

## City Administrator Report to Mayor & City Council

2018.01.26, Edition No. 295

### WEEKLY UPDATE:

Training: Active shooter training is set for **February 15th at 6pm**, Council Chambers. Ideally, we'd like to have all members present. Thanks!

- Roundabouts: DPW Director Stineman has provide the link below. The attached link features the best information he have found to date on roundabouts. It was created by the Federal Highway Administration. The informational video in the middle of the page is very good. Website: <https://safety.fhwa.dot.gov/intersection/innovative/roundabouts/>
- CSO: Please see the attached preliminary map of Phase 4 for your reference.
- Port: Kent and Bi-State are coordinating an upcoming meeting with regional businesses geared toward potential corporations that might use the port.
- Auction: Here is a listing of what will be available on the Publicsurplus.com website starting next Monday January 29th, the auction will be up for 14 days.
- Riverfront: Attached please find preliminary CIP information related to the Riverfront Master Plan.
- Budget: A 2018/19 Budget page has been set up and will be updated with the budget materials as we go. <http://www.muscatineiowa.gov/666/Annual-Budget>
- The City received a \$7000 Trees Forever grant from Alliant for trees along Houser and wishing the Dog Park.

Additional Information on Roundabouts provided by City Planner Fangman:

I have come across some link regarding a mini-roundabout built in Shakopee, Minnesota in 2014.

A very good video from Minnesota on how to navigate mini-roundabouts.  
<https://www.youtube.com/watch?v=idzt5hoDRhE>

The following link is a very technical presentation on the advantages of mini-roundabouts.

[http://mcdite.org/PDF/Past/2015\\_Annual\\_Meeting/Session%206B2%20-%20Amer%20Zhang.pdf](http://mcdite.org/PDF/Past/2015_Annual_Meeting/Session%206B2%20-%20Amer%20Zhang.pdf)

The most interesting part of this presentation were links to some Youtube videos showing how traffic flowed through this intersection in Shakopee, before and after a mini-roundabout was installed. These videos are good visual illustration of the benefits

Before.

<https://www.youtube.com/watch?v=xGqpcw5GAyc&feature=youtu.be>

<https://www.youtube.com/watch?v=ygwgv2Srwmg&feature=youtu.be>

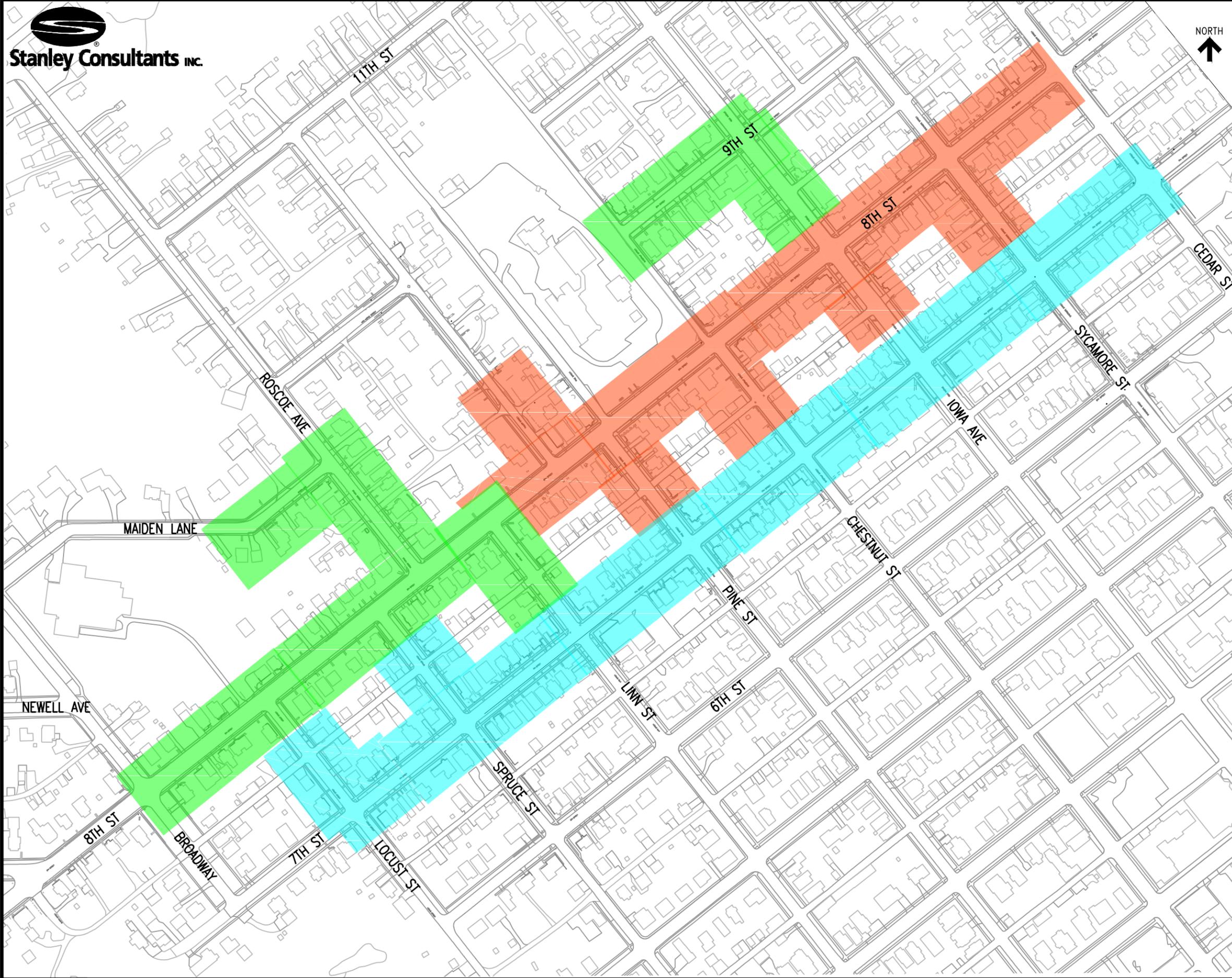
[https://www.youtube.com/watch?v=jV\\_48cu6B5Q&feature=youtu.be](https://www.youtube.com/watch?v=jV_48cu6B5Q&feature=youtu.be)

After

<https://www.youtube.com/watch?v=jxhFs5wYank&feature=youtu.be>

<https://www.youtube.com/watch?v=CK1TDAnNGaw&feature=youtu.be>

[https://www.youtube.com/watch?v=jV\\_48cu6B5Q&feature=youtu.be](https://www.youtube.com/watch?v=jV_48cu6B5Q&feature=youtu.be)



**LEGEND**

-  4A - 2018
-  4B - 2019
-  4C - 2020

PRELIMINARY ISSUE  
FOR REVIEW  
NOT FOR CONSTRUCTION  
1-12-18

CITY OF MUSCATINE - PHASE 4  
WEST HILL AREA SANITARY AND STORM SEWER SEPARATION  
MUSCATINE, IOWA

**FIGURE 1**  
**PROPOSED SEWER**  
**AND PAVING WORK**



## Held Auctions for City of Muscatine

<input type="checkbox"/>	Auction	Title		Asking Price	Revise	Copy	Delete
<input type="checkbox"/>	2008458	Misc. boat docks - PM1		\$5.00	Revise		
<input type="checkbox"/>	2008463	Misc. boat docks - PM2		\$5.00	Revise		
<input type="checkbox"/>	2008467	Misc. boat docks - PM3		\$5.00	Revise		
<input type="checkbox"/>	2008473	Misc. boat docks - PM4		\$5.00	Revise		
<input type="checkbox"/>	2008476	Misc. boat docks - PM5		\$5.00	Revise		
<input type="checkbox"/>	2008478	Misc. boat docks - PM6		\$5.00	Revise		
<input type="checkbox"/>	2008482	Misc. boat docks - PM7		\$5.00	Revise		
<input type="checkbox"/>	2008491	Misc. boat docks - PM8		\$5.00	Revise		
<input type="checkbox"/>	2008599	Tire ladder - VM1		\$5.00	Revise		
<input type="checkbox"/>	2008609	Nissan AC compressor - VM2		\$5.00	Revise		
<input type="checkbox"/>	2008614	Box of misc. used radio's and camera equipment - VM3		\$5.00	Revise		

1/23/2018

Public Surplus: Held Auctions

<input type="checkbox"/>	Auction	Title		Asking Price	Revise	Copy	Delete
<input type="checkbox"/>	2008627	Old bus wheels - VM4		\$5.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2008631	Water and anti freeze mixer - VM5		\$100.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2008640	Winch controller and cable - PD1		\$5.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2008645	Retracting hose dispenser reel - VM6		\$5.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2008649	Air vac for working on AC systems - VM7		\$2.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2008651	Used time clock - PWADMIN1		\$5.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2008654	15 wheel and tire 5 bolt - VM8		\$2.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2008656	4 - 22.5 wheels with locking rings - VM9		\$5.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2008681	Misc. 12 volt automotive lights - VM10		\$2.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2013154	Kimball Plano - Housing1		\$10.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2013160	2 - 4 drawer lateral file cabinets - PWADMIN2		\$5.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2013164	lateral 2 drawer file cabinet - PWADMIN3		\$2.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2013175	Realistic 2 way radios - PWADMIN4		\$2.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2013214	Misc. pagers - PWADMIN5		\$2.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2013215	Motorola charger - PWADMIN6		\$2.00	<a href="#">Revise</a>		

