

City Administrator Report to Mayor & City Council

2018.04.27, Edition No. 306

WEEKLY UPDATE:

- Bi-State: Attached please find a copy of the Commission in Review for March 2018. Also Attached is the April 25, 2018, Bi-State Regional Commission meeting packet. Attached is a list of services provided by Bi-State as well.
- Mississippi Drive: A meeting was held Thursday, April 26th, 9:00 a.m. at the new Library location (408 E. 2nd) for the Business Owners along the Mississippi Drive/Roundabout construction projects. The contractor is working on E. 2nd and detour signs have been placed accordingly. An update of his plan, the construction schedule, and the impact it has on your business will be provided.
- Retirement: Please see the attached note on the Open House for Kristy Korpi's retirement celebration. Kristy has worked in various capacities for the City of Muscatine: Hershey Manor, Home Delivery Coordinator - Musser Public Library, MuscaBus Driver, Transit Supervisor, Interim Public Works Director, Interim Solid Waste Manager, and Solid Waste Manager. Kristy will be sorely missed!
- Parking for the Soccer Complex and Kent-Stein: As you requested, here is an update on the Houser Street Parking Expansion, Safety Enhancement and Field Development projects. The Leadership Muscatine Team is working with us on these projects. They have secured a donation for the site grading and are working on additional amenity donations. The value of the grading is roughly \$50,000.00. The attached letter from the Roy J. Carver Charitable Trust acknowledges that the trust has approved our request for \$140,000.00 to assist with the projects. We are in the process of securing professional engineering services and will take it to Council for approval hopefully at the next regular meeting.
- National League of Cities Program: As noted earlier, MPW plans to proceed with the NLC's Service Line Program. While they may proceed on their own, we have invited a representative of the program to provide more information to Council at the June In-Depth session.
- Bridge Lights: Jim Edgmond has been coordinating with IDOT. IDOT is requesting a formal evaluation of the damage (from the painting contractor). The lights were working prior to the contractor beginning work. IDOT will reimburse the expense of the evaluation assuming the evaluation shows the damage was due to the painting contractor. Jim will coordinate with MPW and MUSCO on the formal evaluation.
- May In-Depth (Preliminary):
 - Street matrix (and street repairs) and sidewalk program

Additional Items:

Library:

The following are my notes from our meeting on Wednesday, April 25, 2018 (RHill):

1. Furnishings:
 - a. On schedule (4/27 & 4/30 deliveries expected)
2. Shelving:
 - a. No changes - on schedule
3. Construction:
 - a. April 30 - May 4
 - i. Subcontractors finishing (electrical, carpet, communication)
 - ii. Handrail installation at front entrance
 - iii. Final construction cleanup
 - b. May 17th - Resolution Accepting Completed Work
4. "The Story"
 - a. Pam/Hill Project
5. Vending Operations:
 - a. Begin installation May 1st
6. Signage:
 - a. May 3rd Council Meeting
 - b. Request = \$8,500
7. Parking Lot & Traffic Flow:
 - a. 2 additional handicap spaces needed
8. Disposition of Surplus Property:
 - a. No changes
9. Moving:
 - a. Library to close May 18th
 - b. Operational June 15th
 - c. Start Moving as soon as possible



Commission in Review

March 2018

*Serving local governments in Muscatine and Scott Counties, Iowa;
Henry, Mercer, and Rock Island Counties, Illinois.*

NEXT COMMISSION MEETING:

Wed., Apr. 25, 2018
3:30 p.m.

Scott Co. Admin. Bldg.
6th Floor Conf. Room
600 West 4th Street
Davenport, Iowa

SOUND THE ALARM

The American Red Cross of the Quad Cities and West Central Illinois is holding an event on April 28, 2018 to install free smoke alarms in homes.

The goal is to install alarms in 350 houses in Henry, Mercer, Muscatine, Rock Island, and Scott Counties.

CIR VIA E- MAIL

Would you like to get this report via e-mail? Let us know at info@bistateonline.org

Mission Statement:

To serve as a forum for intergovernmental cooperation and delivery of regional programs and to assist member local governments in planning and project development.

Iowa MVE and Trucking Industry Combat Human Trafficking

Human trafficking, or modern-day slavery, is the exploitation of human beings through force, fraud, or coercion for the purpose of commercial sex or forced labor. Human trafficking generates \$9.5 billion per year as reported by the Federal Bureau of Investigations, and there are approximately 40 million slaves around the world, according to Truckers Against Trafficking (TAT).

Sergeant Neil Suckow with the Iowa Department of Transportation, Motor Vehicle Enforcement (MVE) reported that the MVE has teamed up with Truckers Against Trafficking to bring awareness to this problem. Together, they seek to educate, equip, empower, and mobilize members of the trucking industry to spot and report suspected cases of human trafficking.

Approximately 100,000 to 300,000 children are at risk of being trafficked into the forced sex trade, and the average age of entry is 13-14 years old. One of the most powerful methods of human traffickers is coercion. They prey on the vulnerable and marginalized, grooming them with false promises and "friendship." Often, traffickers will use social media to find victims who feel they are on the outside, building trust in order to use that against the victim.

Within two days of a person going missing due to human trafficking, that person could be across the country from where they were taken. Interstate 80 runs from coast to coast, straight through the State of Iowa, making it the prime location to spot people being moved across country in human trafficking cases. That is why the trucking industry can be the first line of defense to spot people in need of help. Truck drivers can intersect victims at rest areas, travel plazas or parking lots, hotels or motels, gas stations, places of business, or even on the road. Truck drivers are trained to be vigilant and observant, being the eyes and ears of the road.

Thanks to a vigilant, TAT-trained truck driver while at a Virginia truck stop, a victim of sex trafficking was recovered, and a couple from Clive, Iowa were arrested and found guilty on federal sex trafficking charges. In another case, Sgt. Kevin Killpack of Iowa MVE recovered a missing juvenile from Florida who was being transported across county by a truck driver to keep her from testifying against her trafficker, who was subsequently sentenced to life in prison for sex trafficking.

The Iowa MVE model has been adopted in whole or in part in 35 states. MVE is working to train law enforcement officers, truck drivers, and bus industry employees using TAT training materials. They are also working to stock weigh stations, ports of entry, rest areas, and bus terminals with TAT materials.

To report a suspected case of human trafficking, call 1-888-3737-888 or dial *55 on a cellular phone.

CEDS Progress Report 2018 Draft Presented for 30-day Review

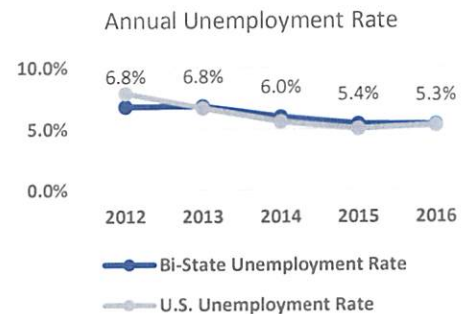
Lindsay Whitson, Senior Planner at Bi-State Regional Commission, presented a draft of the 2018 *Comprehensive Economic Development Strategy (CEDS) Progress Report*, highlighting a few economic trends seen in the Quad Cities. She also provided a list of the strengths, challenges, opportunities, and threats and emphasized the importance of each community's economic-related projects.

The CEDS is the result of a locally-based, regionally-driven planning process designed to enhance the economic growth of the Bi-State Region. Components of the CEDS Progress Report include a detailed overview of the people, economy, and sense of place of the Bi-State Region; a description of the strengths, challenges, opportunities, and threats; and a list of performance measures to access the progress toward the region's goals.

One trend discussed was the unemployment rate in the Bi-State Region. According to the Illinois Department of Employment Securities and the Iowa Workforce Development, the unemployment has continued to decrease since 2012. Although it may be decreasing by a minimal percent, it appears to be trending similarly to the rate of the United States.

In addition, strengths, challenges, opportunities, and threats were identified. New strengths include the I-74 project beginning construction and the economic development planning efforts taken on by the Mercer County Better Together initiatives. The six-laning of I-80 and its bridge replacement, and the retirement of small business owners have evolved as new challenges in the region.

