

City Administrator Report to Mayor & City Council

2018.03.23, Edition No. 302

WEEKLY UPDATE:

- Community Development: FYI...the Opportunity Zone application was submitted by the deadline. We'll send out more info as we learn about this new Federal program.
- Mississippi Drive: This notice has gone out to local business owners: The City of Muscatine, Muscatine Power & Water and KE Flatwork are planning to close Mississippi Drive for two weeks in April. The dates are tentatively set for April 16th - 27th. A meeting has been scheduled for Thursday, March 29th, 8:00 a.m. at Contrary Brewing for the Business Owners along the Mississippi Drive Construction Project. The purpose of the closure includes final landscaping, brick work, street lights and additional miscellaneous work (i.e. cleanup). This will also be an opportunity for the Contractor to share with all of you his 2018 construction schedule and the impact it has on your businesses.
- Mississippi Drive: This notice has also gone out to local business owners: The City of Muscatine and the Mississippi Dr. Contractor, KE Flatwork, are preparing for the 2018 construction season. Much of the work will be on Mulberry and E. 2nd Street. As such many of your business will experience inconveniences while the work is underway. We would like to meet with you to discuss the upcoming work and schedule and answer your questions. A meeting has been set for Thursday, March 29th at 9:00 a.m. at the new Library location (408 E. 2nd). Throughout the construction we will meet regularly to share schedules, anticipated street closures and provide project updates. Please make an effort to attend if possible. Hope to see you there.
- MFPRSI: Please find attached the MFPRSI Board Meeting Agenda for the forthcoming meeting on April 5, 2018.
- Bi-State: Attached is the March 28, 2018 Bi-State Regional Commission meeting packet. Sarah Grabowski, Desktop Publisher, Bi-State Regional Commission.
- CSO: Preliminary Information regarding Phase 4 of the CSO project - KE Flatworks was the apparent low bidder at \$6,109,522.45. Stanley's will be checking numbers and providing how much of the bid is for MP&W work. The 2nd lowest bidder was Langman at \$6,492,497.45, and 3rd was Hagerty at \$6,625,363.00. Very good bids overall. The total engineer's estimate was \$8,461,795 with the City's portion at \$6,899,820. The amount for Phase 4 that we used for the cost projection for the LOST referendum was \$6,826,457 for the City's portion.
- LOST: We have been contacted by the County with a request. The City of Stockton is requesting that the City of Muscatine approve a "courtesy motion" to allow Stockton to re-vote on the Local Option Tax. (Our concurrence is needed since we are more than half of the County.) This is tentatively for the November

general election. Per the County (via Secretary of State's Office), the City of Stockton would have to pay for the cost of the election. Muscatine would pay nothing and it would in no way affect Muscatine's LOST. It would simply be a courtesy motion made by Muscatine for Stockton to be able to put a LOST question on the General Election ballot.

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES
MUNICIPAL FIRE AND POLICE RETIREMENT SYSTEM OF IOWA
THURSDAY, APRIL 5, 2018 10:00 am**

LOCATION: MFPRSI OFFICES 7155 LAKE DRIVE SUITE 201, WEST DES MOINES, IA, 50266
OFFICE PHONE: (888) 254-9200

PRELIMINARY AGENDA [See Notes 1, 2, 3, 4 below]

MANAGERS

- A. SERVICE FIRMS REVIEW: INVESTMENT MANAGERS

CONSENT ITEMS

- MINUTES B. MINUTES AND SCHEDULES
1. REVIEW & APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
2. SCHEDULES – CALENDARS – CONTRACT SUMMARY

- ACTIVITY C. BENEFIT ACTIVITY REPORTS
1. COMMUNICATION PROGRAM ACTIVITY
2. DROP PROGRAM ACTIVITY UPDATE
3. SUSPENSION & WITHHOLDING REPORT

- PROJECTS D. DEVELOPMENT PROGRAM REPORTS
1. LEGISLATIVE REPORT

DISCUSSION/ACTION ITEMS

- E. FINANCIAL REPORTS
1. STATUS & ANY PROPOSED MODIFICATION OF THE BUDGET
- F. BOARD INQUIRIES & ANY MISC. DISCUSSION ITEMS
1) Administration Goals
- G. DISCUSSION OF LEGAL MATTERS, IMMINENT/PENDING LITIGATION CASES

- H. **CONSIDERATION OF & DETERMINATION ON APPEAL CASE (NONE)**
- I. **INVESTMENT PROGRAM UPDATE**
 - 1) Private Equity Commitment Recommendation
 - 2) Real Estate Portfolio Discussion
- J. **INVESTMENT PERFORMANCE REPORT**
- K. **STRATEGIC PLANNING UPDATE**
- L. **BUDGET, ADMINISTRATIVE POLICY MANUAL, & BOARD MANUAL DISCUSSION FOR FY19**

NOTES: 1) Subject to additions & modifications as topics develop. At the discretion of the Chairperson of the Board, the scheduling of individual subjects during the meeting may be adjusted to facilitate the efficient utilization of time. 2) You are hereby notified that the above named public body will hold a meeting at the dates, time and place specified. A vote may be considered to go into closed session pursuant to Iowa Code 21.5(c)(f). 3) Consent Agenda: Subjects that require only consent or approval by the Board of Trustees, including informational topics. Subjects upon which information is provided for the Board but which will not be reviewed at the Board meeting except at the request of an individual Board member or the administration. 4) The Board of Trustees will work through the agenda until completion. Breaks will occur periodically as deemed necessary by the Board chairperson.