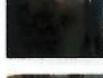
1/23/2018

Public Surplus: Held Auctions

<input type="checkbox"/>	Auction	Title		Asking Price	Revise	Copy	Delete
<input type="checkbox"/>	2013227	Whelen Light Bar - PD2		\$5.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2013230	Whelen Light Bar - PD3		\$5.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2013234	Whelen Light Bar - PD4		\$5.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2013239	Whelen Light Bar - PD5		\$5.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2013240	Whelen Light Bar - PD6		\$5.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2014768	Axle scale weighing system platform - WPCP1		\$100.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2014771	Used 16" x " x 20" pump - WPCP2		\$100.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2016146	Used black metal desk - BG1		\$2.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2016147	Black 2 drawer metal filing cabinet - BG2		\$2.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2016150	Black and gray high back office chair - BG3		\$2.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2016151	Brown office chair - BG4		\$2.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2016153	Brown striped office chair - BG5		\$2.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2016154	Blue office chair - BG6		\$2.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2016155	2 - Steel frame chairs - BG7		\$2.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2016159	Orange high back office chair - BG8		\$2.00	<a href="#">Revise</a>		

1/23/2018

Public Surplus: Held Auctions

<input type="checkbox"/>	Auction	Title		Asking Price	Revise	Copy	Delete
<input type="checkbox"/>	2016161	2 Gray and black office chairs - BG9,10		\$2.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2016162	Red office chair - BG11		\$2.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2016164	Blue office chair - BG12		\$2.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2016167	Tan office chair - BG13		\$2.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2016175	6 drawer file cabinet - BG14		\$2.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2016177	3 mirrors - BG15		\$2.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2016181	2 door metal standing cabinet - BG16		\$2.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2016186	Overhead projector cart - BG68		\$2.00	<a href="#">Revise</a>		
<input type="checkbox"/>	2016191	set of 5 rope dividers - BG56		\$2.00	<a href="#">Revise</a>		

[\[Hide Images\]](#) | [Show Images](#)

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# Riverside Park Amphitheater

Department: Parks & Recreation

Project Location: Riverside Park

## Project Description:

Construction of an amphitheater and entertainment area in Riverside Park.. Tensile structure roof, with dual facing plazas for both large and small events. Small plaza backdrops existing athletic courts.

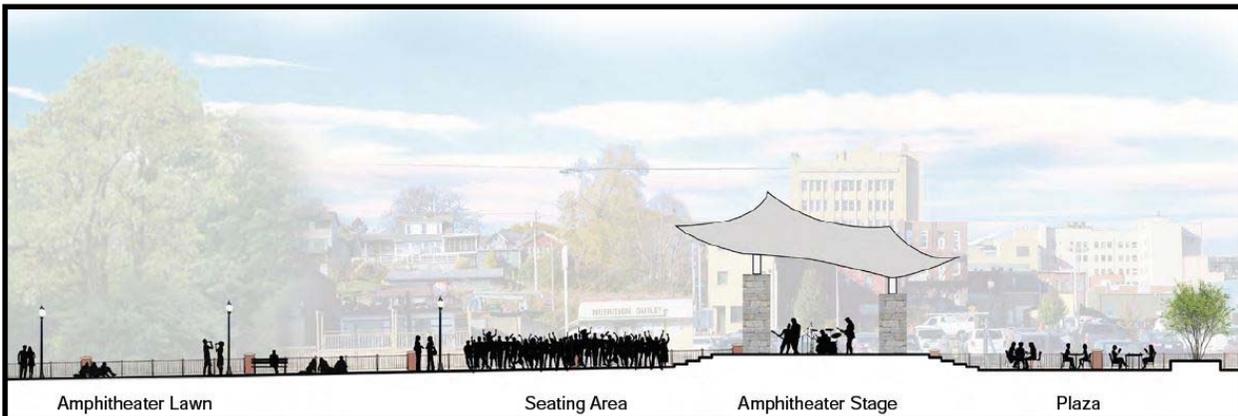
<b>Estimated Cost:</b>	To Be Determined	<b>Project Type:</b>	New
<b>Funding Schedule:</b>	FY '21	<b>Current Status:</b>	Requested new project; nothing done to date
<b>Funding Source:</b>	\$750,000	<b>Estimated Completion Time:</b>	To Be Determined
<b>Impact on Annual Operating Expenditures</b>	Increase of less than \$10,00 per year	<b>Fulfills a Mandate or Comprehensive Plan Goal?</b>	Yes

## Purpose and Need for Project:

As identified in both the Riverside Park Master Plan, prepared in 1997, and the City of Muscatine Comprehensive Plan an entertainment venue or amphitheater is requested for Riverside Park. Proposed as part of the Riverside Park Master Plan 2017 Update is a dual sided, tensile structure amphitheater/performance stage. Dual sided with the idea that the main stage is facing west and would be able to hold larger concert events and performances. The smaller plaza is an ideal location for outdoor classrooms or small gatherings.

The opposite side facing east is ideal for smaller gatherings possibly as an outdoor classroom or weekend yoga session in the park. Public art may be used to decorate and enhance the scale of the new plaza.

Integral to the overall design of the amphitheater is the ability to house the Muscatine Symphony.



Concept From the 2017 Riverside Park Master Plan Update

# Riverside Park Amphitheater

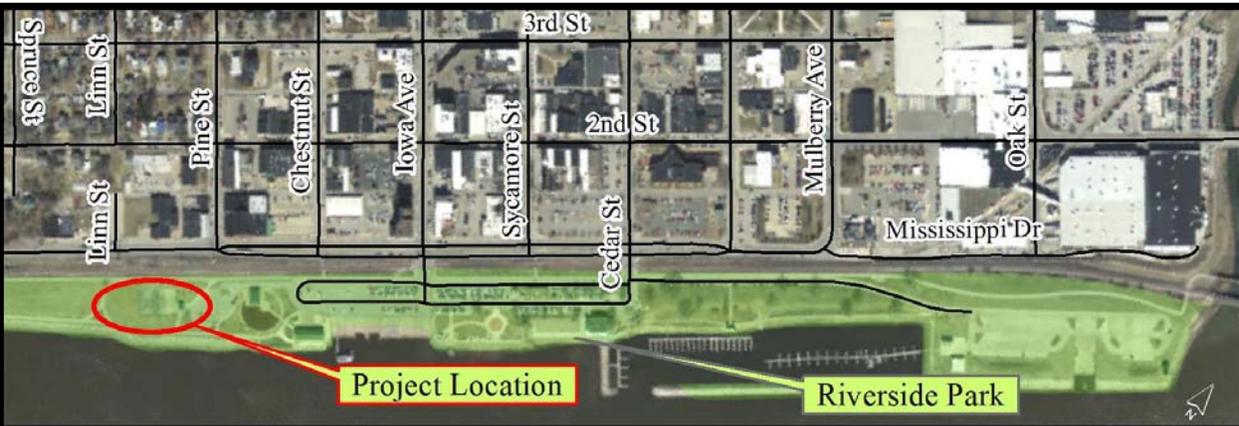
Department: Parks & Recreation      Project Location: Riverside Park

## Estimated Project Costs:

Item	Estimated Total Cost	Costs Already Incurred	Proposed Funding by Year(s)
Planning and Engineering	\$65,000		FY'21—\$65,000
Land Acquisition			
Construction	\$650,000		FY'21—\$650,000
Equipment/ Furnishings			
Other	35,000		FY'21—\$63,000
<b>Total</b>	<b>\$750,000</b>		<b>FY'21—\$750,000</b>

Item	Estimated Annual Impact on Operating Budget
Total	Increase of less than \$10,00 per year

## Additional Information:



Project Location



# Riverside Park Amphitheater

Department: Parks & Recreation      Project Location: Riverside Park

## Existing Assets/Services vs. New Assets/Services

*How does the proposed project relate to existing City assets/services?*

- ✓ Is a new non-replacement asset/service.....0 Points

## Future Costs

*What impact would completion of this project have on future operating budgets taking into account operational and maintenance costs or savings that can be directly attributed to the project?*

- ✓ Less than \$10,000.....4 Points

## Comprehensive Plan

*Is the project contained within the Comprehensive Plan or does assist in implementing one or more goals of the Comprehensive Plan?*

- ✓ Yes.....12 Points

## Scope of the Project's Benefits

*How many people can this project be demonstrated to directly benefit?*

- ✓ Between 50% and 75% of the population.....8 Points

## Mandates

*Is completion of this project required to fulfill a State or Federal mandate/regulations?*

- ✓ No.....0 Points

## Leveraged Funding Source(s)

*How well does this project leverage outside funding sources such as federal and state funds, grants, private contributions, etc.?*

- ✓ 75% to 99% outside funding.....8 Points

## Public Safety, Health, and General Welfare

*How does the project impact public safety, health, and general welfare?*

- ✓ No demonstrable effect ..... 0 Points

## Quality of Life

*How does the project impact quality of life in Muscatine?*

- ✓ Is a major enhancement..... 8 Points

## Economic Development

*How does the project impact economic development in Muscatine?*

- ✓ Does not directly preserve or create jobs, but does contribute to a positive economic development climate.....4 Points

**Total.....44 Points**

# Riverfront Basketball Court Replacement

Department: Parks & Recreation

Project Location: Riverside Park

## Project Description:

Replacement of existing asphalt basketball court in Riverside Park with a concrete court with a center drain.

<b>Estimated Cost:</b>	\$100,000	<b>Project Type:</b>	Replacement
<b>Funding Schedule:</b>	FY '18	<b>Current Status:</b>	Requested new project; nothing done to date .
<b>Funding Source:</b>	To be Determined	<b>Estimated Completion Time:</b>	To be Determined
<b>Impact on Annual Operating Expenditures</b>	None	<b>Fulfills a Mandate or Comprehensive Plan Goal?</b>	Yes, fulfills a Comprehensive Plan goal.