The document has been posted on Bi-State's website at <http://bistateonline.org/2012-11-14-00-17-31/ceds> and where it will remain until the 30-day comment period is closed. All member governments are strongly encouraged to provide any comment. If we have not yet received a list of projects from your community, please send it to Lindsay Whitson at whitson@bistateonline.org as soon as possible.



Transportation Work Activities for Fiscal Year 2019

Annually, the Quad Cities and Region 9 FY2019 Transportation Planning Work Programs (TPWPs) reflect Bi-State staff transportation work activities and budget funding to accomplish that work for July 1, 2018-June 30, 2019. Gena McCullough, Planning Director, described the tasks and activities to be undertaken by the Metropolitan Planning Organization (MPO) and Region 9 for FY2019. She identified four work categories in the TPWPs and highlighted these areas: program support and administration, general development and comprehensive planning, long-range transportation planning, and short-range transportation planning. Key issues include improving river crossing capacity, reducing congestion, integrating safety and security into processes, coordinating modes and connectivity, and helping local jurisdictions implement planned projects.

Ms. McCullough reported transportation planning fund targets for FY2019 that reflect relatively static funding levels for both the Quad Cities MPO and Region 9 Planning Area. The MPO federal share of funds include Iowa Federal Transit Administration (FTA) 5305d - \$56,749, Iowa Federal Highway Administration (FHWA) Planning - \$270,609 (with carryover), Illinois FTA 5305d - \$74,937 (with carryover), and Illinois FHWA Planning - \$295,107. FTA 5307 Urban Transit Planning funds for the metropolitan transit systems are noted in the Quad Cities program.

The Region 9 federal share of funds include \$10,000 Surface Transportation Block Grant, \$20,152 FTA 5305e (with carryover), \$20,033 FHWA- Special Planning and Research (SPR). All funds are matched with 20% local member dues.

The respective Technical and Policy Committees provide information and feedback on the program activities, while the Bi-State Regional Commission approves the budget and contracts. Transportation planning funds represent nearly 50% of the Bi-State Regional Commission budget.

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**BI-STATE REGIONAL COMMISSION
FY 2017-18 Program Budget Status Report
Through Month of February – 66.7% of Year**

ADOPTED BUDGET:	\$1,951,144.00	EXPLANATION:
EXPENDED THROUGH FEBRUARY:	\$1,146,353.39 (58.8%)	
STAFF LEVEL BUDGETED:	23.00 F.T.E.	
STAFF LEVEL MAINTAINED:	19.5 F.T.E.	

MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING FEBRUARY:

ALEDO – MMRLF Coord.; Transit Mobility/HSTP Planning.
ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning.
ANDALUSIA – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Website Support; Municipal Code Update; Mapping Asst.
ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; Website Development.
ANNAWAN – Joint Purchasing Council; Transit Mobility/HSTP Planning; Trails Planning/Trails Grant Assistance.
ATKINSON – HCEDP Participation; Transit Mobility/HSTP Planning; Trails Planning; USDA inquiry; ILEPA Loan Application; Website Support; Joint Purchasing Council Info; Zoning Map Inquiry; Census BAS; Grants inquiry.
BETTENDORF – Air Quality Asst.; Drug & Alcohol Consort.; I-74 Bridge Coord.; FTA 5339 Grant Admin.; Transit Planning; Joint Purchasing; QCICNet; Haz. Mit. Plan; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord.; REAP Plan Update; MPO Trans. Coord.; IDPH Complete Streets; RISE Application & Map; City/DOT Quarterly Mtg.
BLUE GRASS – Reg. 9 Transp. Coord.; Solid Waste Coord.; Hazard Mitigation Plan; Website Support; Zoning Map Update; Census BAS.
BUFFALO – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trail Planning Coordination; Hazard Mitigation Plan; Liaison; IDPH Complete Streets and Nutrition Grants.
CAMBRIDGE – HCEDP Participation; Transit Mobility/HSTP Planning; Anriv. Logo Graphics Assistance.
CARBON CLIFF – Joint Purchasing; RICWMA Staffing; MPO Trans. Coord.; Trail Planning, GIT Coord.
COAL VALLEY – Joint Purchasing; MPO Trans. Coord.; MUNICES Coord.; RICWMA Staffing; Floodplain; Census BAS.
COLONA – Joint Purchasing & Inquiry; Floodplain; GIT and Hennepin Parkway Coord.; MPO Coord.
CORDOVA – RICWMA Staffing; Riverfront Council; Transit Mobility/HSTP Planning.
DAVENPORT – Air Quality Asst.; Transit Planning; FTA 5339 Grant Admin. and 5307 funding inquiry; Joint Purchasing; QCICNet; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Haz. Mit. Plan; Trails Planning; MPO Trans. Coord.; RISE Letter of Concurrence; School Distr. Safe Routes to School inquiry; IDPH Complete Streets; City/DOT Quarterly Mtg.
EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; Interop. Proj.; MPO Trans. Coord.; Trail Planning & GIT Coord.
ELDRIDGE – Drug & Alcohol Consort.; Solid Waste Coord.; Website Support; Haz. Mit. Plan; Trails Planning; IDPH Complete Streets/Sidewalk Assessment and Policy, MPO Trans. Coord.
FRUITLAND – Reg. 9 Transp. Coord.; Solid Waste Coord.; IDPH Complete Streets; Municipal Code Update.
GALVA – HCEDP Participation; Transit Mobility/HSTP Planning.
GENESEO – HCEDP Part.; Transit Mobility/HSTP Planning; Trail Planning and Hennepin Parkway Coord.
HAMPTON – MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; Riverfront Council.
HENRY COUNTY – HCEDP Part.; Joint Purch.; Transit Mobility/HSTP Plan.; Trail & Greenway Plan/Hennepin Parkway Coord./Map; MPO Trans. Coord.; Enterprise Zone App.; NW IL Water Supply Study.
HILLSDALE – Transit Mobility/HSTP Planning.
KEWANEE – Transit Mobility/HSTP Planning.
LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trails Planning and Funding Inquiry; Zoning/ Ordinance; IDPH Complete Streets/Sidewalk Assessment and Policy; Hazard Mitigation Plan.
LONG GROVE – Reg. 9 Trans. Coord.; IDPH Complete Streets; Solid Waste Coord.; Website Support; Code and Comp Plan Proposals; Hazard Mitigation Plan.
MCCAUSLAND – Reg. 9 Trans. Coord.; Solid Waste Coord.; IDPH Complete Streets; Hazard Mitigation Plan.
MILAN – E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; MPO Trans. Coord.; RLF Admin.; RMS Coord.; Interoperability Project; Cons. Dispatch Study Asst.; Comp Plan Update.
MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; IL QC Intergov. Comm.; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Cncl; RLF Adm.; RMS Coord.; Trails Coord.; Loan Traffic Counters; MPO Trans. Coord.; Interop. Proj.
MUSCATINE CITY – Air Quality Asst.; Joint Purch.; Reg. 9 Transportation Coord.; IDPH Complete Streets; MMRLF Coord.; Solid Waste Coord.; Trails Planning/ADT Coord. & signage; Trails Use Count Collection.
MUSCATINE COUNTY – Air Quality Asst.; Joint Purch.; Reg. 9 Coord. & Port Coord. Mtg.; Trails Plan/ADT Coord.; Transit Mobility Coord.; MMRLF Coord.; Cedar River Watershed Planning.
NEW BOSTON – Transit Mobility Coord./HSTP Planning; ITEP Grant Inquiry; Grant Administration.
NICHOLS – Services Presentation; IDPH Complete Streets; FEMA Fire Grant Asst.
OAK GROVE – E9-1-1 Coord.; MPO Trans. Coord.; Census BAS.
ORION – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning; Census BAS.
PORT BYRON – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council.
PRINCETON – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; IDPH Complete Streets; Trail Planning; Hazard Mitigation Plan.
RAPIDS CITY – RICWMA Staffing; Riverfront Council; MPO Trans. Coord.
RIVERDALE – Riverfront Council; MPO Trans. Coord.; Solid Waste Coord.; IDPH Complete Streets; Trails Coord; Website Support; Hazard Mitigation Plan.
ROCK ISLAND CITY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purch.; MUNICES Coord.; QCICNet; Riverfront Cncl.; RICWMA Stfg.; RLF Loan Admin.; RMS Coord.; Interop. Proj.; Trails Coordination; MPO Trans. Coord.
ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; LEPC Committee; MUNICES Coord.; QCICNet; RICWMA Stfg. & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning + QC Rideshare; Passenger Rail; Floodplain Coord. Efforts; QC Health Initiative; MPO Trans. Coord.; Enterprise Zone App.; Forest Preserve Plan Update/Complete Streets; Census BAS; GMAHA HUD Environmental Review; NW IL Water Supply Study; Graphics Assistance-Stationery.
SCOTT COUNTY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cncl.; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet, Reg. 9 Transportation Coord. & MPO Trans. Coord.; RLF Admin.; IDPH Complete Streets Planning; Trail Planning/ADT Coord.; REAP Plan Update; Transit Mobility/HSTP Planning + IA/QC Rideshare; Interop. Project; QC Health Initiative; Countywide IT Services/Equipment Coord.; Hazard Mitigation Plan Update; QC & Co EPC Meetings; QC Earth Coalition; Census BAS.
SHERRARD – Joint Purchasing; Transit Mobility/HSTP Planning; Website Support; IL EPA Loan Application.
SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purch.; MUNICES Coord.; QCICNet; RICWMA Stfg.; RMS Coord.; MPO Trans. Coord.; Trails Planning & GIT Coord. and TA funding implementation; RLF Loan Admin.; Census BAS
VIOLA – Transit Mobility/HSTP Planning.
WALCOTT – Reg. 9 Transportation Coord.; RLF Admin; Solid Waste Coord.; IDPH Complete Streets; Comp Plan Update; Trail Coord.; Hazard Mitigation Plan.
WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord.; IDPH Complete Streets; Trails Plan/ADT Coord. Solid Waste Coord.; MMRLF; Housing Assessment Mtg.
WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord.; IDPH Complete Streets; Solid Waste Coord.; MMRLF.
WINDSOR – Transit Mobility/HSTP Planning; CDBG Grant Admin.
WOODHULL – HCEDP Participation; Transit Mobility/HSTP Planning.