NEXT BOARD MEETING: May 17, 2018

FINANCIAL
(green)

ACTION NEEDED
(yellow)

INFORMATIONAL
(white)

MEETING ANNOUNCEMENT AND AGENDA BI-STATE REGIONAL COMMISSION

Wednesday, March 28, 2018, 3:30 p.m.
Scott County Administrative Center
Sixth Floor Conference Room
600 West Fourth Street
Davenport, IA

- | FINANCIAL
(green) | ACTION NEEDED
(yellow) | INFORMATIONAL
(white) | |
|----------------------|---------------------------|--------------------------|--|
| | X | | 1. <u>Approval of the February 28, 2018 Minutes (See enclosed)</u> – Carol Earnhardt, Chair |
| X | X | | 2. <u>Treasurer's Report (See enclosed)</u> – Bob Gallagher, Treasurer |
| | | | 3. <u>Finance and Personnel Committee/Financial Matters</u> – Marty O'Boyle, Finance and Personnel Committee Chair |
| X | X | | a. <u>Bills</u> (See enclosed) |
| X | | X | b. <u>Report on Progress on Commission's FY 2018 Program Budget as of 2/28/2018</u> (See enclosed) |
| X | X | | c. <u>Contracts/Grants for Consideration</u> |
| | | | I. Other Contracts/Grants |
| | | X | 4. <u>Bi-State Region Comprehensive Economic Development Strategy (CEDS) Progress Report 2018 Draft Presentation</u> – Lindsay Whitson, Senior Planner |
| | X | X | 5. <u>Presentation and Consideration of Resolutions Supporting the FY2018 Quad Cities and Region 9 Transportation Work Planning Programs (TPWPs) (See enclosed)</u> – Gena McCullough, Planning Director |
| | | X | 6. <u>Motor Vehicle Enforcement and Trucking Industry Partnerships to Address Human Trafficking</u> – Sgt. Neil Suckow, Iowa Department of Transportation Motor Vehicle Enforcement |
| | | | 7. <u>Questions or Comments by Commissioners</u> |
| | | | 8. <u>Other Business</u> |
| | | | 9. <u>Adjournment</u> |

NEXT MEETING: **Wednesday, April 25, 2018 – 3:30 p.m.**
Scott County Administrative Center
Sixth Floor Conference Room
600 West Fourth Street
Davenport, IA

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, February 28, 2018, 3:30 p.m.
Scott County Administrative Center
600 West Fourth Street
Davenport, IA

MEMBERS PRESENT: Earnhardt – Chair, Acri, Beck, Broderson, Brown, Callaway-Thompson, Carroll-Duda, Dawson, Gallagher, Heninger, Kiser, Klipsch, Knobbe, Mather, Mendenhall, O’Boyle, Sallows, Sauer, Sherwin, Tank, Terry, Tompkins, Waldron

MEMBERS ABSENT: Geenen, Gradert, Lack, Lawrence, Looney, Maranda, Moore, Newton-Butt, Schloemer, Stoermer, Thoms

OTHERS PRESENT: Kathy Morris, Director, Waste Commission of Scott County; Brian Stineman, Director of Public Works, City of Muscatine; Mayor Ray Allen, City of LeClaire; Anthony Heddlesten, City of Riverdale Alderperson

STAFF PRESENT: Bulat, Gardner, Grabowski, Miller, Moritz

Chair Earnhardt called the meeting to order at 3:35 p.m. and asked for introductions of attendees.

1. **Approval of the January 24, 2018 Minutes.** Mayor Klipsch moved to approve the minutes of the January 24, 2018 meeting as presented. Mr. Terry seconded the motion, and it passed unanimously.
2. **Treasurer’s Report.** Mayor Klipsch presented the Treasurer’s Report for the month ending January 31, 2018, noting an ending total bank and book balance of \$795,677.53. Mayor Klipsch moved the report be accepted as written and mailed. Mayor O’Boyle seconded the motion, and it passed unanimously.
3. **Finance and Personnel Committee.**

- a. **Bills.** Mayor O’Boyle presented the bills totaling \$69,813.76, as listed on the following bills listing:

Bills List

City of East Moline, Municipal Code Enforcement System proceeds	\$ 6,308.70
City of Moline, Municipal Code Enforcement System proceeds	2,434.26
Opportunity Alliance LLC, consulting related to the enterprise zone application (cost reimbursed by participating member governments)	6,667.00
City of Rock Island, Municipal Code Enforcement System proceeds	24,945.91

Addendum

Blackhawk Bank & Trust, VISA charge card expenses related to 1 staff attending the Quad Cities Legislative Days in Springfield; ArcGIS Online Service Credits; 4 staff attending the Effective Presentations and Public Speaking seminar; Association of Pedestrian and Bicycle Professionals webinars; Quad City Riverfront Council meeting (costs reimbursed by participants); 1 staff attending the Quad City Stormwater conference; Illinois and Iowa Intergovernmental meetings (costs reimbursed by participants); Managers and Administrators Committee meeting (costs reimbursed by participants); Iowa Association of Regional Councils meeting; Chief Administrative & Chief Elected Officials meeting (costs reimbursed by participants); office supplies

Rock Island County Treasurer 6,169.49

03/2018	Rent	\$4,832.58
03/2018	Internet Access	88.00
02/2018	Managed Print Services	323.72
01/2018	Postage	525.63
10/2017-1/2018	Printing	39.38
10/2017-2/2018	Supplies	311.61
01/2018	Cell Phone	48.57

The Roosevelt Group LLC, January 2018 Legislative Technical Services 20,000.00
(cost reimbursed by participating member governments)

Mayor O'Boyle moved approval of the bills totaling \$69,813.76 as presented above. Mayor Gallagher seconded the motion, and it passed unanimously.

