

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES
MUNICIPAL FIRE AND POLICE RETIREMENT SYSTEM OF IOWA**

THURSDAY, JUNE 28, 2018 10:00 am

LOCATION: MFPRSI OFFICES 7155 LAKE DRIVE SUITE 201, WEST DES MOINES, IA, 50266
OFFICE PHONE: (888) 254-9200

PRELIMINARY AGENDA [See Notes 1, 2, 3, 4 below]

MANAGERS

- A. SERVICE FIRMS REVIEW: INVESTMENT MANAGERS

CONSENT ITEMS

- MINUTES B. MINUTES AND SCHEDULES
1. REVIEW & APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 2. SCHEDULES – CALENDARS – CONTRACT SUMMARY

- ACTIVITY C. BENEFIT ACTIVITY REPORTS
1. COMMUNICATION PROGRAM ACTIVITY
 2. DROP PROGRAM ACTIVITY UPDATE
 3. SUSPENSION & WITHHOLDING REPORT

- PROJECTS D. DEVELOPMENT PROGRAM REPORTS
1. LEGISLATIVE REPORT

DISCUSSION/ACTION ITEMS

- E. FINANCIAL REPORTS
1. STATUS & ANY PROPOSED MODIFICATION OF THE BUDGET
- F. BOARD INQUIRIES & ANY MISC. DISCUSSION ITEMS
- 1) Administration Goals
 - 2) Eric Hartman – JPM RE Summit & IFEBP CAPPP Summaries
- G. DISCUSSION OF LEGAL MATTERS, IMMINENT/PENDING LITIGATION CASES

- H. CONSIDERATION OF & DETERMINATION ON APPEAL CASE (NONE)
- I. INVESTMENT PROGRAM UPDATE
 - 1) Equity Portfolio Discussion
 - 2) Fixed Income Portfolio Discussion
- J. INVESTMENT PERFORMANCE REPORT
- K. SYSTEM FUNDING POLICY

NOTES: 1) Subject to additions & modifications as topics develop. At the discretion of the Chairperson of the Board, the scheduling of individual subjects during the meeting may be adjusted to facilitate the efficient utilization of time. 2) You are hereby notified that the above named public body will hold a meeting at the dates, time and place specified. A vote may be considered to go into closed session pursuant to Iowa Code 21.5(c)(f). 3) Consent Agenda: Subjects that require only consent or approval by the Board of Trustees, including informational topics. Subjects upon which information is provided for the Board but which will not be reviewed at the Board meeting except at the request of an individual Board member or the administration. 4) The Board of Trustees will work through the agenda until completion. Breaks will occur periodically as deemed necessary by the Board chairperson.

NEXT BOARD MEETING: August 16, 2018

Trail User Counts												
Location	2017 (53 days)			2016 (26 days)			2015 (21 days)			2014 (24 days)		
	Total Count	Daily Avg.	Daily Avg. x 365	Total Count	Daily Avg.	Daily Avg. x 365	Total Count	Daily Avg.	Daily Avg. x 365	Total Count	Daily Avg.	Daily Avg. x 365
Cedar St Trail @ Imperial Oaks				1,260	48.5	17,688						
Cedar St Trail @ Wood Creek	3,627	68.4	24,978	852	32.8	11,961						
Fuller Park/MPW Trail @ Houser Street	2,808	53.0	19,338	1,437	55.3	20,173	653	31.1	11,350	1,379	40.6	14,804
Riverfront Trail @ Hwy 22	5,247	99.0	36,135	2,706	104.1	37,988	815	38.8	14,165	2,970	95.8	34,969
Riverfront Trail @ Musser Park	8,223	155.2	56,630	1,161	44.7	16,299	2,940	140	51,100	4,204	127.4	46,499
Riverfront Trail @ Basketball Courts	11,597	218.8	79,866	4,457	202.6	73,946				8,527	250.8	91,540
Riverfront Trail @ Mad Creek Bridge	10,695	201.8	73,654	2,213	85.1	31,067	3,319	195.2	71,261	6,139	180.6	65,904
Dates, Duration, and Conditions of Counts												
Start Date	June, 9 2017			April 8, 2016			June 4, 2015			April 16, 2014		
End Date	July 31, 2017			May 3, 2016			June 24, 2015			May 19, 2014		
Number of Days	53			26			21			34		
Number of Days With Rain	16			11			10			12		
Percent of Days With Rain	30.2%			42.30%			47.60%			35.30%		
Number of Weekend Days	16			8			6			10		
Number of Weekend Days With Rain	2			3			4			1		
Percent of Weekend Days With Rain	12.5%			37.50%			66.70%			10.00%		
Number of Days With a High Under 60°	0			10			0			11		
Percent of Days With a High Under 60°	0.00%			38.50%			0.00%			32.40%		



Commission in Review

April/May 2018

Serving local governments in Muscatine and Scott Counties, Iowa;
Henry, Mercer, and Rock Island Counties, Illinois.

NEXT COMMISSION MEETING:

Wed., Jun. 27, 2018
3:30 p.m.

Scott Co. Admin. Bldg.
6th Floor Conf. Room
600 West 4th Street
Davenport, Iowa

2020 CENSUS



330+ million people

140+ million
households

Less than
9 months to count every
person, tabulate data,
and produce the results

1 chance to succeed

CIR VIA E- MAIL

Would you like to get
this report via e-mail?
Let us know at
info@bistateonline.org

Mission Statement:

To serve as a forum
for intergovernmental
cooperation and
delivery of regional
programs and to
assist member local
governments in
planning and project
development.

Quad City Health Initiative

Nicole Carkner, Executive Director of Quad City Health Initiative (QCHI), reported that QCHI has provided the planning and communications backbone to enable cross sector community health improvement in the Quad Cities for nearly 20 years. With the financial support of its founding sponsors Genesis Health System and UnityPoint Health-Trinity, and other partners, QCHI has built an infrastructure that currently harnesses the collective work of more than 120 volunteers from 60 organizations and reaches thousands of community members.

