
City Administrator Report to Mayor & City Council

2018.02.09, Edition No. 297

WEEKLY UPDATE:

Training: Active shooter training is set for **February 15th at 6pm**, City Council Chambers. Ideally, we'd like to have all members present. Thanks!

Budget: Just a reminder that the Public Hearing is **March 1st at 7pm** in the City Council Chambers.

- Fire: Davenport Fire is hiring three of our paramedics in April (understand the reasoning to be the following - hometown, fire only, wages). Chief Ewers is working to hire one paramedic immediately and is working on a plan to replace the other two in preparation for April. The department should have a Civil Service list by May.
- CSO: Attached please find the January 2018 West Hill projects monthly progress report provided by Karmen Heim, P.E., Senior Environmental Engineer, Stanley Consultants.
- Bi-State: FYI - I received some updated information that I felt was important enough to issue another updated version of the Public Officials Directory. However, moving forward, any newly-submitted changes will be held until the next update is issued in July. This document is also available on our website, www.bistateonline.org in a module on the left-hand side of the home page or under Documents, Administration. Sarah Grabowski, Desktop Publisher, Bi-State Regional Commission
- Library: Please see the progress report and photos from Project Manager, Glenn Stelzner regarding Library reconstruction.
 - Demolition is 90% complete and the project is well into the construction phase.
 - Structural floor reinforcement is complete with the exception of the steel beam on the lower level (LL)
 - Under slab sewer trench on LL is backfilled, compacted, and ready for concrete
 - Wall framing 90% complete on all floors
 - Electrical and data rough in is 90% complete on all floors
 - Plumbing rough in is complete on all floors. Water coolers are installed on L1 & L3
 - Upcoming Week 6
 - Complete wall framing all floors
 - Complete Sheetrock installation on all floors
 - Complete electrical and data rough in all floors
 - Form for concrete on LL
 - Construction is slightly ahead of schedule and on budget. There are no outstanding Requests for Information or pending Change Orders.

Additional Info:

Library meeting on Wednesday, January 31st:

1. Furnishings:
 - A. Schedule for Procurement:
 - February 5th: Final Cost Estimate (Glenn)
 - February 8th: Council Agenda Item Notification (Cinda)
 - February 12th: Memo to City Administrator (Pam)
 - February 15th: Request Council to Authorize Issuance of a Purchase Order
 - B. 8 - 10 Weeks Delivery
2. Shelving:
 - A. Schedule for Procurement:
 - February 8th: Open Bids
 - February 8th: Council Agenda Item Notification (Cinda)
 - February 12th: Memo to City Administrator (Pam/Bobby)
 - February 15th: Request Council to Authorize Issuance of a Purchase Order
 - B. 12 - 14 Week Delivery
3. Construction:
 - A. Pay App #2 submitted
 - B. Update from Glenn to Council sent to City Administrator
 - C. Project on schedule
 - D. Glenn/Library staff tailoring certain construction related needs.
4. "The Story":
 - A. Working with Adam & the Iowa Arts Council
5. Endowment:
 - A. Pam is working with Friends of the Library and the Community Foundation
6. Vending Operation:
 - A. Greg/Hill to work on a Request For Proposal - set date and time
7. Next Meeting --- February 14th at 2:00 p.m.

Projects:

The following are the notes from the Team Meeting on Wednesday, February 7, 2018:

1. West Hill Sewer Separation:
 - a. Extend completion of punch list items to April '18.
 - b. Liquidated Damages will apply if punch list not completed
 - c. Phase III A & B retainage not paid
2. Mulberry Ave. Reconstruction Project:
 - a. Landscaping work still needs completed

- b. Portion of retainage still being held by City
- 3. Mississippi Drive Corridor Project:
 - a. Mississippi Dr. open from Broadway to Iowa Ave.
 - b. Access to Riverfront via Iowa Ave.
 - c. CP Rail installing "Quiet Zone" hardware
 - d. MPW installing traffic signals (Iowa/Mississippi Dr) and Street Lights
 - e. KE Flatwork/KMA working on sewer/water main from Sycamore past Mulberry
 - f. Preliminary Traffic Control Plan discussed with KE/HNI/Kent - 1/29/18
- 4. Musser Public Library and HNI Community Center Project:
 - a. Demolition 90% complete
 - b. Structural Floor reinforcement is complete
 - c. Under slab sewer trench complete and ready for concrete
 - d. Wall framing 90% complete on all floors
 - e. Electrical and data rough-in is 90% complete
 - f. Plumbing rough-in is complete on all floors
 - g. Construction on schedule and within budget
 - h. No change orders pending
- 5. Riverside Park Master Plan:
 - a. Meet with MPW in advance of SEH meeting
- 6. 2017/2018 Sidewalk Program:
 - a. Spring 2018 Project
- 7. Grandview Ave. Reconstruction Design Proposal:
 - a. Public Meeting scheduled for February 8th
 - b. Staff Meeting with BM - February 21st
 - c. Tentative Bid Letting date: 2/19/19
 - d. First DOT submittal: August 2018
- 8. 2nd/Mulberry Roundabout Design:
 - a. Impact 7G de-federalizing report due to DOT February 9, 2018
 - b. DOT approval of report by April 2018
 - c. Impact 7G to conduct Historic Documentation of Garage
 - d. Activities during February - April include:
 - (1) Begin property negotiations/acquisitions
 - (2) Prepare specs for demolition
 - (3) Direct Bolton-Menk to complete design
 - e. Goal: 2018 construction
- 9. West Side Trail:
 - a. Environmental Phase I Cultural Resources survey needed
 - b. Martin-Whitacre working with Earthview Environmental
 - c. Archaeological survey postponed until Spring

10. Phase IV West Hill Sewer Separation Project:

- a. Bid Letting - March 2018
- b. Construction Start - May 2018

11. Quiet Zone:

- a. Anticipated Completion - February 23, 2018

12. Second Street Connector Design:

- a. Mulberry to Pine

13. 2018 Projects:

- a. Carver Corner
- b. DOT Lake Park Blvd. Site
- c. City Hall Security
- d. Park & Rec Dept. Projects
- e. Aerial Photography RFP
- f. Roundabout: Houser/Fulliam
- g. Park Ave. 3 Lane configuration

If you have any questions, please contact me. RHill