- b. Report on Progress on Commission's FY 2017-18 Program Budget as of January 31, 2018. Mayor O'Boyle explained the Program Budget Status Report was mailed in members' packets. The Commission is 58.3% through the fiscal year with 52.1% expended and within budget.
- c. Contracts/Grants for Consideration. Ms. Bulat presented the following contracts for consideration.
- Contract with Far Reach, Inc. for updates to the data warehouse website for \$8,300 for the period March 1, 2018 through June 30, 2018.
 - Contract with Roosevelt Group for consultant services for the Rock Island Arsenal (to be paid by local government participants). The contract is in the amount of \$240,000, and the period of the contract is February 1, 2018 to January 31, 2019.

Mayor Klipsch moved approval of the contracts as presented above. Mr. Kiser seconded the motion, and it passed unanimously.

4. Commission Committee Assignments for 2018-2019. Chair Earnhardt presented the list of the 2018-2019 officers and committees distributed at the meeting. Chair Earnhardt motioned to approve the Commission officers and committee assignments as presented. Mr. Mather seconded, and the motion passed unanimously.
5. Brief Overview of CEDS Progress Report 2018. Ms. Bulat informed the Commission that the Comprehensive Economic Development Strategy 2018 Progress Report (CEDS PR) is currently under development, and she provided a draft of the Analysis of Regional Economy section. Ms. Bulat touched on some highlights of strengths, opportunities, challenges, and threats to the Bi-

State Region's economy as identified by members of the CEDS committee. One item of particular note was the Kraft-Heinz plant relocation in which the original plan showed a job retention rate of 500 that has since increased to 700 jobs remaining in the area. The plant currently employs 1,400 people. However, the actual number of jobs retained is not known at this time.

Ms. Bulat also handed out a listing of completed, underway, and planned economic development-related projects in the Bi-State Region. She urged Commissioners to read through those lists and encourage their community employees to provide information on known projects they want included in the plan.

6. Regional Solid Waste Management Update. Ms. Gardner, Rock Island County Waste Management Agency (RICWMA) staff coordinator, reported that Rock Island County is served by two privately-owned and operated landfills. The county aims to achieve the state goal of a 25% diversion rate of material from the landfill, and historically has reported a rate between 22% and 31%. Nine communities in the county offer curbside recycling, and four additional drop-off sites are maintained by Republic Services and coordinated through RICWMA. RICWMA also partners with Weikert Iron and Metal Recycling and the Waste Commission of Scott County to coordinate used tire, appliance, e-waste, and household hazardous material (HHM) recycling. In 2017, RICWMA programs collected 1015 tons of paper and plastic products, 72 tons of tires, 142 tons of recycled appliances, 239 tons of e-waste, and 95 tons of HHM.

Ms. Gardner also gave a report from Henry County. The county has no active landfills, and solid waste generated within the county is transported elsewhere for disposal. Recycling efforts in the county are handled by Eagle Enterprises, which operates 11 single-stream drop off sites throughout the county, as well as curbside recycling in seven communities and private subscription service in two more. Eagle Enterprises also offers commercial recycling to Henry County businesses and maintains a drop-off site for e-waste. Together, these recycling activities generate between 8,000-9,000 tons of recycled material each year.

Mr. Stineman reported that solid waste in Muscatine County is sent to a landfill owned by the City of Muscatine, which receives an average of 40,000 tons of waste per year. In 2017, the landfill began work to open a new cell, and though it experienced some delays related to the effects of Hurricane Harvey on the liner manufacturer, the DNR approved usage of the new cell in January 2018. Muscatine also operates a compost site, which currently has a surplus of wood chips as a result of tornadoes in 2017. Curbside recycling in Muscatine is contracted through Republic Services, and the city hosts an annual Spring Cleanup Week to collect e-waste, used tires, and old appliances. In 2017, this event collected 3 semi-trailer loads of e-waste, 3 semi loads of tires, and 287 used appliances.

Ms. Morris noted that Scott County is served by the municipal Scott Area Landfill, which is operated by the Waste Commission of Scott County. The Waste Commission also operates a number of recycling programs for residents and businesses in the county. A recent change to single-stream recycling has resulted in a 250% increase in recycling tonnage for paper and plastics. Other facility updates have reduced the potential for lifting/back injuries in the electronic demanufacturing facility, increased participation in the HHM program, decreased staff exposure risks to sharps and biohazards, and reduced dust at the landfill. In 2017, the Waste Commission participated in a waste characterization study to better understand organic material in the waste stream and is currently evaluating the possibility of an organics program.

7. Questions or Comments by Commissioners. There were no further questions or comments by Commissioners.
8. Other Business. Ms. Bulat reported that the resiliency grant that she had presented to Commission in January for which Bi-State had applied was awarded on February 28, 2018. Bi-State will be part of this nationwide pilot program. It incorporates transportation planning, hazard mitigation and floodplain management, comprehensive planning, environmental planning, and economic development planning.
9. Adjournment. The meeting adjourned at 4:25 p.m.