## Purpose and Need for Project:

This project would include tearing out the old asphalt basketball courts, installing a drain in the center of the area, leveling and sloping the entire area toward the drain, installing a lighter color concrete for the courts, and installing a curb system around the entire area. This would allow for both basketball usage and the installation of an ice rink without the need for a liner.



Existing Basketball Court

# Riverfront Basketball Court Replacement

Department: Parks & Recreation

Project Location: Riverside Park

## Estimated Project Costs:

Item	Estimated Total Cost	Costs Already Incurred	Proposed Funding by Year(s)
Planning and Engineering			
Land Acquisition			
Construction	\$100,000		FY'18 \$100,000
Equipment/ Furnishings			
Other			
<b>Total</b>	<b>\$100,000</b>		<b>FY'18 \$100,000</b>

Item	Estimated Annual Impact on Operating Budget
Total	None

## Additional Information:



Project Location



# Riverfront Basketball Court Replacement

Department: Parks & Recreation

Project Location: River-

## Existing Assets/Services vs. New Assets/Services

*How does the proposed project relate to existing City assets/services?*

- ✓ Necessary to maintain an existing City asset or service in working order or at the current levels..... **12 Points**

## Future Costs

*What impact would completion of this project have on future operating budgets taking into account operational and maintenance costs or savings that can be directly attributed to the project?*

- ✓ Less than \$10,000.....**4 Points**

## Comprehensive Plan

*Is the project contained within the Comprehensive Plan or does assist in implementing one or more goals of the Comprehensive Plan?*

- ✓ Yes.....**12 Points**

## Scope of the Project's Benefits

*How many people can this project be demonstrated to directly benefit?*

- ✓ Between 10% and 25% of the population.....**3 Points**

## Mandates

*Is completion of this project required to fulfill a State or Federal mandate/regulations?*

- ✓ No.....**0 Points**

## Leveraged Funding Source(s)

*How well does this project leverage outside funding sources such as federal and state funds, grants, private contributions, etc.?*

- ✓ 75% to 99% outside funding.....**8 Points**

## Public Safety, Health, and General Welfare

*How does the project impact public safety, health, and general welfare?*

- ✓ No demonstrable effect ..... **0 Points**

## Quality of Life

*How does the project impact quality of life in Muscatine?*

- ✓ Is a minor enhancement..... **8 Points**

## Economic Development

*How does the project impact economic development in Muscatine?*

- ✓ Does not directly preserve or create jobs, but does contribute to a positive economic development climate.....**4 Points**

**Total.....51 Points**

# Riverside Terraces

Department: Parks & Recreation

Project Location: Riverside Park

## **Project Description:**

Conversion of the old boat launch into a series stepping terraces descending down to the river.

<b>Estimated Cost:</b>	To Be Determined	<b>Project Type:</b>	New
<b>Funding Schedule:</b>	FY '20	<b>Current Status:</b>	Requested new project; nothing done to date
<b>Funding Source:</b>	\$1,900,000	<b>Estimated Completion Time:</b>	To Be Determined
<b>Impact on Annual Operating Expenditures</b>	Increase of less than \$10,000 per year	<b>Fulfills a Mandate or Comprehensive Plan Goal?</b>	No

## **Purpose and Need for Project:**

Because a newer and more modern boat launch has been constructed, the area containing the old boat launch can be used with less vehicular conflict focusing on people, allowing them to focus on the river. The design incorporates a series of stepping plazas capitalizing on the existing slope grade of the boat launch. Two large ramps on either end will continue to allow vehicle/bicycle/pedestrian access to the rivers edge.

In addition to the redesign of the former historic steamboat landing, reconfiguring the existing parking lot will create an opportunity to integrate a seasonal farmers market. Traffic would be allowed to continue to circulate throughout the park, while the parking stalls could be barricaded to create a safe open market environment.



Concept From the 2017 Riverside Park Master Plan Update

# Riverside Terraces

Department: Parks & Recreation      Project Location: Riverside Park

## Estimated Project Costs:

Item	Estimated Total Cost	Costs Already Incurred	Proposed Funding by	Funding Year(s)
Planning and Engineering	\$167,500		FY'21—\$167,500	
Construction	\$1,842,500		FY'21—\$1,675,000	
Other	\$48,000		FY'21—\$48,000	
<b>Total</b>	<b>\$1,900,000</b>		<b>FY'21—\$1,900,000</b>	

Item	Estimated Annual Impact on Operating Budget
Total	Increase of less than \$10,000 per year

## Additional Information:



Project Location



# Riverside Terraces

Department: Parks & Recreation      Project Location: Riverside Park

## Existing Assets/Services vs. New Assets/Services

*How does the proposed project relate to existing City assets/services?*

- ✓ Is a new non-replacement asset/service.....0 Points

## Future Costs

*What impact would completion of this project have on future operating budgets taking into account operational and maintenance costs or savings that can be directly attributed to the project?*

- ✓ Less than \$10,000.....4 Points

## Comprehensive Plan

*Is the project contained within the Comprehensive Plan or does assist in implementing one or more goals of the Comprehensive Plan?*

- ✓ No.....0 Points

## Scope of the Project's Benefits

*How many people can this project be demonstrated to directly benefit?*

- ✓ Between 50% and 75% of the population.....8 Points

## Mandates

*Is completion of this project required to fulfill a State or Federal mandate/regulations?*

- ✓ No.....0 Points

## Leveraged Funding Source(s)

*How well does this project leverage outside funding sources such as federal and state funds, grants, private contributions, etc.?*

- ✓ 75% to 99% outside funding.....8 Points

## Public Safety, Health, and General Welfare

*How does the project impact public safety, health, and general welfare?*

- ✓ No demonstrable effect ..... 0 Points

## Quality of Life

*How does the project impact quality of life in Muscatine?*

- ✓ Is a major enhancement..... 8 Points

## Economic Development

*How does the project impact economic development in Muscatine?*

- ✓ Does not directly preserve or create jobs, but does contribute to a positive economic development climate.....4 Points

**Total.....32 Points**

# Riverside Beer Garden & Restrooms

**Department:** Parks & Recreation      **Project Location:** Riverside Park

## Project Description:

Construction of a beer garden and restrooms near the Papoose Creek outfall in Riverside Park.

<b>Estimated Cost:</b>	To Be Determined	<b>Project Type:</b>	New
<b>Funding Schedule:</b>	FY '21 \$330,000	<b>Current Status:</b>	Requested new project; nothing done to date
<b>Funding Source:</b>	TBD	<b>Estimated Completion Time:</b>	To Be Determined
<b>Impact on Annual Operating Expenditures</b>	Revenue increase of between \$10,000 and \$24,999	<b>Fulfills a Mandate or Comprehensive Plan Goal?</b>	No

## Purpose and Need for Project:

The beer garden would serve residences with a summer destination for relaxation, meeting friends, or having a family gathering. This beer garden has the potential to be an economic resource for the city through the operation of profit sharing and long-term lease agreements. The beer garden would serve residences with a summer destination for relaxation, meeting friends, or having a family gathering. Additionally, another restroom facility in this area will help make the park more accessible to all and provide much needed amenities.



Current State of Proposed Location for Beer Garden



Concept From the 2017 Riverside Park Master Plan Update

# Riverside Beer Garden & Restrooms

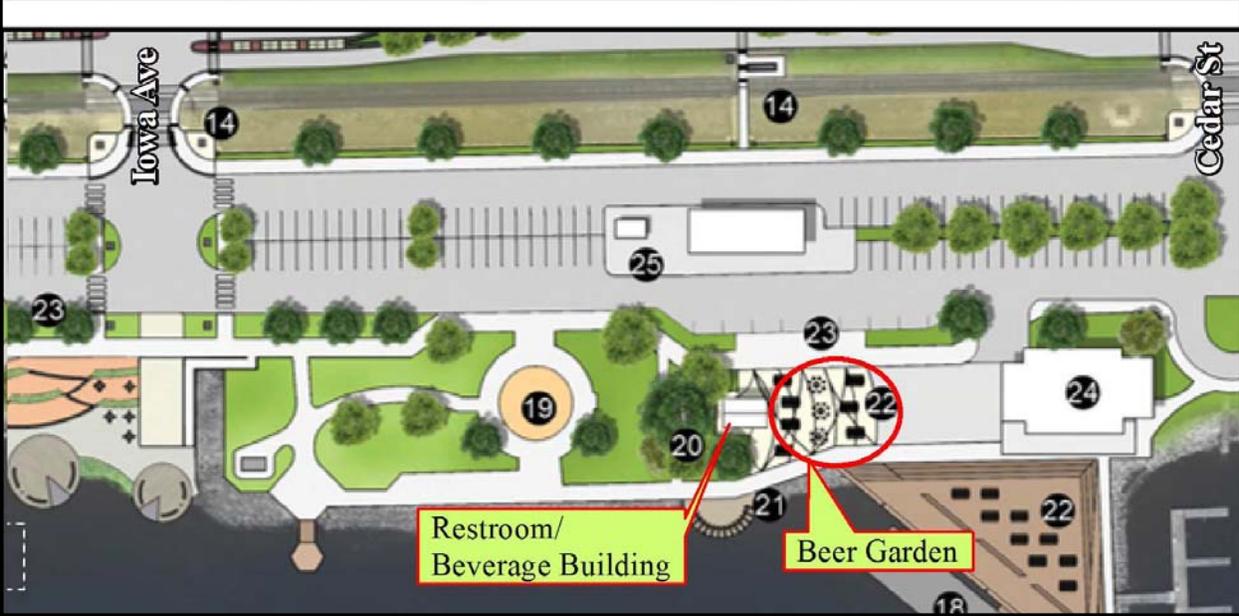
Department: Parks & Recreation      Project Location: Riverside Park

