trail work underway
8. 2nd Street Improvement Project/Design:
 - a. Bolton-Menk final Scope of Services and Proposal due by September 26th
 - b. 2019 Design (TIF funds available to finance this)
 - c. 2020 Construction
9. Kent-Stein to Deep Lakes Trail:
 - a. DOT/City authorize BMW contractor to complete work
 - i. Construction to be underway by October 5th
 - b. City staff will begin preparing documentation for final audit
10. DOT Lake Park Blvd site:
 - a. City/DOT to discuss final disposition costs
 - b. City needs access to facility for in-house site analysis
 - c. In-house detention basin cost estimate prepared
11. Old Library site:
 - a. City to consider development options
 - i. Local business owners interest
 - ii. Possible parking lot

- iii. Possible joint project with Public Parking Lot on 3rd (across from City Hall)
12. 2018 Full Depth Patch Program:
 - a. Stewart Road (Dick Drake Way to Sampson) underway
 - b. Houser (Musser to Hershey) underway
 - c. Division St. completed
 13. City Hall Security:
 - a. Quotes needed for doors
 14. Carver Corner Development:
 - a. Initial Goals:
 - i. Highest and Best Use Development
 - ii. Attract more people to live in Muscatine
 - iii. Make it unique from CBD
 - b. Process:
 - i. Seek additional opinions for best use
 - ii. Discuss the need for a financial consultant
 - iii. Finalize a "best use" list
 - iv. Discuss with City Council
 - v. Develop RFP
 15. Phase V - West Hill Sewer Separation Design:
 - a. Met with Stanley's September 20th:
 - i. Need Property Research asap
 - ii. Need Televising asap
 - iii. Need Surveying asap
 - iv. Maintenance accessibility part of design
 16. 2017/18 Goals and Accomplishments:
 - a. Discussed 2018 Capital Projects Accomplishments
 17. 2019 Projects:
 - a. Grandview Ave.
 - b. Westside Trail
 - c. Phase IVB West Hill Sewer Separation
 - d. Park Ave. three lane reconfiguration and reconstruction
 - e. Roundabout at Fulliam & Houser
 - f. Riverside Park Development
 - g. DOT Lake Park Facility Design
 - h. 2nd Street Improvement Project Design
 - i. City Hall HVAC Envelope
 - j. 2nd/Mulberry Roundabout
 - k. Carver Corner Development Process
 - l. Phase V West Hill Sewer Separation Design
 - m. 2019 Sidewalk Program
 - n. Old Library site Development
 - o. 2019 Full Depth Patch Program



PROJECT STATUS REPORT

Project Name: City of Muscatine - West Hill Sewer Separation **Month:** August 2018

Prepared By: Stanley Consultants **Project Number:** SCI: 17660: 30.02, 42.00; 43.00
"PHASE" refers to Design Package/Construction Contract

Progress for Last Month (August 2018):

Phase 4 – Construction:

- Attended construction progress meetings
- Meeting follow ups – century link sketch from design provided.
- Maintain shop drawing log
- Concrete pipe testing follow-up.

Phase 5 – Planning:

- Project reporting and program maintenance
- Attended meeting with Iowa DNR field office to monitor CSO program and Nine Minimum Controls. Meeting frequency is once every 2 years.
- Phase 5 material gathering for discussion after PH4 construction meeting
- Phase 5 material gathering as requested.

Phase 3 - Hagerty Dispute:

- Provided blank unit price schedules electronically as requested.
- Provided copies of all invoices on PH3 construction with summary.
- Prepared for K.Heim deposition including coordination with Stanley expertise, Stanley legal, and Brick Gentry. Deposition was canceled.

Work Items for Coming Month (September 2018):

Phase 4 – Construction:

- Provide construction services as needed
 - Answer questions during construction
 - Assist with shop drawing review
 - Attend progress meetings, and periodically visit site
 - Interpret drawings and specifications
 - Assist with instructions to contractor and change orders.

Phase 5 – Planning:

- Program Maintenance
 - Continue periodic discussion on Phase 5 to keep on schedule.
 - Prepare list of potential challenges in Phase 5 (Lucas/Climer area)
- **Phase 5 – Planning Schedule (continued next page)**



PROJECT STATUS REPORT

Phase 5 – Planning Schedule

Duration	Date	Task
1 year	2018 - 2019	Planning (To Determine location of next Phase)
6 months	May 2019 - Oct 2019	Survey (For Concept and All of Design)
5 months	Nov 2019 - March 2020	Concept Design (25% design and cost estimate)
6 months	April 2020 - Sept 2020	Preliminary (65% and 95% Designs)
3 months	Oct 2020 - Dec 2020	Final (to 100% Design)
2 months	Jan / Feb 2021	Bid Phase 5 (Advertise to Award)
2 – 3 years	March 2021 – 2022/2023	Construction Start of Phase 5 (Notice to Proceed)

Key Issues & Information Required / Critical Information:

- Phase 3 - Update on Hagerty Dispute
- Phase 4 – shop drawing documents before work is installed, not after.

City of Muscatine
Grant and Contribution Summary
For Fiscal Years Ended June 30, 2017 and June 30, 2018
9/14/18

	Fiscal Year 2016/2017		Fiscal Year 2017/2018	
<u>General Fund</u>				
Police:				
Traffic Safety Grant	\$ 14,412.24		\$ 13,165.78	
Violence Against Women	2,155.77		4,000.00	
Bulletproof Vest Grants	1,211.92		1,229.88	
HIDTA Grant	94,102.81		85,871.60	
Byrnes Grant - Drug Task Force	16,681.00		15,397.00	
School Resources Officer Reimb.	139,964.99		103,941.47	
Methamphetamine Drug Hot Spots	6,151.54		5,744.92	
Muscatine Charities - Mentor Program	5,063.40		5,739.85	
Donations for Bicycle Program	4,357.20		-	
Contribution for Special Response Team Equipment (Kent Corp)	41,565.00		-	
JAG Grant - Equipment/Programs	19,613.00	\$ 345,278.87	-	\$ 235,090.50
Risk Management:				
ICAP Grant	1,000.00	1,000.00	-	-
Art Center:				
Cultural Affairs Grants	10,000.00		10,000.00	
Friends of Muscatine Art Center	21,502.44		25,741.70	
Art Center Support Foundation	20,435.93	51,938.37	20,501.37	56,243.07
Parks and Recreation:				
Miscellaneous Donations	1,220.00		3,391.00	
Muscatine Branching Out - Tree Grant	-		10,000.00	
Iowa DNR - Tree Grant	-	1,220.00	12,080.50	25,471.50
Subtotal - General Fund		\$ 399,437.24		\$ 316,805.07
<u>Trust Funds</u>				
Library:				
Enrich Iowa Grant	\$ 4,168.01		\$ 4,905.69	
Open Access Grant	20,406.86		25,464.60	
Donations/Bequests	29,170.34	\$ 53,745.21	14,140.31	\$ 44,510.60
Art Center General Trust:				
State Cultural Affairs Project Grants	\$ -		\$ 3,680.00	
Historic Resources Development State Grant	2,356.68		-	
HRDP State Grant	4,687.50		-	
Carver Trust Grant	12,500.00		-	
General Donations/Local Grants	13,254.11	32,798.29	31,401.50	35,081.50
Subtotal - Trust Funds		\$ 86,543.50		\$ 79,592.10
<u>Capital Projects</u>				
Mulberry Avenue Project:				
Federal Grant (\$1,200,000 total grant)	\$ 1,140,000.00	\$ 1,140,000.00	\$ 30,000.00	\$ 30,000.00
Art Center HVAC and Building Envelope Project:				
Carver Trust Grant	-		-	
Art Center Support Foundation Contribution	360,000.00	360,000.00	-	-
Musser Public Library and HNI Community Center:				
Carver Trust Grant	550,000.00		-	
HNI Contribution of Building (Assessed value; market value higher)	977,950.00	1,527,950.00	-	-
Colorado Street Project:				
Federal Grant (Closed out in FY17)	30,000.00	30,000.00	-	-
Cedar Street Project:				

	<u>Fiscal Year 2016/2017</u>		<u>Fiscal Year 2017/2018</u>	
State Grant - Traffic Signals	-		-	
Federal Grant (Closed out in FY17)	<u>43,950.00</u>	43,950.00	<u>-</u>	-
Mississippi Drive Corridor Environmental:				
Federal Grant	<u>2,234.58</u>	2,234.58	<u>4,780.30</u>	4,780.30
Railroad Quiet Zone Project:				
Howe Trust and Howe Foundation	769,220.00	769,220.00	57,601.72	57,601.72
Port Development Study:				
State Grant	79,910.60		-	
Kent Corporation Contribution for Grant Match	<u>19,977.65</u>	99,888.25	<u>-</u>	-
Boat Harbor Long Dock Project:				
IDNR REAP Grant	<u>125,000.00</u>	125,000.00	<u>-</u>	-
Riverfront Development Project:				
Contributions	<u>10,000.00</u>	10,000.00	<u>-</u>	-
CDBG Downtown Revitalization Project:				
Federal Grant (Closed out in FY17)	<u>406,628.00</u>	406,628.00	<u>-</u>	-
Transfer of Jurisdiction Projects (Mississippi Drive Corridor):				
IDNR Environmental Grants	21,837.50		13,650.00	
CP Rail Contribution (Pmt 1 and 2 of 3)	<u>2,000,000.00</u>	2,021,837.50	<u>1,000,000.00</u>	1,013,650.00
Kent Stein Park to Deep Lakes Park Trail:				
Federal Grant	-		442,403.82	
State Grant	-		362,045.00	
Donation	<u>-</u>	-	<u>10,000.00</u>	814,448.82
CAT Grant Projects:				
IDNR - Tree Grant	-		7,000.00	
Donations (Additional at Community Foundation)	<u>-</u>	-	<u>268,482.01</u>	275,482.01
Parking Expansion for Athletic Facilities:				
Roy J. Carver Charitable Trust	-	-	140,000.00	140,000.00
Downtown Holiday Decorations				
Donation	<u>16,999.97</u>	16,999.97	<u>-</u>	-
Airport:				
Airport Apron and T-Hangar Design - State Grant	\$ 26,987.00		\$ 185,487.00	
FAA - Airport Master Plan Update	122,977.70		16,299.33	
FAA - Airport Runway Reconstruction - Construction	635,803.97		25,260.66	
		<u>785,768.67</u>		<u>227,046.99</u>
Subtotal - Capital Projects		\$ 7,339,476.97		\$ 2,563,009.84
Enterprise Funds				
Transit:				
Federal Operating Grant (Ongoing)	\$ 381,844.00		\$ 346,942.00	
Federal Grant - Buses	226,639.00		-	
Job Access Grant	27,672.00		51,969.00	
New Freedoms Grant	5,840.00		9,746.00	
Training Fellowships	838.00		1,282.00	
State Operating Grant (Ongoing)	<u>235,163.04</u>	\$ 877,996.04	<u>235,025.86</u>	\$ 644,964.86
Golf Course:				
Donation - Youth Program	<u>590.00</u>	590.00	<u>-</u>	-
Water Pollution Control Plant:				
Donation for Pollinator Seed Mix	<u>6,000.00</u>	6,000.00	<u>-</u>	-
Storm Water Operations:				
Branching Out Grant	<u>4,400.00</u>	4,400.00	<u>-</u>	-
Convention and Visitors Bureau:				
County Contribution	1,000.00		-	