Bi-State Report – February

COMMUNITY/ECONOMIC DEVELOPMENT: Provided information to Henry County Economic Development Partnership (HCEPD) board. Attended IA RELAT meetings. Attended Iowa Regional Council of Governments meeting. Assisted members with legislative priorities and participated in Springfield Illinois delegation visit. Organized to host 2 “Big Table” discussions. Communicated with Mercer and Muscatine Counties’ economic development officials to discuss development efforts and strategies. Attended Iowa COG training conference. Continued CEDS update and projects list. Data warehouse www.greaterqcregiondata.org website refinements.

DATA/GRAPHICS/MAPPING/ON-LINE SERVICES

Data Center: Staff responded to 11 data and map requests including 4 from local governments, 4 from non-profits, 2 from businesses, and one from the media. The data section of the Bi-State website had 30 page views. The data portal (www.greaterqcregiondata.org) had 167 sessions and 448 page views. Staff activities included: collecting data for the Comprehensive Economic Development Strategy (CEDS), the Rock Island County Forest Preserve Plan Update, and a Walcott Comprehensive Plan Update; and helping governments prepare for the 2020 Census - Local Update of Census Addresses (LUCA) and Boundary Annexation Survey (BAS) Programs.

Graphics/GIS/Mapping: Alternative Fuels Summit Flier Development; Coverage Area Map for WQPT; QC Street Map (Folded & Wall Versions) Distribution; QC Trails.org Website; Region-wide Aerial Photo Update Coordination; Transit Development Plan Mapping; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, and other layers.

www.bistateonline.org: Total pages viewed for February 2018 was 2,366 and top pages viewed included: Home Page (712); Joint Purchasing Council/Bid Notices & Tabulations (412); Average Daily Traffic Counts (101); Documents (89); Our Staff (81); Search (80); I-74 Bridge Construction Update (51); and Contact Us (48).

ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES: Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Preparing Rock Island County Forest Preserve Plan, Henry County Greenways and Trails Plan, and Muscatine County Trails Plan updates. Served Rock Island County Waste Management Agency (RICWMA) with oversight, and management of waste disposal and recycling programs, drop-off recycling program, reporting, and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Participated in stormwater conference and NW IL Water Supply Study. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Planning for alternative fuels/vehicles workshop April 3. Continued multi-jurisdictional hazard mitigation planning. Attended River Action meetings. Organized and held bi-monthly meeting of Quad City Riverfront Council.

INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES: Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: utility supplies, turf chemicals, can liners, food service supplies, janitorial supplies, printer supplies and copier paper. Staffed Quad Cities Area intergovernmental forums and meetings of managers, administrators, and chief elected officials. Continued coordination and planning for the awarded Department of Justice interoperability grant. Assisted with Rock Island Arsenal issues. Participated in QC Emergency Planning Committee meeting.

REVOLVING LOAN FUND (RLF): Administered Bi-State RLF Program: Prepared meeting cancellation and financial summary report. Provided information to potential applicants. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program (MMRLF): Prepared financial summary report. Provided information to potential applicants. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing.

TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT: Attended related meetings, presented information, and continued staff coordination of river crossing issues. Served transportation inquiries on projects, funding, and rail crossings. Held interdisciplinary traffic safety meeting. Monitoring bridge restrictions. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Submitted/awarded extreme weather durability and resiliency assessment funding request. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings (IL Greenways/Trails Council), as well as other trails planning and grant assistance. Facilitated QC Trails.org site maintenance. Conducted trails counter analysis. Facilitated issues related to Bi-State Regional Trails Committee and reviewed IL ITEP applications. Facilitated Complete Streets projects for sidewalk policies development. Coordinated Bi-State Drug and Alcohol Testing Consortium random testing program. Continued Transit Development Plan update. Developed outreach strategy for QC Rideshare dashboard. Monitored MPO and Iowa Region 9 FY18 Transportation Planning Work Programs and coordinated MPO FY18 TPWP revisions. Prepared FY19 TPWP. Monitored MPO & Region 9 Federal Fiscal Year (FFY) 2018-21 Transportation Improvement Programs (TIP), including facilitating TIP revisions, monitoring Iowa federal aid swap policy, and maintenance of data entry in Iowa Transportation Project Management System (TPMS) as part of transportation improvement programming. Supported states’ traffic safety performance measures targets. Administered Illinois Region 2 transit HSTP coordinator position and attended RIM meeting. Administered Federal Transit Administration (FTA) 5339 grants. Monitored status of implementation of passenger rail service to Chicago. Participated in ILDOT planning carryover and performance management tele-meetings. Participated in webinars, workshops, and conferences on various transportation topics related to performance management; freight, transit asset management, walking, and bicycles.

FINANCIAL
(green)ACTION NEEDED
(yellow)INFORMATIONAL
(white)

MEETING ANNOUNCEMENT AND AGENDA BI-STATE REGIONAL COMMISSION

Wednesday, April 25, 2018, 3:30 p.m.
Scott County Administrative Center
Sixth Floor Conference Room
600 West Fourth Street
Davenport, IA

- | | | | | | | | |
|-----------------------|---|----------|---|-----------------------|---|----------|-------------------|
| | X | | 1. <u>Approval of the March 28, 2018 Minutes (See enclosed)</u> – Carol Earnhardt, Chair | | | | |
| X | X | | 2. <u>Treasurer's Report (See enclosed)</u> – Bob Gallagher, Treasurer | | | | |
| | | | 3. <u>Finance and Personnel Committee/Financial Matters</u> – Marty O'Boyle, Finance and Personnel Committee Chair | | | | |
| X | X | | a. <u>Bills</u> (See enclosed) | | | | |
| X | | X | b. <u>Report on Progress on Commission's FY 2018 Program Budget as of 3/31/2018</u> (See enclosed) | | | | |
| X | X | | c. <u>Contracts/Grants for Consideration</u> | | | | |
| | | | <table border="1"> <tr> <td>I. Village of Windsor</td> <td>CDBG Sewer Hookups Grant Administration</td> <td>\$29,439</td> <td>01/01/18-12/31/19</td> </tr> </table> | I. Village of Windsor | CDBG Sewer Hookups Grant Administration | \$29,439 | 01/01/18-12/31/19 |
| I. Village of Windsor | CDBG Sewer Hookups Grant Administration | \$29,439 | 01/01/18-12/31/19 | | | | |
| | | | II. Other Contracts/Grants | | | | |
| | X | X | 4. <u>Consideration of Adoption of Bi-State Region Comprehensive Economic Development Strategy (CEDS) Progress Report 2018 (See enclosed resolution)</u> – Denise Bulat, Executive Director | | | | |
| | | X | 5. <u>Update on Quad City Health Initiative Activities</u> – Nicole Carkner, Executive Director, QCHI | | | | |
| | | | 6. <u>Questions or Comments by Commissioners</u> | | | | |
| | | | 7. <u>Other Business</u> | | | | |
| | | | 8. <u>Adjournment</u> | | | | |