Respectfully submitted,

Kathy Carroll-Duda

Kathy Carroll-Duda
Secretary

**BI-STATE REGIONAL COMMISSION
TREASURER'S REPORT
FOR THE MONTH ENDING FEBRUARY 28, 2018**

	<u>Balance February 1</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance February 28</u>
GENERAL SAVINGS ACCOUNT BANK & BOOK BALANCE:				
Balance – February 1, 2018	\$ 639,285.28			
Add Deposits		\$ 251,999.37		
Less Transfers			\$ 256,120.84	
Balance – February 28, 2018				\$ 635,163.81
RLF SAVINGS ACCOUNT BANK & BOOK BALANCE:				
Balance – February 1, 2018	\$ 1,177.29			
Add Deposits		\$ 0.13		
Less Transfers			\$ 0.00	
Balance – February 28, 2018				\$ 1,177.42
CHECKING ACCOUNT BANK AND BOOK BALANCE:				
Balance – February 1, 2018	\$ 51,323.51			
Add Deposits		\$ 159,519.44		
Less Checks Written			\$ 159,514.56	
Balance – February 28, 2018				\$ 51,328.39
PAYROLL ACCOUNT BANK & BOOK BALANCE:				
Balance – February 1, 2018	\$ 3,891.45			
Add Deposits		\$ 96,525.90		
Less Checks Written			\$ 96,617.67	
Balance – February 28, 2018				\$ 3,799.68
INVESTMENT ACCOUNTS BANK & BOOK BALANCE:				
Balance – February 1, 2018	<u>\$ 100,000.00</u>			
State Bank of Orion 12/25/17 – 6/25/18 (.35%)		\$ 0.00		
Add Investments Made			\$ 0.00	
Less Investments Matured				
Balance – February 28, 2018				<u>\$ 100,000.00</u>
TOTAL BANK & BOOK BALANCE:				
Balance – February 1, 2018	<u>\$ 795,677.53</u>			
Deposits in February		<u>\$ 508,044.84</u>		
Withdrawals in February			<u>\$ 512,253.07</u>	
Balance – February 28, 2018				<u>\$ 791,469.30</u>
<u>PASS THROUGH FUNDS</u>				
BI-STATE RLF ACCOUNT:				
Balance – February 1, 2018	<u>\$ 966,681.12</u>			
Add Deposits		\$ 9,501.71		
Less Withdrawals			\$ 100.00	
Balance – February 28, 2018				<u>\$ 976,082.83</u>
MERCER-MUSCATINE RLF ACCOUNTS:				
Balance – February 1, 2018	<u>\$ 279,897.24</u>			
Add Deposits		\$ 12,006.94		
Less Withdrawals			\$ 35.00	
Balance – February 28, 2018				<u>\$ 291,869.18</u>

**BILLS TO BE CONSIDERED FOR APPROVAL
AT THE MARCH 28, 2018
BI-STATE REGIONAL COMMISSION MEETING**

Environmental Systems Research Institute, Inc. (esri), Maintenance Agreement for ArcGIS Desktop Basic and Advanced software and license for Community Analyst Level 1 Plan, March 31, 2018 thru March 30, 2019	\$ 5,100.00
Thomas A. Skorepa, P.C., Administrator Hearing Officer February 2018 services (cost reimbursed by MUNICES)	3,605.00
The Roosevelt Group LLC, February 2018 Legislative Technical Services (cost reimbursed by participating member governments)	20,000.00
	<hr/>
TOTAL	<u>\$28,705.00</u>

Additional bills for which invoices have not yet been received and will be listed on an addendum to be distributed separately.

**BI-STATE REGIONAL COMMISSION
FY 2017-18 Program Budget Status Report
Through Month of February – 66.7% of Year**

ADOPTED BUDGET:	\$1,951,144.00	EXPLANATION:
EXPENDED THROUGH FEBRUARY:	\$1,146,353.39 (58.8%)	
STAFF LEVEL BUDGETED:	23.00 F.T.E.	
STAFF LEVEL MAINTAINED:	19.5 F.T.E.	

MEMBER GOVERNMENTS SERVED DIRECTLY AND ACTIVITIES DURING FEBRUARY:

ALEDO – MMRLF Coord.; Transit Mobility/HSTP Planning.
ALPHA – HCEDP Participation; Transit Mobility/HSTP Planning.
ANDALUSIA – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council; Website Support; Municipal Code Update; Mapping Asst.
ANDOVER – HCEDP Participation; Transit Mobility/HSTP Planning; Website Development.
ANNAWAN – Joint Purchasing Council; Transit Mobility/HSTP Planning; Trails Planning/Trails Grant Assistance.
ATKINSON – HCEDP Participation; Transit Mobility/HSTP Planning; Trails Planning; USDA inquiry; ILEPA Loan Application; Website Support; Joint Purchasing Council Info; Zoning Map Inquiry; Census BAS; Grants inquiry.
BETTENDORF – Air Quality Asst.; Drug & Alcohol Consort.; I-74 Bridge Coord.; FTA 5339 Grant Admin.; Transit Planning; Joint Purchasing; QCICNet; Haz. Mit. Plan; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Trail Coord.; REAP Plan Update; MPO Trans. Coord.; IDPH Complete Streets; RISE Application & Map; City/DOT Quarterly Mtg.
BLUE GRASS – Reg. 9 Transp. Coord.; Solid Waste Coord.; Hazard Mitigation Plan; Website Support; Zoning Map Update; Census BAS.
BUFFALO – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trail Planning Coordination; Hazard Mitigation Plan; Liaison; IDPH Complete Streets and Nutrition Grants.
CAMBRIDGE – HCEDP Participation; Transit Mobility/HSTP Planning; Anniv. Logo Graphics Assistance.
CARBON CLIFF – Joint Purchasing; RICWMA Staffing; MPO Trans. Coord.; Trail Planning, GIT Coord.
COAL VALLEY – Joint Purchasing; MPO Trans. Coord.; MUNICES Coord.; RICWMA Staffing; Floodplain; Census BAS.
COLONA – Joint Purchasing & Inquiry; Floodplain; GIT and Hennepin Parkway Coord.; MPO Coord.
CORDOVA – RICWMA Staffing; Riverfront Council; Transit Mobility/HSTP Planning.
DAVENPORT – Air Quality Asst.; Transit Planning; FTA 5339 Grant Admin. and 5307 funding inquiry; Joint Purchasing; QCICNet; Riverfront Council; RLF Loan Admin.; Scott Co. Housing Council; Solid Waste Coord.; Haz. Mit. Plan; Trails Planning; MPO Trans. Coord.; RISE Letter of Concurrence; School Distr. Safe Routes to School inquiry; IDPH Complete Streets; City/DOT Quarterly Mtg.
EAST MOLINE – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Council; RLF Admin.; RMS Coord.; Interop. Proj.; MPO Trans. Coord.; Trail Planning & GIT Coord.
ELDRIDGE – Drug & Alcohol Consort.; Solid Waste Coord.; Website Support; Haz. Mit. Plan; Trails Planning; IDPH Complete Streets/Sidewalk Assessment and Policy; MPO Trans. Coord.
FRUITLAND – Reg. 9 Transp. Coord.; Solid Waste Coord.; IDPH Complete Streets; Municipal Code Update.
GALVA – HCEDP Participation; Transit Mobility/HSTP Planning.
GENESEO – HCEDP Part.; Transit Mobility/HSTP Planning; Trail Planning and Hennepin Parkway Coord.
HAMPTON – MUNICES Coord.; RICWMA Staffing; MPO Trans. Coord.; Riverfront Council.
HENRY COUNTY – HCEDP Part.; Joint Purch.; Transit Mobility/HSTP Plan.; Trail & Greenway Plan/Hennepin Parkway Coord./Map; MPO Trans. Coord.; Enterprise Zone App.; NW IL Water Supply Study.
HILLSDALE – Transit Mobility/HSTP Planning.
KEWANEE – Transit Mobility/HSTP Planning.
LECLAIRE – Joint Purchasing; Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; Trails Planning and Funding Inquiry; Zoning/ Ordinance; IDPH Complete Streets/Sidewalk Assessment and Policy; Hazard Mitigation Plan.
LONG GROVE – Reg. 9 Trans. Coord.; IDPH Complete Streets; Solid Waste Coord.; Website Support; Code and Comp Plan Proposals; Hazard Mitigation Plan.
MCCAUSLAND – Reg. 9 Trans. Coord.; Solid Waste Coord.; IDPH Complete Streets; Hazard Mitigation Plan.
MILAN – E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; MUNICES Coord.; QCICNet; RICWMA Staffing; MPO Trans. Coord.; RLF Admin.; RMS Coord.; Interoperability Project; Cons. Dispatch Study Asst.; Comp Plan Update.
MOLINE – Air Quality Asst.; E9-1-1 Coord.; Joint Purch.; I-74 Bridge Coord.; IL QC Intergov. Comm.; MUNICES Coord.; QCICNet; RICWMA Staffing; Riverfront Cncl; RLF Adm.; RMS Coord.; Trails Coord.; Loan Traffic Counters; MPO Trans. Coord.; Interop. Proj.
MUSCATINE CITY – Air Quality Asst.; Joint Purch.; Reg. 9 Transportation Coord.; IDPH Complete Streets; MMRLF Coord.; Solid Waste Coord.; Trails Planning/ADT Coord. & signage; Trails Use Count Collection.
MUSCATINE COUNTY – Air Quality Asst.; Joint Purch.; Reg. 9 Coord. & Port Coord. Mtg.; Trails Plan/ADT Coord.; Transit Mobility Coord.; MMRLF Coord.; Cedar River Watershed Planning.
NEW BOSTON – Transit Mobility Coord./HSTP Planning; ITEP Grant Inquiry; Grant Administration.
NICHOLS – Services Presentation; IDPH Complete Streets; FEMA Fire Grant Asst.
OAK GROVE – E9-1-1 Coord.; MPO Trans. Coord.; Census BAS.
ORION – HCEDP Participation; Website Support; Transit Mobility/HSTP Planning; Census BAS.
PORT BYRON – RICWMA Staffing; MPO Trans. Coord.; Riverfront Council.
PRINCETON – Riverfront Council; Solid Waste Coord.; MPO Trans. Coord.; IDPH Complete Streets; Trail Planning; Hazard Mitigation Plan.
RAPIDS CITY – RICWMA Staffing; Riverfront Council; MPO Trans. Coord.
RIVERDALE – Riverfront Council; MPO Trans. Coord.; Solid Waste Coord.; IDPH Complete Streets; Trails Coord.; Website Support; Hazard Mitigation Plan.
ROCK ISLAND CITY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purch.; MUNICES Coord.; QCICNet; Riverfront Cncl.; RICWMA Stfg.; RLF Loan Admin.; RMS Coord.; Interop. Proj.; Trails Coordination; MPO Trans. Coord.
ROCK ISLAND COUNTY – Air Quality Asst.; E9-1-1 Coord.; IL QC Intergov. Comm.; Joint Purchasing; LEPC Committee; MUNICES Coord.; QCICNet; RICWMA Stfg. & Website Support; RMS Coord.; Trail Coord.; Transit Mobility/HSTP Planning + QC Rideshare; Passenger Rail; Floodplain Coord. Efforts; QC Health Initiative; MPO Trans. Coord.; Enterprise Zone App.; Forest Preserve Plan Update/Complete Streets; Census BAS; GMAHA HUD Environmental Review; NW IL Water Supply Study; Graphics Assistance-Stationary.
SCOTT COUNTY – Financial Mgmt – Scott Co. KIDS and Scott Co. Hsg. Cncl.; Air Quality Coord.; I-74 Bridge Coord.; Joint Purch.; QCICNet; Reg. 9 Transportation Coord. & MPO Trans. Coord.; RLF Admin.; IDPH Complete Streets Planning; Trail Planning/ADT Coord.; REAP Plan Update; Transit Mobility/HSTP Planning + IA/QC Rideshare; Interop. Project; QC Health Initiative; Countywide IT Services/Equipment Coord.; Hazard Mitigation Plan Update; QC & Co EPC Meetings; QC Earth Coalition; Census BAS.
SHERRARD – Joint Purchasing; Transit Mobility/HSTP Planning; Website Support; IL EPA Loan Application.
SILVIS – E9-1-1 Coord.; IL Intergov. Comm. Coord.; Joint Purch.; MUNICES Coord.; QCICNet; RICWMA Stfg.; RMS Coord.; MPO Trans. Coord.; Trails Planning & GIT Coord. and TA funding implementation; RLF Loan Admin.; Census BAS
VIOLA – Transit Mobility/HSTP Planning.
WALCOTT – Reg. 9 Transportation Coord.; RLF Admin; Solid Waste Coord.; IDPH Complete Streets; Comp Plan Update; Trail Coord.; Hazard Mitigation Plan.
WEST LIBERTY – Air Qual. Coord.; Reg. 9 Transportation Coord.; IDPH Complete Streets; Trails Plan/ADT Coord. Solid Waste Coord.; MMRLF; Housing Assessment Mtg.
WILTON – Air Qual. Coord.; Reg. 9 Transp. Coord.; IDPH Complete Streets; Solid Waste Coord.; MMRLF.
WINDSOR – Transit Mobility/HSTP Planning; CDBG Grant Admin.
WOODHULL – HCEDP Participation; Transit Mobility/HSTP Planning.