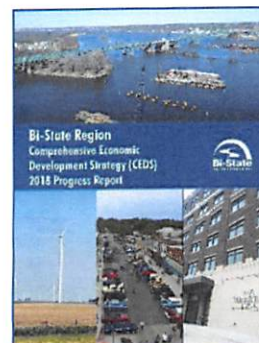
The Be Healthy QC Coalition was formed with members from Bi-State, local cities, Community Health Care, Deere & Company, health systems, school districts, the Quad City Medical Society, county health departments, social service agencies including United Way, and the YMCAs to address issues that could improve community health. Activities include promoting worksite wellness programs/policies; school wellness policies; nutrition and physical activity interventions in preschools and childcares; the number of people who have primary care physician driven medical homes; a built environment that supports active living; and access to healthy foods, especially fresh fruits and vegetables. The Partnerships to Improve Community Health grant was recently completed and included activities to enhance comprehensive school wellness with a focus on healthy food, creating Safe Routes to School travel plans, establishing neighborhood gardens and distribution centers, and developing the interactive trails web site QCTrails.org.

The Quad Cities excels at developing cross-sector partnerships and building collective impact as a region. The Quad City Health Initiative board partners include representatives from the business, healthcare, education, public health, government, community, and philanthropic sectors. Bi-State and local governments as well as county health departments have seats on the board. To assess progress of the core mission of the Quad City Health Initiative, partners have identified key Nutrition, Physical Activity & Weight Indicators from the 2015 Community Health Assessment. The 2018 Community Health Assessment has begun and will be available in the fall. Additional areas of focus are on mental health, person centered care, tobacco use, and lead abatement.

CEDS Progress Report 2018 Adopted

Commissioners approved a resolution to adopt the *Bi-State Region Comprehensive Economic Development Strategy (CEDS) 2018 Progress Report*, which was then submitted to the Economic Development Administration.

The draft of the document was distributed at the March 28, 2018 meeting to Commissioners for review and provided to the public on the Bi-State website. Minor comments were received through the 30-day review regarding economic development related projects as noted in the projects list.



Census 2020: Count Everyone Once, Only Once, and in the Right Place

According to the United States Constitution (Article 1, Section 2), a census must take place every 10 years in order to apportion representation amongst the states; draw congressional and state legislative districts, school districts, and voting precincts; make informed planning; and to distribute federal dollars. The next decennial census is coming up April 1, 2020.

Lisa Miller, GIS/Data/Graphics Director, discussed three programs Bi-State assists with that help our member governments gear up for the actual Census collection. The first program is Boundary and Annexation Survey (BAS) where local jurisdictions input to the Census Bureau about boundary and name changes for their area.

The second is the Local Update of Census Addresses (LUCA) Program through which jurisdictions can review and make comments on the Census Bureau's residential address lists. The Census Bureau needs complete and accurate address lists so the decennial census can reach every household. Local governments are given 120 days from the receipt of their LUCA materials to check addresses for their jurisdiction.

The third program is the Participant Statistical Areas Program (PSAP). Participants may review and update statistical area boundaries used to tabulate Census counts. Minimum, maximum, and optimal thresholds for population and housing units are defined for census tracts and block groups. See Figure 1 for an explanation of Census geography.

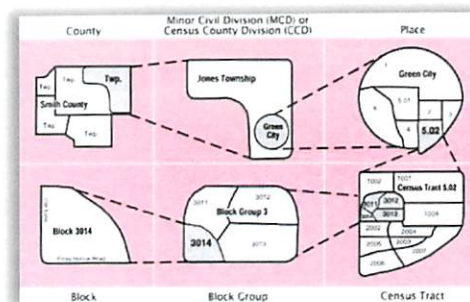


Figure 1 Further division of Census tracts

Ms. Miller also reported that the Census Bureau is developing an innovative approach with the 2020 Census that utilizes more electronic technology to complete the counts. The cost estimate for a traditional Census is \$17.8 billion, whereas an Innovative 2020 Census would be about \$12.5 billion. This accounts for fewer Census offices and staff and less burden.

Philanthropic Organizations Want to Ensure Fair, Accurate 2020 Census

The decennial census is a critical tool for acquiring an accurate count of the people in the United States. Having an accurate count is essential for fair and equitable political representation and funding. At least \$600 billion in federal grants are allocated each year based on data gathered from the Census.

Laura Fontaine of the Doris and Victor Day Foundation reported that they want to help ensure as accurate a count as possible by trying to reach the Hard To Count (HTC) areas and communities. HTC areas are defined as those with a 73% or less self-response rate on the 2010 Census. Populations with a high rate include children, people of color, rural residents, those with language barriers, frequent movers, foreign born residents, households below the poverty line, large (overcrowded) households, low educational attainment households, and single-parent households.

Undercounting population could mean a loss of equal political representation and access to vital public and private resources. For example, a 1% undercount in Illinois would cause a loss in approximate \$122 million and approximately \$38 million in Iowa.

Ms. Fontaine said that the 2020 Census would be the first online Census, which may be challenging to the 23% of the population that doesn't have internet or has unreliable internet services. Other challenges include: concerns over the equitable distribution of funds and funding for the Census not being as high as in previous years, and the added citizenship question on the Census form that may deter people from filling out the Census fully or at all. The Doris and Victor Day Foundation is working on a public education campaign to better inform citizens about the importance of the Census.

BI-STATE REGIONAL COMMISSION FY 2017-18 Program Budget Status Report Through Month of March – 75.0% of Year

ADOPTED BUDGET:	\$1,951,144.00	EXPLANATION:
EXPENDED THROUGH MARCH:	\$1,283,259.43 (65.8%)	
STAFF LEVEL BUDGETED:	23.00 F.T.E.	
STAFF LEVEL MAINTAINED:	18.5 F.T.E.	

MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING MARCH:

ALEDO – MMRLF Coord.; Transit Mobility/HSTP Planning; Rhubarb Fest Map.
ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning.
ANDALUSIA – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Website Support; Municipal Code Update.
ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; Website Development.
ANNAWAN – Joint Purchasing Council; Transit Mobility/HSTP Planning; Trails and Greenway Planning; Opportunity Zones Inquiry.
ATKINSON – HCEDP Participation; Transit Mobility/HSTP Planning; Trails and Greenway Planning; USDA inquiry; ILEPA Loan Application; Website Support; Joint Purchasing Council Info; Grants inquiry.
BETTENDORF – Air Quality Asst.; Drug & Alcohol Consort.; I-74 Bridge Coord.; FTA 5339 Grant Admin.; Transit Planning; Joint Purchasing; QCICNet; Haz. Mit. Plan; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord.; REAP Plan Update; MPO Trans. Coord.; IDPH Complete Streets; RISE Application; City/DOT Quarterly Mtg.; QCTrails.org GOAT Trail Page; QC TELL.
BLUE GRASS – Reg. 9 Transp. Coord.; Solid Waste Coord.; Hazard Mitigation Plan; Website Support; Zoning Map Update; SCRA/RDA Grants.
BUFFALO – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trail Planning Coordination; Hazard Mitigation Plan; IDPH Complete Streets and Nutrition Grants.
CAMBRIDGE – HCEDP Participation; Transit Mobility/HSTP Planning; Anniversary Logo Graphics Assistance.
CARBON CLIFF – Joint Purchasing; RICWMA Staffing; MPO Trans. Coord.; Trail Planning, Complete Streets Planning; GIT Coord.
COAL VALLEY – Joint Purchasing; MPO Trans. Coord.; MUNICES Coord.; RICWMA Staffing; Floodplain; Census LUCA.
COLONA – Joint Purchasing & Inquiry; Floodplain; Trails and Greenway Planning; GIT and Hennepin Parkway Coord.; MPO Coord.
CORDOVA – RICWMA Staffing; Riverfront Council; Transit Mobility/HSTP Planning; Complete Streets Planning.
DAVENPORT – Air Quality Asst.; Transit Planning; FTA 5339 Grant Admin.; Joint Purchasing; QCICNet; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Haz. Mit. Plan; Trails Planning; MPO Trans. Coord.; IDPH Complete Streets; QCTrails.org GOAT Trail Page; QC TELL; REAP Plan Update; Engineering Conference.
EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; Interop. Proj.; MPO Trans. Coord.; Trail Planning & GIT Coord.; Complete Streets Planning.
ELDRIDGE – Drug & Alcohol Consort.; Solid Waste Coord.; Website Support; Haz. Mit. Plan; Trails Planning; IDPH Complete Streets/Sidewalk Assessment and Policy; MPO Trans. Coord.
FRUITLAND – Reg. 9 Transp. Coord.; Solid Waste Coord.; IDPH Complete Streets; Municipal Code Update; Comprehensive Plan Proposal.
GALVA – HCEDP Participation; Transit Mobility/HSTP Planning; Trails and Greenway Planning.
GENESE – HCEDP Part.; Transit Mobility/HSTP Planning; Trail Planning and Hennepin Parkway Coord.; Census LUCA; Grants Inquiry.
HAMPTON – MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Complete Streets Planning.
HENRY COUNTY – HCEDP Part.; Joint Purch.; Transit Mobility/HSTP Plan.; Trail & Greenway Plan/Hennepin Parkway Coord./Map; MPO Trans. Coord.; Enterprise Zone App.; NW IL Water Supply Study; Springfield Trip Coord./White Paper; Fact Sheet Update.
HILLSDALE – Transit Mobility/HSTP Planning.
KEWANEE – Transit Mobility/HSTP Planning; Trails and Greenway Planning.
LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trails Planning and Funding Inquiry; Zoning/ Ordinance; IDPH Complete Streets/Sidewalk Assessment and Policy; Hazard Mitigation Plan; Census LUCA.
LONG GROVE – Reg. 9 Trans. Coord.; IDPH Complete Streets; Solid Waste Coord.; Website Support; Code and Comp Plan Proposals; Hazard Mitigation Plan.
MCCAUSLAND – Reg. 9 Trans. Coord.; Solid Waste Coord.; IDPH Complete Streets; Hazard Mitigation Plan.
MILAN – E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; MPO Trans. Coord.; RLF Admin.; RMS Coord.; Interoperability Project; Cons. Dispatch Study Asst.; Comp Plan Update; Fact Sheet Update; Trails Planning; Complete Streets; QCTrails.org GOAT Trail Page.
MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; IL QC Intergov. Comm.; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Cnd; RLF Adm.; RMS Coord.; Trails Coord. and Complete Streets Planning; MPO Trans. Coord.; Interop. Proj.; QCTrails.org GOAT Trail Page.
MUSCATINE CITY – Air Quality Asst.; Joint Purch.; Reg. 9 Transportation Coord.; IDPH Complete Streets; MMRLF Coord.; Solid Waste Coord.; Trails Planning/ADT Coord. & Signage; Trails Use Count Collection.
MUSCATINE COUNTY – Air Quality Asst.; Joint Purch.; Reg. 9 Coord. & Port Coord. Mtg.; Trails Plan/ADT Coord.; Transit Mobility Coord.; MMRLF Coord.; Cedar River Watershed Planning.
NEW BOSTON – Transit Mobility Coord./HSTP Planning; ITEP Grant Inquiry; Grant Administration.
NICHOLS – Services Presentation; IDPH Complete Streets; FEMA Fire Grant Asst.
OAK GROVE – E9-1-1 Coord.; MPO Trans. Coord.; Census LUCA.
ORION – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning;
PORT BYRON – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Trails Coord. and Complete Streets.
PRINCETON – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; IDPH Complete Streets; Trail Planning & Grant Appl.; Hazard Mitigation Plan.
RAPIDS CITY – RICWMA Staffing; Riverfront Council; MPO Trans. Coord.
RIVERDALE – Riverfront Council; MPO Trans. Coord.; Solid Waste Coord.; IDPH Complete Streets; Trails Coord.; Website Support; Hazard Mitigation Plan.
ROCK ISLAND CITY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purch.; MUNICES Coord.; QCICNet; Riverfront Cnd.; RICWMA Stfg.; RLF Loan Admin.; RMS Coord.; Interop. Proj.; Trails Coordination; MPO Trans. Coord.; QCTrails.org GOAT trail page; Complete Streets Planning.
ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; LEPC Committee; MUNICES Coord.; QCICNet; RICWMA Stfg. & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning + QC Rideshare; Passenger Rail; Floodplain Coord. Efforts; QC Health Initiative; MPO Trans. Coord.; Enterprise Zone App.; Forest Preserve Plan Update/Complete Streets; GMAHA HUD Environmental Review; NW IL Water Supply Study; Graphics Assistance-Health Dept., Sheriff, Stationery.
SCOTT COUNTY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cnd.; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet; Reg. 9 Transportation Coord. & MPO Trans. Coord.; RLF Admin.; IDPH Complete Streets Planning; Trail Planning/ADT Coord.; REAP Plan Update; Transit Mobility/HSTP Planning + IA/QC Rideshare; Interop. Project; QC Health Initiative; Countywide IT Services/Equipment Coord.; Hazard Mitigation Plan Update; QC & Co EPC Meetings; Data Asst. for Website; Zoning Review.
SHERRARD – Joint Purchasing; Transit Mobility/HSTP Planning; Website Support; IL EPA Loan Application.
SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purch.; MUNICES Coord.; QCICNet; RICWMA Stfg.; RMS Coord.; MPO Trans. Coord.; Trails Planning & GIT Coord. and TA funding implementation; RLF Loan Admin.
VIOLA – Transit Mobility/HSTP Planning.
WALCOTT – Reg. 9 Transportation Coord.; RLF Admin; Solid Waste Coord.; IDPH Complete Streets; Comp Plan Update; Trail Coord.; Hazard Mitigation Plan; Census LUCA.
WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord.; IDPH Complete Streets; Trails Plan/ADT Coord. Solid Waste Coord.; MMRLF; Housing Assessment Mtg.
WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord.; IDPH Complete Streets; Solid Waste Coord.; MMRLF.
WINDSOR – Transit Mobility/HSTP Planning; CDBG Grant Admin.
WOODHULL – HCEDP Participation; Transit Mobility/HSTP Planning.