	<u>Fiscal Year 2016/2017</u>		<u>Fiscal Year 2017/2018</u>	
Contributions for Events	<u>2,992.41</u>	<u>3,992.41</u>	<u>-</u>	<u>-</u>
Ambulance Operations:				
Muscatine Health Support Foundation Grants	9,899.20		7,905.00	
Kent Corp - Grant for Inflatable Boat	-		9,996.96	
Community Foundation Grants	-		3,862.78	
HNI Trust	-	<u>9,899.20</u>	<u>3,863.00</u>	<u>25,627.74</u>
Subtotal - Enterprise Funds		<u>\$ 902,877.65</u>		<u>\$ 670,592.60</u>
Special Revenue Funds				
1st Time Home Owners Program:				
HUD Counseling Grant	\$ 19,125.00		\$ 21,632.00	
Wells Fargo Grant	4,000.00		5,620.00	
Housing Trust Grant (Ongoing)	<u>17,470.00</u>	<u>40,595.00</u>	<u>13,071.25</u>	<u>40,323.25</u>
Sunset Park Children's Education Program:				
United Way Contributions	21,849.91		18,468.06	
Community Foundation	4,000.00		4,000.00	
Other Contributions	<u>848.70</u>	<u>26,698.61</u>	<u>1,136.15</u>	<u>23,604.21</u>
Small Business Forgivable Loan Program:				
Federal Home Loan Bank Grant	<u>3,000.00</u>	<u>3,000.00</u>	<u>-</u>	<u>-</u>
Section 8 Housing:				
HUD - Section 8 Housing Assistance Payments (Ongoing)	1,669,305.00		1,631,192.46	
HUD - Section 8 Administration (Ongoing)	203,635.00		185,503.00	
HUD - Family Self-Sufficiency Funding (Ongoing)	<u>65,029.38</u>	<u>1,937,969.38</u>	<u>50,865.51</u>	<u>1,867,560.97</u>
Public Housing:				
Federal Operating Subsidy (Ongoing)	201,974.00		214,050.00	
Federal Capital Funding (Ongoing)	163,243.00		157,119.00	
Local Grant for AED	<u>1,325.00</u>	<u>366,542.00</u>	<u>-</u>	<u>371,169.00</u>
Subtotal - Special Revenue Funds		<u>\$ 2,374,804.99</u>		<u>\$ 2,302,657.43</u>
Total - All Funds		<u>\$ 11,103,140.35</u>		<u>\$ 5,932,657.04</u>

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES
MUNICIPAL FIRE AND POLICE RETIREMENT SYSTEM OF IOWA
THURSDAY, OCTOBER 4, 2018 10:00 am**

LOCATION: MFPRSI OFFICES 7155 LAKE DRIVE SUITE 201, WEST DES MOINES, IA, 50266
OFFICE PHONE: (888) 254-9200

PRELIMINARY AGENDA [See Notes 1, 2, 3, 4 below]

MANAGERS

- A. SERVICE FIRMS REVIEW: INVESTMENT MANAGERS

CONSENT ITEMS

- MINUTES B. MINUTES AND SCHEDULES
1. REVIEW & APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
2. SCHEDULES – CALENDARS – CONTRACT SUMMARY

- ACTIVITY C. BENEFIT ACTIVITY REPORTS
1. COMMUNICATION PROGRAM ACTIVITY
2. DROP PROGRAM ACTIVITY UPDATE

- PROJECTS D. DEVELOPMENT PROGRAM REPORTS
1. LEGISLATIVE REPORT

DISCUSSION/ACTION ITEMS

- E. FINANCIAL REPORTS
1. STATUS & ANY PROPOSED MODIFICATION OF THE BUDGET
- F. BOARD INQUIRIES & ANY MISC. DISCUSSION ITEMS
1) Administration Goals
2) Terry Slattery & Dan Cassady – NASRA Annual Conference Summary
3) Trustee Business Cards
4) Board Room Wall Design

- G. DISCUSSION OF LEGAL MATTERS, IMMINENT/PENDING LITIGATION CASES
- H. CONSIDERATION OF & DETERMINATION ON APPEAL CASE (PAULSON)
- I. INVESTMENT PROGRAM UPDATE
 - 1) Private Equity Portfolio Recommendation
- J. INVESTMENT PERFORMANCE REPORT
- K. STRATEGIC PLANNING: REVIEW OF RISK/RETURN MEASUREMENT
- L. AUDIT REPORT & ACTUARIAL REPORT FOR FY18
- M. SERVICE PROVIDER REVIEW: ACTUARY
- N. 2019 FINANCIAL EVALUATION REPORT TO LEGISLATURE
- O. INVESTMENT CONSULTANT TRANSITION

NOTES: 1) Subject to additions & modifications as topics develop. At the discretion of the Chairperson of the Board, the scheduling of individual subjects during the meeting may be adjusted to facilitate the efficient utilization of time. 2) You are hereby notified that the above named public body will hold a meeting at the dates, time and place specified. A vote may be considered to go into closed session pursuant to Iowa Code 21.5(c)(f). 3) Consent Agenda: Subjects that require only consent or approval by the Board of Trustees, including informational topics. Subjects upon which information is provided for the Board but which will not be reviewed at the Board meeting except at the request of an individual Board member or the administration. 4) The Board of Trustees will work through the agenda until completion. Breaks will occur periodically as deemed necessary by the Board chairperson.

NEXT BOARD MEETING: November 15, 2018

City of Muscatine
Hotel/Motel Tax Receipts
1981 Through the Quarter Ended June 30, 2018
Calendar Year Basis
(Reflects Sales Tax for the Quarter Indicated Received by the City in the Following Quarter)

	1981	1982	1983	1984	1985	1986	1987	1988	1989	1990
Quarter Ended:										
March 31	N/A	\$ 19,232.96	\$ 18,681.98	\$ 20,297.13	\$ 18,009.11	\$ 16,709.02	\$ 17,009.89	\$ 17,569.02	\$ 23,469.48	\$ 26,448.19
June 30	22,524.49	21,870.19	21,848.36	21,360.82	20,456.33	16,722.85	17,434.77	20,999.14	24,891.65	30,498.07
September 30	22,943.58	22,440.75	22,663.46	22,541.57	21,131.85	20,424.40	17,824.69	26,701.15	29,046.75	32,003.03
December 31	20,019.16	17,739.93	20,000.55	18,367.11	15,842.84	14,163.27	21,787.58	21,108.93	23,155.62	22,971.37
Totals	\$ 65,487.23	\$ 81,283.83	\$ 83,194.35	\$ 82,566.63	\$ 75,440.13	\$ 68,019.54	\$ 74,056.93	\$ 86,378.24	\$ 100,563.50	\$ 111,920.66

	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000
Quarter Ended:										
March 31	\$ 24,305.78	\$ 27,711.87	\$ 60,894.40	\$ 24,483.42	\$ 44,578.12	\$ 51,405.94	\$ 54,742.68	\$ 61,102.75	\$ 67,404.48	\$ 59,417.74
June 30	31,847.41	54,074.28	56,858.82	82,397.18	76,758.21	68,952.70	74,099.44	82,774.25	73,742.69	74,119.67
September 30	34,881.63	62,854.35	67,253.12	79,392.19	70,042.93	78,281.78	76,141.18	86,567.88	96,915.22	76,958.27
December 31	25,472.90	33,368.49	55,666.56	42,913.95	66,771.86	60,657.31	66,553.96	71,106.50	63,865.01	78,280.53
Totals	\$ 116,507.72	\$ 178,008.99	\$ 240,672.90	\$ 229,186.74	\$ 258,151.12	\$ 259,297.73	\$ 271,537.26	\$ 301,551.38	\$ 301,927.40	\$ 288,776.21

	2001 (#3)	2002	2003	2004	2005	2006	2007	2008	2009	2010
Quarter Ended:										
March 31	\$ 69,292.78	\$ 58,990.57	\$ 57,351.91	\$ 69,710.27	\$ 79,835.21	\$ 72,552.48	\$ 71,768.06	\$ 67,766.16	\$ 66,267.81	\$ 61,255.18
June 30	106,317.92	77,900.53	80,745.70	91,181.51	93,847.60	90,337.59	100,316.37	91,518.91	78,997.38	92,787.24
September 30	76,274.37	72,877.04	81,699.38	84,352.24	75,707.03	92,400.28	108,581.41	122,708.53	89,635.77	92,418.76
December 31	63,041.37	63,679.21	68,206.60	69,540.31	67,478.39	74,333.00	98,387.80	76,380.57	58,594.48	73,512.88
Totals	\$ 314,926.44	\$ 273,447.35	\$ 288,003.59	\$ 314,784.33	\$ 316,868.23	\$ 329,623.35	\$ 379,053.64	\$ 358,374.17	\$ 293,495.44	\$ 319,974.06

	2011 (#4)	2012	2013	2014	2015	2016	2017	2018
Quarter Ended:								
March 31	\$ 97,259.96	\$ 65,312.80	\$ 76,008.31	\$ 87,924.55	\$ 61,324.69	\$ 58,769.22	\$ 86,777.60	\$ 83,638.58
June 30	100,472.96	88,516.82	100,435.65	114,264.99	80,769.29	104,942.81	123,496.31	120,888.94
September 30	78,823.22 *	89,285.49	96,330.15	123,794.51	110,093.27	128,105.11	193,426.10 *	
December 31	115,118.50 *	69,971.65	116,521.58	87,980.48	87,997.63	102,700.22	124,039.51	
Totals	\$ 391,674.64	\$ 313,086.76	\$ 389,295.69	\$ 413,964.53	\$ 340,184.88	\$ 394,517.36	\$ 527,739.52	\$ 204,527.52

Hampton Inn
opened late in
2010

* One permit had not
finished processing for
the 9/30/11 quarter; funds were
included in the next quarter

* The 3rd Qtr of
2017 has \$3,927.70
which is for a diff.
City which will be
deducted next qtr.
That qtr also inc'd
\$46,906.65 for
amended returns
for one hotel for 2015.
Without those items
that quarter would
be \$142,591.75.