**Estimated Project Costs:**

Item	Estimated Total Cost	Costs Already Incurred	Proposed Funding by Year(s)
Planning and Engineering	\$30,000		FY'21—\$30,000
Construction	\$300,000		FY'21—\$300,000
Other			
<b>Total</b>	<b>To be Determined</b>		<b>FY'21—\$330,000</b>

Item	Estimated Annual Impact on Operating Budget
Total	Revenue increase of between \$10,000 and \$24,999

**Additional Information:**



Project Location



# Riverside Beer Garden & Restrooms

Department: Parks & Recreation      Project Location: Riverside Park

## Existing Assets/Services vs. New Assets/Services

*How does the proposed project relate to existing City assets/services?*

- ✓ Is a new non-replacement asset/service.....0 Points

## Future Costs

*What impact would completion of this project have on future operating budgets taking into account operational and maintenance costs or savings that can be directly attributed to the project?*

- ✓ Revenue increase of between \$10,000 and \$24,999.....10 Points

## Comprehensive Plan

*Is the project contained within the Comprehensive Plan or does assist in implementing one or more goals of the Comprehensive Plan?*

- ✓ No.....0 Points

## Scope of the Project's Benefits

*How many people can this project be demonstrated to directly benefit?*

- ✓ Between 25% and 50% of the population.....6 Points

## Mandates

*Is completion of this project required to fulfill a State or Federal mandate/regulations?*

- ✓ No.....0 Points

## Leveraged Funding Source(s)

*How well does this project leverage outside funding sources such as federal and state funds, grants, private contributions, etc.?*

- ✓ 75% to 99% outside funding.....8 Points

## Public Safety, Health, and General Welfare

*How does the project impact public safety, health, and general welfare?*

- ✓ No demonstrable effect ..... 0 Points

## Quality of Life

*How does the project impact quality of life in Muscatine?*

- ✓ Is a minor enhancement..... 4 Points

## Economic Development

*How does the project impact economic development in Muscatine?*

- ✓ Does not directly preserve or create jobs, but does contribute to a positive economic development climate.....4 Points

**Total.....32 Points**



## Beer Garden Pier

Department: Parks & Recreation

Project Location: Riverside Park

### **Project Description:**

Construction of a new pile sported dock behind the Riverview Center.

<b>Estimated Cost:</b>	To Be Determined	<b>Project Type:</b>	New
<b>Funding Schedule:</b>	FY '23 \$880,000	<b>Current Status:</b>	Requested new project; nothing done to date
<b>Funding Source:</b>	TBD	<b>Estimated Completion Time:</b>	To Be Determined
<b>Impact on Annual Operating Expenditures</b>	Revenue increase of between \$10,000 and \$24,999	<b>Fulfills a Mandate or Comprehensive Plan Goal?</b>	No

### **Purpose and Need for Project:**

This dock will be multi-use, functioning both as an expansion of the adjoin beer garden, and also providing additional transient boat docking, and/or serving as a programmable barge dock.

Current State of Proposed Location for Beer Garden

# Beer Garden Pier

Department: Parks & Recreation

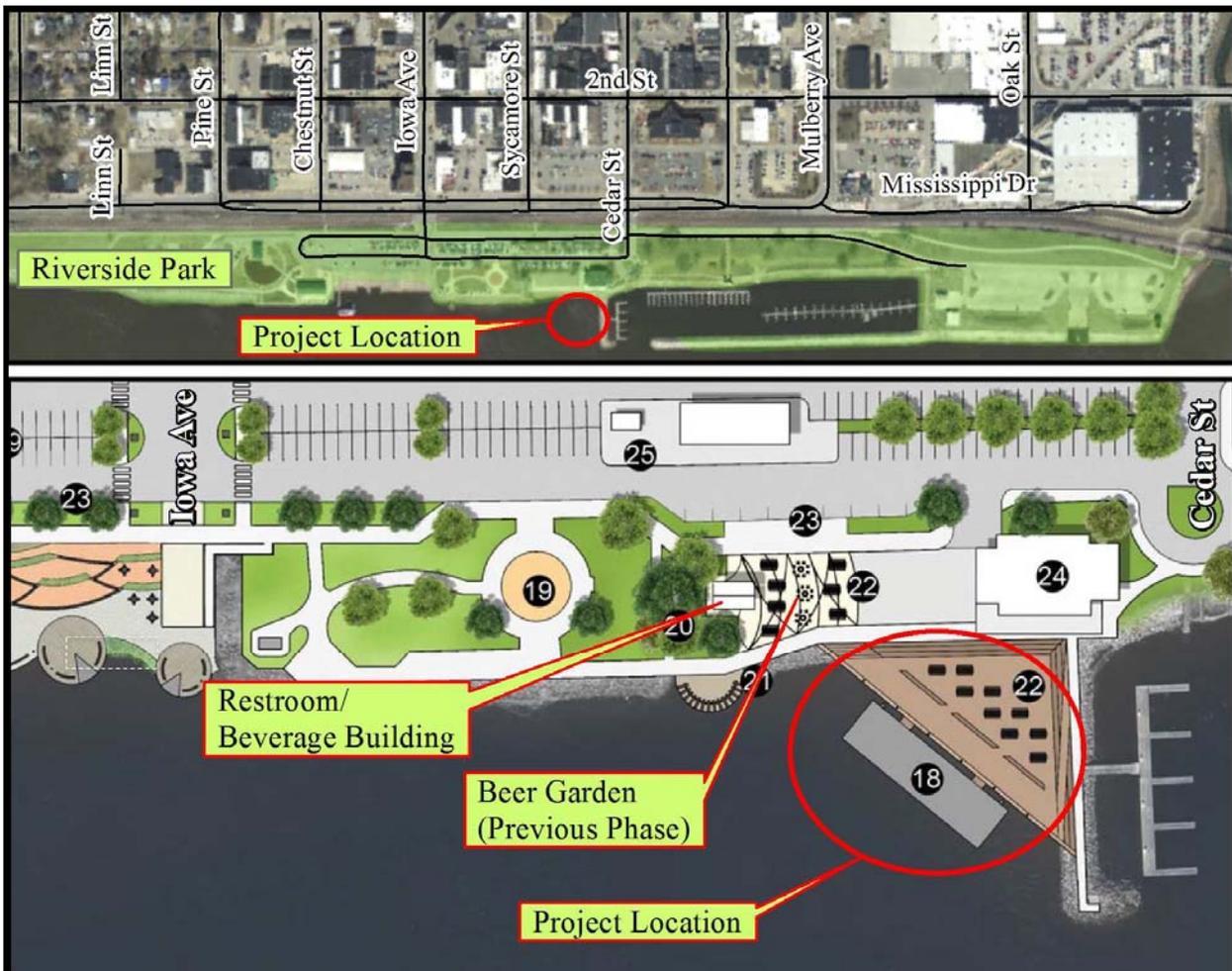
Project Location: Riverside Park

## Estimated Project Costs:

Item	Estimated Total Cost	Costs Already Incurred	Proposed Funding by Year(s)
Planning and Engineering	\$80,000		FY'23—\$80,000
Construction	\$800,000		FY'23—\$800,000
Other			
<b>Total</b>	<b>To be Determined</b>		<b>FY'23—\$880,000</b>

Item	Estimated Annual Impact on Operating Budget
Total	Revenue increase of between \$10,000 and \$24,999

## Additional Information:



Project Location



# Beer Garden Pier

Department: Parks & Recreation      Project Location: Riverside Park

## Existing Assets/Services vs. New Assets/Services

*How does the proposed project relate to existing City assets/services?*

- ✓ Is a new non-replacement asset/service.....0 Points

## Future Costs

*What impact would completion of this project have on future operating budgets taking into account operational and maintenance costs or savings that can be directly attributed to the project?*

- ✓ Revenue increase of between \$10,000 and \$24,999.....10 Points

## Comprehensive Plan

*Is the project contained within the Comprehensive Plan or does assist in implementing one or more goals of the Comprehensive Plan?*

- ✓ No.....0 Points

## Scope of the Project's Benefits

*How many people can this project be demonstrated to directly benefit?*

- ✓ Between 25% and 50% of the population.....6 Points

## Mandates

*Is completion of this project required to fulfill a State or Federal mandate/regulations?*

- ✓ No.....0 Points

## Leveraged Funding Source(s)

*How well does this project leverage outside funding sources such as federal and state funds, grants, private contributions, etc.?*

- ✓ 75% to 99% outside funding.....8 Points

## Public Safety, Health, and General Welfare

*How does the project impact public safety, health, and general welfare?*

- ✓ No demonstrable effect ..... 0 Points

## Quality of Life

*How does the project impact quality of life in Muscatine?*

- ✓ Is a minor enhancement..... 4 Points

## Economic Development

*How does the project impact economic development in Muscatine?*

- ✓ Does not directly preserve or create jobs, but does contribute to a positive economic development climate.....4 Points

**Total.....32 Points**

# Lift Station Façade Renovation

Department: Parks & Recreation

Project Location: Riverside Park

## Project Description:

Renovation of the Papoose Creek Lift Station façade.