NEXT MEETING: Wednesday, May 23, 2018 – 3:30 p.m.
Scott County Administrative Center
Sixth Floor Conference Room
600 West Fourth Street
Davenport, IA

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, March 28, 2018, 3:30 p.m.
Scott County Administrative Center
600 West Fourth Street
Davenport, IA

MEMBERS PRESENT: Earnhardt – Chair, Beck, Carroll-Duda, Condon, Freeman, Gallagher, Geenen, Gradert, Heninger, Kiser, Klipsch, Knobbe, Lack, Lawrence, Maranda, Mather, Mendenhall, Newton-Butt, O’Boyle, Sauer, Schloemer, Stoermer, Tank, Terry, Tompkins

MEMBERS ABSENT: Acri, Broderson, Brown, Callaway-Thompson, Dawson, Looney, Moore, Sherwin, Thoms, Waldron

OTHERS PRESENT: Sergeant Neil Suckow, Iowa Department of Transportation Motor Vehicle Enforcement; Mayor Michael Limberg, City of Long Grove; Mayor Mike Bawden, City of Riverdale

STAFF PRESENT: Bulat, Grabowski, Miller, McCullough, Whitson

Chair Earnhardt called the meeting to order at 3:31 p.m. and asked for introductions of attendees.

1. **Approval of the February 28, 2018 Minutes.** Mayor Klipsch moved to approve the minutes of the February 28, 2018 meeting as presented. Mayor Gallagher seconded the motion, and it passed unanimously.
2. **Treasurer’s Report.** Mayor Gallagher presented the Treasurer’s Report for the month ending February 28, 2018, noting an ending total bank and book balance of \$791,469.30. Mayor Gallagher moved the report be accepted as written and mailed. Mayor Klipsch seconded the motion, and it passed unanimously.
3. **Finance and Personnel Committee.**
 - a. **Bills.** Mayor O’Boyle presented the bills totaling \$47,490.37, as listed on the following bills listing:

Bills List

Environmental Systems Research Institute, Inc. (esri), Maintenance Agreement for ArcGIS Desktop Basic and Advanced software and license for Community Analyst Level 1 Plan, March 31, 2018 thru March 30, 2019	\$ 5,100.00
Thomas A. Skorepa, P.C., Administrator Hearing Officer February 2018 services (cost reimbursed by MUNICES)	3,605.00
The Roosevelt Group LLC, February 2018 Legislative Technical Services (cost reimbursed by participating member governments)	20,000.00

Addendum

Blackhawk Bank & Trust, VISA charge card expenses related to Managers & Administrators Committee meeting (cost reimbursed by participants); Iowa Intergovernmental meeting (cost reimbursed by participants); Chief Elected & Chief Administrative Officials meeting (cost reimbursed by participants); 1 staff attending the National Association of Development Organizations (NADO) training & policy conference; 1 staff attending the Data Performance Management training; 4 staff attending the American Red Cross CPR training; 4 staff attending the Iowa Association of Councils of Governments staff training; 2 staff attending the Washington DC Quad Cities delegation; 2 staff attending the 2018 Economic Forecast conference; office supplies	4,271.81
Ted Hamer, Administrator Hearing Officer March 2018 services (cost reimbursed by MUNICES)	2,030.00
Opportunity Alliance LLC, consulting related to the enterprise zone application (cost reimbursed by participating member governments)	6,667.00
Rock Island County Treasurer	5,816.56
04/2018 Rent	\$4,832.58
04/2018 Internet Access	88.00
03/2018 Managed Print Services	323.72
02/2018 Postage	523.64
02/2018 Cell Phone	48.62

Mayor O'Boyle moved approval of the bills totaling \$47,490.37 as presented above. Mr. Maranda seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission's FY 2017-18 Program Budget as of February 28, 2018. Mayor O'Boyle explained the Program Budget Status Report was mailed in members' packets. The Commission is 66.7% through the fiscal year with 58.8% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contract for consideration.
 - Contract with Center for Community GIS (CCGIS) to enhance the Quad Cities Trails website with Henry County trails for up to an additional \$4,000.00 by June 30, 2018.

After some discussion about where the money was coming from, Mayor Freeman moved approval of the contract as presented above. Mayor Klipsch seconded the motion, and it passed unanimously.

4. Bi-State Region Comprehensive Economic Development Strategy (CEDS) Progress Report 2018 Draft Presentation. Ms. Whitson presented a draft of the *Bi-State Region Comprehensive Economic Development Strategy (CEDS) Progress Report 2018* to Commissioners at the meeting and spoke about some of the highlights in the document, providing a list of the strengths, challenges, opportunities, and threats and emphasized the importance of each community's economic-related projects.

Ms. Whitson explained the CEDS is the result of a locally-based, regionally-driven planning process designed to enhance the economic growth of the Bi-State Region. Components of the CEDS Progress Report include a detailed overview of the people, economy, and sense of place

of the Bi-State Region; a description of the strengths, challenges, opportunities, and threats; and a list of performance measures to assess the progress toward the region's goals.

One trend discussed was the unemployment rate in the Bi-State Region. According to the Illinois Department of Employment Securities and the Iowa Workforce Development, the unemployment has continued to decrease since 2012. Although it may be decreasing by a minimal percent, it appears to be trending similarly to the rate of the United States.

Ms. Whitson also noted that strengths, challenges, opportunities, and threats were identified. New strengths include the I-74 project beginning construction and the economic development planning efforts taken on by the Mercer County Better Together initiatives. The six-laning of I-80 and its bridge replacement, and the retirement of small business owners have evolved as new challenges in the region.

The document has been posted on Bi-State's website where it will remain until the 30-day comment period is closed. All member governments are strongly encouraged to provide any comment.

5. Presentation and Consideration of Resolutions Supporting the FY2018 Quad Cities and Region 9 Transportation Work Planning Programs (TPWPs). Ms. McCullough presented the Quad Cities and Region 9 FY2019 Transportation Planning Work Programs (TPWPs) that reflect Bi-State staff transportation work activities and budget funding to accomplish that work for July 1, 2018-June 30, 2019. She described the tasks and activities to be undertaken by the Metropolitan Planning Organization (MPO) and Region 9 for FY2019 and identified four work categories in the TPWPs, highlighting these areas: program support and administration, general development and comprehensive planning, long-range transportation planning, and short-range transportation planning. Key issues include improving river crossing capacity, reducing congestion, integrating safety and security into processes, coordinating modes and connectivity, and helping local jurisdictions implement planned projects.

Ms. McCullough reported transportation planning fund targets for FY2019 that reflect relatively static funding levels for both the Quad Cities MPO and Region 9 Planning Area. The MPO federal share of funds include Iowa Federal Transit Administration (FTA) 5305d - \$56,749, Iowa Federal Highway Administration (FHWA) Planning - \$270,609 (with carryover), Illinois FTA 5305d - \$74,937 (with carryover), and Illinois FHWA Planning - \$295,107. FTA 5307 Urban Transit Planning funds for the metropolitan transit systems are noted in the Quad Cities program.

The Region 9 federal share of funds include \$10,000 Surface Transportation Block Grant, \$20,152 FTA 5305e (with carryover), \$20,033 FHWA- Special Planning and Research (SPR). All funds are matched with 20% local member dues.

The respective Technical and Policy Committees provide information and feedback on the program activities, while the Bi-State Regional Commission approves the budget and contracts. Transportation planning funds represent nearly 50% of the Bi-State Regional Commission budget.

Mr. Maranda moved approval of the resolutions to authorize application of the federal transportation planning grants and execute the respective grant agreements as presented. Mayor Klipsch seconded, and the motion carried unanimously.