Bi-State Report – February

COMMUNITY/ECONOMIC DEVELOPMENT: Provided information to Henry County Economic Development Partnership (HCEDP) board. Attended IA RELAT meetings. Attended Iowa Regional Council of Governments meeting. Assisted members with legislative priorities and participated in Springfield Illinois delegation visit. Organized to host 2 “Big Table” discussions. Communicated with Mercer and Muscatine Counties’ economic development officials to discuss development efforts and strategies. Attended Iowa COG training conference. Continued CEDS update and projects list. Data warehouse www.greaterqcregiondata.org website refinements.

DATA/GRAPHICS/MAPPING/ON-LINE SERVICES

Data Center: Staff responded to 11 data and map requests including 4 from local governments, 4 from non-profits, 2 from businesses, and one from the media. The data section of the Bi-State website had 30 page views. The data portal (www.greaterqcregiondata.org) had 167 sessions and 448 page views. Staff activities included: collecting data for the Comprehensive Economic Development Strategy (CEDS), the Rock Island County Forest Preserve Plan Update, and a Walcott Comprehensive Plan Update; and helping governments prepare for the 2020 Census - Local Update of Census Addresses (LUCA) and Boundary Annexation Survey (BAS) Programs.

Graphics/GIS/Mapping: Alternative Fuels Summit Flier Development; Coverage Area Map for WQPT; QC Street Map (Folded & Wall Versions) Distribution; QCTrails.org Website; Region-wide Aerial Photo Update Coordination; Transit Development Plan Mapping; Update/Maintain GIS Data for Street Centerlines, Traffic Counts, MPA Boundary, Federal Functional Class Routes, Urban Areas, Corporate Limits, Landmarks, Rail, Trails, and other layers.

www.bistateonline.org: Total pages viewed for February 2018 was 2,366 and top pages viewed included: Home Page (712); Joint Purchasing Council/Bid Notices & Tabulations (412); Average Daily Traffic Counts (101); Documents (89); Our Staff (81); Search (80); I-74 Bridge Construction Update (51); and Contact Us (48).

ENVIRONMENTAL, RECREATION, RIVERFRONT SERVICES: Responded to inquiries & assisted with trail/recreation project funding assistance/grants and trail use counting. Preparing Rock Island County Forest Preserve Plan, Henry County Greenways and Trails Plan, and Muscatine County Trails Plan updates. Served Rock Island County Waste Management Agency (RICWMA) with oversight, and management of waste disposal and recycling programs, drop-off recycling program, reporting, and overall agency administration. Responded to RICWMA telephone inquiries from general public & media concerning solid waste and recycling issues. Participated in stormwater conference and NW IL Water Supply Study. Continued coordination of issues related to Bi-State Region Clean Air Partnership and strategies for emission reduction. Planning for alternative fuels/vehicles workshop April 3. Continued multi-jurisdictional hazard mitigation planning. Attended River Action meetings. Organized and held bi-monthly meeting of Quad City Riverfront Council.

