

MINUTES
Parks & Recreation Advisory Commission
Wednesday, January 10, 2018 – 5:30 p.m.
Lower Level Conference Room

Members Present: Jennifer DeFosse, Angie Haller, Dana Kraft, Chris Howell, Al Wagner and Kim Warren

Members Absent: Brad Bark

Staff Present: Rich Klimes, Nick Gow and Dave Crawley

Guests Present: None

The meeting was called to order at 5:30 p.m.

Motion to approve minutes of the December 6, 2017 regular meeting. Moved by Kraft. Second by DeFosse. All ayes; motion carries.

Discussion – 2018-19 Department Budgets

Klimes distributed performance measures for the Parks and Recreation Department and gave a brief description of the budget process. Each division budget was discussed as follows:

- a. *Parks Administration* – Building and shelter rental numbers and goals for the Administration Division.
- b. *Park Maintenance* – Performance measures, the addition of one sand volleyball court at Weed Park and additional miles of right of way/trails that will require future maintenance. Commission was informed that the City recently acquired 22 properties and the Park Maintenance Division is currently maintaining those as well.
- c. *Swimming Pools* – Pool attendance, swim lesson participation and scholarship pass recipient numbers.
- d. *Recreation* – Programs offered and participation numbers.
- e. *Soccer* – Usage numbers and Commission was informed that the Soccer Complex sustained light damage from a storm this summer which was covered by insurance.
- f. *Kent Stein Park* – Performance measures and usage numbers which increased significantly this year.
- g. *Wellness* – Wellness Programs offered to City employees.
- h. *Cemetery* – Burial numbers and request for additional seasonal staff at the Cemetery.
- i. *Golf Clubhouse* – Rounds played, season passes sold, and beer sales. Also discussed food and beverages sales and the addition of more choices to the menu.
- j. *Golf Maintenance* – Blue birds fledged and the potential increase of no mow areas to the course.

- k. *Boat Harbor* – Slips rented and the potential addition of security cameras to the harbor. Also discussed the new houseboat docks and long docks funded by the R.E.A.P. Grant.
- l. *Marina* – Fuel sold and hours of operations.

Commission Member Kraft motioned to approve the 2018-19 Parks and Recreation Department Budgets. Seconded by Commission Member Warren. No further discussion. All ayes; motion carries.

Other Business

The Parks and Recreation Department will be hosting a Winter Festival on January 27th from 1:00 – 4:00 pm and Klimes encouraged the Commission to attend. Commission members Wagner, Kraft, and DeFosse offered to judge the Snow Sculpture Contest.

The Parks and Recreation Department hired a new Program Supervisor and her name is Kelsie Stafford. Klimes stated she will start on January 22nd and encouraged Commission members to stop in and say hello.

Klimes informed the Commission that the Special Event Listing will be done soon and will be posted on the City website.

Klimes stated the City Council budget discussion for the Parks and Recreation Department will take place on Monday, January 29th at 5:30 pm and invited all Commission members to attend.

There being no further business, the meeting adjourned at 6:18 p.m.

Respectfully submitted,

Jessica Rexroth
Office Coordinator