

**REGULAR MEETING OF THE BOARD OF TRUSTEES
MUSCATINE ART CENTER
November 22, 2019**

Present: Jim Burr, Marci Stephens, Jon Moravec, Kelly Rushford, Mark Latta, Susan Freers, and Sara Fitzer-Huston

Absent: Brian Walter and Aarzo Baharani

Staff: Melanie Alexander

Call to Order: Meeting was called to order by Burr at 5:33 PM

Visitors: Brian Wright, member of Muscatine County Historic Preservation. The Muscatine County Historic Preservation Board is looking for a few new members. Wright explained the application process.

Minutes: Minutes of October 17, 2019 Regular Meeting of the Board of Trustees were reviewed and discussed. Moved/seconded (Moravec/Rushford) to approve the minutes. Motion carried.

Bills and Credit Card Bills: Bills in the amount of \$1,422.32 were presented, reviewed, and discussed. Moved/seconded (Freers/Latta) to approve the bills as presented. Motion carried.

Credit Card bills in the amount of \$235.11 were presented, reviewed, and discussed. Moved/seconded (Rushford/Stephens). Motion carried.

Credit Card bills in the amount of \$212.71 were presented, reviewed, and discussed. Moved/seconded (Fitzer-Huston/Rushford). Motion carried.

COMMITTEE REPORTS

Long-Range Planning:

The City Budget meeting is scheduled at City Hall on Saturday, February 1, around 1:30-2:00 PM.

Building & Grounds:

The repair of the Staff Parking Lot is complete.

Information was received from a tree expert that the best time to trim the yews is spring. We will have another expert look before they are trimmed.

We will be getting an estimate for concrete for the sculpture in the E. Bradford Burns Performing Arts Park. The sidewalk will be replaced and there will be a sidewalk for handicap access.

Collections:

The Art Center received a large donation of Peter Mar toys and ads from Sal LoBianco.

We will also be viewing a Muscatine Banner that is available for purchase.

Finance & Budget:

We received a grant from the Richard and Mary Jo Stanley Charitable Fund within the Community Foundation of Greater Muscatine for the Muscatine Art Center Support Foundation Charitable Fund.

The next step of the City Budget process is due December 11th.

Community Engagement:

The December – January – February brochure went out in the mail on November 13th. In addition to the brochure, the mailing included inserts for the American Magic Lantern Theater Company, Sunday with Santa / Teddy Roosevelt, Noon Year’s Even, and Save the Date for June 6, 2020. Upcoming programs and classes include: “Magic Lantern Holiday Show” on November 22nd; “Laura Musser Tea Time for Kids” on November 23rd, “Kids Ornament Workshop” on November 30th; “Gingerbread Houses” on December 7th, “Sunday with Santa” on December 8th; “Teddy Roosevelt” on December 8th; “Sister Cities Business After Hours” on December 12th, and “Noon Year’s Eve” on December 31st. This list does not include Mini Masters, Red Barn Studio classes for adults, and DIY for adults.

Recently opened exhibitions include: Jacob Riis: How the Other Half Lives, Perspectives on Childhood: Photographs by Oscar Grossheim, 1900-1925, and Great River Camera Club 40th Anniversary.

Personnel:

Steve Hammann the new Facilities Technician at the Muscatine Art Center started November 12.

Director’s Report:

Unfinished Business: None

New Business: The next Board meeting is December 19, 2019 at 5:30 PM.

Adjourn: Moved/seconded (Freers/Stephens) to adjourn. Motion carried and the meeting adjourned at 6:33 PM

Respectfully submitted,
Sara Fitzer- Huston
Secretary