Bi-State Report – March

COMMUNITY/ECONOMIC DEVELOPMENT: Provided information to Henry County Economic Development Partnership (HCEDP) board. Attended IA RELAT meetings. Attended Iowa Regional Council of Governments meeting. Assisted members with legislative priorities and participated in Washington, DC delegation visit. Organized to host 2 "Big Table" discussions. Communicated with Mercer and Muscatine Counties' economic development officials to discuss development efforts and strategies. Continued CEDS update and projects list. Data warehouse www.greaterqcregiondata.org website refinements. Attended community/economic development conference, trainings and webinars.

DATA/GRAPHICS/MAPPING/ON-LINE SERVICES

Data Center: Staff responded to 12 data and map requests including; 1 from a non-profit, 2 from local businesses, 2 from private citizens, and 7 from local governments. The data sections of the Bi-State website had 53 page views. The data portal (www.greaterqcregiondata.org) had 104 sessions and 268 page views. Staff activities included: Began coord. of enhancements to Data Portal Website; collecting data for the Comprehensive Economic Development Strategy (CEDS), the Rock Island County Forest Preserve Plan Update, and a Walcott Comprehensive Plan Update; 2020 Census assistance - Local Update of Census Addresses (LUCA) Workshop (March 8) and Boundary Annexation Survey (BAS) Programs; and Rock Island Arsenal Economic Impact Analysis.

Graphics/GIS/Mapping: Coverage Area Map for WQPT; QC Street Map (Folded & Wall Versions) Distribution; QCTrails.org Website Maintenance; Region-wide Aerial Photo Update Coordination; Transit Development Plan Mapping; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, and other layers.

www.bistateonline.org: Total pages viewed for February 2018 was 3,076 and top pages viewed included: Home Page (867); Joint Purchasing Council/Bid Notices & Tabulations (260); Our Staff (144); Documents (109); Search (74); Careers (71); Average Daily Traffic Counts (60); I-74 Bridge Construction Update (59); and Contact Us (58).

ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES: Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Preparing Rock Island County Forest Preserve Plan, Henry County Greenways and Trails Plan, and Muscatine County Trails Plan updates. Served Rock Island County Waste Management Agency (RICWMA) with oversight, and management of waste disposal and recycling programs, drop-off recycling program, reporting, and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Participated in NW IL Water Supply Study. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Planning for alternative fuels/vehicles workshop April 3. Continued multi-jurisdictional hazard mitigation planning. Attended River Action meetings. Organized and held bi-monthly meeting of Quad City Riverfront Council.

INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES: Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: utility supplies, janitorial supplies, printer supplies and copier paper. Staffed Quad Cities Area intergovernmental forums and meetings of managers, administrators, and chief elected officials. Continued coordination and planning for the awarded Department of Justice interoperability grant. Assisted with Rock Island Arsenal issues. Participated in QC Emergency Planning Committee meeting.