INTERGOVERNMENTAL FORUMS AND REGIONAL SERVICES: Continued assistance to the Joint Purchasing Council (JPC). Worked on the following bids: utility supplies, turf chemicals, can liners, food service supplies, janitorial supplies, printer supplies and copier paper. Staffed Quad Cities Area intergovernmental forums and meetings of managers, administrators, and chief elected officials. Continued coordination and planning for the awarded Department of Justice interoperability grant. Assisted with Rock Island Arsenal issues. Participated in QC Emergency Planning Committee meeting.

REVOLVING LOAN FUND (RLF): Administered Bi-State RLF Program: Prepared meeting cancellation and financial summary report. Provided information to potential applicants. Continued receiving job creation information from active companies. Administered Mercer/Muscatine RLF Program (MMRLF): Prepared financial summary report. Provided information to potential applicants. Worked with Aledo, Muscatine City and County, West Liberty, and Wilton to identify potential projects for gap financing.

TRANSPORTATION PLANNING, PROGRAMMING AND PROJECT DEVELOPMENT: Attended related meetings, presented information, and continued staff coordination of river crossing issues. Served transportation inquiries on projects, funding, and rail crossings. Held interdisciplinary traffic safety meeting. Monitoring bridge restrictions. Prepared monthly reports of federal transportation programs and coordinated related funding/reporting. Monitored air quality emission issues and exceedances. Submitted/awarded extreme weather durability and resiliency assessment funding request. Worked on connections of American Discovery Trail (ADT)/Grand Illinois Trail and Mississippi River Trail and attended related meetings (IL Greenways/Trails Council), as well as other trails planning and grant assistance. Facilitated QCTrails.org site maintenance. Conducted trails counter analysis. Facilitated issues related to Bi-State Regional Trails Committee and reviewed IL ITEP applications. Facilitated Complete Streets projects for sidewalk policies development. Coordinated Bi-State Drug and Alcohol Testing Consortium random testing program. Continued Transit Development Plan update. Developed outreach strategy for QC Rideshare dashboard. Monitored MPO and Iowa Region 9 FY18 Transportation Planning Work Programs and coordinated MPO FY18 TPWP revisions. Prepared FY19 TPWP. Monitored MPO & Region 9 Federal Fiscal Year (FFY) 2018-21 Transportation Improvement Programs (TIP), including facilitating TIP revisions, monitoring Iowa federal aid swap policy, and maintenance of data entry in Iowa Transportation Project Management System (TPMS) as part of transportation improvement programming. Supported states’ traffic safety performance measures targets. Administered Illinois Region 2 transit HSTP coordinator position and attended RIM meeting. Administered Federal Transit Administration (FTA) 5339 grants. Monitored status of implementation of passenger rail service to Chicago. Participated in ILDOT planning carryover and performance management tele-meetings. Participated in webinars, workshops, and conferences on various transportation topics related to performance management; freight, transit asset management, walking, and bicycles.



OFFICERS:
CHAIR
Carol Earnhardt
VICE-CHAIR
Ken "Moose" Maranda
SECRETARY
Kathy Carroll-Duda
TREASURER
Bob Gallagher

MUNICIPAL REPRESENTATIVES:

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Frank Klipsch, Mayor
Kerri Tompkins, Alderperson
JJ Condon, Alderperson
Randy Moore, Citizen
City of Rock Island
Mike Thoms, Mayor
David Geenen, Alderperson
City of Moline
Stephanie Acri, Mayor
Mike Waldron, Alderperson
City of Bettendorf
Bob Gallagher, Mayor
City of East Moline
Reggie Freeman, Mayor
City of Muscatine
Diana Broderson, Mayor
City of Kewanee
Steve Looney, Mayor
City of Silvis; Villages of
Andalusia, Carbon Cliff,
Coal Valley, Cordova, Hampton,
Hillsdale, Milan, Oak Grove,
Port Byron, and Rapids City
Duane Dawson, Mayor, Milan
Cities of Aledo, Colona, Galva,
Geneseo; Villages of Alpha,
Andover, Annawan, Atkinson, Cambridge,
New Boston, Orion, Sherrard,
Viola, Windsor, and Woodhull
Kathy Carroll-Duda, Mayor, Geneseo
Cities of Blue Grass, Buffalo,
Eldridge, Fruitland, LeClaire,
Long Grove, McCausland,
Princeton, Riverdale, Walcott,
West Liberty, and Wilton
Marty O'Boyle, Mayor, Eldridge
COUNTY REPRESENTATIVES:
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Erik Brown, Member
Rex Kiser, Member
Mercer County
Vacant
Muscatine County
Scott Sauer, Chair
Nathan Mather, Member
Rock Island County
Ken "Moose" Maranda, Chair
Kim Callaway-Thompson, Member
Scott Terry, Member
Elizabeth Sherwin, Citizen
Scott County
Tony Knobbe, Chair
Ken Beck, Member
Carol Earnhardt, Member
Jazmin Newton-Butt, Citizen
PROGRAM REPRESENTATIVES:
Ralph H. Heninger
Jerry Lack
Nathaniel Lawrence
Marcy Mendenhall
Rick Schloemer
Bill Stoerner
Jim Tank
Executive Director
Denise Bulat

RESOLUTION

BI-STATE REGIONAL COMMISSION
ADOPTING THE FY2019 TRANSPORTATION PLANNING WORK PROGRAM,
AUTHORIZING FILING OF GRANT APPLICATIONS AND EXECUTION
OF GRANT CONTRACTS CONSISTENT WITH THE WORK PROGRAM