<b>Estimated Cost:</b>	To Be Determined	<b>Project Type:</b>	Enhancement of an existing asset
<b>Funding Schedule:</b>	FY '22 \$55,000	<b>Current Status:</b>	Requested new project; nothing done to date
<b>Funding Source:</b>	TBD	<b>Estimated Completion Time:</b>	To Be Determined
<b>Impact on Annual Operating Expenditures</b>	None	<b>Fulfills a Mandate or Comprehensive Plan Goal?</b>	No

## Purpose and Need for Project:

The Papoose Creek Lift Station occupies a visually prominent spot on the riverfront. The current façade is unattractive and does not tie in architecturally with downtown and the riverfront. The concept illustration shows how the facade renovation of the lift station will help tie it into the rest of the surrounding architecture. Currently, all the other buildings contain a mixture of red brick and limestone colored accents. By adding detailed alcoves, clear story windows and brick detailing to the facade of the lift station, it helps to give it definition and appeal that the former building lacked in its appearance.



Papoose Creek Lift Station

# Lift Station Façade Renovation

Department: Parks & Recreation      Project Location: Riverside Park

## Estimated Project Costs:

Item	Estimated Total Cost	Costs Already Incurred	Proposed Funding by Year(s)
Planning and Engineering	\$5,000		FY'22—\$5,000
Construction	\$550,000		FY'22—\$50,000
Other			
<b>Total</b>			<b>FY'22—\$55,000</b>

Item	Estimated Annual Impact on Operating Budget
Total	None

## Additional Information:



Project Location



# Lift Station Façade Renovation

Department: Parks & Recreation

Project Location: Riverside Park

## Existing Assets/Services vs. New Assets/Services

*How does the proposed project relate to existing City assets/services?*

- ✓ Will enhance an existing City asset/service.....4 Points

## Future Costs

*What impact would completion of this project have on future operating budgets taking into account operational and maintenance costs or savings that can be directly attributed to the project?*

- ✓ No or minimal impact to the operating budget.....6 Points

## Comprehensive Plan

*Is the project contained within the Comprehensive Plan or does assist in implementing one or more goals of the Comprehensive Plan?*

- ✓ No.....0 Points

## Scope of the Project's Benefits

*How many people can this project be demonstrated to directly benefit?*

- ✓ Less than 5% of the population.....0 Points

## Mandates

*Is completion of this project required to fulfill a State or Federal mandate/regulations?*

- ✓ No.....0 Points

## Leveraged Funding Source(s)

*How well does this project leverage outside funding sources such as federal and state funds, grants, private contributions, etc.?*

- ✓ 75% to 99% outside funding.....8 Points

## Public Safety, Health, and General Welfare

*How does the project impact public safety, health, and general welfare?*

- ✓ No demonstrable effect ..... 0 Points

## Quality of Life

*How does the project impact quality of life in Muscatine?*

- ✓ No demonstrable effect ..... 0 Points

## Economic Development

*How does the project impact economic development in Muscatine?*

- ✓ Does not directly preserve or create jobs, but does contribute to a positive economic development climate.....4 Points

**Total.....22 Points**

# Papoose Creek Overlook

**Department:** Parks & Recreation

**Project Location:** Riverside Park

## Project Description:

Construction of an overlook at the outfall of Papoose Creek in Riverside Park

<b>Estimated Cost:</b>	To Be Determined	<b>Project Type:</b>	Enhancement of an existing asset
<b>Funding Schedule:</b>	FY '22 \$27,500	<b>Current Status:</b>	Requested new project; nothing done to date
<b>Funding Source:</b>	TBD	<b>Estimated Completion Time:</b>	To Be Determined
<b>Impact on Annual Operating Expenditures</b>	None	<b>Fulfills a Mandate or Comprehensive Plan Goal?</b>	No

## Purpose and Need for Project:

Redesigning of the Papoose Creek outfall to symbolize its importance within the community. An opportunity to incorporate local art or signage depicting the hidden creek within the city.



Papoose Creek Outfall

# Papoose Creek Overlook

Department: Parks & Recreation

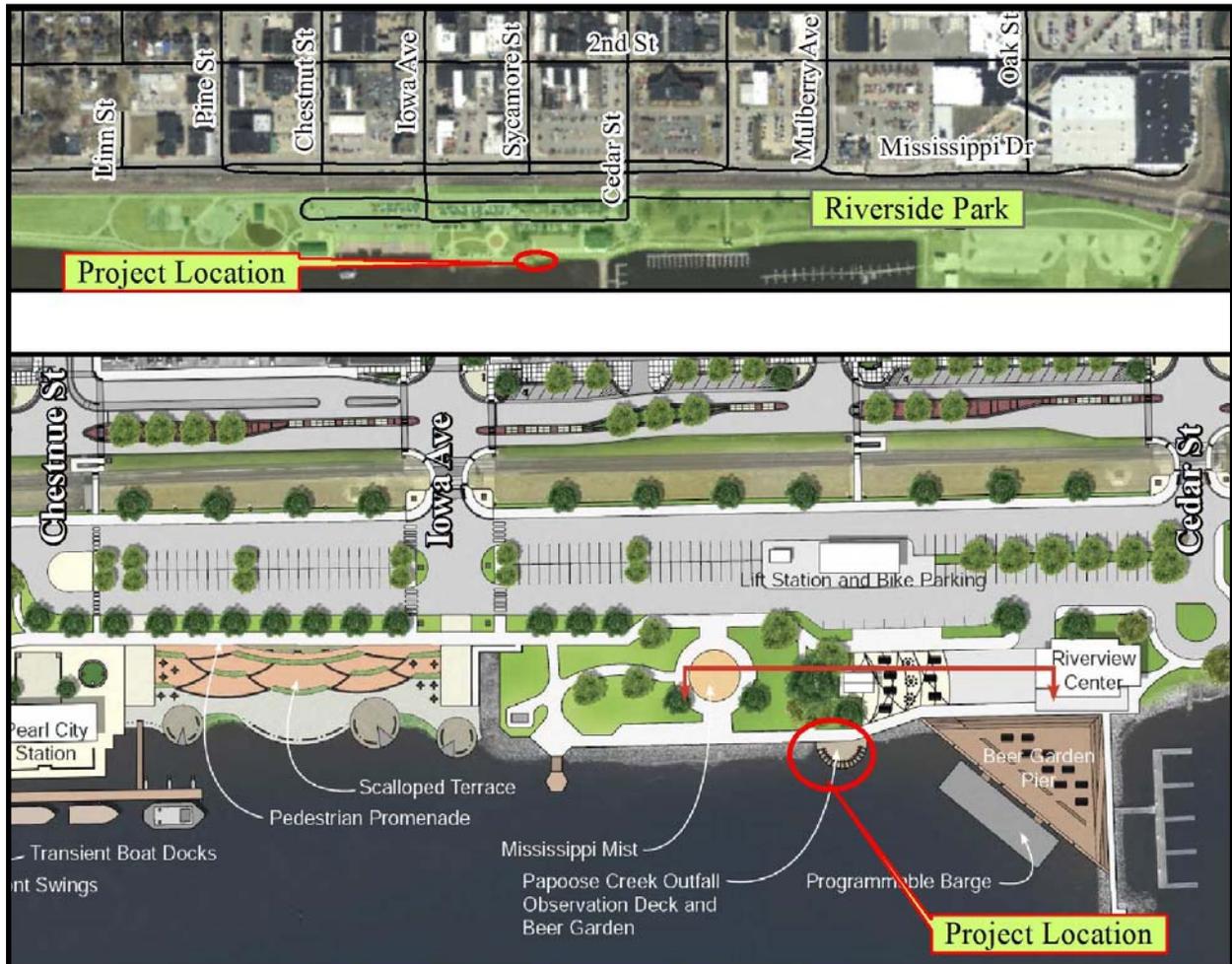
Project Location: Riverside Park

## Estimated Project Costs:

Item	Estimated Total Cost	Costs Already Incurred	Proposed Funding by Year(s)
Planning and Engineering	\$2,500		FY'22—\$2,500
Construction	\$25,000		FY'22—\$25,000
Other			
<b>Total</b>			<b>FY'22—\$27,500</b>

Item	Estimated Annual Impact on Operating Budget
Total	None

## Additional Information:



Project Location



# Papoose Creek Overlook

Department: Parks & Recreation

Project Location: Riverside Park

## Existing Assets/Services vs. New Assets/Services

*How does the proposed project relate to existing City assets/services?*

- ✓ Is a new non-replacement asset/service.....0 Points

## Future Costs

*What impact would completion of this project have on future operating budgets taking into account operational and maintenance costs or savings that can be directly attributed to the project?*

- ✓ No or minimal impact to the operating budget.....6 Points

## Comprehensive Plan

*Is the project contained within the Comprehensive Plan or does assist in implementing one or more goals of the Comprehensive Plan?*

- ✓ No.....0 Points

## Scope of the Project's Benefits

*How many people can this project be demonstrated to directly benefit?*

- ✓ Between 25% and 50% of the population.....6 Points

## Mandates

*Is completion of this project required to fulfill a State or Federal mandate/regulations?*

- ✓ No.....0 Points

## Leveraged Funding Source(s)

*How well does this project leverage outside funding sources such as federal and state funds, grants, private contributions, etc.?*

- ✓ 75% to 99% outside funding.....8 Points

## Public Safety, Health, and General Welfare

*How does the project impact public safety, health, and general welfare?*

- ✓ No demonstrable effect ..... 0 Points

## Quality of Life

*How does the project impact quality of life in Muscatine?*

- ✓ No demonstrable effect ..... 0 Points

## Economic Development

*How does the project impact economic development in Muscatine?*

- ✓ No demonstrable effect ..... 0 Points

**Total.....20 Points**

# Riverside Site Furniture & Arbored Swings

Department: Parks & Recreation

Project Location: Riverside Park

## Project Description:

Construction of arbored swings, similar to those pictured below, in Riverside Park, and additional enjambments and upgrades to site furnishing in Riverside Park

<b>Estimated Cost:</b>	To Be Determined	<b>Project Type:</b>	Enhancement of an existing asset
<b>Funding Schedule:</b>	FY '21 \$104,000	<b>Current Status:</b>	Requested new project; nothing done to date
<b>Funding Source:</b>	TBD	<b>Estimated Completion Time:</b>	To Be Determined
<b>Impact on Annual Operating Expenditures</b>	None	<b>Fulfills a Mandate or Comprehensive Plan Goal?</b>	No

## Purpose and Need for Project:

Arbored swings similar to the ones depicted in the image below would be incorporated into a redesign of the Pearl City Station plaza. These swings would allow users to enjoy river views. Opposite facing swings would allow parents to watch as their children play in the playground or face the river.