REVOLVING LOAN FUND (RLF): Administered Bi-State RLF Program: Prepared meeting cancellation and financial summary report. Provided information to potential applicants. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program (MMRLF): Prepared financial summary report. Provided information to potential applicants. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing.

TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT: Attended related meetings, presented information, and continued staff coordination of river crossing issues, including QC Marathon routing coordination. Served transportation inquiries on projects, funding, and rail crossings. Held interdisciplinary traffic safety meeting. Monitoring bridge restrictions. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Organizing extreme weather durability and resiliency assessment pilot. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings (IL Greenways/Trails Council), as well as other trails planning and grant assistance. Facilitated QCTrails.org site maintenance. Conducted trails counter analysis. Facilitated issues related to Bi-State Regional Trails Committee. Facilitated Complete Streets projects for sidewalk policies development. Coordinated Bi-State Drug and Alcohol Testing Consortium random testing program and served inquiries. Continued Transit Development Plan update. Training for QC Rideshare dashboard. Monitored MPO and Iowa Region 9 FY18 Transportation Planning Work Programs and coordinated MPO FY18 TPWP revisions. Prepared FY19 TPWP. Monitored MPO & Region 9 Federal Fiscal Year (FFY) 2018-21 Transportation Improvement Programs (TIP), including facilitating TIP revisions, monitoring Iowa federal aid swap policy, and maintenance of data entry in Iowa Transportation Project Management System (TPMS) as part of transportation improvement programming. Addressing performance measures requirements. Held QC transit managers and Region 9 Transit Advisory Group meetings. Administered Illinois Region 2 transit HSTP coordinator position and attended RIM meeting. Administered Federal Transit Administration (FTA) 5339 grants. Monitored status of implementation of passenger rail service to Chicago. Participated in ILDOT planning carryover and performance management tele-meetings. Participated in webinars, workshops, and conferences on various transportation topics related to performance management; transit resiliency, freight, walking, and bicycles.

**BI-STATE REGIONAL COMMISSION
FY 2017-18 Program Budget Status Report
Through Month of April – 83.0% of Year**

ADOPTED BUDGET:	\$1,951,144.00	EXPLANATION:
EXPENDED THROUGH APRIL:	\$1,457,847.12 (74.7%)	
STAFF LEVEL BUDGETED:	23.00 F.T.E.	
STAFF LEVEL MAINTAINED:	18.5 F.T.E.	

MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING APRIL:

ALEDO – MMRLF Coord.; Transit Mobility/HSTP Planning; Rhubarb Fest Map.
ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning.
ANDALUSIA – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Website Support; Municipal Code Update.
ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; Website Development.
ANNAWAN – Joint Purchasing Council; Transit Mobility/HSTP Planning; Trails and Greenway Planning; HCEDP and EZ Participation.
ATKINSON – HCEDP and EZ Participation; Transit Mobility/HSTP Planning; Trails and Greenway Planning; Website Support; Joint Purchasing Council Info; Grants inquiry.
BETTENDORF – Air Quality Asst.; Drug & Alcohol Consort.; I-74 Bridge Coord.; FTA 5339 Grant Admin.; Transit Planning; Joint Purchasing; Haz. Mit. Plan; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord.; REAP Plan Update; MPO Trans. Coord.; IDPH Complete Streets; MRCTI; City/DOT Quarterly Mtg.; QCTrails.org GOAT Trail Page; QC TELL.
BLUE GRASS – Reg. 9 Transp. Coord.; Solid Waste Coord.; Hazard Mitigation Plan; Website Support; SCRA/RDA Grants; Funding inquiry.
BUFFALO – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trail Planning Coordination; Hazard Mitigation Plan; IDPH Complete Streets.
CAMBRIDGE – HCEDP and EZ Participation; Transit Mobility/HSTP Planning.
CARBON CLIFF – Joint Purchasing; RICWMA Staffing; MPO Trans. Coord.; Trail Planning, Complete Streets Planning; GIT Coord.
COAL VALLEY – Joint Purchasing; MPO Trans. Coord.; MUNICES Coord.; RICWMA Staffing; Floodplain; Census LUCA.
COLONA – HCEDP Participation; Joint Purchasing; Floodplain; Trails and Greenway Planning; GIT and Hennepin Parkway Coord.; MPO Coord.
CORDOVA – RICWMA Staffing; Riverfront Council; Transit Mobility/HSTP Planning; Complete Streets Planning.
DAVENPORT – Air Quality Asst.; Transit Planning; FTA 5339 Grant Admin.; Joint Purchasing; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Haz. Mit. Plan; Trails Planning; MPO Trans. Coord.; IDPH Complete Streets; QCTrails.org GOAT Trail Page; QC TELL; REAP Plan Update; MRCTI.
EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purchasing; MUNICES Coord.; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; MPO Trans. Coord.; Trail Planning & GIT Coord.; Complete Streets Planning; MRCTI.
ELDRIDGE – Drug & Alcohol Consort.; Solid Waste Coord.; Website Support; Haz. Mit. Plan; Trails Planning; IDPH Complete Streets/Sidewalk Assessment and Policy, MPO Trans. Coord.
FRUITLAND – Reg. 9 Transp. Coord.; Solid Waste Coord.; IDPH Complete Streets; Municipal Code Update; Comprehensive Plan Proposal.
GALVA – HCEDP and EZ Participation; Transit Mobility/HSTP Planning; Trails and Greenway Planning.
GENESEO – HCEDP Part.; Transit Mobility/HSTP Planning; Trail Planning and Hennepin Parkway Coord.; Grants Inquiry.
HAMPTON – MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Complete Streets Planning.
HENRY COUNTY – HCEDP Part.; Joint Purch.; Transit Mobility/HSTP Plan.; Trail & Greenway Plan/Hennepin Parkway Coord./Map; MPO Trans. Coord.; Enterprise Zone App.; NW IL Water Supply Study; Springfield Trip Coord./White Paper; Fact Sheet Update.
HILLSDALE – Transit Mobility/HSTP Planning; Floodplain.
KEWANEE – HCEDP and EZ Participation; Transit Mobility/HSTP Planning; Trails and Greenway Planning.
LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trails Planning and Funding Inquiry; IDPH Complete Streets/Sidewalk Assessment and Policy; Hazard Mitigation Plan; Census LUCA.
LONG GROVE – Reg. 9 Trans. Coord.; IDPH Complete Streets; Solid Waste Coord.; Website Support; Code and Comp Plan Proposals; Hazard Mitigation Plan.
MCCAUSLAND – Reg. 9 Trans. Coord.; Solid Waste Coord.; IDPH Complete Streets; Hazard Mitigation Plan.
MILAN – E9-1-1 Coord.; Joint Purchasing; MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; RLF Admin.; RMS Coord.; Cons. Dispatch Study Asst.; Comp Plan Update; Fact Sheet Update; Trails Planning; Complete Streets; QCTrails.org GOAT Trail Page.
MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; MUNICES Coord.; RICWMA Staffing; Riverfront Cncl; RLF Adm.; RMS Coord.; Trails Coord. and Complete Streets Planning; MPO Trans. Coord.; QCTrails.org GOAT Trail Page; MRCTI.
MUSCATINE CITY – Air Quality Asst.; Joint Purch.; Reg. 9 Transportation Coord.; IDPH Complete Streets; MMRLF Coord.; Solid Waste Coord.; Trails Planning/ADT Coord. & Signage; Trails Use Count Collection; MRCTI.
MUSCATINE COUNTY – Air Quality Asst.; Joint Purch.; Reg. 9 Coord.; Trails Plan/ADT Coord.; Transit Mobility Coord.; MMRLF Coord.; Cedar River Watershed Planning.
NEW BOSTON – Transit Mobility Coord./HSTP Planning; ITEP Grant Inquiry; Grant Administration.
NICHOLS – IDPH Complete Streets; Code Inquiry; Wastewater Funding Inquiry.
OAK GROVE – E9-1-1 Coord.; MPO Trans. Coord.; Census LUCA.
ORION – HCEDP and EZ Participation; Website Support; Transit Mobility/HSTP Planning;
PORT BYRON – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Trails Coord. and Complete Streets.
PRINCETON – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; IDPH Complete Streets; Trail Planning & Grant Appl.; Hazard Mitigation Plan.
RAPIDS CITY – RICWMA Staffing; Riverfront Council; MPO Trans. Coord.
RIVERDALE – Riverfront Council; MPO Trans. Coord.; Solid Waste Coord.; IDPH Complete Streets; Trails Coord.; Website Support; Hazard Mitigation Plan; Grant Inquiry.
ROCK ISLAND CITY – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; MUNICES Coord.; Riverfront Cncl; RICWMA Stfg.; RLF Loan Admin.; RMS Coord.; Trails Coordination; MPO Trans. Coord.; QCTrails.org GOAT trail page; Complete Streets Planning; MRCTI.
ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; Joint Purchasing; LEPC Committee; MUNICES Coord.; RICWMA Stfg. & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning + QC Rideshare; Passenger Rail; Floodplain Coord. Efforts; QC Health Initiative; MPO Trans. Coord.; Forest Preserve Plan Update/Complete Streets; GMAHA HUD Environmental Review; NW IL Water Supply Study.
SCOTT COUNTY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cncl.; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet, Reg. 9 Transportation Coord. & MPO Trans. Coord.; RLF Admin.; IDPH Complete Streets Planning; Trail Planning/ADT Coord.; REAP Plan Update; Transit Mobility/HSTP Planning + IA/QC Rideshare; Interop. Project; QC Health Initiative; Countywide IT Services/Equipment Coord.; Hazard Mitigation Plan Update; QC & Co EPC Meetings; Data Asst. for Website; Zoning Review.
SHERRARD – Joint Purchasing; Transit Mobility/HSTP Planning; Website Support.
SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purch.; MUNICES Coord.; RICWMA Stfg.; RMS Coord.; MPO Trans. Coord.; Trails Planning & GIT Coord. and TA funding implementation; RLF Loan Admin.
VIOLA – Transit Mobility/HSTP Planning.
WALCOTT – Reg. 9 Transportation Coord.; RLF Admin; Solid Waste Coord.; IDPH Complete Streets; Comp Plan Update; Trail Coord.; Hazard Mitigation Plan.
WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord.; IDPH Complete Streets; Trails Plan/ADT Coord. Solid Waste Coord.; MMRLF.
WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord.; IDPH Complete Streets; Solid Waste Coord.; MMRLF.
WINDSOR – Transit Mobility/HSTP Planning; CDBG Grant Admin.
WOODHULL – HCEDP and EZ Participation; Transit Mobility/HSTP Planning.

Bi-State Report – April

COMMUNITY/ECONOMIC DEVELOPMENT: Provided information to Henry County Economic Development Partnership (HCEDP) board and assisted with meetings in Springfield and follow-up for the Enterprise Zone application. Attended IA RELAT meetings. Attended Iowa Regional Council of Governments meeting. Assisted members with legislative priorities and participated in Washington, DC delegation visit. Organized to host 2 “Big Table” discussions. Communicated with Mercer and Muscatine Counties’ economic development officials to discuss development efforts and strategies. Continued CEDS update and projects list. Data warehouse www.greaterqcregiondata.org website refinements. Attended community/economic development conference, trainings and webinars.