- WHEREAS, the Bi-State Regional Commission serves local government within Scott and Muscatine Counties, Iowa and Rock Island, Henry and Mercer Counties, Illinois; and
- WHEREAS, the purpose and objectives of the Bi-State Regional Commission are to serve as a forum for intergovernmental cooperation, provide technical assistance, serve as an information clearinghouse for data and the intergovernmental project review process, assist in the allocation of state and federal funds and conduct regional studies; and
- WHEREAS, the Bi-State Regional Commission annually develops a transportation planning work program which describes all major transportation planning work tasks to be performed by its staff during the coming fiscal year; and
- WHEREAS, the federal and state agencies which provide funding for the activities described in the work program require submittal of grant applications and execution of contracts;

NOW, THEREFORE, BE IT RESOLVED by the Bi-State Regional Commission on this 28th day of March 2018 as follows:

1. That the FY2019 Transportation Planning Work Program contains major transportation work activities which are consistent with the purpose and objectives of the Commission;
2. That the Commission Chair, Secretary, and Executive Director, as appropriate, are hereby authorized to submit the necessary applications to the:
 - State of Illinois, Department of Transportation; and
 - State of Iowa, Department of Transportation;
3. That the appropriate Commission officials are authorized to execute the planning grants resulting from the above stated applications; and
4. That the appropriate Commission officials are authorized to furnish all assurances and additional information as may be required in connection with all grant applications and contacts.

SIGNED:

ATTEST:

by _____
Carol Earnhardt, Chair
Bi-State Regional Commission

by _____
Officer
Bi-State Regional Commission

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RESOLUTION

BI-STATE REGIONAL COMMISSION ADOPTING THE FY2019 REGION 9 TRANSPORTATION PLANNING WORK PROGRAM AUTHORIZING FILING OF GRANT APPLICATIONS AND EXECUTION OF GRANT CONTRACTS CONSISTENT WITH THE WORK PROGRAM

OFFICERS:

CHAIR
Carol Earnhardt
VICE-CHAIR
Ken "Moose" Maranda
SECRETARY
Kathy Carroll-Duda
TREASURER
Bob Gallagher

MUNICIPAL REPRESENTATIVES:

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Reggie Freeman, Mayor
City of Muscatine
Diana Broderson, Mayor
City of Kewanee
Steve Looney, Mayor
City of Silvis; Villages of
Andalusia, Carbon Cliff,
Coal Valley, Cordova, Hampton,
Hillsdale, Milan, Oak Grove,
Port Byron, and Rapids City
Duane Dawson, Mayor, Milan
Cities of Aledo, Colona, Galva,
Geneseo; Villages of Alpha,
Andover, Annawan, Atkinson, Cambridge,
New Boston, Orion, Sherrard,
Viola, Windsor, and Woodhull
Kathy Carroll-Duda, Mayor, Geneseo
Cities of Blue Grass, Buffalo,
Eldridge, Fruitland, LeClaire,
Long Grove, McCausland,
Princeton, Riverdale, Walcott,
West Liberty, and Wilton
Marty O'Boyle, Mayor, Eldridge

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Erik Brown, Member
Rex Kiser, Member
Mercer County
Vacant
Muscatine County
Scott Sauer, Chair
Nathan Mather, Member
Rock Island County
Ken "Moose" Maranda, Chair
Kim Callaway-Thompson, Member
Scott Terry, Member
Elizabeth Sherwin, Citizen

PROGRAM REPRESENTATIVES:

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Tony Knobbe, Chair
Ken Beck, Member
Carol Earnhardt, Member
Jazmin Newton-Butt, Citizen
Ralph H. Heninger
Jerry Lack
Nathaniel Lawrence
Marcy Mendenhall
Rick Schloemer
Bill Stoerner
Jim Tank
Executive Director
Denise Bulat

- WHEREAS, the Bi-State Regional Commission serves local government within Muscatine and Scott Counties, Iowa and Henry, Mercer, and Rock Island Counties, Illinois; and
- WHEREAS, the purpose and objectives of the Bi-State Regional Commission are to serve as a forum for intergovernmental cooperation, provide technical assistance, serve as an information clearinghouse for data and the intergovernmental project review process, assist in the allocation of state and federal funds and conduct regional studies; and
- WHEREAS, the Bi-State Regional Commission annually develops a transportation planning work program which describes all major transportation planning work tasks to be performed by its staff during the coming fiscal year for Region 9; and
- WHEREAS, the federal and state agencies which provide funding for the activities described in the work program require submittal of grant applications and execution of contracts;
- NOW, THEREFORE, BE IT RESOLVED by the Bi-State Regional Commission on this 28th day of March 2018 as follows:
1. That the FY2019 Transportation Planning Work Program for Region 9 contains major transportation work activities which are consistent with the purpose and objectives of the Commission;
 2. That the Commission Chair, Secretary, and Executive Director, as appropriate, are hereby authorized to submit the necessary applications to the State of Iowa, Department of Transportation;
 3. That the appropriate Commission officials are authorized to execute the planning grants resulting from the above stated applications; and
 4. That the appropriate Commission officials are authorized to furnish all assurances and additional information as may be required in connection with all grant applications and contracts.

SIGNED:

ATTEST:

by: _____
Carol Earnhardt, Chair
Bi-State Regional Commission

by: _____
Officer
Bi-State Regional Commission

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