Throughout Riverside Park, the incorporation of site furnishings help to give the park character and help to tie it back to the rest of Downtown Muscatine. The column on the left borrows its inspiration from similar columns found within the city in the mid-1900's. These columns are used to mark entryway and gateways within the park and along Mississippi Drive.



Example of Arbored Swings



Site Furnishing Concept

# Riverside Site Furniture & Arbored Swings

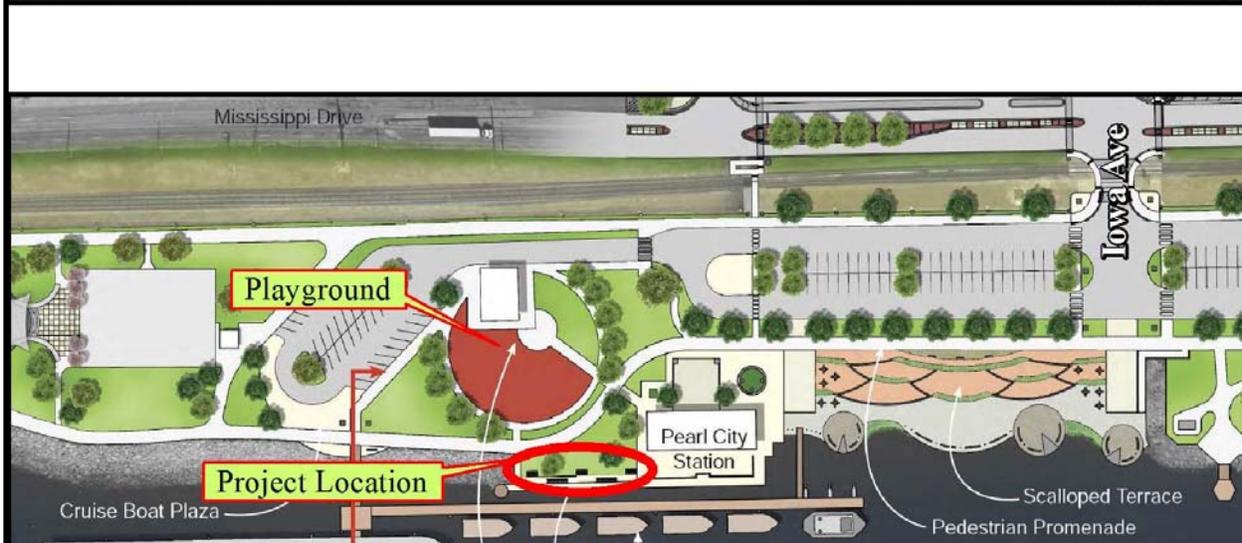
Department: Parks & Recreation      Project Location: Riverside Park

## Estimated Project Costs:

Item	Estimated Total Cost	Costs Already Incurred	Proposed Funding by Year(s)
Planning and Engineering			
Construction	\$104,000		FY'21—\$104,000
Other			
<b>Total</b>			

Item	Estimated Annual Impact on Operating Budget
Total	None

## Additional Information:



Project Location



# Riverside Site Furniture & Arbored Swings

Department: Parks & Recreation

Project Location: Riverside Park

## Existing Assets/Services vs. New Assets/Services

*How does the proposed project relate to existing City assets/services?*

- ✓ Will enhance an existing City asset/service.....4 Points

## Future Costs

*What impact would completion of this project have on future operating budgets taking into account operational and maintenance costs or savings that can be directly attributed to the project?*

- ✓ No or minimal impact to the operating budget.....6 Points

## Comprehensive Plan

*Is the project contained within the Comprehensive Plan or does assist in implementing one or more goals of the Comprehensive Plan?*

- ✓ No.....0 Points

## Scope of the Project's Benefits

*How many people can this project be demonstrated to directly benefit?*

- ✓ Between 50% and 75% of the population.....8 Points

## Mandates

*Is completion of this project required to fulfill a State or Federal mandate/regulations?*

- ✓ No.....0 Points

## Leveraged Funding Source(s)

*How well does this project leverage outside funding sources such as federal and state funds, grants, private contributions, etc.?*

- ✓ 75% to 99% outside funding.....8 Points

## Public Safety, Health, and General Welfare

*How does the project impact public safety, health, and general welfare?*

- ✓ No demonstrable effect .....0 Points

## Quality of Life

*How does the project impact quality of life in Muscatine?*

- ✓ Is a minor enhancement..... 4 Points

## Economic Development

*How does the project impact economic development in Muscatine?*

- ✓ No demonstrable effect .....0 Points

**Total.....30 Points**

# Riverboat Cruise Dock

Department: Parks & Recreation      Project Location: Riverside Park

## Project Description:

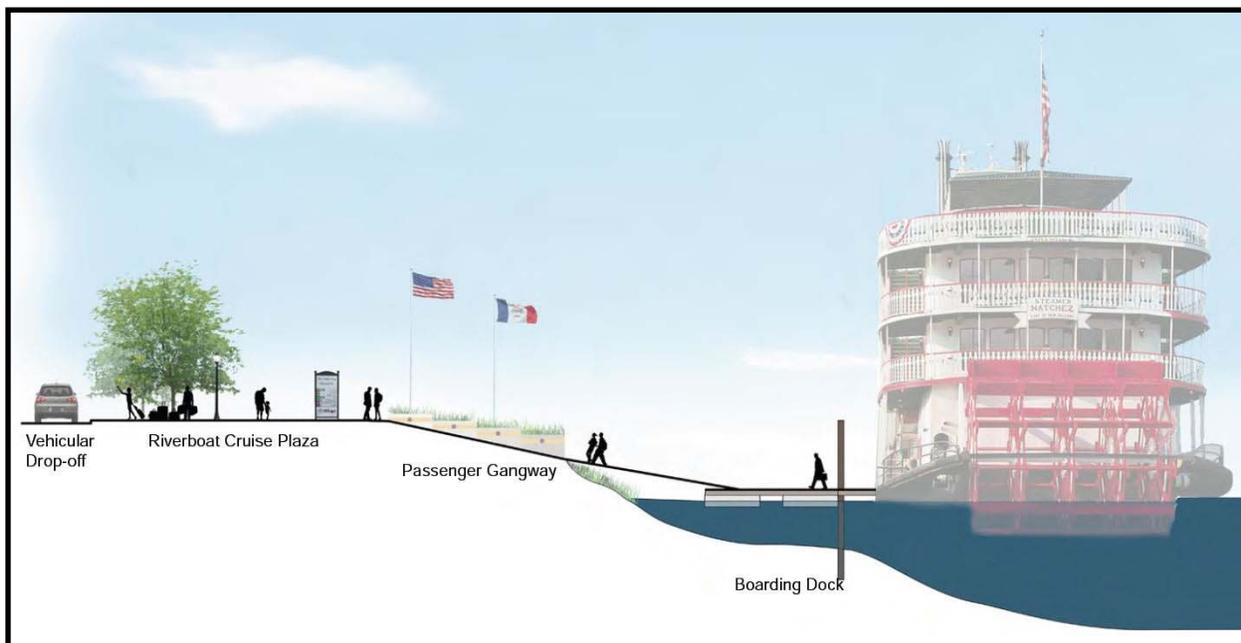
Construction of a dock and gangway that can handle riverboat cruises as well as larger transient boats. Additionally a plaza at which cruise passengers can be pickup or dropped off will be constructed.

<b>Estimated Cost:</b>	To Be Determined	<b>Project Type:</b>	New
<b>Funding Schedule:</b>	FY '23 \$1,700,000	<b>Current Status:</b>	Requested new project; nothing done to date
<b>Funding Source:</b>	TBD	<b>Estimated Completion Time:</b>	To Be Determined
<b>Impact on Annual Operating Expenditures</b>	Increase of less than \$10,000 per year	<b>Fulfills a Mandate or Comprehensive Plan Goal?</b>	No

## Purpose and Need for Project:

The ability to dock and host a large visiting Riverboat Cruise is the first step in attracting this type of cruise tourism to Muscatine. Integrating the dock with the existing far west parking lot allows for a bus drop-off, turn around, and temporary personal vehicle access.

The location of this dock is strategically placed to entice passengers to explore Downtown Muscatine and Riverside Park. Tour buses have ample room to stage passengers in the parking lot as they board or disembark. This dock will also provides room for large transient boats traveling the river. Boats could range from 30-60 feet long. In addition to boat dockage, this dock creates yet another opportunity for users to interact with the Mississippi River.