DATA/GRAPHICS/MAPPING/ON-LINE SERVICES

Data Center: Staff responded to 18 data and map requests including 3 from non-profits, 3 from academic institutions, 2 from businesses, 2 from private citizens, and 8 from local governments. The data section of the Bi-State website had 51 page views. The data portal (www.greaterqcregiondata.org) had 90 sessions and 974 page views. Continued coordination of enhancements to the Data Portal Website; collected data and updates for the Comprehensive Economic Development Strategy (CEDS) Progress Report; assisted with and monitored Rock Island Arsenal pre-BRAC data needs and 2020 Census - Participant Statistical Areas Program (PSAP), Local Update of Census Addresses (LUCA), Boundary Annexation Survey (BAS), Building Permits Survey, and Hard to Count Programs; and monitored the new Opportunity Zones Program.

Graphics/GIS/Mapping: QC Street Map (Folded & Wall Versions) Distribution; QCTrails.org Website Maintenance – Get Out And Trail mapping, trail safety alerts; Region-wide Aerial Photo Update Coordination; Transit Development Plan Mapping; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, and other layers.

www.bistateonline.org: Total pages viewed for April 2018 was 2,883, and top pages viewed included: Home Page (814); Joint Purchasing Council/Bid Notices (510); Documents (126); Our Staff (107); Search (87); Average Daily Traffic Counts (80); Who We Are (60); and Contact Us (42).

ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES: Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Preparing Rock Island County Forest Preserve Plan, Henry County Greenways and Trails Plan, and Muscatine County Trails Plan updates. Began Rock Island County Greenway updates. Served Rock Island County Waste Management Agency (RICWMA) with oversight, and management of waste disposal and recycling programs, drop-off recycling program, reporting, and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Participated in NW IL Water Supply Study. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Held alternative fuels/vehicles workshop April 3. Continued multi-jurisdictional hazard mitigation planning. Attended River Action meetings.

INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES: Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: utility supplies, janitorial supplies, printer supplies and copier paper. Staffed Quad Cities Area intergovernmental forums and meetings of managers, administrators, and chief elected officials. Assisted with Rock Island Arsenal issues. Participated in emergency planning and preparedness meetings. Continued coordination of Scott County smaller community ITU study.

REVOLVING LOAN FUND (RLF): Administered Bi-State RLF Program: Prepared meeting cancellation and financial summary report. Reviewed Davenport company application. Prepared and submitted Semi-annual reports to EDA. Provided information to potential applicants. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program (MMRLF): Prepared financial summary report. Prepared and submitted semi-annual reports to EDA. Provided information to potential applicants. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing.

TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT: Attended related meetings, presented information, and continued staff coordination of river crossing issues, including QC Marathon routing coordination. Served transportation inquiries on projects, funding, and rail crossings. Held interdisciplinary traffic safety meeting. Monitoring bridge restrictions. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Organizing extreme weather durability and resiliency assessment pilot. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings (IL Greenways/Trails Council), as well as other trails planning and grant assistance. Facilitated QCTrails.org site maintenance. Conducted trails counter analysis. Facilitated issues related to Bi-State Regional Trails Committee. Facilitated Complete Streets projects for sidewalk policies development, and began planning for a complete streets workshop. Coordinated Bi-State Drug and Alcohol Testing Consortium random testing program and served inquiries. Continued Transit Development Plan update. Monitored MPO and Iowa Region 9 FY18 Transportation Planning Work Programs and coordinated MPO FY18 TPWP revisions. Prepared FY19 TPWP. Monitored MPO & Region 9 Federal Fiscal Year (FFY) 2018-21 Transportation Improvement Programs (TIP), including facilitating TIP revisions, monitoring Iowa federal aid swap policy, and maintenance of data entry in Iowa Transportation Project Management System (TPMS) as part of transportation improvement programming. Addressing performance measures requirements. Held QC transit managers and Region 9 Transit Advisory Group meetings. Administered Illinois Region 2 transit HSTP coordinator position. Administered Federal Transit Administration (FTA) 5339 grants. Monitored status of implementation of passenger rail service to Chicago. Participated in webinars, workshops, and conferences on various transportation topics related to performance management; transit resiliency, freight, walking, and bicycles.

City Administrator Report to Mayor & City Council

2018.06.15, Edition No. 312

WEEKLY UPDATE:

- Library: The Library's soft opening is today 6/15 and the grand opening will be 6/30. Appreciate everyone's efforts to get this project done!
- MFPRSI: Please find attached the MFPRSI Board Meeting Agenda for the forthcoming meeting on June 28, 2018.
- ATE: Just a reminder...that the University ATE will begin operations at 12:01am on Monday, June 18th.
- Project Meeting: Mississippi Drive - A meeting has been scheduled for Thursday, June 21st, 9:30 a.m. at City Hall - Lower Level Conference Room for the Business Owners along the Mississippi Drive/E. 2nd Street construction project. The contractor is working on E. 2nd and Mississippi Drive and will provide an update of his plan, construction schedule and the impact it has on your business. The proposed Roundabout at 2nd/Mulberry is still on hold while awaiting property acquisition.
- Trails: 2017 trail counts are attached for your information.
- EMA: Jerry Ewers has agreed to act as the Interim Emergency Management Director to keep things afloat while a search for a new director begins. As noted previously, this would be a good time to review the 28E from 1978 as well.
- Bi-State: Attached please find a copy of the Commission in Review for April/May 2018. Please forward this report to each of the elected Board or Council members in your jurisdiction, as applicable. The Commission in Review is intended to assist the over 400 elected officials from our member governments in being better informed of their Commission's activities. If you have any questions or suggestions regarding the content or format of this report, please do not hesitate to contact me. Sarah Grabowski, Desktop Publisher, Bi-State Regional Commission.
- EMS: The rescheduled EMS Health & Safety Day is this Saturday (June 16) at Blain's Farm & Fleet from 10 a.m. to 2 p.m.
- Branding: The Muscatine Brand Rollout Committee will be meeting to discuss how best to roll out the branding. Dates for a public meeting (similar to the start of the process) and a council in-depth session will be reviewed as well.

