

**REGULAR MEETING OF THE BOARD OF TRUSTEES
MUSCATINE ART CENTER
December 19, 2019**

Present: Jim Burr, Marci Stephens, Jon Moravec, Mark Latta, Susan Freers, Sara Fitzer-Huston, Brian Walter and Aarzo Baharani

Absent: Kelly Rushford

Staff: Melanie Alexander

Call to Order: Meeting was called to order by Burr at 5:30 PM

Visitors:

Minutes: Minutes of November 22, 2019 Regular Meeting of the Board of Trustees were reviewed and discussed. Moved/seconded (Freers/Walter) to approve the minutes. Motion carried.

Bills and Credit Card Bills: Bills in the amount of \$2,761.99 were presented, reviewed, and discussed. Moved/seconded (Walter/Moravec) to approve the bills as presented. Motion carried.

Credit Card bills in the amount of \$116.00 were presented, reviewed, and discussed. Moved/seconded (Latta/Baharani). Motion carried.

Credit Card bills in the amount of \$175.00 were presented, reviewed, and discussed. Moved/seconded (Stephens/Freers). Motion carried.

Credit Card bills in the amount of \$491.10 were presented, reviewed, and discussed. Moved/seconded (Fitzer-Huston/Baharani). Motion carried.

COMMITTEE REPORTS

Long-Range Planning:

Community engagement will meet at 4:30 PM on February 20th and there is a Trustee planning session on April 16th.

Building & Grounds:

There was a heating issue in the carriage House which seems to have been fixed today.

Collections:

The Collections committee will meet March 19th at 4:30 PM.

There is some regional art coming from the Ann Petersen Estate and it should be here soon.

Finance & Budget:

The Friends received a grant from the Muscatine Charities to help pay for Program Coordinator hours.

The Board will need to have discussion and make a recommendation in January about the Stanley gift.

The City Budget meeting is scheduled at City Hall on Saturday, February 1, around 1:30-2:00 PM.

Community Engagement:

Upcoming programs and classes include: "Perspectives on Childhood" Presentation at SunnyBrook on December 19th at 1 p.m., "Noon Year's Eve" on December 31st, Reception for Tara Moorman and Muscatine Launch for 100th Anniversary of the 19th Amendment on January 19th, and National Inspire Your Heart with Art Day on January 31st. This list does not include Mini Masters, Red Barn Studio classes for adults, and DIY for adults.

The West Liberty Art Club is going to do an exhibition that will open March 19, 2020

Personnel:

Director's Report:

Unfinished Business: None

New Business: The next Board meeting is January 16, 2020 at 5:30 PM.

Adjourn: Moved/seconded (Moravec/Freers) to adjourn. Motion carried and the meeting adjourned at 6:16 PM

Respectfully submitted,
Sara Fitzer- Huston
Secretary