Notes:

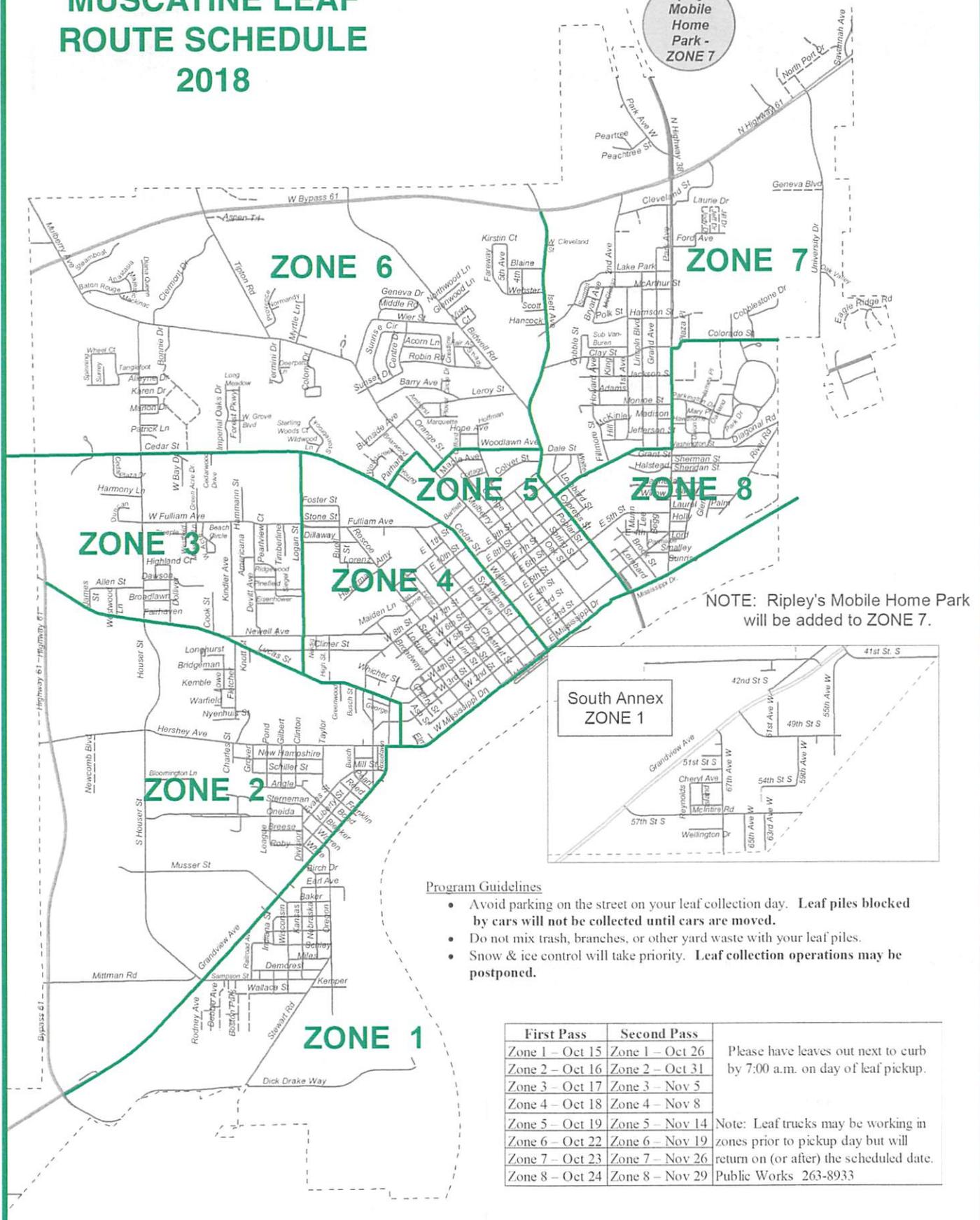
1. Hotel/motel tax implemented 4-1-81 at a rate of 4%.
2. Hotel/motel tax increased to 7% effective 4-1-92
3. Hotel/motel tax for quarter ended June 30, 2001 included \$21,705.23 for prior quarters per State (late payments plus interest).
4. Hotel/motel tax for quarter ended March 31, 2011 includes \$5,345.83 for the prior quarter.

Prepared/Updated by: City Finance Dept. (NL)

Date: 5-30-18

MUSCATINE LEAF ROUTE SCHEDULE 2018

Ripley's Mobile Home Park - ZONE 7



NOTE: Ripley's Mobile Home Park will be added to ZONE 7.

South Annex
ZONE 1

Program Guidelines

- Avoid parking on the street on your leaf collection day. Leaf piles blocked by cars will not be collected until cars are moved.
- Do not mix trash, branches, or other yard waste with your leaf piles.
- Snow & ice control will take priority. Leaf collection operations may be postponed.

First Pass	Second Pass	
Zone 1 – Oct 15	Zone 1 – Oct 26	Please have leaves out next to curb by 7:00 a.m. on day of leaf pickup.
Zone 2 – Oct 16	Zone 2 – Oct 31	
Zone 3 – Oct 17	Zone 3 – Nov 5	Note: Leaf trucks may be working in zones prior to pickup day but will return on (or after) the scheduled date.
Zone 4 – Oct 18	Zone 4 – Nov 8	
Zone 5 – Oct 19	Zone 5 – Nov 14	Public Works 263-8933
Zone 6 – Oct 22	Zone 6 – Nov 19	
Zone 7 – Oct 23	Zone 7 – Nov 26	
Zone 8 – Oct 24	Zone 8 – Nov 29	



SNOW EMERGENCY ORDINANCE



Title 7—Chapter 10—Snow Emergency Regulations

7-10-4 Notice of Snow Emergency.

At the time ice or snow accumulations impede or hinder the safe movement of vehicular traffic upon any alley, street or roadway within the City or impede or otherwise interfere with the safe movement of emergency or public transportation over and across the same, the City Administrator or his or her designate may by public media declare the commencement of an emergency snow removal operation. The City Administrator may also cause such declaration to be announced in newspapers, when time permits. The public announcement shall also specify the time and date when the emergency snow removal operation shall commence and its duration.

7-10-5 Duration of Snow Emergency.

The time and day for the beginning and end of the snow emergency will be included in the initial declaration. The minimum duration will be 48 hours. However, the ending time and date can be amended if necessary because of weather conditions.

7-10-6 “Alternate Side of Street” Parking During a Snow Emergency.

During a snow emergency, streets that normally permit parking on both sides of the street will be subject to “*alternate side of the street*” parking. On odd-numbered days of the month, parking is permitted only on the odd-numbered side of the street. Likewise, parking is permitted only on the even-numbered side of the street on even-numbered days.

On all streets where parking is allowed on one side only, if the permitted side (where parking is allowed) is even numbered, vehicles can park on that side only on even-numbered days. If the permitted side (where parking is allowed) is odd-numbered, vehicles can park on that side only on odd-numbered days.

No parking is ever allowed on the side of the street where parking is prohibited by posted sign.

The transition time between the first and second day of a snow emergency is from 12 o'clock midnight until 8:00 o'clock A.M. Enforcement of the second snow emergency day does not begin until 8:00 o'clock A.M.

The downtown Central Business District (area bounded by Mulberry, Third, Mississippi Drive and Pine Streets) is not affected by these parking rules.

Penalty

Vehicles in violation of these snow emergency regulations may be ticketed or towed. The ticket fee shall be in the amount of \$35.00 per violation and the owner of the vehicle shall also be responsible for applicable towing and storage fees.

SNOW EMERGENCY UPDATES POSTED ON:

- City of Muscatine [website](http://www.muscatineiowa.gov) (www.muscatineiowa.gov). Notifications for computer, smart phone or tablet are available from the City of Muscatine [NOTIFY ME](http://www.muscatineiowa.gov/list.aspx) link (www.muscatineiowa.gov/list.aspx).
- City of Muscatine [Facebook](#), [Twitter](#), [Instagram](#)
- Department of Public Works dedicated phone line (563-272-2506)
- Other resources: KWPC-AM860 | Muscatine Journal | MPW Digital TV Channel 2 & 10

**MEETING ANNOUNCEMENT AND AGENDA
BI-STATE REGIONAL COMMISSION**

Wednesday, September 26, 2018, 3:30 p.m.

****NOTE LOCATION CHANGE****

Rock Island County Office Building
County Board Chambers, Third Floor
1504 Third Avenue
Rock Island, IL

**FINANCIAL
(green)**

**ACTION NEEDED
(yellow)**

**INFORMATIONAL
(white)**

- | | | | |
|---|---|---|--|
| | X | | 1. <u>Approval of the August 22, 2018 Minutes (See enclosed)</u> – Carol Earnhardt, Chair |
| X | X | | 2. <u>Treasurer’s Report (See enclosed)</u> – Bob Gallagher, Treasurer |
| | | | 3. <u>Finance and Personnel Committee/Financial Matters</u> – Marty O’Boyle, Finance and Personnel Committee Chair |
| X | X | | a. <u>Bills</u> (See enclosed) |
| X | | X | b. <u>Report on Progress on Commission’s FY 2018 Program Budget as of 8/31/2018</u> (See enclosed) |
| X | X | | c. <u>Contracts/Grants for Consideration</u> |
| | | | I. RDA Grant Application and related contracts if funded for up to \$60,000 to complement Day Foundation work related to 2020 Census outreach. The project will begin no later than January 1, 2018 and end no later than June 30, 2020. |
| | | | II. Other Contracts/Grants |
| | | X | 4. <u>I-74 Presentation</u> – George Ryan, P.E., I-74 Corridor Manager, Wood Consultants |
| | X | | 5. <u>Consideration of Title VI Program and Non-Discrimination Policy for Bi-State Regional Commission 2018 Update</u> – Bryan Schmid, Senior Planner |
| | | | 6. <u>Questions or Comments by Commissioners</u> |
| | | | 7. <u>Other Business</u> |
| | | | 8. <u>Adjournment</u> |

NEXT MEETING: Wednesday, October 24, 2018 – 3:30 p.m.

****NOTE LOCATION CHANGE****

Rock Island County Office Building
County Board Chambers, Third Floor
1504 Third Avenue
Rock Island, IL

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, August 22, 2018, 3:30 p.m.
Scott County Administrative Center
600 West Fourth Street
Davenport, IA

MEMBERS PRESENT: Earnhardt – Chair, Beck, Berg, Broderson, Carroll-Duda, Gallagher, Geenen, Gradert, Heninger, Kiser, Klipsch, Lack, Lawrence, Maranda, Mendenhall, O’Boyle, Rico, Sauer, Schloemer, Sherwin, Stoermer, Tank, Thoms, Tompkins, Waldron

MEMBERS ABSENT: Brown, Callaway-Thompson, Condon, Dawson, Knobbe, Looney, Mather, Moore, Newton-Butt, Terry

OTHERS PRESENT: Laura Liegios

STAFF PRESENT: Bulat, Grabowski, McCullough, Moritz, Schmid

Chair Earnhardt called the meeting to order at 3:36 p.m. and asked for introductions of attendees.