Additional Information

The following are the notes from the Project Team Meeting held on Wednesday, June 13, 2018. RHill:

1. Phase III - West Hill Sewer Separation:
 - a. Outstanding Legal issues
 - b. No further council action required
 - c. This project will no longer be included in our Project review

2. Phase IV - West Hill Sewer Separation:
 - a. Completed Work thru June 13th
 - i. Iowa Ave. intersection paved
 - ii. Rock Cedar to Iowa
 - iii. Staking completed
 - b. Upcoming Work from June 14th thru June 20th:
 - i. Continue Sanitary sewer installation from Chestnut to Pine
 - ii. Tear out sidewalk at Iowa Ave. intersection
 - iii. Finish rock to grade from Cedar to Iowa
 - iv. Pour handicap ramps at Iowa Ave.
 - v. Pave curb & gutter from Cedar to Iowa
 - vi. Continue working on water services
3. Mulberry Ave. Reconstruction Project:
 - a. Audit completed
 - b. Documents completed for DOT reimbursement
4. Mississippi Drive Corridor Project:
 - a. Completed work thru June 7th
 - i. Weeds removed and area cleaned up next to Mississippi Brew
 - ii. 2nd St from Orange to Oak
 - String lines set
 - Placed rock
 - Trimmed
 - iii. 2nd St. from Orange to Oak
 - Paved lanes
 - iv. Finished paving Mulberry
 - v. Dug bore pit on 2nd St.
 - b. Upcoming work from June 14th thru June 20th
 - i. 2nd St from Orange to Oak
 - Pave middle section and turning lane
 - ii. Install tile line at Orange St. intersection
 - iii. Install 2" red strip under Orange St. intersection
 - iv. Install light poles on 2nd St.
 - v. Pour sidewalks on 2nd St.
 - vi. Set and pour catch basins
 - vii. Tear out parking section in HNI truck dock
 - viii. Pour back approach at HNI Loading dock
 - ix. Bore under railroad tracks
 - c. Business Owners meeting scheduled for June 21st
5. Musser Public Library and HNI Community Center
 - a. Soft Opening scheduled for Friday, June 15th
 - b. Hard Opening scheduled for Saturday June 30th
 - c. This project will no longer be included in our Project review
6. Riverside Park Master Plan:
 - a. 2018 Projects:
 - i. Beer Garden - met with some local tavern businesses

- ii. Truck Vendors
 - iii. Entertainment venue
- b. CIAT official face of Riverside Park Projects
- c. Needs "point person" to advance objectives
- 7. 2017/2018 Sidewalk Program:
 - a. 2018 Construction Project
 - i. Tanglefoot Lane (General Contractor)
- 8. Grandview Ave. Reconstruction Project:
 - a. Design moving forward
 - b. Next staff/consultant meeting - July 11th
 - c. Next Public meeting - July 19th
 - d. August 2018 - First DOT submittal
 - e. February 9, 2019 - Tentative Bid Letting Date
- 9. 2nd/Mulberry Roundabout Design:
 - a. Appraisals and acquisition process
 - b. Construction immediately following acquisition
- 10. West Side Trail:
 - a. Route selected
 - b. Working with Developer and Crossroads
 - c. Environmental Phase I Cultural Resources survey needed
- 11. Quiet Zone:
 - a. Mad Creek chicanes relocation completed
 - b. Hershey Ave. Pump Station chicanes still need adjusted
 - c. Contractor needs to finish work at Sycamore and Cedar
 - d. Steps need removed at Chestnut
- 12. Second Street Connector Design:
 - a. Scope of Services will be revised
 - b. Bolton-Menk will provide proposal after July, 2018
- 13. KS Park to Deep Lakes Trail:
 - a. Contractor quotes for extra work not acceptable
 - b. Requesting assistance/exemptions from DOT for extra work
- 14. DOT Lake Park Blvd site:
 - a. City working with DOT for acquisition options
 - i. Make an exception to current DOT policy
 - ii. Bid for property at auction
 - b. Police, Fire and Public Works to review site when access is granted
 - c. Survey for retention basin needed
- 15. Old Library Disposition:
 - a. Council: Set Public Hearing Declaring Library as Surplus property
 - b. RFQ's prepared

16. 2018 Full Depth Patch Program:
 - a. Public Hearing set for June 21st meeting

The following are my notes from the Library meeting held on Tuesday, June 12, 2018. RHill:

1. Furnishings:
 - a. All received
 - b. Allsteel taking photos of layout
2. Shelving:
 - a. Received with final delivery on Thursday/Friday
 - b. Move to be completed by Thursday
3. Construction:
 - a. Completed
 - b. Minor adjustments to be made (i.e. painting)
 - c. Sheets to hang the interactive light board Thursday
4. Signage:
 - a. Completed
5. Parking Lot Striping:
 - a. Painted on Wednesday/Thursday
6. Budget Options:
 - a. Operational under run (estimated to be \$60K - \$80K)
 - b. Remaining balance of Opening Day Collection - \$22,900
 - c. Surplus Property:
 - i. Sale of Old Library
 - ii. Scrap metal shelving
 - d. Donations
 - e. Stanley Endowment
 - f. Vending Operations
 - g. CAT Project under runs
 - h. Trust Dividend
 - i. Friends of the Library Fund - \$100K
7. Soft Opening - June 15th
8. Hard Opening - June 30th

This will be the last report. Thank you for the opportunity to work on such an important and wonderful project. I specifically want to thank Glenn Stelzner, Pam Collins, Bobby Fiedler and the Library staff for their cooperation and support. No project is without its challenges, but Muscatine's citizens can be proud of their new Musser Public Library and Community Center.