6. Motor Vehicle Enforcement and Trucking Industry Partnerships to Address Human Trafficking. Sgt. Suckow reported that the Motor Vehicle Enforcement (MVE) has teamed up with Truckers Against Trafficking (TAT) to bring awareness to the problem of human trafficking. Together, they seek to educate, equip, empower, and mobilize members of the trucking industry to spot and report suspected cases of human trafficking.

Human trafficking, or modern-day slavery, is the exploitation of human beings through force, fraud, or coercion for the purpose of commercial sex or forced labor. Human trafficking generates \$9.5 billion per year as reported by the Federal Bureau of Investigations, and there are approximately 40 million slaves around the world, according to (TAT).

Approximately 100,000 to 300,000 children are at risk of being trafficked into the forced sex trade, and the average age of entry is 13-14 years old. One of the most powerful methods of human traffickers is coercion. They prey on the vulnerable and marginalized, grooming them with false promises and “friendship.” Often, traffickers will use social media to find victims who feel they are on the outside, building trust in order to use that against the victim.

Sgt. Suckow noted that within two days of a person going missing due to human trafficking, that person could be across the country from where they were taken. Interstate 80 runs from coast to coast, straight through the State of Iowa, making it the prime location to spot people being moved across country in human trafficking cases. That is why the trucking industry can be the first line of defense to spot people in need of help. Truck drivers can intersect victims at rest areas, travel plazas or parking lots, hotels or motels, gas stations, places of business, or even on the road. Truck drivers are trained to be vigilant and observant, being the eyes and ears of the road.

Thanks to a vigilant, TAT-trained truck driver while at a Virginia truck stop, a victim of sex trafficking was recovered, and a couple from Clive, Iowa were arrested and found guilty on federal sex trafficking charges. In another case, Sgt. Kevin Killpack of Iowa MVE recovered a missing juvenile from Florida who was being transported across county by a truck driver to keep her from testifying against her trafficker, who was subsequently sentenced to life in prison for sex trafficking.

The Iowa MVE model has been adopted in whole or in part in 35 states. MVE is working to train law enforcement officers, truck drivers, and bus industry employees using TAT training materials. They are also working to stock weigh stations, ports of entry, rest areas, and bus terminals with TAT materials. To report a suspected case of human trafficking, call 1-888-3737-888 or dial *55 on a cellular phone.

7. Questions or Comments by Commissioners. There were no further questions or comments by Commissioners.
8. Other Business. There was no other business.
9. Adjournment. The meeting adjourned at 4:35 p.m.

Respectfully submitted,



Kathy Carroll-Duda
Secretary

**BI-STATE REGIONAL COMMISSION
TREASURER'S REPORT
FOR THE MONTH ENDING MARCH 31, 2018**

	<u>Balance March 1</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance March 31</u>
GENERAL SAVINGS ACCOUNT BANK & BOOK BALANCE:				
Balance – March 1, 2018	\$ 635,163.81			
Add Deposits		\$ 166,085.79		
Less Transfers			\$ 231,413.34	
Balance – March 31, 2018				\$ 569,836.26
RLF SAVINGS ACCOUNT BANK & BOOK BALANCE:				
Balance – March 1, 2018	\$ 1,177.42			
Add Deposits		\$ 0.15		
Less Transfers			\$ 0.00	
Balance – March 31, 2018				\$ 1,177.57
CHECKING ACCOUNT BANK AND BOOK BALANCE:				
Balance – March 1, 2018	\$ 51,328.39			
Add Deposits		\$ 135,666.98		
Less Checks Written			\$ 129,593.87	
Balance – March 31, 2018				\$ 57,401.50
PAYROLL ACCOUNT BANK & BOOK BALANCE:				
Balance – March 1, 2018	\$ 3,799.68			
Add Deposits		\$ 95,722.36		
Less Checks Written			\$ 95,814.46	
Balance – March 31, 2018				\$ 3,707.58
INVESTMENT ACCOUNTS BANK & BOOK BALANCE:				
Balance – March 1, 2018	<u>\$ 100,000.00</u>			
State Bank of Orion 12/25/17 – 6/25/18 (.35%)				
Add Investments Made		<u>\$ 0.00</u>		
Less Investments Matured			<u>\$ 0.00</u>	
Balance – March 31, 2018				<u>\$ 100,000.00</u>
TOTAL BANK & BOOK BALANCE:				
Balance – March 1, 2018	<u>\$ 791,469.30</u>			
Deposits in March		<u>\$ 397,475.28</u>		
Withdrawals in March			<u>\$ 456,821.67</u>	
Balance – March 31, 2018				<u>\$ 732,122.91</u>
<u>PASS THROUGH FUNDS</u>				
BI-STATE RLF ACCOUNT:				
Balance – March 1, 2018	<u>\$ 976,082.83</u>			
Add Deposits		<u>\$ 17,412.44</u>		
Less Withdrawals			<u>\$ 75.00</u>	
Balance – March 31, 2018				<u>\$ 993,420.27</u>
MERCER-MUSCATINE RLF ACCOUNTS:				
Balance – March 1, 2018	<u>\$ 291,869.18</u>			
Add Deposits		<u>\$ 3,793.87</u>		
Less Withdrawals			<u>\$ 20.00</u>	
Balance – March 31, 2018				<u>\$ 295,643.05</u>

**BILLS TO BE CONSIDERED FOR APPROVAL
AT THE APRIL 25, 2018
BI-STATE REGIONAL COMMISSION MEETING**

City of East Moline, Municipal Code Enforcement System proceeds	\$ 2,344.40
City of Rock Island, Municipal Code Enforcement System proceeds	15,873.89
Opportunity Alliance LLC, consulting related to the enterprise zone application (cost reimbursed by participating member governments)	6,667.00
The Roosevelt Group LLC, March 2018 Legislative Technical Services (cost reimbursed by participating member governments)	20,000.00
	<hr/>
TOTAL	<u>\$44,885.29</u>

Additional bills for which invoices have not yet been received and will be listed on an addendum to be distributed separately.

**BI-STATE REGIONAL COMMISSION
FY 2017-18 Program Budget Status Report
Through Month of March – 75.0% of Year**

ADOPTED BUDGET:	\$1,951,144.00	EXPLANATION:
EXPENDED THROUGH MARCH:	\$1,283,259.43 (65.8%)	
STAFF LEVEL BUDGETED:	23.00 F.T.E.	
STAFF LEVEL MAINTAINED:	18.5 F.T.E.	

MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING MARCH:

ALEDO – MMRLF Coord.; Transit Mobility/HSTP Planning; Rhubarb Fest Map.
 ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning.
 ANDALUSIA – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Website Support; Municipal Code Update.
 ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; Website Development.
 ANNAWAN – Joint Purchasing Council; Transit Mobility/HSTP Planning; Trails and Greenway Planning; Opportunity Zones Inquiry.
 ATKINSON – HCEDP Participation; Transit Mobility/HSTP Planning; Trails and Greenway Planning; USDA inquiry; ILEPA Loan Application; Website Support; Joint Purchasing Council Info; Grants inquiry.
 BETTENDORF – Air Quality Asst.; Drug & Alcohol Consort.; I-74 Bridge Coord.; FTA 5339 Grant Admin.; Transit Planning; Joint Purchasing; QCICNet; Haz. Mit. Plan; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord.; REAP Plan Update; MPO Trans. Coord.; IDPH Complete Streets; RISE Application; City/DOT Quarterly Mtg.; QCTrails.org GOAT Trail Page; QC TELL.
 BLUE GRASS – Reg. 9 Transp. Coord.; Solid Waste Coord.; Hazard Mitigation Plan; Website Support; Zoning Map Update; SCRA/RDA Grants.
 BUFFALO – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trail Planning Coordination; Hazard Mitigation Plan; IDPH Complete Streets and Nutrition Grants.
 CAMBRIDGE – HCEDP Participation; Transit Mobility/HSTP Planning; Anniversary Logo Graphics Assistance.
 CARBON CLIFF – Joint Purchasing; RICWMA Staffing; MPO Trans. Coord.; Trail Planning, Complete Streets Planning; GIT Coord.
 COAL VALLEY – Joint Purchasing; MPO Trans. Coord.; MUNICES Coord.; RICWMA Staffing; Floodplain; Census LUCA.
 COLONA – Joint Purchasing & Inquiry; Floodplain; Trails and Greenway Planning; GIT and Hennepin Parkway Coord.; MPO Coord.
 CORDOVA – RICWMA Staffing; Riverfront Council; Transit Mobility/HSTP Planning; Complete Streets Planning.
 DAVENPORT – Air Quality Asst.; Transit Planning; FTA 5339 Grant Admin.; Joint Purchasing; QCICNet; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Haz. Mit. Plan; Trails Planning; MPO Trans. Coord.; IDPH Complete Streets; QCTrails.org GOAT Trail Page; QC TELL; REAP Plan Update; Engineering Conference.
 EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; Interop. Proj.; MPO Trans. Coord.; Trail Planning & GIT Coord.; Complete Streets Planning.
 ELDRIDGE – Drug & Alcohol Consort.; Solid Waste Coord.; Website Support; Haz. Mit. Plan; Trails Planning; IDPH Complete Streets/Sidewalk Assessment and Policy; MPO Trans. Coord.
 FRUITLAND – Reg. 9 Transp. Coord.; Solid Waste Coord.; IDPH Complete Streets; Municipal Code Update; Comprehensive Plan Proposal.
 GALVA – HCEDP Participation; Transit Mobility/HSTP Planning; Trails and Greenway Planning.
 GENESEO – HCEDP Part.; Transit Mobility/HSTP Planning; Trail Planning and Hennepin Parkway Coord.; Census LUCA; Grants Inquiry.
 HAMPTON – MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Complete Streets Planning.
 HENRY COUNTY – HCEDP Part.; Joint Purch.; Transit Mobility/HSTP Plan.; Trail & Greenway Plan/Hennepin Parkway Coord./Map; MPO Trans. Coord.; Enterprise Zone App.; NW IL Water Supply Study; Springfield Trip Coord./White Paper; Fact Sheet Update.
 HILLSDALE – Transit Mobility/HSTP Planning.
 KEWANEE – Transit Mobility/HSTP Planning; Trails and Greenway Planning.
 LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trails Planning and Funding Inquiry; Zoning/ Ordinance; IDPH Complete Streets/Sidewalk Assessment and Policy; Hazard Mitigation Plan; Census LUCA.
 LONG GROVE – Reg. 9 Trans. Coord.; IDPH Complete Streets; Solid Waste Coord.; Website Support; Code and Comp Plan Proposals; Hazard Mitigation Plan.
 MCCAUSLAND – Reg. 9 Trans. Coord.; Solid Waste Coord.; IDPH Complete Streets; Hazard Mitigation Plan.
 MILAN – E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; MPO Trans. Coord.; RLF Admin.; RMS Coord.; Interoperability Project; Cons. Dispatch Study Asst.; Comp Plan Update; Fact Sheet Update; Trails Planning; Complete Streets; QCTrails.org GOAT Trail Page.
 MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; IL QC Intergov. Comm.; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Cncl; RLF Adm.; RMS Coord.; Trails Coord. and Complete Streets Planning; MPO Trans. Coord.; Interop. Proj.; QCTrails.org GOAT Trail Page.
 MUSCATINE CITY – Air Quality Asst.; Joint Purch.; Reg. 9 Transportation Coord.; IDPH Complete Streets; MMRLF Coord.; Solid Waste Coord.; Trails Planning/ADT Coord. & Signage; Trails Use Count Collection.
 MUSCATINE COUNTY – Air Quality Asst.; Joint Purch.; Reg. 9 Coord. & Port Coord. Mtg.; Trails Plan/ADT Coord.; Transit Mobility Coord.; MMRLF Coord.; Cedar River Watershed Planning.
 NEW BOSTON – Transit Mobility Coord./HSTP Planning; ITEP Grant Inquiry; Grant Administration.
 NICHOLS – Services Presentation; IDPH Complete Streets; FEMA Fire Grant Asst.
 OAK GROVE – E9-1-1 Coord.; MPO Trans. Coord.; Census LUCA.
 ORION – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning;
 PORT BYRON – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Trails Coord. and Complete Streets.
 PRINCETON – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; IDPH Complete Streets; Trail Planning & Grant Appl.; Hazard Mitigation Plan.
 RAPIDS CITY – RICWMA Staffing; Riverfront Council; MPO Trans. Coord.
 RIVERDALE – Riverfront Council; MPO Trans. Coord.; Solid Waste Coord.; IDPH Complete Streets; Trails Coord.; Website Support; Hazard Mitigation Plan.
 ROCK ISLAND CITY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purch.; MUNICES Coord.; QCICNet; Riverfront Cncl; RICWMA Stfg.; RLF Loan Admin.; RMS Coord.; Interop. Proj.; Trails Coordination; MPO Trans. Coord.; QCTrails.org GOAT trail page; Complete Streets Planning.
 ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; LEPC Committee; MUNICES Coord.; QCICNet; RICWMA Stfg. & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning + QC Rideshare; Passenger Rail; Floodplain Coord. Efforts; QC Health Initiative; MPO Trans. Coord.; Enterprise Zone App.; Forest Preserve Plan Update/Complete Streets; GMAHA HUD Environmental Review; NW IL Water Supply Study; Graphics Assistance-Health Dept., Sheriff, Stationery.
 SCOTT COUNTY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cncl.; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet; Reg. 9 Transportation Coord. & MPO Trans. Coord.; RLF Admin.; IDPH Complete Streets Planning; Trail Planning/ADT Coord.; REAP Plan Update; Transit Mobility/HSTP Planning + IA/QC Rideshare; Interop. Project; QC Health Initiative; Countywide IT Services/Equipment Coord.; Hazard Mitigation Plan Update; QC & Co EPC Meetings; Data Asst. for Website; Zoning Review.
 SHERRARD – Joint Purchasing; Transit Mobility/HSTP Planning; Website Support; IL EPA Loan Application.
 SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purch.; MUNICES Coord.; QCICNet; RICWMA Stfg.; RMS Coord.; MPO Trans. Coord.; Trails Planning & GIT Coord. and TA funding implementation; RLF Loan Admin.
 VIOLA – Transit Mobility/HSTP Planning.
 WALCOTT – Reg. 9 Transportation Coord.; RLF Admin; Solid Waste Coord.; IDPH Complete Streets; Comp Plan Update; Trail Coord.; Hazard Mitigation Plan; Census LUCA.
 WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord.; IDPH Complete Streets; Trails Plan/ADT Coord. Solid Waste Coord.; MMRLF; Housing Assessment Mtg.
 WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord.; IDPH Complete Streets; Solid Waste Coord.; MMRLF.
 WINDSOR – Transit Mobility/HSTP Planning; CDBG Grant Admin.
 WOODHULL – HCEDP Participation; Transit Mobility/HSTP Planning.

Bi-State Report – March

COMMUNITY/ECONOMIC DEVELOPMENT: Provided information to Henry County Economic Development Partnership (HCEDP) board. Attended IA RELAT meetings. Attended Iowa Regional Council of Governments meeting. Assisted members with legislative priorities and participated in Washington, DC delegation visit. Organized to host 2 “Big Table” discussions. Communicated with Mercer and Muscatine Counties’ economic development officials to discuss development efforts and strategies. Continued CEDS update and projects list. Data warehouse www.greaterqcregiondata.org website refinements. Attended community/economic development conference, trainings and webinars.

DATA/GRAPHICS/MAPPING/ON-LINE SERVICES

Data Center: Staff responded to 12 data and map requests including; 1 from a non-profit, 2 from local businesses, 2 from private citizens, and 7 from local governments. The data sections of the Bi-State website had 53 page views. The data portal (www.greaterqcregiondata.org) had 104 sessions and 268 page views. Staff activities included: Began coord. of enhancements to Data Portal Website; collecting data for the Comprehensive Economic Development Strategy (CEDS), the Rock Island County Forest Preserve Plan Update, and a Walcott Comprehensive Plan Update; 2020 Census assistance - Local Update of Census Addresses (LUCA) Workshop (March 8) and Boundary Annexation Survey (BAS) Programs; and Rock Island Arsenal Economic Impact Analysis.