1. **Approval of the July 25, 2018 Minutes.** Mayor Klipsch moved to approve the minutes of the July 25, 2018 meeting as presented. Mr. Maranda seconded the motion, and it passed unanimously.
2. **Treasurer’s Report.** Mayor Gallagher presented the Treasurer’s Report for the month ending July 31, 2018, noting an ending total bank and book balance of \$847,062.71. Mayor Gallagher moved the report be accepted as written and mailed. Mr. Maranda seconded the motion, and it passed unanimously.
3. **Finance and Personnel Committee.**
 - a. **Bills.** Mayor O’Boyle presented the bills totaling \$96,561.42, as listed on the following bills listing:

Bills List

Caliper Corporation, support TransCAD Standard for the period 9/30/18 – 9/30/2019	\$ 2,400.00
Opportunity Alliance LLC, consulting related to the enterprise zone application, July 2018 services, (cost reimbursed by participating member governments)	6,667.00
Thomas A. Skorepa, P.C., Administrator Hearing Officer July 2018 services (cost reimbursed by MUNICES)	2,660.00
The Roosevelt Group LLC, July 2018 Legislative Technical Services (cost reimbursed by participating member governments)	20,000.00

Addendum

Blackhawk Bank & Trust, VISA charge card expenses related to Chief Administrative and Chief Elected Officials meeting (cost reimbursed by Participants); Quad Cities Metropolitan Planning Organization Travel Demand Model Kick-Off meeting (cost reimbursed by participants); 1 staff attending the Illinois Community Development Block Grant training; annual subscription service for website	2,063.50
City of East Moline, Municipal Code Enforcement System proceeds	7,691.08
GMS, Accounting & Financial Management System down payment	2,875.00
Iowa Association of Regional Councils (IARC), FY 2018-19 Annual Membership	3,900.00
City of Moline, Municipal Code Enforcement System proceeds	4,935.02
City of Rock Island, Municipal Code Enforcement System proceeds	37,249.78
Rock Island County Treasurer	6,120.04
09/2018 Rent	\$4,832.58
09/2018 Internet Access	88.00
08/2018 Managed Print Services	323.72
07/2018 Postage	454.48
06/2018 Printing	6.75
06/2018 Supplies	182.73
07/2018 Cell Phone	231.78

Mayor O’Boyle moved approval of the bills totaling \$96,561.42 as presented above. Mr. Gradert seconded the motion, and it passed unanimously.

b. Report on Progress on Commission’s FY 2018-19 Program Budget as of July 31, 2018.

Mayor O’Boyle explained the Program Budget Status Report was mailed in members’ packets. The Commission is 8.3% through the fiscal year with 7.8% expended and within budget.

c. Contracts/Grants for Consideration. Ms. Bulat presented the following contract and contract amendment for consideration.

- Contract with Technical Committee selected vendor to develop an RFP for the regional joint aerial photo purchase project. The contract amount will not exceed \$30,000, and the majority will be reimbursed by participating entities and transportation planning dollars received by Bi-State. Bi-State will hold the contract, which will begin in September 2018 and be completed by December 2019 at the latest.

Mayor Klipsch moved approval of the contract, and Mr. Maranda seconded. The motion passed unanimously.

- Amendment to contract with Genesis Occupational Health for Drug & Alcohol Consortium testing, extending the period to December 31, 2018 for draws with final reporting submitted by January 31, 2019. There is no change to the fee schedule for testing, and the administrative fee is pro-rated to \$50 per member.

Mr. Stoermer moved approval of the contract amendment, and Mayor Broderson seconded. The motion passed unanimously.

4. Regional Trails Update. Mr. Schmid described numerous levels of bicycle and pedestrian facilities found in the Bi-State Region. Separated trails, bike lanes, shared lanes, and signed routes provide a continuum of comfort levels to cyclists using the roadway or, in the case of separated trails, designated nonmotorized facilities. Higher levels of separation from vehicular traffic increase the comfort levels and safety of nonmotorized travelers.

Across the Bi-State Region, member governments are making strides to improve walkability and bikability within their communities and across the region. New or substantially reconstructed facilities can be found in Moline at the new Sylvan Island Bridge; Bettendorf, which completed the Mississippi River Trail; and in Muscatine at Deep Lakes Park and with its connection via the West Side Trail. Numerous communities are in the development stages of adding new trail facilities. Eldridge will begin construction of its 1st Street Trail, which is a rails-to-trails project extending the Eldridge-Long Grove trail to the south. Moline was recently awarded Illinois Transportation Enhancement Program (ITEP) funding to construct the northern portion of its River-to-River Corridor, which runs roughly parallel to the I-74 corridor. The cities of LeClaire and Princeton have also begun actively pursuing grant funding to construct their portions of the Mississippi River Trail. Short- and long-range planning efforts have recently been completed in Henry County, and are currently underway in Rock Island County and Muscatine County.

Mr. Schmid alerted Commissioners to new additions to the QCTrails.org website included as part of the Henry County Trails and Greenways Plan update. New trails in Geneseo, Kewanee, and rural Henry County have been added to the interactive website. The website will expand into Muscatine County with the update to the Muscatine County Trails Plan. Bi-State Regional Commission continues to partner with Be Healthy Quad Cities to market the website and with community trail managers to keep the website up-to-date.

5. Questions or Comments by Commissioners. There were no further questions or comments by Commissioners.
6. Other Business. Ms. Bulat alerted Commissioners to the change in location for the September meeting to the Rock Island County Office Building, Third Floor County Board Room.
7. Adjournment. The meeting adjourned at 4:25 p.m.

Respectfully submitted,

Kathy Carroll-Duda

Kathy Carroll-Duda
Secretary

**BI-STATE REGIONAL COMMISSION
TREASURER'S REPORT
FOR THE MONTH ENDING AUGUST 31, 2018**

	<u>Balance August 1</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance August 31</u>
GENERAL SAVINGS ACCOUNT BANK & BOOK BALANCE:				
Balance – August 1, 2018	\$ 677,748.11			
Add Deposits		\$ 326,519.36		
Less Transfers			\$ 297,269.37	
Balance – August 31, 2018				\$ 706,998.10
RLF SAVINGS ACCOUNT BANK & BOOK BALANCE:				
Balance – August 1, 2018	\$ 1,178.17			
Add Deposits		\$ 0.15		
Less Transfers			\$ 0.00	
Balance – August 31, 2018				\$ 1,178.32
CHECKING ACCOUNT BANK AND BOOK BALANCE:				
Balance – August 1, 2018	\$ 65,402.86			
Add Deposits		\$ 192,173.47		
Less Checks Written			\$ 188,804.73	
Balance – August 31, 2018				\$ 68,771.60
PAYROLL ACCOUNT BANK & BOOK BALANCE:				
Balance – August 1, 2018	\$ 2,733.57			
Add Deposits		\$ 105,095.90		
Less Checks Written			\$ 105,488.40	
Balance – August 31, 2018				\$ 2,341.07
INVESTMENT ACCOUNTS BANK & BOOK BALANCE:				
Balance – August 1, 2018	\$ <u>100,000.00</u>			
State Bank of Orion 6/25/18 – 12/25/18 (.80%)		\$ 0.00		
Add Investments Made			\$ 0.00	
Less Investments Matured				
Balance – August 31, 2018				\$ <u>100,000.00</u>
TOTAL BANK & BOOK BALANCE:				
Balance – August 1, 2018	\$ <u>847,062.71</u>			
Deposits in August		\$ <u>623,788.88</u>		
Withdrawals in August			\$ <u>591,562.50</u>	
Balance – August 31, 2018				\$ <u>879,289.09</u>
<u>PASS THROUGH FUNDS</u>				
BI-STATE RLF ACCOUNT:				
Balance – August 1, 2018	\$ <u>1,048,453.64</u>			
Add Deposits		\$ 12,803.01		
Less Withdrawals			\$ 55.00	
Balance – August 31, 2018				\$ <u>1,061,201.65</u>
MERCER-MUSCATINE RLF ACCOUNTS:				
Balance – August 1, 2018	\$ <u>297,980.26</u>			
Add Deposits		\$ 574.60		
Less Withdrawals			\$ 5.00	
Balance – August 31, 2018				\$ <u>298,549.86</u>

**BILLS TO BE CONSIDERED FOR APPROVAL
AT THE SEPTEMBER 26, 2018
BI-STATE REGIONAL COMMISSION MEETING**

Opportunity Alliance LLC, consulting related to the enterprise zone application, August 2018 services, (cost reimbursed by participating member governments)	\$ 6,667.00
Thomas A. Skorepa, P.C., Administrator Hearing Officer August 2018 services (cost reimbursed by MUNICES)	3,955.00
SHI International Corp, Creative Cloud & Photoshop software licenses	3,185.00
The Roosevelt Group LLC, August 2018 Legislative Technical Services (cost reimbursed by participating member governments)	<u>20,000.00</u>
TOTAL	<u>\$33,807.00</u>

Additional bills for which invoices have not yet been received and will be listed on an addendum to be distributed separately.

**BI-STATE REGIONAL COMMISSION
FY 2018-19 Program Budget Status Report
Through Month of August – 16.7% of Year**

ADOPTED BUDGET:	\$1,966,425.00	EXPLANATION:
EXPENDED THROUGH AUGUST:	\$307,431.25 (15.6%)	
STAFF LEVEL BUDGETED:	22.0 F.T.E.	
STAFF LEVEL MAINTAINED:	20.0 F.T.E.	

MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING AUGUST:

ALEDO – MMRLF Coord.; Transit Mobility/HSTP Planning; Aerial Photo Inquiry; Recycling Inquiry.
ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning; Alternative Transportation Grant Meeting.
ANDALUSIA – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Website Support; Municipal Code Update; Flood Risk Map.
ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; Website Support.
ANNAWAN – Joint Purchasing Council; Transit Mobility/HSTP Planning; Trails and Greenway Planning; HCEDP and EZ Participation.
ATKINSON – HCEDP and EZ Participation; Transit Mobility/HSTP Planning; Trails and Greenway Planning; Website Support.
BETTENDORF – Air Quality; Drug & Alcohol Consort.; I-74 Bridge Coord.; Transit Planning-Performance Measures Coord.; Joint Purchasing; Haz. Mit. Plan; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord.; REAP Plan Update; MPO Trans. Coord.; MRCTI; Aerial Photo Coord.
BLUE GRASS – Reg. 9 Transp. Coord.; Solid Waste Coord.; Hazard Mitigation Plan; Website Support.
BUFFALO – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trail Planning Coordination; Hazard Mitigation Plan; RDA Grants; IT Study.
CAMBRIDGE – HCEDP and EZ Participation; Transit Mobility/HSTP Planning; Zoning Map Inquiry; Aerial Photo Coord.
CARBON CLIFF – Joint Purchasing; RICWMA Staffing; MPO Trans. Coord.; Trail Planning, GIT Coord.; Aerial Photo Coord.
COAL VALLEY – Joint Purchasing; MPO Trans. Coord.; MUNICES Coord.; RICWMA Staffing; Floodplain; Utility Map & ESRI Inquiry.
COLONA – HCEDP Participation; Joint Purchasing; Floodplain; Trails and Greenway Planning; GIT and Hennepin Parkway Coord.; MPO Coord.; Utility Map; SRTS Inquiry.
CORDOVA – RICWMA Staffing; Riverfront Council; Transit Mobility/HSTP Planning; Boat Access Grant Follow-up.
DAVENPORT – Air Quality Asst.; Transit Planning-Performance Measures Coordination; FTA 5339 Grant Admin.; Joint Purchasing; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Haz. Mit. Plan; Trails Planning; MPO Trans. Coord.; IADOT/City Qtrly. Mtg.; QCTrails.org; QC TELL; REAP Plan Update; MRCTI; Aerial Photo Coord.
EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purchasing; MUNICES Coord.; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; MPO Trans. Coord./STBG Inquiry Follow-up; Trail Planning & GIT Coord.; MRCTI; Aerial Photo Coord.
ELDRIDGE – Drug & Alcohol Consort.; Solid Waste Coord.; Website Support; Haz. Mit. Plan; Trails Planning; MPO Trans. Coord.
FRUITLAND – Reg.9 Transp. Coord.; Solid Waste Coord.; Municipal Code Update.
GALVA – HCEDP and EZ Participation; Transit Mobility/HSTP Planning; Trails and Greenway Planning.
GENESE0 – HCEDP Part.; Transit Mobility/HSTP Planning; Trail Planning and Hennepin Parkway Coord.; Zoning & Ward Maps; Aerial Photo Coord.
HAMPTON – MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Complete Streets Planning; Aerial Photo Coord.
HENRY COUNTY – HCEDP Part.; Joint Purch.; Transit Mobility/HSTP Plan.; Trail & Greenway Plan & Mapping/Hennepin Parkway Coord.; MPO Trans. Coord.; Enterprise Zone App.; Zoning & LESA Reviews.
HILLSDALE – Transit Mobility/HSTP Planning; Floodplain.
KETHSBURG – CDBG Grant Admin.; OSLAD Grant.
KEWANEE – HCEDP and EZ Participation; Transit Mobility/HSTP Planning; Trails and Greenway Planning; Joint Purchasing Information.
LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trails Planning and Funding Inquiry; REAP Grant Appl.; Hazard Mitigation Plan; IT Study.
LONG GROVE – Reg. 9 Trans. Coord.; Solid Waste Coord.; Website Support; Hazard Mitigation Plan; IT Study.
MCCAUSLAND – Reg. 9 Trans. Coord.; Solid Waste Coord.; Hazard Mitigation Plan; IT Study.
MILAN – E9-1-1 Coord.; Joint Purchasing; MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; RLF Admin.; RMS Coord.; Cons. Dispatch Study Asst.; Comp Plan Update; Fact Sheet Update; Trails Planning; Complete Streets; QCTrails.org; Mapping Asst.; Aerial Photo Coord.
MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; MUNICES Coord.; RICWMA Staffing; Riverfront Cnd.; RLF Adm.; RMS Coord.; Trails Coord. and Complete Streets Planning; MPO Trans. Coord.; QCTrails.org; MRCTI; Aerial Photo Coord.
MUSCATINE CITY – Air Quality Asst.; Joint Purch.; Reg. 9 Transportation Coord.; MMRLF Coord.; Solid Waste Coord.; Trails Planning/ADT Coord. & Trails Counting; Trails Use Count Collection; MRCTI; Aerial Photo Coord.
MUSCATINE COUNTY – Air Quality Asst.; Joint Purch.; Reg. 9 Coord. & STBG Inquiry; Trails Plan Update/ADT Coord.; Transit Mobility Coord.; MMRLF Coord.; Cedar River Watershed Planning; 2019 Aerial Photo Coord.; MRCTI.
NEW BOSTON – Transit Mobility Coord./HSTP Planning; OSLAD Grant Administration Asst.
NICHOLS – CDBG Wastewater Funding Inquiry.
OAK GROVE – E9-1-1 Coord.; MPO Trans. Coord.; Census Building Permits, Census LUCA Support.
ORION – HCEDP and EZ Participation; Website Support; Transit Mobility/HSTP Planning; OSLAD Grant App.
PORT BYRON – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council.; Trails Coord. and Complete Streets; MRCTI.
PRINCETON – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trail Planning & Grant Appl.; Hazard Mitigation Plan; REAP Grant Appl.; Zoning Maps; IT Study.
RAPIDS CITY – RICWMA Staffing; Riverfront Council; MPO Trans. Coord.; OSLAD Grant.
RIVERDALE – Riverfront Council; MPO Trans. Coord.; Solid Waste Coord.; Trails Coord & Signage Inquiry; Website Support; Haz. Mit. Plan; MRCTI; IT Study.
ROCK ISLAND CITY – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; MUNICES Coord.; Riverfront Cnd.; RICWMA Sfg.; RLF Loan Admin.; RMS Coord.; Trails Coordination; MPO Trans. Coord.; QCTrails.org; Complete Streets Planning; MRCTI; Aerial Photo Coord.
ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; Joint Purchasing; QCEPC Committee; MUNICES Coord.; RICWMA Sfg. & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning + QC Rideshare; Passenger Rail; Floodplain Coord. Efforts; QC Health Initiative; MPO Trans. Coord.; Forest Preserve Plan Update/Complete Streets, Map Updates; Stationery-Business Cards.; Comp Plan Update Grant Award; Aerial Photo Coord.; OSLAD Grant App.
SCOTT COUNTY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cncl.; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet, Reg. 9 Transportation Coord. & MPO Trans. Coord.; Federal Aid Swap Policy; Parkview Traffic Analysis; RLF Admin.; Planning; Trail Planning/ADT Coord.; REAP Plan Update; Transit Mobility/HSTP Planning + IA/QC Rideshare; Interop. Project; QC Health Initiative; Countywide IT Services/Equipment Coord.; Hazard Mitigation Plan Update; QC EPC Meeting; Zoning Review, 2019 Aerial Photo Coord.; Economic Development Summit Planning.
SHERRARD – Joint Purchasing; Transit Mobility/HSTP Planning; Website Support.
SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purch.; MUNICES Coord.; RICWMA Sfg.; RMS Coord.; MPO Trans. Coord.; Trails Planning & GIT Coord.; RLF Loan Admin.; Mapping Asst.; Liaison Visit; Aerial Photo Coord.
VIOLA – Transit Mobility/HSTP Planning; Mapping Asst.; Ordinance Examples.
WALCOTT – Reg. 9 Transportation Coord.; RLF Admin; Solid Waste Coord.; Comp Plan Update; Trail Coord.; Hazard Mitigation Plan; IT Study.
WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord.; Trails Plan/ADT Coord. Solid Waste Coord.; MMRLF.
WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord.; Solid Waste Coord.; MMRLF; Traffic Study.
WINDSOR – Transit Mobility/HSTP Planning; CDBG Grant Admin. & Bid Opening.
WOODHULL – HCEDP and EZ Participation; Transit Mobility/HSTP Planning.

Bi-State Report –August

COMMUNITY/ECONOMIC DEVELOPMENT: Provided information to Henry County Economic Development Partnership (HCEDP) board and follow-up for the Enterprise Zone application. Began planning economic summits. Attended Iowa Regional Council of Governments meeting. Data warehouse www.greaterqcregiondata.org website refinements. Attended community/economic development conference, trainings and webinars, including Midwest CDI training. Began comparing economic development software. Attended CDBG training.

DATA/GRAPHICS/MAPPING/ON-LINE SERVICES

Data Center: Staff responded to 7 data and map requests including 2 from non-profits, 2 from private citizens, 1 from a local business, 1 from an academic group and 1 from a local government. The data section of the Bi-State website had 47 page views. The data portal (www.greaterqcregiondata.org) had 97 sessions and 670 page views. Staff continued coordination of enhancements to the Data Portal Website including updates for the most recent American Community Survey Report. Staff assisted with and monitored the 2020 Census, including Participant Statistical Areas Program (PSAP), Local Update of Census Addresses (LUCA), and Hard to Count Areas.

Graphics/GIS/Mapping: QC Street Map (Folded & Wall Versions) Distribution; QCTrails.org Website Maintenance-trail safety alerts; Region-wide Aerial Photo Update Coordination; Region 9 Transportation Improvement Plan Mapping; Transit Development Plan Mapping; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, zoning, utilities. Continued coordination of 2019 Aerial Photo project.

www.bistateonline.org: Total pages viewed for August 2018 was 2,408 and top pages viewed included: Joint Purchasing Council/Bid Notices (272); Average Daily Traffic Counts (63); Our Staff (114); Contact Us (56); Quad Cities MPO Home (53); Search (52); and Who We Are (55).

ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES: Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Began fielding STRS requests. Preparing Rock Island County Forest Preserve Plan, Rock Island County Greenways and Trails Plan, and Muscatine County Trails Plan updates. Completed Henry County addition to QCTrails.com. Prepared Scott County REAP Plan update and applications. Served Rock Island County Waste Management Agency (RICWMA) with oversight, and management of waste disposal and recycling programs, drop-off recycling program, reporting, and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Participated in NW IL Water Supply Study. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Assisted with MRCTI outreach. Began development for 2019 alternative energy workshop. Continued multi-jurisdictional hazard mitigation planning. Attended River Action meetings.

INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES: Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: calendar, printer and copier paper, and printer supplies. Staffed Quad Cities Area intergovernmental forums and meetings of managers, administrators, and chief elected officials. Assisted with Rock Island Arsenal issues. Participated in emergency planning and preparedness meetings. Provided follow-up for Scott County smaller community IT study.

REVOLVING LOAN FUND (RLF): Administered Bi-State RLF Program: Prepared meeting cancellation notice and financial summary report. Continue working with Davenport company for application information. Continued receiving job creation information from active companies. Met with Rock Island City staff regarding program. **Administered Mercer/Muscatine RLF Program (MMRLF):** Prepared agenda, minutes, and financial summary report. Board revised By-Laws, adopted updated RLF Plan and worked on marketing strategy, and facilitated new board member acquisition. Provided information to potential applicants. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing.

TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT: Attended related meetings, presented information, and continued staff coordination of river crossing issues. Served transportation inquiries on projects, funding, and rail crossings. Held interdisciplinary traffic safety meeting. Monitored bridge restrictions. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Organizing extreme weather durability and resiliency assessment pilot. Coordinated contracting for Illinois 92 corridor and QC Mississippi River Rail Bridges ILSPR grants. Awarded rural transportation planning grant. Discussed RFP procurement process for Freight Rails Needs Study. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings, as well as other trails planning and grant assistance. Facilitated QCTrails.org and QC Rideshare sites maintenance. Conducted trails counter technical assistance. Facilitated issues related to Bi-State Regional Trails Committee. Coordinated Bi-State Drug and Alcohol Testing Consortium random testing program, and continued to facilitate vendor RFP. Monitored MPO and Iowa Region 9 FY18 Transportation Planning Work Programs. Completed final FY19 TPWPs and publication. Monitored MPO & Region 9 Federal Fiscal Year (FFY) 2019-22 Transportation Improvement Programs (TIP), including facilitating TIP revisions, and maintenance of data entry in Iowa Transportation Project Management System (TPMS) as part of transportation improvement programming. Continued model development coordination, including beginning to address parcel data needs. Addressing performance measures requirements. Held transit coordination meeting. Administered Illinois Region 2 transit HSTP coordinator position. Administered Federal Transit Administration (FTA) 5339 grant. Addressed Title VI update requirements. Monitored status of implementation of passenger rail service to Chicago. Participated in webinars, workshops, and conferences on various transportation topics related to green infrastructure, walking, and bicycles.



Commission in Review

July/August 2018

Serving local governments in Muscatine and Scott Counties, Iowa;
Henry, Mercer, and Rock Island Counties, Illinois.

NEXT COMMISSION MEETING:

Wed., Sep. 26, 2018
3:30 p.m.

Rock Island Co. Office Bldg.
3rd Floor Board Room
1504 Third Avenue
Rock Island, Illinois

2020 CENSUS



330+ million people

140+ million households

Less than
9 months to count every person, tabulate data, and produce the results

1 chance to succeed

CIR VIA E-MAIL

Would you like to get this report via e-mail?

Let us know at info@bistateonline.org

Mission Statement:

To serve as a forum for intergovernmental cooperation and delivery of regional programs and to assist member local governments in planning and project development.

Chicago-Quad Cities Passenger Rail

J. Scott Speegle, Passenger Rail & Transit Communications Manager, Illinois Department of Transportation (DOT), reported that the DOT is fully committed to seeing the passenger rail project to completion. The DOT is working with the BNSF (Class I) railroad and Iowa Interstate (IAIS) (Class III) railroad along with the Federal Railroad Administration (FRA) to complete key components of the corridor. To this point, there is \$177 million in FRA funds and \$45 million in state funds awarded to the project.

Construction is complete for the Eola Yard near Chicago. This piece of the project allows for trains to move off the main track for travel efficiency. The 110-mile BNSF section of the rails have been upgraded and represents two-thirds of the project. The last third of the project (50 miles) starts with an interconnection at Wyanet where BNSF and IAIS rail lines link. The DOT is in negotiations with IAIS on the scope of the infrastructure improvements. Designs and cost estimates will follow a signed agreement. The 50-mile corridor requires rail upgrades to meet passenger safety standards. An interlocking connection of the BNSF and IAIS at Colona is planned to correct congestion issues at this location. An equipment layover facility will be built at the end of the line in Moline south of River Drive between 2nd and 4th Streets. Construction of a rail station in Geneseo is planned as another component of the project. The route, once implemented, would have two round-trips per day, and be served by two train sets with 2-3 cars per set, and 75 people per car. Rates may be comparable to the current Quincy route for estimation purposes.



There are three steps to be completed prior to construction. Currently, refinement of engineering designs and concurrence with IAIS and FRA are needed. This would be followed by DOT and IAIS negotiating construction and maintenance agreements, and completion of preliminary engineering, and an environmental assessment with public participation. Final design would be the last task before the projects could go to construction. No timeline is available at this point, and Mr. Speegle could not speculate on when service would be initiated.

When asked how local officials can aid the advancement of the project, Mr. Speegle responded asking for patience, encouraging IAIS railroad to work out an agreement with the DOT and engage the State of Iowa related to the broader goal of the Midwest Rail Initiative to have rail service to Omaha. He was asked about Amtrak performance. It was noted that BNSF of the three existing routes in the state had best on-time performance, which speaks well for the Chicago-Quad Cities route. The DOT will provide updates to Bi-State as they become available.

Improving Walkability and Bikability in the Bi-State Region

Bryan Schmid, Senior Planner at Bi-State Regional Commission, described numerous levels of bicycle and pedestrian facilities found in the Bi-State Region. Separated trails, bike lanes, shared lanes, and signed routes provide a continuum of comfort levels to cyclists using the roadway or, in the case of separated trails, designated nonmotorized facilities. Higher levels of separation from vehicular traffic increase the comfort levels and safety of nonmotorized travelers.

Across the Bi-State Region, member governments are making strides to improve walkability and bikability within their communities and across the region. New or substantially reconstructed facilities can be found in Moline at the new Sylvan Island Bridge; Bettendorf, which completed the Mississippi River Trail; and in Muscatine at Deep Lakes Park and with its connection via the West Side Trail.

Numerous communities are in the development stages of adding new trail facilities. Eldridge will begin construction of its 1st Street Trail, which is a rails-to-trails project extending the Eldridge-Long Grove trail to the south. Moline was recently awarded Illinois Transportation Enhancement Program (ITEP) funding to construct the northern portion of its River-to-River Corridor, which runs roughly parallel to the I-74 corridor.

The cities of LeClaire and Princeton have also begun actively pursuing grant funding to construct their portions of the Mississippi River Trail. Short- and long-range planning efforts have recently been completed in Henry County, and are currently underway in Rock Island County and Muscatine County.

New additions to the QCTrails.org website have also been included as part of the Henry County Trails and Greenways Plan update. New trails in Geneseo, Kewanee, and rural Henry County have been added to the interactive website.

The website will expand into Muscatine County with the update to the Muscatine County Trails Plan. Bi-State Regional Commission continues to partner with Be Healthy Quad Cities to market the website and with community trail managers to keep the website up-to-date.



**BI-STATE REGIONAL COMMISSION
FY 2017-18 Program Budget Status Report
Through Month of June – 100% of Year**

ADOPTED BUDGET:	\$1,913,756.00	EXPLANATION:
EXPENDED THROUGH JUNE:	1,755,809.44 (91.7%)	
STAFF LEVEL BUDGETED:	23.00 F.T.E.	
STAFF LEVEL MAINTAINED:	18.0 F.T.E.	

MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING JUNE:

ALEDO – MMRLF Coord.; Transit Mobility/HSTP Planning; Antique Days Map.
ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning.
ANDALUSIA – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Website Support; Municipal Code Update; Flood Risk Map.
ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; Website Support.
ANNAWAN – Joint Purchasing Council; Transit Mobility/HSTP Planning; Trails and Greenway Planning; HCEDP and EZ Participation.
ATKINSON – HCEDP and EZ Participation; Transit Mobility/HSTP Planning; Trails and Greenway Planning; Website Support; Joint Purchasing Council Info.
BETTENDORF – Air Quality Asst.; Drug & Alcohol Consort.; I-74 Bridge Coord.; Transit Planning-Performance Measures Coord.; Joint Purchasing; Haz. Mit. Plan; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord.; REAP Plan Update; MPO Trans. Coord.; IDPH Complete Streets; MRCTI; City/DOT Quarterly Mtg.; QCTrails.org; GOAT Trail Counting; QC TELL.
BLUE GRASS – Reg. 9 Transp. Coord.; Solid Waste Coord.; Hazard Mitigation Plan; Website Support; IDPH Complete Streets.
BUFFALO – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trail Planning Coordination; Hazard Mitigation Plan; IDPH Complete Streets; Data Inquiry.
CAMBRIDGE – HCEDP and EZ Participation; Transit Mobility/HSTP Planning.
CARBON CLIFF – Joint Purchasing; RICWMA Staffing; MPO Trans. Coord.; Trail Planning, Complete Streets Planning; GIT Coord.
COAL VALLEY – Joint Purchasing; MPO Trans. Coord.; MUNICES Coord.; RICWMA Staffing; Floodplain.
COLONA – HCEDP Participation; Joint Purchasing; Floodplain; Trails and Greenway Planning; GIT and Hennepin Parkway Coord.; MPO Coord.
CORDOVA – RICWMA Staffing; Riverfront Council; Transit Mobility/HSTP Planning; Complete Streets Planning.
DAVENPORT – Air Quality Asst.; Transit Planning-Performance Measures Coordination; FTA 5339 Grant Admin.; Joint Purchasing; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Haz. Mit. Plan; Trails Planning; MPO Trans. Coord.; IADOT/City Qtrly. Mtg.; IDPH Complete Streets; QCTrails.org; GOAT Trail Counting; QC TELL; REAP Plan Update; MRCTI.
EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purchasing; MUNICES Coord.; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; MPO Trans. Coord./STBG Inquiry Follow-up; Trail Planning & GIT Coord.; Complete Streets Planning; MRCTI.
ELDRIDGE – Drug & Alcohol Consort.; Solid Waste Coord.; Website Support; Haz. Mit. Plan; Trails Planning; IDPH Complete Streets/Sidewalk Assessment and Policy, MPO Trans. Coord.
FRUITLAND – Reg.9 Transp. Coord.; Solid Waste Coord.; IDPH Complete Streets; Municipal Code Update.
GALVA – HCEDP and EZ Participation; Transit Mobility/HSTP Planning; Trails and Greenway Planning.
GENESEEO – HCEDP Part.; Transit Mobility/HSTP Planning; Trail Planning and Hennepin Parkway Coord.; Zoning & Ward Maps.
HAMPTON – MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Complete Streets Planning.
HENRY COUNTY – HCEDP Part.; Joint Purch.; Transit Mobility/HSTP Plan.; Trail & Greenway Plan & Mapping/Hennepin Parkway Coord. & Strategic Planning; MPO Trans. Coord.; Enterprise Zone App.; NW IL Water Supply Study.
HILLSDALE – Transit Mobility/HSTP Planning; Floodplain.
KEWANEE – HCEDP and EZ Participation; Transit Mobility/HSTP Planning; Trails and Greenway Planning.
LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trails Planning and Funding Inquiry; IDPH Complete Streets; SRT Grant Appl.; Hazard Mitigation Plan.
LONG GROVE – Reg. 9 Trans. Coord.; IDPH Complete Streets; Solid Waste Coord.; Website Support; Hazard Mitigation Plan.
MCCAUSLAND – Reg. 9 Trans. Coord.; Solid Waste Coord.; IDPH Complete Streets; Hazard Mitigation Plan.
MILAN – E9-1-1 Coord.; Joint Purchasing; MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; RLF Admin.; RMS Coord.; Cons. Dispatch Study Asst.; Comp Plan Update; Fact Sheet Update; Trails Planning; Complete Streets; QCTrails.org; Mapping Asst.
MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; MUNICES Coord.; RICWMA Staffing; Riverfront Cnd; RLF Adm.; RMS Coord.; Trails Coord. and Complete Streets Planning; MPO Trans. Coord.; QCTrails.org; MRCTI.
MUSCATINE CITY – Air Quality Asst.; Joint Purch.; Reg. 9 Transportation Coord.; IDPH Complete Streets; MMRLF Coord.; Solid Waste Coord.; Trails Planning/ADT Coord. & Signage; Trails Use Count Collection; MRCTI.
MUSCATINE COUNTY – Air Quality Asst.; Joint Purch.; Reg. 9 Coord. & STBG Inquiry; Trails Plan/ADT Coord.; Transit Mobility Coord.; MMRLF Coord.; Cedar River Watershed Planning; 2019 Aerial Photo Coord.
NEW BOSTON – Transit Mobility Coord./HSTP Planning; OSLAD Grant Administration Asst.
NICHOLS – IDPH Complete Streets; CDBG Wastewater Funding Inquiry.
OAK GROVE – E9-1-1 Coord.; MPO Trans. Coord.; Census Building Permits, Census LUCA Support.
ORION – HCEDP and EZ Participation; Website Support; Transit Mobility/HSTP Planning.
PORT BYRON – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council.; Trails Coord. and Complete Streets.
PRINCETON – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; IDPH Complete Streets; Trail Planning & Grant Appl.; Hazard Mitigation Plan; SRT Grant Appl.
RAPIDS CITY – RICWMA Staffing; Riverfront Council; MPO Trans. Coord.
RIVERDALE – Riverfront Council; MPO Trans. Coord.; Solid Waste Coord.; IDPH Complete Streets; Trails Coord; Website Support; Hazard Mitigation Plan; RISE Inquiry.
ROCK ISLAND CITY – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; MUNICES Coord.; Riverfront Cnd.; RICWMA Sfg.; RLF Loan Admin.; RMS Coord.; Trails Coordination; MPO Trans. Coord.; QCTrails.org; Complete Streets Planning; MRCTI.
ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; Joint Purchasing; LEPC Committee; MUNICES Coord.; RICWMA Sfg. & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning + QC Rideshare; Passenger Rail; Floodplain Coord. Efforts; QC Health Initiative; MPO Trans. Coord.; Forest Preserve Plan Update/Complete Streets, Map Updates; GMAHA HUD Environmental Review, NW IL Water Supply Study; Stationery-Business Cards.; Comp Plan Update Proposal and Grant Appl.
SCOTT COUNTY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cncl.; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet, Reg. 9 Transportation Coord. & MPO Trans. Coord.; Federal Aid Swap Policy; Parkview Traffic Analysis; RLF Admin.; IDPH Complete Streets Planning; Trail Planning/ADT Coord.; REAP Plan Update; Transit Mobility/HSTP Planning + IA/QC Rideshare; Interop. Project; QC Health Initiative; Countywide IT Services/Equipment Coord.; Hazard Mitigation Plan Update; QC & Co EPC Meetings; Zoning Review, 2019 Aerial Photo Coord.; Economic Development Summit Planning.
SHERRARD – Joint Purchasing; Transit Mobility/HSTP Planning; Website Support.
SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purch.; MUNICES Coord.; RICWMA Sfg.; RMS Coord.; MPO Trans. Coord.; Trails Planning & GIT Coord.; RLF Loan Admin; Mapping Asst.
VIOLA – Transit Mobility/HSTP Planning; Mapping Asst.
WALCOTT – Reg. 9 Transportation Coord.; RLF Admin; Solid Waste Coord.; IDPH Complete Streets; Comp Plan Update; Trail Coord.; Hazard Mitigation Plan.
WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord.; IDPH Complete Streets; Trails Plan/ADT Coord. Solid Waste Coord.; MMRLF.
WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord.; IDPH Complete Streets; Solid Waste Coord.; MMRLF.
WINDSOR – Transit Mobility/HSTP Planning; CDBG Grant Admin.
WOODHULL – HCEDP and EZ Participation; Transit Mobility/HSTP Planning.

Bi-State Report –June

COMMUNITY/ECONOMIC DEVELOPMENT: Provided information to Henry County Economic Development Partnership (HCEDP) board and follow-up for the Enterprise Zone application. Attended IA RELAT meetings. Attended Iowa Regional Council of Governments meeting. Communicated with Mercer and Muscatine Counties' economic development officials to discuss development efforts and strategies. Data warehouse www.greaterqcregiondata.org website refinements. Attended community/economic development conference, trainings and webinars.

DATA/GRAPHICS/MAPPING/ON-LINE SERVICES

Data Center: Staff responded to 18 data and map requests including 5 from non-profits, 6 from private citizens, and 7 from local governments. The data section of the Bi-State website had 24 page views. The data portal (www.greaterqcregiondata.org) had 152 sessions and 1,772 page views. Staff assisted with and monitored the 2020 Census, including - Participant Statistical Areas Program (PSAP), Local Update of Census Addresses (LUCA), and Hard to Count Areas.

Graphics/GIS/Mapping: QC Street Map (Folded & Wall Versions) Distribution; QCTrails.org Website Maintenance-trail safety alerts; Region-wide Aerial Photo Update Coordination; Region 9 Transportation Improvement Plan Mapping; Transit Development Plan Mapping; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, and other layers.

www.bistateonline.org: Total pages viewed for June 2018 was 2,466 and top pages viewed included: Joint Purchasing Council/Bid Notices (726); Home Page (569); Average Daily Traffic Counts (112); Documents (108); Our Staff (89); Search (45); Who We Are (43); and Careers (39).

ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES: Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Preparing Rock Island County Forest Preserve Plan, Henry County Greenways and Trails Plan, and Muscatine County Trails Plan updates. Began Rock Island County Greenway updates. Prepared Scott County REAP Plan update. Served Rock Island County Waste Management Agency (RICWMA) with oversight, and management of waste disposal and recycling programs, drop-off recycling program, reporting, and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Participated in NW IL Water Supply Study. Held Air Quality Task Force meeting, and continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Continued multi-jurisdictional hazard mitigation planning. Attended River Action meetings.

INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES: Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: calendar, printer and copier paper, and printer supplies. Staffed Quad Cities Area intergovernmental forums and meetings of managers, administrators, and chief elected officials. Assisted with Rock Island Arsenal issues. Participated in emergency planning and preparedness meetings. Continued coordination of Scott County smaller community ITU study.

REVOLVING LOAN FUND (RLF): Administered Bi-State RLF Program: Prepared meeting cancellation notice and financial summary report. Reviewed Davenport company application. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program (MMRLF): Prepared financial summary report. Provided information to potential applicants. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing.

TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT: Attended related meetings, presented information, and continued staff coordination of river crossing issues, including QC Marathon routing coordination. Served transportation inquiries on projects, funding, and rail crossings. Held interdisciplinary traffic safety meeting. Monitoring bridge restrictions. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Held Air Quality Task Force meeting. Organizing extreme weather durability and resiliency assessment pilot. Awarded two planning study grant requests – Illinois 92 corridor and QC Mississippi River Rail Bridges. Prepared rural transportation planning grant. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings (IL Greenways/Trails Council), as well as other trails planning and grant assistance. Facilitated QCTrails.org and QC Rideshare sites maintenance. Conducted trails counter technical assistance. Facilitated issues related to Bi-State Regional Trails Committee. Facilitated Complete Streets projects for sidewalk policies development. Coordinated Bi-State Drug and Alcohol Testing Consortium random testing program, and facilitated vendor RFP. Continued Transit Development Plan update. Monitored MPO and Iowa Region 9 FY18 Transportation Planning Work Programs. Facilitated final FY19 TPWPs and publication. Monitored MPO & Region 9 Federal Fiscal Year (FFY) 2018-21 Transportation Improvement Programs (TIP), including facilitating TIP revisions, monitoring Iowa federal aid swap policy, and maintenance of data entry in Iowa Transportation Project Management System (TPMS) as part of transportation improvement programming. Presented FFY2018-22 MPO & Region 9 TIPs. Developing model update strategy. Addressing performance measures requirements. Administered Illinois Region 2 transit HSTP coordinator position. Held transit summit. Administered Federal Transit Administration (FTA) 5339 grant. Monitored status of implementation of passenger rail service to Chicago. Participated in webinars, workshops, and conferences on various transportation topics related to transportation funding, water freight summit; walking, and bicycles.

**BI-STATE REGIONAL COMMISSION
FY 2018-19 Program Budget Status Report
Through Month of July – 8.3% of Year**

ADOPTED BUDGET:	\$1,966,425.00	EXPLANATION:
EXPENDED THROUGH JULY:	\$152,966.33 (7.8%)	
STAFF LEVEL BUDGETED:	22.0 F.T.E.	
STAFF LEVEL MAINTAINED:	20.0 F.T.E.	

MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING JULY:

ALEDO – MMRLF Coord.; Transit Mobility/HSTP Planning; Antique Days Map; Sign Inquiry.
ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning.
ANDALUSIA – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Website Support; Municipal Code Update; Flood Risk Map.
ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; Website Support.
ANNAWAN – Joint Purchasing Council; Transit Mobility/HSTP Planning; Trails and Greenway Planning; HCEDP and EZ Participation.
ATKINSON – HCEDP and EZ Participation; Transit Mobility/HSTP Planning; Trails and Greenway Planning; Website Support; Joint Purchasing Council Info.
BETTENDORF – Air Quality Asst.; Drug & Alcohol Consort.; I-74 Bridge Coord.; Transit Planning-Performance Measures Coord.; Joint Purchasing; Haz. Mit. Plan; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord.; REAP Plan Update; MPO Trans. Coord.; IDPH Complete Streets; MRCTI; City/DOT Quarterly Mtg.; QCTrails.org; GOAT Trail Counting; QC TELL.
BLUE GRASS – Reg. 9 Transp. Coord.; Solid Waste Coord.; Hazard Mitigation Plan; Website Support; IDPH Complete Streets.
BUFFALO – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trail Planning Coordination; Hazard Mitigation Plan; IDPH Complete Streets; Data Inquiry.
CAMBRIDGE – HCEDP and EZ Participation; Transit Mobility/HSTP Planning.
CARBON CLIFF – Joint Purchasing; RICWMA Staffing; MPO Trans. Coord.; Trail Planning, Complete Streets Planning; GIT Coord.
COAL VALLEY – Joint Purchasing; MPO Trans. Coord.; MUNICES Coord.; RICWMA Staffing; Floodplain.
COLONA – HCEDP Participation; Joint Purchasing; Floodplain; Trails and Greenway Planning; GIT and Hennepin Parkway Coord.; MPO Coord.; Utility Map.
CORDOVA – RICWMA Staffing; Riverfront Council; Transit Mobility/HSTP Planning; Complete Streets Planning.
DAVENPORT – Air Quality Asst.; Transit Planning-Performance Measures Coordination; FTA 5339 Grant Admin.; Joint Purchasing; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Haz. Mit. Plan; Trails Planning; MPO Trans. Coord.; IADOT/City Qtrly. Mtg.; QCTrails.org; GOAT Trail Counting; QC TELL; REAP Plan Update; MRCTI.
EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purchasing; MUNICES Coord.; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; MPO Trans. Coord./STBG Inquiry Follow-up; Trail Planning & GIT Coord.; Complete Streets Planning; MRCTI.
ELDRIDGE – Drug & Alcohol Consort.; Solid Waste Coord.; Website Support; Haz. Mit. Plan; Trails Planning; MPO Trans. Coord.
FRUITLAND – Reg.9 Transp. Coord.; Solid Waste Coord.; Municipal Code Update.
GALVA – HCEDP and EZ Participation; Transit Mobility/HSTP Planning; Trails and Greenway Planning.
GENESEO – HCEDP Part.; Transit Mobility/HSTP Planning; Trail Planning and Hennepin Parkway Coord.; Zoning & Ward Maps.
HAMPTON – MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Complete Streets Planning.
HENRY COUNTY – HCEDP Part.; Joint Purch.; Transit Mobility/HSTP Plan.; Trail & Greenway Plan & Mapping/Hennepin Parkway Coord.; MPO Trans. Coord.; Enterprise Zone App.; Zoning & LESA Reviews.
HILLSDALE – Transit Mobility/HSTP Planning; Floodplain.
KEWANEE – HCEDP and EZ Participation; Transit Mobility/HSTP Planning; Trails and Greenway Planning.
LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trails Planning and Funding Inquiry; REAP Grant Appl.; Hazard Mitigation Plan.
LONG GROVE – Reg. 9 Trans. Coord.; Solid Waste Coord.; Website Support; Hazard Mitigation Plan.
MCCAUSLAND – Reg. 9 Trans. Coord.; Solid Waste Coord.; Hazard Mitigation Plan.
MILAN – E9-1-1 Coord.; Joint Purchasing; MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; RLF Admin.; RMS Coord.; Cons. Dispatch Study Asst.; Comp Plan Update; Fact Sheet Update; Trails Planning; Complete Streets; QCTrails.org; Mapping Asst.
MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; MUNICES Coord.; RICWMA Staffing; Riverfront Cncl; RLF Adm.; RMS Coord.; Trails Coord. and Complete Streets Planning; MPO Trans. Coord.; QCTrails.org; MRCTI.
MUSCATINE CITY – Air Quality Asst.; Joint Purch.; Reg. 9 Transportation Coord.; MMRLF Coord.; Solid Waste Coord.; Trails Planning/ADT Coord. & Trails Counting; Trails Use Count Collection; MRCTI.
MUSCATINE COUNTY – Air Quality Asst.; Joint Purch.; Reg. 9 Coord. & STBG Inquiry; Trails Plan Update/ADT Coord.; Transit Mobility Coord.; MMRLF Coord.; Cedar River Watershed Planning; 2019 Aerial Photo Coord.
NEW BOSTON – Transit Mobility Coord./HSTP Planning; OSLAD Grant Administration Asst.
NICHOLS – CDBG Wastewater Funding Inquiry.
OAK GROVE – E9-1-1 Coord.; MPO Trans. Coord; Census Building Permits, Census LUCA Support.
ORION – HCEDP and EZ Participation; Website Support; Transit Mobility/HSTP Planning.
PORT BYRON – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Trails Coord. and Complete Streets.
PRINCETON – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trail Planning & Grant Appl.; Hazard Mitigation Plan; REAP Grant Appl.
RAPIDS CITY – RICWMA Staffing; Riverfront Council; MPO Trans. Coord.
RIVERDALE – Riverfront Council; MPO Trans. Coord.; Solid Waste Coord.; Trails Coord & Signage Inquiry; Website Support; Hazard Mitigation Plan.
ROCK ISLAND CITY – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; MUNICES Coord.; Riverfront Cncl.; RICWMA Sfg.; RLF Loan Admin.; RMS Coord.; Trails Coordination; MPO Trans. Coord.; QCTrails.org; Complete Streets Planning; MRCTI.
ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; Joint Purchasing; QCEPC Committee; MUNICES Coord.; RICWMA Sfg. & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning + QC Rideshare; Passenger Rail; Floodplain Coord. Efforts; QC Health Initiative; MPO Trans. Coord.; Forest Preserve Plan Update/Complete Streets, Map Updates; Stationery-Business Cards. Comp Plan Update Grant Award.
SCOTT COUNTY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cncl.; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet, Reg. 9 Transportation Coord. & MPO Trans. Coord.; Federal Aid Swap Policy; Parkview Traffic Analysis; RLF Admin.; Planning; Trail Planning/ADT Coord.; REAP Plan Update; Transit Mobility/HSTP Planning + IA/QC Rideshare; Interop. Project; QC Health Initiative; Countywide IT Services/Equipment Coord.; Hazard Mitigation Plan Update; QC EPC Meeting; Zoning Review, 2019 Aerial Photo Coord.; Economic Development Summit Planning.
SHERRARD – Joint Purchasing; Transit Mobility/HSTP Planning; Website Support.
SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purch.; MUNICES Coord.; RICWMA Sfg.; RMS Coord.; MPO Trans. Coord.; Trails Planning & GIT Coord.; RLF Loan Admin; Mapping Asst.; Liaison Visit.
VIOLA – Transit Mobility/HSTP Planning; Mapping Asst.
WALCOTT – Reg. 9 Transportation Coord.; RLF Admin; Solid Waste Coord.; Comp Plan Update; Trail Coord.; Hazard Mitigation Plan.
WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord.; Trails Plan/ADT Coord. Solid Waste Coord.; MMRLF.
WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord.; Solid Waste Coord.; MMRLF.
WINDSOR – Transit Mobility/HSTP Planning; CDBG Grant Admin.
WOODHULL – HCEDP and EZ Participation; Transit Mobility/HSTP Planning.

Bi-State Report – July

COMMUNITY/ECONOMIC DEVELOPMENT: Provided information to Henry County Economic Development Partnership (HCEDP) board and follow-up for the Enterprise Zone application. Attended IA RELAT meetings. Attended Iowa Regional Council of Governments meeting. Communicated with Mercer and Muscatine Counties' economic development officials to discuss development efforts and strategies. Data warehouse www.greaterqcregiondata.org website refinements. Attended community/economic development conference, trainings and webinars.

DATA/GRAPHICS/MAPPING/ON-LINE SERVICES

Data Center: Staff responded to 7 data and map requests including 1 from a non-profit, 2 from private citizens, 1 from a local business, and 3 from local governments. The data section of the Bi-State website had 51 page views. The data portal (www.greaterqcregiondata.org) had 68 sessions and 420 page views. Staff continued coordination of enhancements to the Data Portal Website. Staff assisted with and monitored the 2020 Census, including Participant Statistical Areas Program (PSAP), Local Update of Census Addresses (LUCA), and Hard to Count Areas.

Graphics/GIS/Mapping: QC Street Map (Folded & Wall Versions) Distribution; QCTrails.org Website Maintenance-trail safety alerts; Region-wide Aerial Photo Update Coordination; Region 9 Transportation Improvement Plan Mapping; Transit Development Plan Mapping; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, and other layers.

www.bistateonline.org: Total pages viewed for July 2018 was 2,743 and top pages viewed included: Joint Purchasing Council/Bid Notices (257); Home Page (548); Average Daily Traffic Counts (56); Documents (108); Our Staff (139); Search (82); Who We Are (55); and All Maps (44).

ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES: Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Preparing Rock Island County Forest Preserve Plan, Rock Island County Greenways and Trails Plan, and Muscatine County Trails Plan updates. Prepared Scott County REAP Plan update. Served Rock Island County Waste Management Agency (RICWMA) with oversight, and management of waste disposal and recycling programs, drop-off recycling program, reporting, and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Participated in NW IL Water Supply Study. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Continued multi-jurisdictional hazard mitigation planning. Held Quad City Riverfront Council meeting. Attended River Action meetings.

INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES: Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: calendar, printer and copier paper, and printer supplies. Staffed Quad Cities Area intergovernmental forums and meetings of managers, administrators, and chief elected officials. Assisted with Rock Island Arsenal issues. Participated in emergency planning and preparedness meetings. Held coordination meeting for Scott County smaller community ITU study.

REVOLVING LOAN FUND (RLF): Administered Bi-State RLF Program: Prepared meeting cancellation notice and financial summary report. Continue working with Davenport company for application information. Continued receiving job creation information from active companies. Prepared annual report to EDA. Administered Mercer/Muscatine RLF Program (MMRLF): Prepared financial summary report. Provided information to potential applicants. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing.

TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT: Attended related meetings, presented information, and continued staff coordination of river crossing issues. Served transportation inquiries on projects, funding, and rail crossings. Held interdisciplinary traffic safety meeting. Monitored bridge restrictions. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Organizing extreme weather durability and resiliency assessment pilot. Initiated contracting for Illinois 92 corridor and QC Mississippi River Rail Bridges ILSPR grants. Awarded rural transportation planning grant. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings (IL Greenways/Trails Council), as well as other trails planning and grant assistance. Facilitated QCTrails.org and QC Rideshare sites maintenance. Conducted trails counter technical assistance. Facilitated issues related to Bi-State Regional Trails Committee. Coordinated Bi-State Drug and Alcohol Testing Consortium random testing program, and facilitated vendor RFP. Finalized Transit Development Plan update. Monitored MPO and Iowa Region 9 FY18 Transportation Planning Work Programs. Facilitated final FY19 TPWPs and publication. Monitored MPO & Region 9 Federal Fiscal Year (FFY) 2019-22 Transportation Improvement Programs (TIP), including facilitating TIP revisions, and maintenance of data entry in Iowa Transportation Project Management System (TPMS) as part of transportation improvement programming. Held model development coordination meeting. Addressing performance measures requirements. Administered Illinois Region 2 transit HSTP coordinator position. Administered Federal Transit Administration (FTA) 5339 grant. Monitored status of implementation of passenger rail service to Chicago. Participated in webinars, workshops, and conferences on various transportation topics related to green infrastructure, walking, and bicycles.