Concept From the 2017 Riverside Park Master Plan Update

# Riverboat Cruise Dock

Department: Parks & Recreation      Project Location: Riverside Park

## Estimated Project Costs:

Item	Estimated Total Cost	Costs Already Incurred	Proposed Funding by	Funding Year(s)
Planning and Engineering	\$150,000		FY'21—\$167,500	
Construction	\$1,500,500		FY'21—\$1,675,000	
Other	\$50,000		FY'21—\$48,000	
<b>Total</b>	<b>\$1,700,000</b>		<b>FY'21—\$75,000</b>	

Item	Estimated Annual Impact on Operating Budget
Total	Increase of less than \$10,000 per year

## Additional Information:



Project Location



# Riverboat Cruise Dock

Department: Parks & Recreation      Project Location: Riverside Park

## Existing Assets/Services vs. New Assets/Services

*How does the proposed project relate to existing City assets/services?*

- ✓ Is a new non-replacement asset/service.....0 Points

## Future Costs

*What impact would completion of this project have on future operating budgets taking into account operational and maintenance costs or savings that can be directly attributed to the project?*

- ✓ Less than \$10,000.....4 Points

## Comprehensive Plan

*Is the project contained within the Comprehensive Plan or does assist in implementing one or more goals of the Comprehensive Plan?*

- ✓ No.....0 Points

## Scope of the Project's Benefits

*How many people can this project be demonstrated to directly benefit?*

- ✓ Less than 5% of the population.....0 Points

### Mandates

*Is completion of this project required to fulfill a State or Federal mandate/regulations?*

- ✓ No.....0 Points

## Leveraged Funding Source(s)

*How well does this project leverage outside funding sources such as federal and state funds, grants, private contributions, etc.?*

- ✓ 75% to 99% outside funding.....8 Points

## Public Safety, Health, and General Welfare

*How does the project impact public safety, health, and general welfare?*

- ✓ No demonstrable effect ..... 0 Points

## Quality of Life

*How does the project impact quality of life in Muscatine?*

- ✓ Is a minor enhancement..... 4 Points

## Economic Development

*How does the project impact economic development in Muscatine?*

- ✓ Does not directly preserve or create jobs, but does contribute to a positive economic development climate.....4 Points

**Total.....20 Points**

# **CITY OF MUSCATINE BUDGET OVERVIEW**

**PROPOSED FISCAL YEAR 2018/2019  
GENERAL FUND BUDGET**

# **Some Good News.....**

- **The proposed 2018/2019 Budget reflects no increase in the overall City tax rate**
- **The proposed rate is \$15.67209/\$1,000 of taxable property valuation**
- **The City has maintained approximately the same rate for the last 9 years**
  - **\$15.77146 in 2010/2011 and 2011/2012**
  - **\$15.67209 in 2012/2013, 2013/2014, 2014/2015, 2015/2016, 2016/2017, 2017/2018, and the proposed 2018/2019 budget**

# More Good News.....

- **The proposed General Fund balance is on target with the updated General Fund Balance Policy which provides that the minimum fund balance be equal to two months of expenditures or 16.7%**
- **For the last six years the ending balances were:**
  - **13.6% of expenditures at the end of 2010/2011**
  - **20.4% for 2011/2012**
  - **17.9% for 2012/2013**
  - **19.2% for 2013/2014**
  - **22.6% for 2014/2015**
  - **23.1% for 2015/2016**
  - **22.8% for 2016/2017**
  - **21.6% for the 2017/2018 revised estimate (the original budget was 22.3%; the decrease is primarily due to the loss of ATE revenues)**
  - **21.2% for the proposed 2018/2019 budget**

# Property Valuations

- **Actual Valuations (100%)**
  - Increased by \$49,366,552 (3.70%) including Tax Increment values
  - Increased by \$49,143,941 (3.86%) excluding Tax Increment values
- **Taxable Valuations**
  - Increased in total by \$24,748,056 (2.92%) – this is the 4th largest increase in the last 10 years.
  - Residential Rollback to 55.6209% compared to 56.9391% (a decrease of 2.32%)
  - Residential valuations decreased by \$1,635,885 - a decrease of .33%
  - Commercial Property remained at the 90% rollback. Valuations increased by \$12,884,462 (6.16%).
  - Multi-Residential values are \$33,261,173 (an increase of .8%) and are rolled back to 78.75% of actual valuations. These properties will continue to be rolled back over the next 5 years until the rollback equals the residential rollback.
  - Industrial property remained at the 90% rollback. Industrial valuations increased by \$12,898,680 (11.54%).
  - Railroad and utility valuations also have the 90% rollback – railroad values increased by \$92,568 (12.97%) and utilities increased by \$180,540 (4.63%)

# Proposed Tax Levy

- **General Fund at maximum \$8.10/\$1,000 levy rate**
- **Tax Rate Changes**
  - **Tort Liability Levy increased 2.85%** (insurance costs remain relatively stable with the insurance projections for the Iowa Community Assurance Pool (ICAP) policies.
  - **Debt Service Levy Decreased – 5.86%** due to increased valuations and favorable rates on the 2016 bond issue.
  - **Employee Benefits Levy Increased 6.16%** (reflects funding \$31,230 of employee benefits from the General Fund balance and the use of \$10,814 in beginning fund balance in the Employee Benefits fund; in recent years more General Fund employee benefits were funded from the General Fund which accounts for some of the tax levy increase).
  - **Transit Levy Decreased 49.20%** (increased grant funding, reduced bus maintenance costs, the transit fare increase effective July 1, 2015, and having a sufficient Transit fund balance to use for the local share of bus and other capital purchases).
  - **Levee Tax Levy not levied for 2018/2019** (prior year levied at maximum rate of at \$.06750 /\$1,000)
  - **Emergency Levy again not levied.**
  - **Again, there is no change in the overall tax rate in the proposed budget.**

# Other Tax Levy-Related Information

- As noted previously, the General Fund Property Tax Rate remains at the maximum \$8.10/\$1,000 limit.
- With the increase in taxable values, the \$8.10 General Fund tax rate will generate \$200,460 more in tax revenue compared to the 2017/2018 year.
- As part of the 2013 property tax legislation, the budget is based on the State continuing to reimburse local governments for lost tax revenue resulting from the rollback of commercial and industrial property.
- For the General Fund \$8.10 levy, the State reimbursement is estimated at \$328,067 for 2018/2019.
- The State reimbursement, however, has been capped at the 2016/2017 funding level and there is no reimbursement for the Multi-Residential property rollbacks which will continue over the next five years. If multi-residential properties were still taxed as commercial properties with the 90% rollback, the City's taxable valuation would be \$4,751,600 higher. Applying the \$8.10 General Fund levy rate to this amount calculates to a \$38,500 in unreimbursed costs to the General Fund from the reclassification of these properties and the rollback of these properties to date.
- The State reimbursement also applies to the City's other tax levies and the total amount of the State reimbursement is estimated at \$634,752.

# Budget Issues and Challenges

- **General Fund revised estimate revenues have been reduced by \$300,000 to \$400,000 due to the loss of ATE revenues from the Highway 61 and University intersection. The ATE revenue estimate for 2018/2019 is \$350,000. The higher amount in the revised estimate is due to projected collections of prior year fines from when the University camera was in operation.**
- **The 2018/2019 proposed budget includes a proposed increase in the Utility Franchise Fee from the current 1% to the maximum rate allowed of 5%. This increase is being recommended in order for the City to maintain its current level of services which would otherwise be impacted by the loss of the ATE revenues. The additional 4% on the franchise fee is projected to generate \$325,600 annually, the approximate amount of the decrease in ATE revenues.**
- **It should be noted that this franchise fee can be increased or decreased by the City Council with a 90 day notice to Alliant Energy. The Utility Franchise Fee increase may be preferred over a property tax increase as this fee is paid by a larger class of users including government buildings, churches, etc. that are exempt from property tax as well as rental units where tenants pay the utilities.**

# Proposed General Fund Budget

- **Proposed General Fund Expenditures and funding transfers for 2018/2019 are \$764,649 (3.9%) higher than the expenditures and transfers out in the 2018/2019 budget.**
- **Proposed General Fund Revenues and Other Sources (including transfers in) increased by \$861,408 (4.4%) compared to the prior year.**
- **The proposed 2018/2019 budget is truly “balanced” with budgeted revenues approximately \$69,300 more than budgeted expenditures. The fund balance was not used to fund any operating expenditures in the proposed budget for 2018/2019.**
- **The ending balance is 21.2% of General Fund expenditures which more than meets the minimum fund balance of 16.7% in the City’s policy. Per the policy, funds in excess of the minimum can be used for one-time expenditures (capital items) but should not be used for operating expenditures. In prior years the City made several one-time capital budget allocations from the fund balance (fire engine, financial software, and an ambulance). No one-time capital allocations were included in the 2017/2018 budget or the 2018/2019 proposed budget.**

# Proposed General Fund Budget Assumptions

The proposed General Fund budget continues the current service levels provided to residents of the community. Significant budget items and assumptions include the following:

1. The budget includes funding for Police and Fire pension contribution of \$1,402,568. This is a \$49,703 (3.7%) increase from 2017/2018 due to the contribution rate increasing from 25.68% to 26.02% and wage increases. This continues to be a significant cost to the City.
2. The City's contribution to IPERS for other City employees will increase from the 8.93% rate that has been in effect since July 1, 2013 to 9.44% for July 1, 2018. It should be noted that the employee share of IPERS contributions increase when the City's share increases since IPERS contribution rate increases are funded 60% by the local government and 40% by the employee.
3. The budget includes a 3.00% cost of living increase for both union and non-union employees. This is the rate in each of the City's union contracts for 2018/2019.
4. The four additional firefighter positions added in the 2016/2017 budget are maintained in the proposed 2018/2019 budget.
5. For 2018/2019 fulltime equivalent (FTE) staffing in the General Fund is proposed to increase by 2.21 full-time equivalent positions. The proposed budget includes a new Assistant City Engineer position with 75% of the costs of this position expected to be allocated to capital project funds. The budget also includes a 20 hour per week (.50 FTE) Custodian position for the Public Safety Building with that position to replace the currently contracted cleaning service. There is also a .71 FTE increase in the Library due to staff realignments needed for the library's move to the new Musser Public Library and HNI Community Center building in the spring of 2018.