Graphics/GIS/Mapping: Coverage Area Map for WQPT; QC Street Map (Folded & Wall Versions) Distribution; QC Trails.org Website Maintenance; Region-wide Aerial Photo Update Coordination; Transit Development Plan Mapping; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, and other layers.

www.bistateonline.org: Total pages viewed for February 2018 was 3,076 and top pages viewed included: Home Page (867); Joint Purchasing Council/Bid Notices & Tabulations (260); Our Staff (144); Documents (109); Search (74); Careers (71); Average Daily Traffic Counts (60); I-74 Bridge Construction Update (59); and Contact Us (58).

ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES: Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Preparing Rock Island County Forest Preserve Plan, Henry County Greenways and Trails Plan, and Muscatine County Trails Plan updates. Served Rock Island County Waste Management Agency (RICWMA) with oversight, and management of waste disposal and recycling programs, drop-off recycling program, reporting, and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Participated in NW IL Water Supply Study. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Planning for alternative fuels/vehicles workshop April 3. Continued multi-jurisdictional hazard mitigation planning. Attended River Action meetings. Organized and held bi-monthly meeting of Quad City Riverfront Council.

INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES: Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: utility supplies, janitorial supplies, printer supplies and copier paper. Staffed Quad Cities Area intergovernmental forums and meetings of managers, administrators, and chief elected officials. Continued coordination and planning for the awarded Department of Justice interoperability grant. Assisted with Rock Island Arsenal issues. Participated in QC Emergency Planning Committee meeting.

REVOLVING LOAN FUND (RLF): Administered Bi-State RLF Program: Prepared meeting cancellation and financial summary report. Provided information to potential applicants. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program (MMRLF): Prepared financial summary report. Provided information to potential applicants. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing.

TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT: Attended related meetings, presented information, and continued staff coordination of river crossing issues, including QC Marathon routing coordination. Served transportation inquiries on projects, funding, and rail crossings. Held interdisciplinary traffic safety meeting. Monitoring bridge restrictions. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Organizing extreme weather durability and resiliency assessment pilot. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings (IL Greenways/Trails Council), as well as other trails planning and grant assistance. Facilitated QC Trails.org site maintenance. Conducted trails counter analysis. Facilitated issues related to Bi-State Regional Trails Committee. Facilitated Complete Streets projects for sidewalk policies development. Coordinated Bi-State Drug and Alcohol Testing Consortium random testing program and served inquiries. Continued Transit Development Plan update. Training for QC Rideshare dashboard. Monitored MPO and Iowa Region 9 FY18 Transportation Planning Work Programs and coordinated MPO FY18 TPWP revisions. Prepared FY19 TPWP. Monitored MPO & Region 9 Federal Fiscal Year (FFY) 2018-21 Transportation Improvement Programs (TIP), including facilitating TIP revisions, monitoring Iowa federal aid swap policy, and maintenance of data entry in Iowa Transportation Project Management System (TPMS) as part of transportation improvement programming. Addressing performance measures requirements. Held QC transit managers and Region 9 Transit Advisory Group meetings. Administered Illinois Region 2 transit HSTP coordinator position and attended RIM meeting. Administered Federal Transit Administration (FTA) 5339 grants. Monitored status of implementation of passenger rail service to Chicago. Participated in IL DOT planning carryover and performance management tele-meetings. Participated in webinars, workshops, and conferences on various transportation topics related to performance management; transit resiliency, freight, walking, and bicycles.



Serving local governments in Muscatine and Scott Counties, Iowa;
Henry, Mercer and Rock Island Counties, Illinois.

OFFICERS:
CHAIR
Carol Earnhardt
VICE-CHAIR
Ken "Moose" Maranda
SECRETARY
Kathy Carroll-Duda
TREASURER
Bob Gallagher

MUNICIPAL REPRESENTATIVES:

City of Davenport
Frank Klipsch, Mayor
Kerri Tompkins, Alderperson
JJ Condon, Alderperson
Randy Moore, Citizen
City of Rock Island
Mike Thoms, Mayor
David Geenen, Alderperson
City of Moline
Stephanie Acri, Mayor
Mike Waldron, Alderperson
City of Bettendorf
Bob Gallagher, Mayor
City of East Moline
Reggie Freeman, Mayor
City of Muscatine
Diana Broderson, Mayor
City of Kewanee
Steve Looney, Mayor
City of Silvis; Villages of
Andalusia, Carbon Cliff,
Coal Valley, Cordova, Hampton,
Hillsdale, Milan, Oak Grove,
Port Byron, and Rapids City
Duane Dawson, Mayor, Milan
Cities of Aledo, Colona, Galva,
Geneseo; Villages of Alpha,
Andover, Annawan, Atkinson, Cambridge,
New Boston, Orion, Sherrard,
Viola, Windsor, and Woodhull
Kathy Carroll-Duda, Mayor, Geneseo
Cities of Blue Grass, Buffalo,
Eldridge, Fruitland, LeClaire,
Long Grove, McCausland,
Princeton, Riverdale, Walcott,
West Liberty, and Wilton
Marty O'Boyle, Mayor, Eldridge

COUNTY REPRESENTATIVES:

Henry County
Roger Gradert, Chair
Erik Brown, Member
Rex Kiser, Member
Mercer County
Vacant
Muscatine County
Scott Sauer, Chair
Nathan Mather, Member
Rock Island County
Ken "Moose" Maranda, Chair
Kim Callaway-Thompson, Member
Scott Terry, Member
Elizabeth Sherwin, Citizen

PROGRAM REPRESENTATIVES:

Ralph H. Heninger
Jerry Lack
Nathaniel Lawrence
Marcy Mendenhall
Rick Schloemer
Bill Stoermer
Jim Tank
Executive Director
Denise Bulat

RESOLUTION OF THE BI-STATE REGIONAL COMMISSION IN SUPPORT OF THE COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

WHEREAS, the Bi-State Regional Commission serves local government within Muscatine and Scott Counties, Iowa, and Henry, Mercer, and Rock Island Counties, Illinois; and

WHEREAS, the Bi-State Regional Commission has established continued economic development in the region as a major priority; and

WHEREAS, the economic opportunities and limitations exist in the Region that influence development possibilities; and

WHEREAS, the surveillance and analysis of these economic factors promote long range development consideration for coordinated action within the Region;

NOW, THEREFORE, BE IT RESOLVED THAT THE Bi-State Regional Commission hereby adopts the Comprehensive Economic Development Strategy Progress Report for May 1, 2017 to April 30, 2018 and the policies set forth therein.

Passed this 25th day of April 2018 by the Bi-State Regional Commission.

Signed:

Attest:

By:

Carol Earnhardt, Chair
Bi-State Regional Commission

Member
Bi-State Regional Commission

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Phone (309) 793-6300, Fax (309) 793-6305
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✧ **Mission Statement** ✧

To serve as a forum for intergovernmental cooperation and delivery of regional programs and to assist member local governments in planning and project development.

Community assistance to individual member counties, cities, and villages includes:

- ✧ Annexation Analyses
- ✧ Comprehensive Land Use Plans or Strategic Plans
- ✧ Data and Information Services
- ✧ Development of Codes
- ✧ Drug/Alcohol Testing Consortium
- ✧ Financial Services
- ✧ GIS Mapping
- ✧ Grant Applications
- ✧ Grant Management
- ✧ Graphic Design Services
- ✧ Household or Resident Surveys
- ✧ Information Services Membership (ISM) Program
- ✧ Intergovernmental Forums
- ✧ Joint Purchasing Council
- ✧ Long Range Transportation Planning
- ✧ Mapping Services
- ✧ Pedestrian/Trail Planning
- ✧ Park and Recreation Planning
- ✧ Personnel Assistance
- ✧ Public Safety
- ✧ Revolving Loan Funds (RLFs)
- ✧ River Crossing Monitoring/Coordination
- ✧ Riverfront Council
- ✧ Solid Waste Management
- ✧ Traffic Safety Activities
- ✧ Transportation Improvement Programming
- ✧ Website Design
- ✧ Word Processing

OFFICERS

- Chair:** **Carol Earnhardt**
Chair, Scott County Board
- Vice Chair:** **Ken "Moose" Maranda**
Chair, Rock Island County Board
- Secretary:** **Kathy Carroll-Duda**
Mayor, City of Geneseo
- Treasurer:** **Bob Gallagher**
Mayor, City of Bettendorf

STAFF

- Denise Bulat**, Executive Director, ext. 140
- Brandon Melton**, Senior Planner, ext. 122
- Bryan Schmid**, Senior Planner, ext. 123
- Carol Connors**, Finance/Human Resources Specialist, ext. 125
- Christine Cary**, MUNICES Project Manager, ext. 149
- Donna Moritz**, Administrative Services Director, ext. 128
- Gena McCullough**, Planning Director, ext. 146
- Jim Schmedding**, Interactive Media/Website Designer, ext. 135
- Lindsay Whitson**, Senior Planner, ext. 124
- Lisa Miller**, Data/Graphics/GIS Director, ext. 133
- Michael Saponaro**, Data Services Senior Planner, ext. 131
- Patty Pearson**, Senior Planner, ext. 138
- Peggy Merchie**, Accounting Technician, ext. 150
- Rachel Bruce**, Planning Assistant, ext. 130
- Sarah Gardner**, Planner, ext. 148
- Sarah Grabowski**, Desktop Publisher/Word Processor II, ext. 136
- Sharon Van Hook**, Accounting Clerk/Word Processor II, ext. 127
- Stacy DePorter**, 9-1-1 Project Manager, ext. 134
- Tianze Ma**, Transportation/Traffic Engineer, ext. 151
- To contact Bi-State Staff by e-mail use:**
First_name_initial_last_name@bistateonline.org
(No spaces in name, i.e. dbulat@bistateonline.org)

MEMBERSHIP

Serving Henry, Mercer, and Rock Island Counties in Illinois; Muscatine and Scott Counties in Iowa; and 46 municipalities within the five-county region.

WHO TO CONTACT AT



Office Information

Address: Bi-State Regional Commission
1504 Third Avenue
P.O. Box 3368
Rock Island, Illinois 61204-3368

General Phone: (309) 793-6300

Direct Phone: (309) 793-6302, then staff's extension number

Toll Free Phone: (888) BISTATE or
(888) 247-8283

Fax: (309) 793-6305

E-mail, general: bsrc@bistateonline.org
(See staff section of brochure for instructions on e-mailing individual staff members)

Visit us at . . .

BiStateOnline.org

WHO TO CONTACT

Activity	Staff Person
Accounting	Moritz/Connors/ Merchie
Air Quality Planning	McCullough/Melton/ Bulat
Bridges	Bulat/McCullough
BSRC Board Agenda	Bulat/Grabowski/ Moritz
Business Statistics	Saponaro/Miller
Business Finance/Revolving Loans	Moritz/Bulat
Census Information	Miller/Saponaro
Codification/Ordinances	McCullough/Pearson/ Saponaro/Bruce
Community Profiles	Miller/Saponaro
Community Surveys	McCullough/Whitson/ Saponaro
Comprehensive Land Use Planning	McCullough/Pearson/ Saponaro/Schmid/ Whitson/Melton/ Gardner
Cost of Living C.P.I./ACCRA	Miller/Saponaro
Crime Statistics	Miller/Saponaro
Data and Information Services	Miller/Saponaro
Demographic Data	Miller/Saponaro
Drug/Alcohol Testing Consortium	Whitson/Merchie/ McCullough
Economic Development	Bulat/Whitson/ Saponaro
Emergency Telephone System (9-1-1)	DePorter
Employment Statistics	Miller/Saponaro
Environmental Review	McCullough/Pearson/ Whitson
Financial Services	Moritz/Connors/ Merchie
Floodplain Information	Pearson/McCullough/ Melton
Geographic Information System (GIS)	Miller
Grant Alerts	McCullough/Melton/ Pearson/Saponaro/ Schmid/Whitson/ Gardner

Activity	Staff Person
Grant Applications	McCullough/Pearson/ Melton/Schmid/ Whitson/Saponaro/ Gardner/Bruce
Grant Management	McCullough/Whitson/ Saponaro/Melton
Graphic Design Services	Miller/Grabowski
Health Statistics	Miller/Saponaro
Historic Preservation	McCullough/Pearson/ Schmid
Housing Statistics	Miller/Saponaro
Income Statistics	Miller/Saponaro
Income Surveys	McCullough/Whitson/ Saponaro
Information Services Membership (ISM)	Saponaro/Miller
Interactive Media	Schmedding/Miller
Intergovernmental Forums	Bulat/McCullough
Job Descriptions	Connors
Joint Purchasing	Pearson/Schmid
Law Enforcement	Melton
Mailing Lists	Grabowski
Mapping Services	Miller
Natural Resources Planning/ Grants	McCullough/ Pearson/Melton/ Schmid/Gardner/ Bruce
Paratransit Procedures	McCullough/Whitson/ Schmid
Parcel Mapping	Miller
Personnel Policies & Assistance	Connors
Population Projections	Miller/Saponaro
Poverty Statistics	Miller/Saponaro
Public Officials Directory	Grabowski
Public Safety/Hazard Mitigation Planning	Melton/Pearson/ Saponaro/McCullough
Public Transit Services	McCullough/Schmid/ Whitson/Gardner
Recreation/Park/Greenway Planning Grants	Bulat/McCullough/ Pearson/Schmid/ Whitson

Activity	Staff Person
MUNICES Coordination	Cary
River Crossing Construction Coordination	McCullough/Schmid
Riverfront Planning & Development	McCullough/Schmid/ Pearson
Safe Routes to School	Schmid/Whitson/ Gardner
Sanitary Sewers/Water Systems	McCullough/Whitson/ Saponaro/Pearson
Socio-Economic Data	Miller/Saponaro
Solid Waste Management	McCullough/Bulat/ Gardner
Storm Sewers	Bulat/McCullough
Subdivision Regulations	Bulat/McCullough/ Pearson/Saponaro
Traffic Counts	Miller/Saponaro/ McCullough/Melton
Traffic Engineering	Ma
Traffic Safety Activities/ Accident Information	Melton/McCullough
Trail Planning	McCullough/Schmid
Transportation Improvement Programming	McCullough/Melton/ Whitson
Transportation Planning, General	Bulat/McCullough/ Melton/Schmid/ Whitson/Gardner
Transportation Planning, Long Range	Bulat/McCullough/ Melton/Schmid/ Whitson/Gardner
Transportation/Traffic Studies/ Modeling	Ma
Transit Planning/ Grant Management	McCullough/Schmid/ Whitson/Gardner
Website Design	Schmedding/Miller
Word Processing	Connors/Moritz
Zoning	Bulat/McCullough/ Pearson/Saponaro/ Whitson

Please Join Us To
Celebrate
The
RETIREMENT

of Kristy Korpi



**Friday, May 11, 2018
3:00 pm – 6:00 pm
Open House**

**Light Dinner and Dessert
(No gifts please)**

**Riverview Center
Harbor Drive
Muscatine, IA**



Roy J. Carver Charitable Trust

202 Iowa Avenue • Muscatine, Iowa 52761-3733

563/263-4010 • Fax: 563/263-1547

www.carvertrust.org

April 20, 2018

Mr. Richard Klimes
Director of Parks and Recreation
City of Muscatine
215 Sycamore Street
Muscatine IA 52761

Grant #18-5104

Dear Mr. Klimes:

On April 20, 2018, the Board of Trustees of the Carver Charitable Trust met and considered your request of \$140,000 to expand parking at a city recreation facility. I am pleased to inform you that your application was approved in the amount requested.

In order to receive the grant, it is necessary to have the appropriate signatures on both copies of the enclosed AGREEMENT OF GRANTEE form, which stipulates the legal and reporting requirements. Once the forms have been completed, **immediately return a copy via fax at 563/263-1547**, and then later mail the original to this office. A copy of this document should be retained for your files.

Assuming receipt of the signed AGREEMENT by **Wednesday, April 25th**, we intend to pay the grant in full at the end of April 2018. Please contact us promptly if you have any questions.

A final report, describing the progress of the project and related expenditures, will be due no later than May 15, 2019. We ask that you refer to the above grant number in any future correspondence concerning this award.

Congratulations on your grant award and best wishes for success as you prepare to undertake this initiative.

Sincerely,



Lynne M. Sasmazer, Ph.D.
Program Director

Enclosure: Agreement of Grantee (2)

lbm