# Proposed General Fund Budget Assumptions (Cont.)

6. For 2018/2019 TIF funds will continue to be used to fund City economic development administrative and marketing costs (\$161,600) as well as economic development efforts of the Chamber (GMCCI) (\$38,000).
7. The budget continues subsidies to outside agencies. Subsidies to GMCCI, Senior Resources, and the Humane Society are shown at their current levels. For 2017/2018 City Council approved a one-time increase in the Senior Resources subsidy from \$20,000 to \$30,000 due to their loss of other funding. Senior Resources requested the \$30,000 funding level be continued. The proposed budget includes the previous \$20,000 status quo funding level. The Humane Society requested a \$5,000 increase in their subsidy from \$65,000 to \$70,000. GMCCI did not request an increase in their allocation of \$38,000.
8. In 2015/2016 the City first approved a subsidy of \$25,000 to MCSA for their Homeless Prevention Program. This has since been changed to a contract for services. The \$25,000 funding level was continued in 2016/2017 and 2017/2018. It is also their request for 2018/2019.
9. The budget reflects continuing the CVB's funding allocation at 25% of actual prior year hotel/motel tax revenue. This amount is estimated at \$120,000 for 2018/2019. The actual subsidy will be 25% of actual 2017/2018 hotel/motel tax receipts. The CVB is now an enterprise fund of the City.
10. The budget continues funding contributions to the Equipment Replacement Fund and Computer Replacement Fund equivalent to the needs for 2018/2019 and future years.

# Proposed General Fund Budget Assumptions (Cont.)

11. The proposed budget is based on positioning the City to address economic challenges, maintain existing levels of the services to the community, and positioning the City to meet new challenges. Future challenges could involve potential shortfalls in revenues from limited growth in taxable valuations resulting from the 2013 property tax legislation and possible additional loss of revenue from the automatic traffic enforcement cameras.
12. As noted previously the Utility Franchise Fee is proposed to be increased from the current 1% to 5%. This tax can be changed by City Council action with 90 days notice to Alliant. Each 1% of franchise fee revenue is estimated to generate \$81,400.
13. The budget submitted for Council consideration is proposed as a budget to find a balance between:
  - \* Overall City property tax rate
  - \* Maintaining a strong General Fund balance - the ending balance in the proposed budget is 21.3% of General Fund expenditures, which more than meets the minimum fund balance of 16.7% in the updated General Fund Balance Policy
  - \* Continuing the current level of services provided by General Fund departments
  - \* Providing departments with the personnel resources and equipment needed to perform their department functions efficiently.

# **Recent Trends in Property Tax Rates, Police and Fire Pension Contributions, and Department Efficiency Savings**

## **Property Taxes**

**In 2008/2009 the City's property tax levy rate was \$16.15095. Since that time it has decreased and fluctuated between \$15.55353 and the \$15.77146. The levy proposed for 2018/2019 is \$15.67209 which is \$.48/\$1,000 of valuation less than the FY 09 rate. This levy rate has been maintained for the past seven years.**

## **Police and Fire Pension Rates and Contributions**

**Police and fire pension costs have increased from \$654,034 in 2009/2010 when the contribution rate was 17.00% to \$1,402,568 for 2018/2019 with the 26.02% contribution rate. This is a \$748,534 increase and an increase of 114.5% over this 10-year period. While modest decreases in the pension rate are in the long-term projections, these rates and contributions will continue to have a significant impact on the City's budget.**

# **Recent Trends in Property Tax Rates, Police and Fire Pension Contributions, and Department Efficiency Savings (Cont.)**

## **Structural Changes and Department Efficiencies**

**There have been numerous structural changes and department efficiencies implemented over the last several years. Efforts will continue in the current and upcoming budget years to implement formal “Lean” or Continuous Service Improvement programs which will seek to identify and implement additional efficiencies and structural changes to continue to improve how the City provides services to the community.**

**Implementation of these changes has assisted the City in reducing the impact of rising costs and cost of living increases, and has lessened the impact these costs have on the City’s property tax rate.**

# Impact of Residential, Commercial, and Industrial Property Rollbacks

- While the City property tax rate is proposed to remain at \$15.67209 for the upcoming year, the amount of property taxes paid by homeowners will decrease due to the change in the State rollback factor for residential property which decreased from 56.9391% to 55.6209% (a decrease of 2.32%) in 2018/2019.
- The impact the residential rollback change will have on a home valued at \$100,000 would be a \$20.00 decrease in annual City taxes and for a \$150,000 home it would be a \$31.00 decrease.
- The impact of the Utility Franchise fee increase from 1% to 5% to a home owner with the average annual gas costs of \$596 would be \$24 for the year. This increase would be partially offset by the decrease in property taxes due to the residential rollback (\$20 reduction for the owner of a \$100,000 home).
- Commercial and Industrial values were rolled back to 95% in 2014/2015 and further rolled back to 90% in 2015/2016. These properties will remain at the 90% rollback in 2018/2019. This will result in no change in property taxes with the same tax rate.
- Multi-Residential properties were previously included in commercial property and were rolled back to 90% in 2015/2016. They are now a separate property class which was rolled back to 86.25% in 2016/2017, to 82.50% in 2017/2018, and to 78.75% in 2018/2019. This will result in an \$88.00 tax reduction for a multi-residential property valued at \$150,000 compared to the previous year. The overall reduction from when these properties were valued at 100% is \$500 in annual city property taxes for a \$150,000 multi-residential property. Multi-residential properties will continue to be rolled back for the next five years until they are the same rollback as residential property.
- In effect, the property rollbacks shift the tax burden between the different classes of property. As planned under the 2013 State legislation, the rollbacks of commercial, industrial, and multi-residential properties shifted some of the tax burden from these categories of property to residential properties.

# FY 19 Budget and Beyond (Cont.)

- As noted previously, ATE revenue has been reduced to \$350,000 in the 2018/2019 budget due to the IDOT and court ruling ordering the ATE cameras at the Highway 61 and University Avenue intersection to be turned off. The City is appealing this ruling. The State legislature, however, continues to discuss a full ban on ATE cameras.
- The State continuing to fully fund the reimbursement for the commercial and industrial rollback is also a concern for FY 19 and future years. The revenue from the remaining ATE cameras, estimated at \$350,000, and the budgeted State reimbursement of \$634,700 total to close to \$1 million.
- With the proposed 2018/2019 budget including increasing the Utility Franchise Fee to the 5% maximum rate allowed, the City has less flexibility in funding any further revenue reductions in the General Fund without an increase the property taxes or a decrease in service levels.
- In future years (as well as the current year), the City could consider levying for 100% of General Fund employee benefits to fund a portion of the shortfall. The amount currently funded from the General Fund, however, is only \$31,230 which is equivalent to an increase of \$.03579/\$1,000 in the tax rate.
- In future years the City could also consider levying the Emergency Tax levy of \$.27/\$1,000 of valuation. This would generate \$235,597.
- Tax Increment Financing (TIF) changes continue to be discussed by the State legislature.
- Although not in the proposed budget, City Council could choose to increase the 2018/2019 tax rate to have funds available to assist with potential further loss of revenues from ATE fines or if the State would not fully fund the reimbursement for commercial and industrial properties.
- Other short term, but not recommended adjustments could include a one time use of General Fund balance or not purchasing many of the proposed vehicles and equipment.

# **FY 19 Budget and Beyond (Cont.)**

- **Provisions in the General Fund Balance Policy provide that “except for extraordinary circumstances, unassigned fund balance should not be used to fund any portion of ongoing and routine operating expenditures of the City”.**
- **The policy then provides that: “Extraordinary circumstances can include significant revenue fluctuations (i.e. State legislative changes limiting property taxes, limiting automatic traffic enforcement (ATE) use, etc.). In the event that use of unassigned fund balance is necessary to provide a short-term solution to maintaining essential services, the City will evaluate current and future economic conditions to evaluate the extent of expenditure reductions or revenue increases that would be needed to achieve day-to-day financial stability and restore the fund balance.”**
- **Having a strong General Fund balance and the Fund Balance Policy in place will allow time for staff and City Council to plan for how to address revenue reductions if they occur.**
- **Recommended NEXT STEP (after legislative session) – Staff, Council, and public discussion of future revenues, expenditures, and City services for future years.**

# **FY 19 Budget Review**

**In summary, as services and costs have continued to rise, as a team we have been able to maintain the City's tax rate. Local control or home rule appears to be slowly eroding following each legislative session. Given recent and potential impacts to local revenues due to state legislation, we believe this is a good budget, a good compromise that maintains our current levels of service. We appreciate the efforts to date of our State legislators.**

**Starting Point for Budget Review.**

**Encourage you to read the management letter on the 2018/2019 Proposed General Fund Budget which includes more detailed analysis of the proposed budget.**